

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors met in regular session on Tuesday, June 26, 2018, in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 p.m. by Vice President Herald.

PLEDGE OF ALLEGIANCE

Vice President Herald opened the meeting with the pledge to the flag.

ATTENDANCE

Present were: Patti Strite/Wendy Royer/ Karen Herald/Bonnie Bachtell/Patrick McDonald (via phone)/Curtis Wengert/Cindy Sullivan/Beth Reeher/ Stephen Kulla (via phone).

Also present were: Dr. Tod Kline, Superintendent; Eric Holtzman, Business Administrator; Constante Paz, Computer Technician; Ruth Berger, recording secretary; Andrea Rose, The Record Herald and Jenn Fitch, The Herald Mail.

APPROVAL OF AGENDA

On a Bachtell/Sullivan motion and unanimous voice vote, the Board of School Directors approved the agenda with the following changes:

- Item F – Executive Session
- Item G – Board Initiatives

APPROVAL OF MINUTES

On a Royer/Bachtell motion and unanimous voice vote, the Board of School Directors approved the minutes of June 12, 2018.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

The Board of School Directors went into executive session at 7:05 p.m. to discuss personnel and legal issues. The meeting reconvened at 8:10 p.m.

BOARD INITIATIVES

Discuss 2019 Graduation Logistics

By consensus, the board requested the following:

- Require teachers to attend graduation
- Impose and enforce a dress code for graduation, and to publish the dress code in the student handbook.

The board also would like to explore the option of holding graduation outside when weather permits, but has asked for more information concerning additional costs involved for video/recording, additional chairs, and man hours involved, etc.

BUSINESS

Act on Sick Bank Request

On a Sullivan/Bachtell motion and unanimous voice vote, the Board of School Directors upheld the decision of the Sick Bank Committee, for an employee who appealed the decision of the committee.

ABSENT: McDonald/Kulla (due to audio problems)

Discuss/Act on Personnel

On a Bachtell/Wengert motion and unanimous voice vote, the Board of School Directors approved the following:

Resignation – Professional Staff

Danielle S. Clutter, Health and Physical Education, effective June 13, 2018.

Resignations – Support Staff

Candace A. Bittorie, Teacher Assistant, Summitview Elementary, effective June 15, 2018.

Cindy M. Owings, Computer Technician, effective July 5, 2018.

Resignations – Coaching Staff

Zachary K. Clever, JV Girls Soccer Coach, effective June 13, 2018.

Danielle S. Clutter, Varsity Field Hockey Coach, effective June 13, 2018.

Appointments – Support Staff

Matthew L. Adler, Dishwasher, Fairview Elementary – Pay Rate/Hours/Days = \$9.25/4.0 hours/181 days, effective August 22, 2018. Reason: Replacing Vicki Baker.

April D. Ferguson, Special Education Teacher Assistant, Fairview Elementary – Pay Rate/Hours/Days = \$11.25/5.75 hours/181 days, effective August 22, 2018. Reason: Replacing 4.0 of Laura Green's hours and 1.75 of Stephanie Miller's hours.

Austin M. Wilson, Cleaner, Mowrey Elementary – Pay Rate/Hours/Days = \$10.00/5.0 hours/249 days, effective June 27, 2018. Reason: Replacing Regina Yoder who resigned.

Melissa L. Prandi, Special Education Teacher Assistant, Fairview Elementary – Pay Rate/Hours/Days = \$11.25/4.5 hours/181 days, effective August 22, 2018. Reason: Replacing 4.5 of Teresa Hind's hours.

Kyle L. McNew, Grade 4, Hooverville Elementary – Salary = Bachelors, Step 1 (to be determined by the collective bargaining agreement), effective August 14, 2018. Reason: Replacing Jeanette Sample who resigned.

Moriah F. Woods, Special Education Waynesboro Area Middle School – Salary = Bachelors, Year 1, Step 1 (to be determined by the collective bargaining agreement), effective August 14, 2018.

Kirsten L. Pfannebecker, English Language Arts Long Term Substitute, Waynesboro Area Middle School – Salary = Bachelors, Step 1 (to be determined by the collective bargaining agreement), effective August 14, 2018 through May 31, 2019.

Change in Hours – Support Staff

Kimberly Wiesniewski, Fairview Elementary – additional .75 hour

Heather Strauss, Fairview Elementary – additional 1.0 hour

Katrina Ramsey, Fairview Elementary – additional .25 hour

Effective August 22, 2018 – Replacing 2.0 of Teresa Hind's hours.

Appointment – Coaching Staff

Zachary R. Shoemaker, Varsity Football Assistant Coach – Salary = Step 2 - \$3,842.00, effective for the 2018-2019 school year. Reason: Replacing Timothy Ingram who resigned.

Request for Leave

Bridget E. Runk, Grade 4, Summitview Elementary – Child Bearing & Family Medical Leave, effective August 14, 2018 through December 10, 2018. Return to Work Date – December 11, 2018.

Appointments – Summer School Staff

Katie Geesaman	Sherry Kelley
Kevin Geesaman	Alecha Sanbower
Evan Butts	Sarah Gorzelsky
Katy Sites	Derek Null
Aaron Burke	Doug Stuart
Michael Engle	Greg Chandler

Appointment – Technology Student Worker

Virginia Cooley

Appointments – Extended School Year Staff

Chelsey Nichols
 Hannah Zisa

Appointments – Substitute Staff

Brandon R. Shaw, Substitute Cleaner
 James E. Mankins, Substitute Painter

Clerical Reassignments

Name	Current Assignment	New Assignment	Current Rate/Salary	New Rate/Salary	Effective Date
Sheri Helfrick	Secretary to the Principal WASHS (7.5 hours, 249 days)	Guidance Secretary WASHS (8.0 hours, 249 days)	\$15.00/hour (\$28,013.00)	\$15.00/hour (\$29,880.00)	Immediately
Jessica Eaton	Secretary to Assistant Superintendent (8.0 hours, 249 days)	Attendance Secretary WASHS (8.0 hours, 209 days)	\$15.00/hour (\$29,880.00)	\$15.00/hour (\$25,080.00)	8/1/2018
Danielle McFerren	Supervisor of Data Management (245 days)	Supervisor of Data Management & Administrative Assistant (245 days)	\$37,500.00	\$37,500.00 + additional stipend of \$100.00/week	Immediately
Karen Elliott	Guidance Secretary WASHS (5.0 hours, 204 days)	Secretary WASHS (5.5 hours, 204 days)	\$12.50/hour (\$12,750.00)	\$12.50/hour (\$14,025.00)	8/1/2018
Denise McCleaf	Receptionist WASHS (5.5 hours, 184 days)	Secretary to the Principal WASHS (7.5 hours, 225 days)	\$13.00/hour (\$13,156.00)	\$15.00/hour (\$25,312.50)	7/1/2018

Reassignments

Name	Assignment: 2017-2018	Assignment: 2018-2019
Holly E. Hess	Special Education Teacher WAMS	Reading 180 Coordinator WAMS
Ryan W. Henderson	Health & Physical Education Mowrey & Hooverville	Health & Physical Education WASHS

Effective for the 2018/2019 school year. Salaries to be determined by the collective bargaining agreement.

Appointments – Professional Staff

Carol L. Smith, Special Education, Waynesboro Area Middle School – Salary = Bachelors +24, Year 3, Step 3 (Salary to be determined by the collective bargaining agreement), effective August 14, 2018. Reason: Replacing Holly Hess who is transferring.

Alicia S. DeAngelis, Comprehensive Kindergarten, Fairview Elementary – Salary = Masters, Year 10, Step 6 (Salary to be determined by the collective bargaining agreement), effective August 14, 2018. Reason: New position.

ABSENT: McDonald/Kulla (due to audio problems)

On a Sullivan/Royer motion and roll call listed, the Board of School Directors approved the following:

Appointment – Administrative Staff

Eric M. DeAngelis, Assistant Principal, Waynesboro Area Middle School – Salary/Days = \$74,000.00/210 days, effective July 30, 2018. Reason: New Position.

YEA: Strite/Royer/Wengert/Sullivan/Reecher

ABSTAINED: Bachtell/Herald

ABSENT: McDonald/Kulla (due to audio problems)

Discuss/Act on Tenure

On a Bachtell/Wengert motion and unanimous voice vote, the Board of Directors approved awarding tenure to the following:

Michaelia Conn	Learning Support	Summitview
McKenzie Doyle	Intervention Specialist	Fairview
Erin Ellis	World Languages	WASHS
Melanie Erb	Art	WASHS
Sarah Everett	Librarian	WASHS
Corene Fahnstock	Grade 3	Summitview
Amy Forbes	Grade 2	Mowrey
Stephanie Garraway	Grade 4	Fairview
Lauren Horne	Librarian	Fairview
Heidi Kunkle	Learning Support	WASHS
Elena Matthews	Grade 1	Summitview
Sara Moose	Grade 6 (Science/Soc. Studies)	WAMS
Kara Myers	Grade 2	Mowrey
Katie Newhard	Grade 3	Fairview

Derek Null	Social Studies	WASHS
Amanda Raudabaugh	Guidance	WASHS
Alecha Sanbower	Social Studies	WASHS
Kylie Shaul	Guidance	WASHS
Amy Staub	Learning Support	Hooverville
Kayla Stickell	Grade 7 (Math)	WAMS
Joella Strait	Learning Support	WASHS
Mary Tees	Grade 2	Summitview
Austin Ward	Grade 6 (Math)	WAMS

ABSENT: McDonald/Kulla (due to audio problems)

Mr. McDonald and Mr. Kulla left the meeting at 8:32 p.m.

Discuss/Act on School Physician Agreement

On a Wengert/Bachtell motion and unanimous voice vote, the Board of School Directors approved the School Physician Agreement with Summit Health, effective July 1, 2018 through June 30, 2019.

Discuss/Act on 2nd Reading of Policies

This item was tabled.

Discuss/Act on Medical Insurance Funding Holiday

On a Wengert/Bachtell motion and roll call listed, the Board of School Directors approved the medical insurance funding holiday as presented.

NAY: Sullivan/Herald

ABSENT: McDonald/Kulla

Discuss/Act on Fund Transfer for Retirement Incentive

On a Sullivan/Royer motion and unanimous voice vote, the Board of School Directors approved the transfer of \$51,000 from the General Fund Committed account to the General Fund Unassigned account, effective June 30, 2018.

ABSENT: McDonald/Kulla

Discuss/Act on Letter of Agreement for Title I Nonpublic Program & Services

On a Bachtell/Sullivan motion and unanimous voice vote, the Board of School Directors approved the five-year Letter of Agreement with the Lincoln Intermediate Unit for Title 1 Nonpublic Programs and Services.

ABSENT: McDonald/Kulla

FINANCIAL BUSINESS

Budget Income & Expense Accounts Summary 2017-2018

On a Bachtell/Royer motion and unanimous voice vote, the Board of School Directors approved the Budget Income & Expense Accounts Summary as presented.

ABSENT: McDonald/Kulla

Discuss/Act on Bills for Payment/Purchase Order Requisitions

On a Royer/Wengert motion and unanimous voice vote, the Board of School Directors approved the following:

- General Fund paid bills in the amount of \$197,262.15
- Cafeteria Fund paid bills in the amount of \$49,144.01
- Purchase Order Requisitions (2017-2018) in the amount of \$9,948.75
- Purchase Order Requisitions (2018-2019) in the amount of \$1,550,182.80.

ABSENT: McDonald/Kulla

Discuss/Act on Tax Exemptions

On a Wengert/Royer motion and unanimous voice vote, the Board of School Directors approved the following:

- Occupation Tax Exemptions – 2017/2018 in the amount of \$1,830.00
- Occupation Tax Additions – 2017/2018 in the amount of \$15.00
- Delinquent Per Capita Tax Exemptions – 2017/2018 in the amount of \$2,079.00
- Delinquent Occupation Tax Exemptions – 2017/2018 in the amount of \$10,065.00
- Delinquent Tax Additions – 2017/2018 as listed
- Court ordered West Penn Property PURTA Tax Assessment Appeal with a Fair Market Value of \$1,250,000, effective January 1, 2012.

ABSENT: McDonald/Kulla

Discuss/Act on Bid Index

On a Bachtell/Sullivan motion and unanimous voice vote, the Board of School Directors approved the following:

- **#2018-1 – General School Supplies for a total of \$37,420.63**
 - Kurtz Brothers - \$3,877.15
 - Pyramid School Products - \$14,935.19
 - National Art & School Supplies - \$3,359.66
 - S & S Worldwide - \$535.43
 - Cascade School Supplies - \$4,977.99
 - School Specialty, Inc. - \$8,987.01
 - Metco Supply, Inc. - \$748.20
- **#2018-2 – Art Supplies for a total of \$13,336.63**
 - Blick Art Materials, LLC - \$67.46
 - Kurtz Brothers - \$1,179.86
 - NASCO - \$3,866.40
 - School Specialty, Inc. - \$4,083.61
 - Pyramid School Products - \$2,516.55
 - National Art & School Supplies - \$1,510.88
 - S & S Worldwide - \$29.02
 - Metco Supply, Inc. \$82.85
- **#2018-3 – Paper Products for a total of \$12,090.11**
 - Kurtz Brothers - \$10,842.79
 - School Specialty, Inc. - \$1,247.32

- **#2018-4 – Custodial Supplies for a total of \$9,260.52**
 - Hillyard Inc. - \$4,784.22
 - Metco Supply Inc. - \$252.30
 - United Sales USA Corp. - \$4,224.00
- **#2018-5 – Lumber for a total of \$990.45**
 - Forest County Wood Products - \$224.00
 - Rugby Architectural Building Products - \$210.42
 - Metco Supply Inc. - \$556.03

ABSENT; McDonald/Kulla

INFORMATION ITEMS/ BOARD MEMBER/ADMINISTRATOR COMMENTS

- Tax collectors have requested that the district try to have a final budget by June 1st.
- Large advertisement in the Herald Mail for a Computer Technician was questioned.

PUBLIC COMMENT

None.

ADJOURNMENT

On a Bachtell/Royer motion and unanimous voice vote, the meeting adjourned at 9:15 p.m. with the board going into executive session.

SIGNED

Stephen Kulla, President

Bonnie Bachtell, Secretary