

A Regular Business meeting of the School Board was held on Tuesday, March 8, 2016 at 7:00 p.m. in Cape Elizabeth Town Hall Council Chambers. An Executive Session immediately preceded.

School Board members present: Heather Altenberg
Susana Measelle Hubbs, Vice-Chair
Michael Moore
Joanna Morrissey
Barbara Powers
Elizabeth Scifres, Chair
John Voltz

Montana Braxton, Student Representative
Natalie Vaughan, Student Representative

Meredith S. Nadeau, Superintendent of Schools

Ms. Scifres called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - none

2. **APPROVAL OF SCHOOL BOARD MINUTES** -

- a) Executive Session, Tuesday, February 9, 2016
- b) Regular Business, Tuesday, February 9, 2016
- c) Executive Session, Tuesday, February 23, 2016

- Mr. Moore made a motion to approve the slate of minutes as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representatives, Montana Braxton and Natalie Vaughan, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** - none

5. **COMMUNICATIONS** -

- a) **High School Social Studies student research** - Sarah Harrington, high school social studies department chair, spoke about the sophomore class annual research project. This year's event will be held on Wednesday, May 18 from 5-6:30pm.
- b) **Strategic Plan Update - Student Achievement** - Director of Instruction Ruth Ellen Vaughn provided an overview of the available data points and upcoming state assessments.
- c) **Pond Cove (SY17) early release options update** - Principal Hasson invited the following elementary staff to speak to professional development at Pond Cove: Tom

Chaltray, Tayla Edlund, Debbie Butterworth, Rosemary Ginn. Principal Hasson presented the Board with two proposals. Proposal #1 (**seven**) early release Monday dismissals **at 1:30pm** on Sept 19, Oct 31, Dec 5, Jan 30, Mar 6, April 3 and May 8. Proposal #2 (**five**) early release Monday dismissals **at 12:00pm** on Sept 19, Dec 5, Jan 30, Mar 6 and May 8.

- d) **School Board’s Superintendent Search Process update** – Ms. Scifres provided an update on the superintendent search process. The Interview Committee will consist of: all seven board members, two administrators, three teachers (one from each bldg), one student (as nominated by HS student government), and one staff person representing K-12 special education.
- e) **Superintendent’s Report** - Superintendent Nadeau briefly updated the board on items of interest happening within the district.

6. **NEW BUSINESS**

- a) **Consideration to approve the proposed 2016-2017 academic year calendar** – Ms. Measelle Hubbs motioned for approval of the 2016-2017 academic year calendar. Ms. Powers seconded. (Approved 7-0)

Discussion: Calendar approved this evening memorializing beginning and end dates, including school vacations. Board will re-visit affirming Pond Cove Elementary School’s proposal for early releases.

- b) **Consideration to approve the School Board Advisory Screening Committee (ASC) Charge:**

The Advisory Screening Committee will participate in training, then read and rank Superintendent candidate applications. Upon completion of the ranking process, the Advisory Screening Committee will forward its recommendations to the School Board’s Interview Committee.

-Ms. Morrissey motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

- c) **Consideration to approve the slate of nominees to the School Board’s Advisory Screening Committee:**

- Barbara Powers School Board Representative
- Michael Moore School Board Representative
- Elizabeth Scifres School Board Representative
- Mike Tracy School administrator

<u>Greg Marles</u>	School administrator
<u>Sarah Harrington</u>	Teacher – high school
<u>Steve Price</u>	Teacher – middle school
<u>Rosemary Ginn</u>	Teacher – elementary school
<u>Amy Stanley</u>	Parent
<u>Kimberly Carr</u>	Parent
<u>Jim Clark</u>	Community member
<u>Carolyn Smith</u>	Community member

- Ms. Powers motioned for approval as presented. Ms. Morrissey seconded. (Approved 7-0)

d) **Consideration to approve an unpaid leave of absence for high school teacher Lauren Tarantino during the 2015-2016 school year** – Ms. Morrissey motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

e) **Consideration of the following School Board policies for first reading:**

- DF – Fundraising
- DF-R – Fundraising procedure
- DFF – Student Activity Funds
- JJIBC – Athletic Booster Organizations (formerly coded DFAB)
- KJA – Relations with Booster Organizations

– Ms. Powers provided an overview of policies reviewed and presented this evening. Feedback from booster and parent organizations was invited.

f) **Consideration to approve the following athletic staff nominations for the 2015-2016 school year** – Ms. Morrissey motioned for approval of the slate as presented. Ms. Powers seconded. (Approved 7-0)

MIDDLE SCHOOL

Daniel Weeks	Baseball, 8 th
Christopher Drake	Lacrosse, boys' 7 th
Sarah Jordan	Lacrosse, girls' 8 th

g) **Consideration to approve the Superintendent's recommendations for administrator continuing contract renewals for the 2016-2017 school year:**

<u>Nathan Carpenter</u>	- High School Assistant Principal
<u>Theresa Curran</u>	- Pond Cove Assistant Principal

– Ms. Measelle Hubbs motioned for approval. Ms. Powers seconded. (Approved 7-0)

- h) **Consideration to approve a High School VEX Robotics Team trip to the VEX Worlds Championship (Louisville, KY) April 20-23, 2016** – Ms. Morrissey motioned for approval. Ms. Measelle Hubbs seconded. (Approved 7-0)

- i) **Consideration to approve the nomination of new personnel beginning in the 2016-2017 school year:**

Jessica Clark - Director of Special Education

- Ms. Measelle Hubbs motioned for approval. Ms. Morrissey seconded. (Approved 7-0)

- 7. **COMMITTEE REPORTS** – *none*

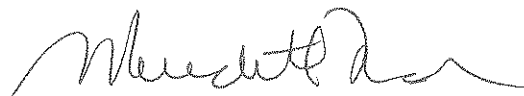
- 8. **BOARD AGENDA REQUESTS** – Note: *The evaluation pilot committee will present at the next meeting.*

- 9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** – **Policy** committee will meet on **Thursday, April 7** at 7:30 am in the Jordan Conference Room. The next **Budget Workshop** meeting will be held on Tuesday, March 15 at 6:30pm in the CEHS Library Learning Commons. It will be videotaped. The next School Board **Regular Business** meeting will be Tuesday, April 12 in the Town Hall Council Chambers at 7pm. **The School Board** will meet with NEASC representatives on **Sunday, March 13** at 3:10pm in the High School in Room 216.

- 10. **ADJOURNMENT** – Ms. Morrissey made a motion to adjourn. Ms. Measelle Hubbs seconded. (Approved 7-0)

The meeting was adjourned at 9:37 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools