

Harrisburg School District No. 7

P.O. Box 208
Harrisburg, OR 97446
Budget Committee Meeting
May 15, 2017

Present: Anthony Knox, Terry Crabb, Superintendent Bryan Starr, Business Manager Pam Strutz, Bob Bronson, Tony Smith, Justin Thomas, Josh Johnson, Recording Secretary Michele Pelkey

Absent: Wayne Swango, Shelly Watson

Randy Klemm joined the meeting at 6:37 p.m.

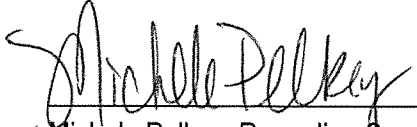
1. **CALL TO ORDER:** Anthony Knox called the meeting to order at 6:34 p.m.
2. **OPEN SESSION:** Anthony Knox declared the meeting to be in open session at 6:34 p.m.
3. **APPROVAL OF AGENDA:** Terry Crabb motioned, seconded by Bob Bronson, approved unanimously by the Budget Committee: *approve the agenda as presented.*
4. **ELECTIONS:** Terry Crabb nominated Bob Bronson for Budget Committee Chairman, seconded by Tony Smith, approved unanimously by the committee at 6:36 p.m. Anthony Knox nominated Terry Crabb for Budget Committee Vice-Chairman, seconded by Justin Thomas, approved unanimously by the committee at 6:36 p.m.
5. **BUDGET MESSAGE:** Superintendent Starr read the budget message.
6. **BUDGET PRESENTATION:** Harrisburg School District Business Manager, Pam Strutz, went through the budget and highlighted significant changes from the current budget, as well as other points of interest. She pointed out that the increase in the budget is due to the upcoming construction project with the \$1.4 million Seismic Grant included. General Fund projected revenues are \$9.4 million. She explained that she took the middle of the road approach when preparing the budget since the state still has not presented their budget. She said that she was advised to put more money into the contingency fund to help out with construction areas that were not planned for. \$40,000.00 is set aside for PERS, and will be carried over to next year if not needed in the current year. She added that she has budgeted for the cost of the PERS increase. She also pointed out the difference in paying PERS for a new teacher, as opposed to a seasoned teacher. When we hire a new teacher, we do not have to pay PERS for them for 6 months. She directed everyone to speech services account. She said that the account has gone down substantially since speech was contracted out this year and it is paid mostly with the IDEA grant. Randy Klemm asked about function 2240 on page 8, staff development. Ms. Strutz explained that the raise in that line item is due to tuition reimbursement explained in the certified contract. She said that a lot of teachers took advantage of this program, so more money was allotted for this area. She also explained that the Superintendent asked to have an additional \$10,000 added to this area, so that some teachers could attend the Google Summit on the Statewide In-service Day. Josh Johnson asked how much was short in last year's budget for staff education. Ms. Strutz said about \$9,000.00. He also asked how many teachers received the tuition reimbursement. Ms. Strutz said that 6 teachers received tuition reimbursement this year. Randy asked about function 2490. He pointed out that no money was budgeted for HOP (Harrisburg Online Program) last year, but there is money allotted now. Ms. Strutz explained that the person who ran HOP became a teacher, so her salary for her HOP work was included in another area, but it was too much work to be the HOP coordinator and a teacher at the same time, so the HOP position is going to go back to a classified staff position for next year as a 6 hour position. Justin Thomas asked about the addition of .5 FTE in the library program. Ms. Strutz explained the changes that were made this year in the libraries, and the changes that will take place for next year. Anthony Knox asked about function 2343 on page 9,

grounds keeping. He wanted to know if grounds keeping would still be contracted out next year. Ms. Strutz said our contract expires in December and that decision will be made by the Board. Ethadee Brent asked if the bathroom for the elementary school library was in the budget. Ms. Strutz said no, there were other maintenance projects with higher priority. She directed everyone to the special revenue section on page 99, so that she could talk about the construction project. At function 3299, she pointed out that the seismic grant money was included. Bob Bronson asked about the timeline for the project. Superintendent Starr said that the contractor was having trouble fitting the construction project into the budget, so now there is a revised plan which he outlined. He also said that the plan is for the construction to start in the middle of June and that it is supposed to be finished by the time school starts. Ms. Strutz then talked about grants that are funding the AVID program, and the IDEA grant that is funding the speech program. She then spoke about the food services program. She said that she anticipates a small decrease in revenue in this area because the state may not fund lunches for students on reduced priced lunches, however, there may be a fund surplus this year due to the offer versus serve changes. The last thing that she wanted to address was in the debt section. One of our loans was paid off this year, and she is hoping to make a double payment on another loan since there is leftover money in the budget because of the pay off. Having increased enrollment has really helped out the budget and is a main reason why we are not having to cut school days. She then listed the areas where cuts in the budget would be if the legislature reduces school funding.

7. **QUESTIONS AND ANSWERS – BUDGET COMMITTEE MEMBERS:** This was addressed during the Budget Presentation.
8. **QUESTIONS AND ANSWERS – GENERAL PUBLIC:** This was also addressed during the Budget Presentation.
9. **MOTION TO APPROVE AND/OR SET FUTURE MEETING DATES:** The next Budget Meeting is scheduled for June 12, 2017 at 6:00 p.m.
10. **ADJOURN:** Bob Bronson adjourned the meeting at 7:48 p.m.



Bob Bronson, Budget Committee Chairman



Michele Pelkey, Recording Secretary