

**WAYNESBORO AREA SCHOOL DISTRICT**  
**Waynesboro, PA 17268**

The Waynesboro Area Board of School Directors met in regular session on Tuesday, July 25, 2017, in the board room at 210 Clayton Avenue. The meeting was called to order at 7:00 p.m. by President Kulla.

**PLEDGE OF ALLEGIANCE**

The meeting opened with President Kulla leading the pledge to the flag.

**ATTENDANCE**

Present were: Karen Herald/Beth Reecher/Bonnie Bachtell/Chris Lind/Cindy Sullivan/Stephen O'Brien (by phone)/ Stephen Kulla.

Also present were: Dr. Tod Kline, Superintendent; Dr. Rita Sterner-Hine, Assistant Superintendent; Dr. Wendy Royer, Assistant Superintendent; Eric Holtzman, Business Administrator; Nic Erickson, Coordinator of Technology Services; Ruth Berger, recording secretary; Andrea Rose, The Record Herald and Jenn Fitch, The Herald Mail.

**APPROVAL OF AGENDA**

On a Bachtell/Lind motion and unanimous voice vote, the Board of School Directors approved the agenda with the following changes:

- Addition of D.1. Act on Acceptance of Board Resignation
- Addition of J.1. Textbook Adoption

**ACT ON BOARD MEMBER RESIGNATION**

On a Sullivan/Bachtell motion and unanimous voice vote, the Board of School Directors accepted Leland Lemley's resignation from the Board of School Directors, effective immediately.

The position will be advertised. The deadline to submit an application is August 15, 2017, with interviews being conducted on August 22, 2017.

**NEW BOARD MEMBER INTERVIEW(S)**

The district received one application for the vacancy created by Mrs. Finn's resignation. The board interviewed Dr. Wendy Royer.

**DISCUSS/ACT ON APPOINTMENT OF NEW BOARD MEMBER**

On a Lind/Bachtell motion and unanimous voice vote, the Board of School Directors appointed Dr. Wendy Royer to fill the unexpired term of Mrs. Billie Finn for the Borough of Waynesboro vacancy, effective August 5, 2017.

**APPROVAL OF MINUTES**

On a Sullivan/Herald motion and unanimous voice vote, the Board of School Directors approved the minutes of July 6, 2017.

ABSTAINED: Lind (due to absence from meeting on July 6, 2017).

**PUBLIC COMMENT**

Jonathon Horniak, Wee Kare Child Center, Waynesboro asked about bus transportation from Wee Kare to the elementary schools and the middle school.

## **PRESENTATIONS**

Debbie Pflager was recognized for being a nominee for the 2017 Data Quality Network Data Governance Award of Excellence. Debbie was recognized in the spring by the Data Quality Network in conjunction with the Department of Education.

### **WAMS Keystone Report**

Aaron Taylor presented an overview of the 2016-2017 WAMS Algebra Keystone Exam results.

<b>7<sup>th</sup> Grade (79 total students)</b>	<b>8<sup>th</sup> Grade (61 total students)</b>
56 Advanced	15 Advanced
20 Proficient	34 Proficient
3 Basic	12 Basic
0 Below Basic	0 Below Basic
96% Proficiency	80% Proficiency

### **WASHS Keystone & AP Report**

Steve Pappas presented information on the 2016-2017 Keystone & AP Exam results.

Class of 2018 – Algebra

	<b># of Students</b>	<b>Percentage</b>
Advanced	69	23.63%
Proficient	169	57.88%
Proficient/Advanced	238	81.51%
Basic/Below Basic	54	18.49%
Basic	38	13.01%
Below Basic	16	5.48%

Class of 2019 - Algebra

	<b># of Students</b>	<b>Percentage</b>
Advanced	83	27.04%
Proficient	149	48.53%
Proficient/Advanced	232	75.57%
Basic/Below Basic	75	24.43%
Basic	58	18.89%
Below Basic	17	5.54%

Class of 2018 – Biology

	<b># of Students</b>	<b>Percentage</b>
Advanced	77	26.37%
Proficient	128	43.84%
Proficient/Advanced	205	70.21%
Basic/Below Basic	89	29.79%
Basic	54	18.49%
Below Basic	33	11.3%

Class of 2019 Biology

	# of Students	Percentage
Advanced	78	26.27%
Proficient	138	46.46%
Proficient/Advanced	216	72.73%
Basic/Below Basic	81	27.27%
Basic	48	16.16%
Below Basic	33	11.11%

Class of 2018 – Literature

	# of Students	Percentage
Advanced	25	8.65%
Proficient	208	71.97%
Proficient/Advanced	233	80.62%
Basic/Below Basic	56	19.38%
Basic	41	14.19%
Below Basic	15	5.19%

Class of 2019 – Literature

	# of Students	Percentage
Advanced	27	9.09%
Proficient	166	55.89%
Proficient/Advanced	239	64.98%
Basic/Below Basic	109	35.02%
Basic	75	25.25%
Below Basic	29	9.77%

WASHS' AP Exam Scores for 2017

Scores	Eng Lang Comp	Eng Lit Comp	Euro Hist	US Hist	Worl Hist	Calc AB	Calc BC	Comp Sci A	Biol	Chem	Env Sci	Phys 1	Total Exams	% of Total Exams
5			1		2	1	5	2			1	2	14	5.3
4	9	5	4	4	8	2	5	5	5			4	51	19.3
3	16	10		11	15	9	6	4	8	3	1	10	93	35.2
2	18	8	1	11	13	7	9	2	7	1	1	8	86	32.6
1		2	1	9	1		1	2			3	1	20	7.6
<b>Total</b>	<b>43</b>	<b>25</b>	<b>7</b>	<b>35</b>	<b>39</b>	<b>19</b>	<b>26</b>	<b>15</b>	<b>20</b>	<b>4</b>	<b>6</b>	<b>25</b>	<b>264</b>	<b>100.0</b>

### **WAMS Project Update/Change Orders**

Josh Bower presented an update on the middle school project and discussed the project change orders. Anticipated time frame for completion of the project is August 1 – 7, 2017.

### **Discuss/Act on Board Assignments**

On a Lind/Bachtell motion and unanimous voice vote, this item was tabled until the board vacancies are filled.

### **BOARD INITIATIVES**

1. The procedure for choosing a district solicitor was discussed. An executive session will be held at 6:15 p.m. prior to the meeting on August 8, 2017 to discuss the Solicitor RFPs.

### **BUSINESS**

#### **Discuss/Act on Textbook Adoption**

The administration asked permission to use the following novels in advanced 7<sup>th</sup> and 8<sup>th</sup> grade ELA as a replacement or supplement to the core program for the 2017/2018 school year.

- The Hobbit by J.R.R. Tolken
- The Best of Poe by Edgar Allan Poe
- Night by Elie Wiesel
- Kidnapped by Robert Louis Stevenson
- The Strange Case of Dr. Jekyll and Mr. Hyde by Robert Louis Stevenson
- Oliver Twist by Charles Dickens
- Frankenstein by Mary Shelley

A Lind/Sullivan motion to approve using the novels as presented failed.

YEA: Bachtell/Lind/Sullivan/Kulla

NAY: Herald/Reecher/O'Brien

On a Sullivan/Lind motion and unanimous voice vote, the Board of School Directors approved the use of the novels listed, excluding Night by Elie Wiesel.

#### **Personnel**

On a Lind/Bachtell motion and unanimous voice vote, the Board of School Directors approved the following:

##### **Resignations – Professional Staff**

Emalie K. Diehl, Kindergarten, Summitview Elementary School, effective July 18, 2017.

##### **Resignations – Support Staff**

Melody J. Bennett, Special Education Teacher Assistant, Mowrey Elementary School, effective July 13, 2017.

Christine M. Brown, Guidance Secretary, Waynesboro Area Senior High School, effective July 20, 2017.

Elaine J. Diggs, Server, Waynesboro Area Senior High School, effective July 23, 2017.

Appointments – Support Staff

Jamie L. Daley, Special Education Teacher Assistant, Waynesboro Area Senior High School – Pay Rate/Hours/Days = \$11.25/5.5 hours/179 days, effective August 21, 2017. Reason: Replacing Haley Thorn who resigned.

Suzanne E. Welsh, Personal Care Assistant, Waynesboro Area Middle School – Pay Rate/Hours/Days = \$11.25/5.5 hours/179 days, effective August 21, 2017. Reason; Replacing Charity Hoxie who resigned.

Leigh N. Warner, Special Education Teacher Assistant, Waynesboro Area Middle School – Pay Rate/Hours/Days = \$11.25/5.5 hours/179 days, effective August 21, 2017. Reason; Replacing Jennifer Crumbacker who resigned.

Betty L. Baker, Server, Waynesboro Area Senior High School – Pay Rate/Hours/Days = \$9.25/4.0 hours/181 days, effective august 21, 2017. Reason: Replacing Pam Mills who resigned.

Amanda M. Barnhart, Special Education Teacher Assistant/Personal Care Assistant – Pay Rate/Hours/Days = \$11.25/5.5 hours/179 days, effective August 21, 2017.

Megan D. Gates, Long-term Substitute Cashier, Waynesboro Area Middle School – Pay Rate/Hours = \$9.25/3.0 hours, effective beginning August 21, 2017. Reason: Long-term substitute for a new position.

Kayella D. Williams, Personal Care Assistant, Waynesboro Area Middle School – Pay Rate/Hours/Days = \$11.25/5.5 hours/179 days, effective August 21, 2017. Reason: Replacing Shannon Kohler who resigned.

Steven R. Simmons, Special Education Teacher Assistant, Waynesboro Area Senior High School – Pay Rate/hours/Days = \$11.25/5.5 hours/179 days, effective August 21, 2017. Reason: Replacing Nickole Bricker who transferred.

Change in Hours – Support Staff

Julie A. Piper from Teacher Assistant & Attendance, Mowrey Elementary School – Pay Rate/Hours/Days = \$11.75/5.5 hours/184 days, to Teacher Assistant, Mowrey Elementary School – Pay Rate/Hours/Days = \$11.75/4.5 hours/184 days, effective August 21, 2017.

Appointment – WASHS Content Leader

Tammi Richards – Special Education

Pay Rate- Curriculum Rate, \$29.06 hour, not to exceed 50 hours.

Appointment – Coaching Staff

Patrick G. Reed, JV Football Assistant Coach – Salary = Step 1, \$2,522.00, effective for the 2017-2018 school year.

Dana L. Wolff, 8<sup>th</sup> Grade Field Hockey Coach – Salary = Step 1 - \$2,567.00, effective for the 2017-2018 school year.

Appointment – Extra-Curricular Staff

Sarah R. Gorzelsky, Junior Class Advisor – Salary = \$1,891.00, effective for the 2017-2018 school year.

Appointments – Professional Staff

Fawn A. Stitely, Kindergarten Long-term Substitute, Mowrey and Hooverville Elementary Schools – Salary = Bachelors, Step 1 \$45,836.00 (prorated), effective August 15, 2017 through January 19, 2018. Reason: Long-term substitute for Erin O’Leary who will be on a child rearing leave of absence.

Jeanette R. Sample, Grade 4, Hooverville Elementary School – Salary = Masters, Step 7, Year 11 - \$58,326.00, effective August 15, 2017. Reason: Replacing Emalie Diehl's contract.

Jessie A. Lindner, Biology, Waynesboro Area Senior High School – Salary = Bachelors, Step 1 - \$45,836.00, effective August 15, 2017. Reason: Replacing Katrina Dietrich who resigned.

**Appointments – Substitute Support Staff**

Amy L. Murray, Substitute Special Education Teacher Assistant/Personal Care Assistant

Megan D. Gates, Substitute Cafeteria

On a Lind/Bachtell motion and voice vote, the Board of School Directors approved Bradley J. Belford, Varsity Football Assistant Coach – Salary = Step 1, \$3,783.00, effective for the 2017-2018 school year.

ABSTAINED: Kulla

**Discuss/Act on Second Reading of Policies**

On a Lind/Reecher motion and voice vote, the Board of School Directors approved the second reading of policies: 237 – Electronic Devices, 717 – Cellular Telephones, 815 – Acceptable Use of Technology Resources, 815.1 – Laptop Use, and 816 – Video Monitors, with the addition of language to Policy 815 regarding consequences for inappropriate use.

NAY: Kulla (Policy 237)

ABSENT: Sullivan

**Discuss/Act on First Reading of Policy 802 – School Organization**

On a Lind/Bachtell motion and unanimous voice vote, the Board of School Directors approved the first reading of Policy 802 – School Organization as presented.

ABSENT: Sullivan

**Discuss/Act on Laurel Life and NHS Agreements**

On a Bachtell/Lind motion and unanimous voice vote, the Board of School Directors approved the agreements with Laurel Life and NHS School as presented.

**Discuss/Act on WAMS Change Orders**

On a Bachtell/Reecher motion and unanimous voice vote, the Board of School Directors approved the following WAMS change orders:

- \$5,039 -- Omission of smoke detectors in several locations and wiring for fire doors to remain open/close as required.
- \$2,740 -- Omission of building-wide all-call speakers in the admin, nursing and guidance areas.
- \$2,718 -- Omission of building clocks for the admin, nursing and guidance areas.
- \$555 -- Omission of electrical outlets to support the 2nd floor data rack equipment.
- \$286.34 -- Damage -- PCO#16 -- Milk company truck driver damaged temporary handicapped ramp. Milk company reimbursed WASD for the damage.
- (\$600.00) -- Credit -- PCO#12 -- The steel beams in the WAMS cooler and freezer were primed but not painted. District will take a \$600 credit for not painting the primed beams.

- (\$1,185.00) -- Credit -- PCO#13 -- Water infiltration during window replacement resulted in damage to district cabinets and plumbing (due to freezing). District will take the \$1,185 credit to replace the damaged equipment, as well as time labor costs incurred by the District.
- (\$3,650.00) -- Credit -- PCO#14 -- Contractor utilized District natural gas to heat temporary construction areas. Per our agreement, the contractor must reimburse the District for this gas usage. The District has already incurred and paid for this natural gas.
- (\$2,860.00) -- Credit -- PCO#16 -- Agreement required contractor to remove the existing brick veneer & re-install wick lines around the new entrance steps. However, no wick lines exist in the current exterior, thus the District decided to take the credit for this work.
- (\$400.00) -- Credit -- PCO#TBD -- Building sign for WAMS did not have a 1/2" chamfer edge as noted in plans. District to take the \$400 credit for the lack of a chamfer.
- \$17,400 (Not to exceed) -- Unforeseen Condition -- PCO#TBD -- Remove the resinous flooring that was underneath the carpet and vct around the auditorium. Grinding those floors to remove the coating and re-install adhesive to ensure warranty for new VCT tile.

Total of all ten (10) change orders is \$20,043.19

## **FINANCIAL BUSINESS**

### **Discuss/Act on Financial Reports/Bills for Payment/Tax Exemptions**

On a Lind/Bachtell motion and unanimous voice vote, the Board of School Directors approved the following:

- Budget Income & Expense Accounts Summary 2016-2017
- Budget Income & Expense Accounts Summary 2017-2018
- General Fund Paid Bills 2016-2017 in the amount of \$1,085,298.56
- General Fund Paid Bills 2017-2018 in the amount of \$653,882.03
- Cafeteria Fund paid bills in the amount of \$9,562.68
- General Fund unpaid bills in the amount of \$109,484.34
- Purchase Order Requisitions in the amount of \$126,117.54
- Occupation Tax Exemptions – 2017/2018 in the amount of \$2,010.00
- Delinquent Per Capital Tax Exemptions – 2017/2018 in the amount of \$4,004.00
- Delinquent Occupation Tax Exemptions – 2017/2018 in the amount of \$99.00 (J.P.Harris)
- Delinquent Occupation Tax Exemptions – 2017/2018 in the amount of \$13,728.00
- Real Estate Tax Exemptions – 2017/2018
- Real Estate Tax Duplicate 2017/2018 in the amount of \$22,246,003.47.

ABSTAINED: Lind (financials pertaining to Source4Teachers)

## **INFORMATION ITEMS**

- Board members were invited to the New Teacher Luncheon on August 7, 2017.

## **PUBLIC COMMENT**

Cori Urey, W. 8<sup>th</sup> Street, Waynesboro questioned program cuts mentioned at the previous meeting.

## **BOARD MEMBER COMMENTS**

- Mrs. Herald asked to discuss the high school parking policy at an up-coming meeting.
- Mr. Lind asked for a presentation regarding the medical fund balance and plans for funding the balance of the middle school project.

**ADJOURNMENT**

The meeting adjourned at 9:43 p.m.

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SIGNED

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Stephen Kulla, President

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Bonnie Bachtell, Secretary