535 East 300 South  Kamas, Utah 84036 (435) 783-4318

2023 - 2024
SSES PARENT AND STUDENT HANDBOOK

DISTRICT VISION STATEMENT

South Summit School District - valuing individuals and preparing them for success.

DISTRICT MISSION STATEMENT

We support, empower, and inspire individuals to promote and achieve academic and character excellence.

SCHOOL VISION STATEMENT

South Summit Elementary School- valuing students and preparing them for success.

SCHOOL MISSION STATEMENT

At South Summit Elementary we…..LEARN

Love

Engage

Aspire

Respect

Never give up!
Principal’s Welcome:

Dear Parents and Students:

Welcome to another opportunity to make a difference each day! Looking forward to a year in which we “LIFT” others by making meaningful connections. A year of keeping the word LIFT (Learning, Imagining, Focusing and Trying) in our minds as it relates to facilitating student growth and well being. The pages of this handbook are filled with important information regarding school policies and procedures. Please take some time to read and review the contents of this handbook. If you have questions that remain unanswered after reading this handbook, or if your concerns have not been addressed, please don’t hesitate to meet with me.

Our theme for the school this year is “LIFT!” Lifting others with clear communication, high expectations, measured understanding, extra compassion and really seeing individuals for who they are will create a unified school community. Hoping each individual recognizes the opportunity to be the difference to the one; the one student, the one colleague and the one community member. Every conversation matters! Every day matters!

Sincerely, Mrs. Lisa Flinders  Principal

School Theme for 2023-2024 Academic School Year:  LIFT

L: Learn  I: Imagine  F: Focus  T: Try

School Mascot: Whiskers the Cat
SCHOOL INFORMATION

South Summit Elementary School
535 E 300 S Kamas, UT 84036

School Office (435) 783-4318 Nurse (435) 783-4318 EXT.1293
Principal Office Ext. 1252 Assistant Principal Office 1255

SCHOOL HOURS

Monday - Thursday (K-4) 8:50 - 3:15 p.m.
Friday (Early out) (K-4) 8:50 - 2:15 p.m.

PREK:
3 year olds: Tuesday and Thursday 9-11 a.m.
4 year olds: Monday and Wednesday 9-12 p.m.
4 year olds: Tuesday and Thursday 9-12 p.m.
4 year olds: Monday - Thursday 12:30-3:30 p.m.

Students will be marked tardy after 8:50 a.m. As a safety measure, PowerSchool will auto-call parents if their child is not in attendance after 9:30 a.m. It is imperative that parents call the school if their child is going to be absent.

School doors will not open until 8:30 a.m. each school day. Supervision is not provided for students who arrive before 8:30 a.m. nor for students remaining later than 3:30 p.m. Please acknowledge these hours for the safety and well being of your child.

Parents are encouraged to make any changes to their child’s pick-up or bus riding needs before 3 PM M-TH or 2 PM Friday to avoid any delays or problems.
## SCHOOL FACULTY and STAFF

**South Summit Elementary Staff**

### Administration

<table>
<thead>
<tr>
<th>Role</th>
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<tr>
<td>Principal</td>
<td>Lisa Flinders</td>
</tr>
<tr>
<td>Assistant Principal</td>
<td>Kestin Wilkinson</td>
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<tr>
<td>Counselor</td>
<td>Dean Evans</td>
</tr>
<tr>
<td>Social Worker</td>
<td>Kay Luther</td>
</tr>
<tr>
<td>Literacy/Math Specialist</td>
<td>Melissa Metcalf</td>
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<tr>
<td>Financial Secretary</td>
<td>Jill Hancock</td>
</tr>
<tr>
<td>Attendance Secretary</td>
<td>Natasha Pearce</td>
</tr>
<tr>
<td>Head Custodian</td>
<td>Tyrone Gortat</td>
</tr>
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### Teachers

#### Third Grade:
- Lady Castaneda
- Julie Reidhead
- Rebecca Jensen

#### Fourth Grade:
- Audra Aston
- Glorilyn Lee
- Courtney Thomas
- Ivonne Alverado

#### Specialists:
- Ronda Bristol
- Cindy Buterfield
- Hillary Burningham
- Pat Jones
- David Taylor
- Lauren Young

#### Special Education:
- Dawnell Anderson
- Tailynn Hill
- Danielle Katterman
- Sandi Lott
- Cindy McEwan
- Louise Wilson
- Annabelle Zavala

#### Preschool:
- Kim Woodard

#### Kindergarten:
- Misty Blazzard
- Lindsey Kearney
- Nicole Eaglin
- Kelli Woolstenhulme
- Cheryl Pulver

#### First Grade:
- Jayden Rogers
- Sue Marchant
- Chalise Provost
- Carolyn Simkins
- Marta Vallverdu

#### Second Grade:
- Shelly Bess
- Karma Bonner
- Solveig Query
- Carolyn Simkins
- Marta Vallverdu

### Para Professionals/Classroom Specialist

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<tr>
<td>Nancy Betournay</td>
<td>Stacey Burton</td>
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<tr>
<td>Diana Bracken</td>
<td>Sandi Lott</td>
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<tr>
<td>Chellsea Fryer</td>
<td>Melinda Lee</td>
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<tr>
<td>Stacie Lewis</td>
<td>Taryn Maughan</td>
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<tr>
<td>Mindi Maxfield</td>
<td>Sarah Moser</td>
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<tr>
<td>Suzanne Robinson</td>
<td>Joaquin Rodriguez</td>
</tr>
<tr>
<td>Mary Sennas</td>
<td>Heather Swanson</td>
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<tr>
<td>Lauren Young</td>
<td>Pam Woolstenhulme</td>
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### Custodians/Nurses/Lunch

#### Custodians:
- Andy Benitz
- Tyrone Gortat
- Arisbeht Rodriguez

#### Nurses:
- Amanda Monaco
- Jorja Isakson
- Amanda Kasza

#### Lunch:
- Kathy Broadhead
- Ronda Mondragon
- Jillian Tillet
SCHOOL COMMUNITY COUNCIL

School Community Council Members:

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<tr>
<th>Name</th>
<th>Email</th>
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<tr>
<td>Brittanie Martindale</td>
<td><a href="mailto:brittaniemitchell41@gmail.com">brittaniemitchell41@gmail.com</a></td>
<td>Parent</td>
</tr>
<tr>
<td>Taryn Maughan</td>
<td><a href="mailto:taryn.maughan@gmail.com">taryn.maughan@gmail.com</a></td>
<td>Parent</td>
</tr>
<tr>
<td>Natasha Pearce</td>
<td><a href="mailto:nlpearce4@gmail.com">nlpearce4@gmail.com</a></td>
<td>Parent</td>
</tr>
<tr>
<td>Hillary Burningham</td>
<td><a href="mailto:hillburningham@gmail.com">hillburningham@gmail.com</a></td>
<td>Parent</td>
</tr>
<tr>
<td>Julie Duke</td>
<td><a href="mailto:jblazzard@hotmail.com">jblazzard@hotmail.com</a></td>
<td>Parent</td>
</tr>
<tr>
<td>Dillon Hoyt</td>
<td><a href="mailto:hoytdillon@gmail.com">hoytdillon@gmail.com</a></td>
<td>Parent</td>
</tr>
<tr>
<td>Teacher</td>
<td></td>
<td>School Employee</td>
</tr>
<tr>
<td>Teacher</td>
<td></td>
<td>School Employee</td>
</tr>
<tr>
<td>Lisa Flinders</td>
<td><a href="mailto:lf@ssummit.org">lf@ssummit.org</a></td>
<td>Principal/Director</td>
</tr>
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2023-2024 DATES AT-A-GLANCE (subject to change)

August 24th - First Day of School (1st-4th)
August 31st - First Day of Kindergarten
September 4th - Labor Day
September 6th and 7th - First Day of Preschool
October 17th and 18th - Parent Teacher Conferences and Book Fair 4:00 - 8:00 p.m.
October 19th - Teacher Professional Learning Day (No School for Students)
October 19th - 20th - Fall Break
October 30 - Last day of Term 1
November 22nd - 24th Thanksgiving Break
December 20th - January 1st - Holiday Break (No School for Students)
January 11th - Last Day of Term 2
January 12th - Professional Learning Day (No School for Students)
January 15th - Martin Luther King Jr. Day
February 19th- Presidents’ Day (No School for Students)

February 21st and 22nd- Parent Teacher Conferences and Book Fair from 4-8 p.m.

March 21- Last Day of Term 3

March 22- Professional Learning Day (No School for Students)

April 1st-4th- Spring Break (No School for Staff and Students)

April 5th- Parent Teacher Compensation Day (No School for Staff and Students)

May 15th- Last Day of 3 year-old Preschool

May 16th- Last Day of 4 year-old Preschool

May 23rd- Last Day of Kindergarten

May 27th- Memorial Day (No School for Staff and Students)

May 31st- Last Day of School 11:30 a.m./End of Term 4

SCHOOL MAP
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**POLICIES AND PROCEDURES:** Below, you will find some of the main student policies that pertain to our school. There is not adequate room in this handbook to cite the entire text of every policy. A brief policy statement is given with additional information where it is applicable. A policy handbook, which includes all text, is available on the district webpage. You may access student policies here…([Policies 6000](#))

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STUDENT ATTENDANCE

(Policy 6005)

Policy Statement

A. South Summit School District Board of Education believes that learning is an ongoing process with each concept built upon those that preceded it and supporting those that follow; that each concept is important and necessary in the learning/mastery process, and that no concept should be disregarded or omitted because of absences or for other reasons. The Board believes that in order for the student to fully benefit from the educational opportunities provided by the district and the individual schools, he/she must be in regular attendance.

B. Few factors will have greater influence on students' educational success than regular attendance and punctuality, and few will influence as much their future success in the workforce as the dependability and responsibility acquired from the habit of regular, punctual school attendance.

C. It is the policy of the South Summit School District to promote regular attendance. All students are expected to be in class on time every school day, in every class.

Code 6006: Compulsory Education

South Summit Elementary Procedure:
Daily attendance is crucial for academic success. Therefore, the following is in place:
  1. After 3 tardies, the teacher will reach out to the parent/guardian.
  1. After 5 tardies, the parent/guardian will be notified. If tardies persist, the student will be put on a Growth Plan.
  2. After 3 absences, the teacher will notify the parent/guardian.
  3. If absences exceed 6, the student will be put on a Growth Plan.
  4. After 10 consecutive days of being absent and the school has not been notified, the student will be unenrolled.

Policy Statement

A. The Board of Education of South Summit School District recognizes that while a student’s parent is the primary person responsible for the student’s education, under Utah’s compulsory education laws parents are generally required to enroll their children in school unless an exemption is granted. The law outlines specific exemptions that may be granted by the Board, including for a student who will attend a home school.

B. This policy sets forth the requirements and procedures to be followed by students, parents, and the District in order for a compulsory education exemption to be granted.

Definitions

A. “Home school” means a school comprised of one or more students officially excused from compulsory public school attendance under this policy and Utah Code Ann.
B. “Parent” means a custodial parent, legal guardian, or other person with the same authority as a custodial parent or legal guardian.

C. “Private School” means a school satisfying the following criteria:
   1. Maintained by a private individual or corporation;
   2. Maintained and operated not at public expense;
   3. Generally supported, in part at least, by tuition or fee charges;
   4. Operated as a substitute for, and giving the equivalent of instruction required in public schools;
   5. Employing teachers able to provide the same quality of education as public school teachers;
   6. Established to operate indefinitely and independently, not dependent upon the age of the students available or upon individual family situations; AND
   7. Licensed as a business by the Utah Department of Commerce.

D. “Minor student’ or “Student” means a person who is at least six years old, but younger than 18 years old, and is not emancipated according to Utah Law.

**Compulsory Education**

A. Except as otherwise provided in this policy, the parent of a minor student is required to enroll and send the student to a public or regularly established private school. A public school may include a District school, a school in another district wherein the student may be legally enrolled, or a charter school. A student who is not attending a public school or a regularly established private school must obtain an exemption certificate as provided herein.

B. The District may issue a notice of compulsory education violation to a parent of a student in grade 1 through 6 in accordance with Policy 6009 – Student Absences and Excuses.

C. In accordance with Procedure 6005-A – Student Attendance Procedures, the District may issue a notice of truancy to a student who is in grade 7 or above and who is at least 12 years old and who is truant, as well as to the student’s parent.

D. The District shall report compulsory education violations to the appropriate city, county, or district attorney as required by law.

**Exemptions**

A. Board Release
   1. Students who meet one or more of the following conditions to the satisfaction of the Board shall be exempt from the compulsory education requirements and shall be given a certificate stating that the student is excused from public school attendance during the time specified on the certificate.
      a. A student over age sixteen (16) may receive a partial release from school to enter employment, or to attend a trade school, if the student has completed the eighth
grade. Minors receiving this exemption must still attend school part-time as required by the Board.

2. On an annual basis, a minor under eighteen (18) years of age may receive a full release from attending a public, regularly established private or part-time school or class if one of the following is established to the Board’s satisfaction:
   a. The minor has already completed the work required for graduation from high school; The minor is in a physical or mental condition, certified by a competent physician if required by the Board, which renders attendance inexpedient and impracticable.
   b. Proper influences and adequate opportunities for education are provided in connection with the minor’s employment; or
   c. The Superintendent determines that the minor, if over age sixteen (16), is unable to profit from attendance at school because of inability or a continuing negative attitude toward school regulations and discipline.

3. The Board will excuse a student from attendance if the student’s parent files a signed and notarized Home School Application, as described in Policy 3031 Home School.
   a. The minor will attend a home school, and
   b. The parent assumes sole responsibility for the education of the student, except to the extent the student is dual enrolled as in section.
   c. A parent of a minor who attends a home school is solely responsible for:
      i. The selection of instructional materials and textbooks;
      ii. The time, place, and method of instruction; and
      iii. The evaluation of the home school instruction.

4. The South Summit School Board may not:
   a. Require a parent of a minor who attends a home school to maintain records of instruction or attendance;
   b. Require credentials for individuals providing home school instruction;
   c. Inspect home school facilities; or
   d. Require standardized or other testing of home school students.

SCHOOL BREAKFAST & LUNCH INFORMATION

SSES provides nutritious and well-planned meals daily. Families that may qualify for free and/or reduced lunch may apply by completing an application at the front office and/or district office or website. All students will have the opportunity to enjoy lunch in the cafeteria for at least 15 minutes before going outside to play. Listed below is the student’s schedule for lunch:
Kindergarten: 11:10-11:40 a.m. 1st Grade: 11:20-11:50 a.m.
2nd Grade: 11:40-12:10 p.m. 3rd Grade: 11:30-12:00 p.m.
4th Grade: 11:50-12:20 p.m.

Please note if a child brings a home lunch, they will need to pay for milk, if they choose to drink milk with their lunch.

Student Breakfast: $1.25  Student Lunch: $2.00

**BIRTHDAY/CALSSROOM PARTIES/TREATS**

Birthdays are an important milestone for children. With that being said, educational instruction is critical to student growth and is our primary purpose. Classroom interruptions should be minimal. Birthday parties are not allowed at school. Store bought (NO HOMEMADE) treats may be delivered to the front office. The administration will ensure that the birthday treats are delivered to the appropriate classroom. Teachers will celebrate with their students at the end of the day. In consideration for all students’ feelings, it is not appropriate to have a student hand-out invitations to a birthday party or any type of party at school. Balloons, flowers, gifts, or excessive gestures are not permitted at school.

Instructional time is limited and extremely valuable. Therefore, any holiday/seasonal/classroom parties must be approved by administration.

**BULLYING PREVENTION PLAN AND PROTOCOL**

**District Policy and Procedure**

I. Policy Statement:

A. Bullying, cyber-bullying, and hazing of students and employees are against federal, state and local policy, and are not tolerated by South Summit School District. The district is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, South Summit School District has in place policies, procedures, and practices that are designed to reduce and eliminate bullying, cyber-bullying, and hazing including but not limited to civil rights violations as well as processes and procedures to deal with such incidents.

B. School officials have the authority to discipline students for off-campus speech that causes or threatens a substantial disruption on campus or school activities, including violent altercations, or a significant interference with a student's educational performance and involvement in school activities. If after an investigation, a student is found to be in violation of this policy, the student shall be disciplined by appropriate measures up to, and including, suspension and expulsion, pursuant to Utah Code Ann. and in accordance with the U.S. Department of Education Office for Civil Rights, loss of participation in extracurricular activities, and/or probation.

South Summit Elementary School has an established bullying protocol and will implement this protocol should bullying occur. Administration will conduct appropriate investigation and will implement corrective consequences on a case-by-case basis. We adhere to the Utah State Code for Safe Schools and Bullying. What is Bullying? Bullying is a conscious, willful, deliberate, hostile, and repeated behavior by one or more people, which is intended to harm others and/or gain power or control.
School-wide Bully Prevention Plan

1. How does our school-wide expectations/rules relate to teaching bully prevention? (e.g., Respect, Kindness, Thoughtful)
   • South Summit School Vision and Expectations:
     LEARN: Love, Engage, Aspire, Respect self and others, Never give up
     • Our Core Values focus on being a happy school with kindness, and respectful for one another

   "THE DIFFERENCE BETWEEN BULLYING AND CONFLICT"

   | Imbalance of power, not friends | Equal power or friends |
   | Repeated negative actions       | Happens occasionally   |
   | Purposeful                      | Accidental            |
   | Serious with threat of physical or emotional harm | Equal emotional reaction |
   | Strong emotional reaction from victim and little to no emotional reaction from the individual(s) doing bullying | Not seeking power or attention |
   | Attempt to gain material things or power | Not trying to get something |
   | No remorse – blames victim      | Remorse – will take responsibility |
   | No effort to solve problem      | Effort to solve problem |

2. How do we incorporate bully prevention in teaching your school-wide expectations to students and staff?

   Safe UT App

   Social-emotional Learning curriculum: (Merrell’s Strong Start and Strong Kids) Addressing Bullying specifically

   Monthly lessons with counselor and social worker in Specialists classes

   Monthly Community Assemblies

   Student Leadership Team skits, modeling, verbal praise, and positive reinforcement

3. Which curriculum do we use to explicitly teach bully prevention to all students and staff? When is this taught (timeline)?
4. What are some examples of the procedures for providing support to targeted students?

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5. Our school’s reporting system if administrators, teachers, or staff encounter bullying:

Staff members complete Office Referral in a timely manner and report to administration and details entered in PowerSchool.

6. How do students, parents, or other patrons report bullying or other anti-social behaviors?

- Contact school administration via phone, in-person, and/or email
- Safe UT App

7. How are these reporting channels communicated clearly to parents?

- Parent and Student Handbook, Back-to-School Night, and Text Alerts
8. How does our school respond to reports of bullying or other antisocial behaviors?

Administrative Response Investigation Protocol

9. Do we report behavior issues that are significant or persistent in PowerSchool, Safe Schools and to School Resource Officer? Yes

**BUS PROTOCOL**

Children should not arrive at a bus stop more than five minutes before the bus arrives. Pupils being transported are under the authority of the bus driver. The bus drivers share the mutual interest of parents and staff for the safety of the child and should be given due respect by all students.

BUS RULES include:

- Speak kind words to each other
- Keep hands, feet, and objects to self
- Be on time for the bus, but no earlier than five minutes prior to bus time.
- Keep hands, arms, head and objects inside bus windows.
- Talk in normal tones so the driver can hear.
- Eating and drinking on the bus is not allowed.

BUS SAFETY protocol include:

- If you miss the bus, go directly home. Have a family plan for this possibility.
- Stand a safe distance from the curb.
- Get in line when the school bus is approaching, ready to board the bus.
- Remain seated when the bus is in motion.
- Leave the bus only at your regular bus stop.
- Always have a plan of where to go if parents are not home after school.

**Bus Discipline** - Students who violate bus behavior expectations will receive an office referral. An investigation using our discipline protocol will be conducted. A severe offense or continued office referrals for severe misconduct of behavior will lead to a loss of bus privileges for a specific number of days determined by the Principal.

Please note that all corrective action and consequences will be implemented on a case-by-case basis.

**CELL PHONE, APPLE WATCHES, OTHER STUDENT WATCHES AND ALL ELECTRONIC DEVICES**

In order to avoid disruption of the educational environment and protect students’ right of privacy, student possession of cellular telephones, apple watches or other electronic devices that are used to communicate or send or receive signals is allowed only under the following conditions. Electronic devices may include: Cell phones, Smart Watches, gaming devices, electronic toys and any personal electronic devices or computer.
1. Students are expected to store their phone in their assigned school locker during school hours. Phones must be turned off. Students are ONLY to call a guardian from the front office telephone. They can not use a teacher’s cell phone, teacher’s classroom phone or their personal electronic device.

2. Students may wear watches with phone abilities, but the phone feature must not be used during school hours. (8:50 a.m. to 3:15 p.m.)

3. Students may use cell phones/electronic devices after school has been dismissed.

Violation of the cell phone/electronic device policy will result in:

First offense...Phone or electronic communication device is confiscated and returned at the end of the day.

Second Offense ... Students’ phones/electronic communication devices will be confiscated and turned into the office where they can be retrieved at the end of the school day by the student. The student will receive an office referral and lose a recess.

Third Offense.... Students’ phones/electronic communication devices will be confiscated and turned into the front office. Parents will be required to come and retrieve the phone/electronic communication device, and an intervention conference will take place among the parent, student, and administration to create an appropriate intervention plan for the student. In addition, students will be required to turn in their phones/electronic communication devices to the office at the beginning of the school day for a determined number of days, and retrieved at the conclusion of each school day.

Severe Offenses.... Phone confiscated and returned to a parent/guardian, the student is suspended or placed in detention, and phone privileges removed. Students may lose privileges to bring an electronic device/cell phone into the school.

Severe Offenses include, but are not limited to:

- Text messaging that contains inappropriate content, profanity, pornographic images, intimidation, threats or other actions that could be classified as cyber-bullying.
- Cheating on any school assignment, test, or state assessment.
- Taking or showing inappropriate pictures or photographs.
- Taking pictures of other students or staff.
- Calling outside groups or individuals to participate in inappropriate activities.
- Refusal to relinquish a cell phone to a person of authority.
- Students are not allowed to use cell phone/electronic devices on school buses.
- Any incident is considered severe when it threatens, humiliates, harasses, intimidated or violates any federal, state, or local laws.

Note: All violations to school policies are considered an office referral. It is recorded in PowerSchool and tracked from year to year, including cell phone and electronic device violations. Cell phone and electronic device violations are cumulative and roll over from year to year. Each violation will be considered and consequences will be implemented on a case-by-case basis.
**STUDENT CHECK OUT AND RELEASE**

Due to heightened security measures, students will not be released to anyone other than their parent/legal guardian listed on the school emergency form in PowerSchool, unless prior written notice has been given to the school. Children must be signed out at the school office. Parents are NOT allowed to retrieve students from any part of the building or playground. Students will be called to the office where parents may then pick up their student.

In order for a student to be released to a parent/guardian, he or she must be designated as a first or second contacted person prior to pick-up as identified in PowerSchool. This documentation is provided when online registration has been completed by the legal parent and/or guardian. As a safety measure for your child, please ensure that your information is accurate and up-to-date as we are unable to violate this policy.

If circumstances in your family are such that student safety is a concern, proper and notarized court documentation must be on file in the office at the elementary school. School officials will comply with up-to-date court documentation and legal designation of child custody.

Parents are encouraged to make any changes to their child’s pick-up or bus riding needs before 3 PM M-TH or 2 PM Friday to avoid any delays or problems.

**CHILD ABUSE and REPORTING**

I. **Policy Statement**

   A. The South Summit School District is committed to protecting students from abuse and neglect and will follow the state mandates regarding reporting and handling of abuse as outlined in Utah Code annotated.

II. **Handling and Reporting of Suspected Child Abuse and Neglect**

   A. The Administration recognizes that in order to fully implement the law on reporting of child abuse and neglect, school personnel must be fully informed and made aware of their responsibilities in this area. Therefore, the Administration shall cause that any school employee who knows or reasonably suspects that a child's health or welfare has been or appears to have been harmed as a result of abuse and neglect shall report and cause reports to be made in accordance with the procedures in this policy.

   B. The Administration shall provide school employees with annual training on the subject of identifying and reporting children suspected of being abused or neglected.

   C. If a school employee knows or reasonably suspects that a child is being abused or neglected, the employee shall immediately make an oral report to the school principal or his/her designee. Together, the principal or his/her designee and the employee must make immediate contact with the nearest peace officer, local law enforcement agency, or Division of Child and Family Services (DCFS) to report the suspected abuse or neglect.
D. Within 24 hours after making the oral report to the school principal and reporting the suspected abuse or neglect to local law enforcement agency, the school employee initiating the report shall complete and give to the principal or his/her designee the District's Report of Child Abuse Neglect Form.

E. Upon receiving the District’s Report of Child Abuse Neglect Form, the principal or his/her designee shall:
   
   1. Forward a copy within 24 hours to the local law enforcement agency receiving the oral report.
   
   2. Place one copy of the Child Abuse-Neglect Form in a confidential file to be maintained by the principal or his/her designee. The Child Abuse-Neglect Form shall not be placed in the child's personal file.

F. It is not the responsibility of the school employee to:

   1. prove that the child has been abused or neglected, or
   
   2. determine whether the child is in need of protection.

G. School employees shall not make contact with the child's family or other persons (relatives, friends, neighbors, etc.) for the purpose of determining the cause of the injury and/or possible neglect.

H. School employees are immune from any civil and/or criminal liability when reporting in good faith suspected child abuse or neglect.

I. District policies shall ensure that the anonymity of those reporting or participating in the investigation of the alleged child abuse or neglect is preserved in a manner required by Utah Code.

J. Any school employee who willfully fails to report a case of suspected child abuse or neglect, may face legal and/or disciplinary action.

**CHILD FIND/IDEA & REFERRAL STUDY STUDY TEAM**

The Individuals with Disabilities Education Act includes the Child Find mandate. Child Find requires all school districts to identify, locate and evaluate all children with possible disabilities, regardless of the severity of their disabilities. This obligation to identify all children who may need special education services exists even if the school is not providing special education services to the child.

After a teacher has attempted several interventions in the classroom, progress-monitored, collected data and/or the child isn’t making adequate progress. The teacher will make an appropriate referral to the Student Study Team to discuss interventions. Communication with parents as partners is vital during this process.

If a parent requests additional student testing, the teacher will immediately notify the principal and document the request. The RTI process is still required to complete.
CLASSROOM MANAGEMENT/BEHAVIOR

South Summit Elementary school respects and values each student. If students decide to behave or participate in behavior that is not in agreement with school rules and expectations, choice and consequences is the method of addressing such issues. We have a learning place. It is okay to make mistakes in our building. It is not okay to not be accountable or responsible for choices made. When less than desirable choices are made, most times, the teacher or paraeducator will work directly with the student to help resolve the issue. If a student chooses to chronically not follow the expectations, hurt others, bully, and/or other, severe infractions, an office referral will be made by the staff member. The administration will then be notified to conduct an investigation and determine a proper course of action including consequences. Parents are typically notified in such matters.

COUNSELORS and SOCIAL WORKERS

We are fortunate to have wonderful counselors and social workers to assist students and families. They work with students to encourage, to guide and to instruct. They also conduct friendship groups and teach once a month in the specialists rotation. They will be teaching coping skills, friendship, character building, resilience, kindness and other subjects as needed. If you feel your child is in need of counseling or social worker services, please contact Mrs. Flinders or Mrs. Wilkinson. They will direct your calls and your questions.

DISCIPLINARY ACTION

(Policy 6030)

School administrators, teachers, and staff should balance disciplinary action with meaningful reinforcement of appropriate behaviors.

Rules of discipline are developed to help ensure the learning, safety and well being of our students and faculty, and we will not accept behavior that interferes with these goals. Each student will be considered individually. The administrator will consider past history or violations, severity, and circumstances. Based on the administrator’s findings, the student’s behavior may lead to one or more disciplinary actions. Proper protocols have been established and will be followed.

Minor problems are handled by the classroom teacher who will use various interventions to help improve student behavior before issuing a disciplinary office referral. Repeated, chronic disruptive incidents will be referred to the principal or assistant principal.

DISCIPLINE PLAN AND PROCEDURE

In order for over 500 students to learn, live and work together in a productive, safe, and a comfortable environment, appropriate behavior is necessary. South Summit Elementary and each class has established realistic and reasonable guidelines for all students to follow;
allowing learning to take place without disruption. Minor problems are handled by the classroom teacher, through discussions with the student and the use of a think-time procedure. Repeated disruptive incidents will be referred to the principal or assistant principal.

### South Summit Elementary Behavior Expectations

<table>
<thead>
<tr>
<th>South Summit CATS will…</th>
<th>Hallway</th>
<th>Playground</th>
<th>Bathroom</th>
<th>Cafeteria</th>
<th>Bus</th>
<th>Gym</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Love</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Help others</td>
<td>• Speak kind words to others</td>
<td>• Give people privacy</td>
<td>• Speak kind words to others</td>
<td>• Speak kind words to others</td>
<td>• Speak kind words to others</td>
<td>• Speak kind words to others</td>
</tr>
<tr>
<td>• Quiet feet</td>
<td>• Include others</td>
<td>• Speak kind words to others</td>
<td>• Include others</td>
<td>• Share equipment</td>
<td>• Take turns</td>
<td>• Include others</td>
</tr>
<tr>
<td>• Follow directions from adults</td>
<td>• Share equipment</td>
<td>• Take turns</td>
<td>• Share equipment</td>
<td>• Take turns</td>
<td>• Take turns</td>
<td>• Share equipment</td>
</tr>
<tr>
<td><strong>Engage</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Walking feet</td>
<td>• Use the equipment correctly</td>
<td>• Use the equipment correctly</td>
<td>• Eat the food from your own tray or lunchbox</td>
<td>• Follow directions from the bus driver and adults</td>
<td>• Follow adult directions the first time</td>
<td>• Follow adult directions the first time</td>
</tr>
<tr>
<td>• Face forward</td>
<td>• Play by the rules</td>
<td>• Keep garbage off floor</td>
<td>• Listen for instructions</td>
<td>• Stay seated</td>
<td>• Play by the rules</td>
<td>• Play by the rules</td>
</tr>
<tr>
<td><strong>Aspire</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>• Single file line</td>
<td>• Come in when the whistle is blown</td>
<td>• Use time wisely</td>
<td>• Use time wisely</td>
<td>• Be on time</td>
<td>• Come in quietly and follow teacher directions</td>
<td>• Sit appropriately in assigned area</td>
</tr>
<tr>
<td>• Be on time</td>
<td>• Line up on time</td>
<td>• Wait your turn</td>
<td>• Wait your turn</td>
<td>• Wait your turn</td>
<td>• Sit appropriately in assigned area</td>
<td>• Sit appropriately in assigned area</td>
</tr>
<tr>
<td><strong>Respect</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Quiet voices in hall and locker area</td>
<td>• Keep hands &amp; feet to self</td>
<td>• Use quiet voices</td>
<td>• Respect others</td>
<td>• Keep hands &amp; feet to self</td>
<td>• Keep hands &amp; feet to self</td>
<td>• Keep hands &amp; feet to self</td>
</tr>
<tr>
<td>• Hands &amp; feet to self</td>
<td>• Follow directions</td>
<td>• Keep the bathroom clean</td>
<td>• Respect yourself</td>
<td>• Follow directions</td>
<td>• Follow directions</td>
<td>• Follow directions</td>
</tr>
<tr>
<td>• Respect the playground &amp; equipment</td>
<td>• Flush toilets and turn off sinks</td>
<td>• Use manners</td>
<td>• Respect the bus</td>
<td>• Respect the bus</td>
<td>• Respect the bus</td>
<td>• Respect the bus</td>
</tr>
<tr>
<td><strong>Never give up</strong></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Always try your best</td>
<td>• Dress for the weather</td>
<td>• Keep water off the floor</td>
<td>• Remember to dump your tray or bag</td>
<td>• Remember your items</td>
<td>• Try your best to follow directions</td>
<td>• Try your best to follow directions</td>
</tr>
<tr>
<td></td>
<td>• Stay in the boundary of the school</td>
<td>• Walk to and from the bathroom quietly</td>
<td>• Clean up after yourself</td>
<td>• Clean up after yourself</td>
<td>• Toys not allowed</td>
<td>• Toys not allowed</td>
</tr>
<tr>
<td></td>
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</tbody>
</table>
Schools are established for the benefit of all students. Learning to exhibit appropriate behavior is a major benefit of the school experience, which helps prepare individuals to function successfully in other social contexts outside of school. It is an essential learning in a democratic society. The educational purposes of the schools are accomplished best in a climate of student behavior, which is socially acceptable and conducive to the learning and teaching process. Student behavior which disrupts this process or which infringes upon the rights of other individuals will not be tolerated.

When a student is referred to the principal or assistant principal the following course of action will be taken and an Office Referral Form will be completed and documented:
√ 1st visit – discussion with student about problem and verbal warning
√ 2nd visit – discussion with student, call to parents, loss of recess
√ 3rd visit – discussion with student, lunch detention and/or loss of recess (call to parents)
√ 4th visit – discussion with student, partial day in-school suspension (conference with parents)
√ 5th visit – discussion with student, full day in-school suspension (conference with parents)
√ 6th visit – discussion with student, out-of-school suspension (conference with parents)

*** Depending on the severity and chronic nature of the offense(s), the consequence process could be accelerated.
*** Please note that all corrective action and consequences will be implemented on a case-by-case basis.

POTENTIAL CAUSES FOR SUSPENSION and/or EXPULSION (In and Out-of-School)

1. Steals or attempts to steal school or private property
2. Causes, attempts to cause, or threatens damage or harm to school, school property, or another person
3. Threatens or possesses the use of any real, look-alike, or pretend weapon(s), incendiary devices or dangerous objects
4. Possesses, uses, sells or otherwise furnishes or is under the influence of any controlled substance
5. Possesses or uses tobacco, Vape-devices, alcohol, and/or other related objects
6. Commits an obscene act or engages in habitual profanity or vulgarity
7. Frequent or flagrant willful disobedience, defiance of proper authority, or disruptive behavior
8. Sexual Harassment
9. Observing, sharing, and/or misuse of pornographic material
10. Viewing or sharing of online violent acts, occult, abuse, explicit language or anything inappropriate for an elementary-aged student

STUDENT DRESS CODE PROCEDURE

**District Policy**

I. Policy Statement

A. The South Summit School District Board of Education, duly elected and working in partnership with the community they serve, asserts that public schools are places of learning. Proper dress positively affects student behavior and sets an appropriate tone of school atmosphere, its learning environments and the District's pedagogy. The South Summit School District Board of Education recognizes there are disruptions of student learning, hygiene, and safety factors directly related to improper dress and grooming. Therefore, it is important that school personnel, parents, and students have a clear policy to be consistently followed and enforced to provide safe and peaceful schools.
South Summit Elementary School Dress Code Procedures

I. Hair
   A. All students shall keep their hair clean, neatly groomed, and free from obscuring the face.
   B. Extreme hairstyles that pose safety risks, or are disruptive to the learning environment as judged by a school administrator, are discouraged.

II. Clothing and Apparel
   C. All clothing/apparel will be neat, and clean. Undergarments, pajamas, slippers, and swim suits are not appropriate in the school setting, unless an exception is made by the school administration.

   D. Clothing/apparel depicting, through words or other visual symbols, criminal activity or violence (weapons or violent action) and/or disrespect toward any race, culture, religion, sexual orientation or gender, shall not be worn.

   E. Clothing/apparel should not draw undue attention. Prohibited clothing includes but is not limited to: pajamas, excessively sagging and/or baggy pants or short-shorts, skirts, shorts, and dresses that are shorter than mid-thigh length when sitting; and tank top shirts (those with strapped shoulders). Slits in skirts and dresses may not rise higher on the leg than mid-thigh when sitting. Clothing containing holes, cuts, tears/rips that expose undergarments or skin above mid-thigh is not appropriate in the elementary setting.

   F. Clothing/apparel displaying obscene, sexually explicit, lewd or vulgar messages, pictures, or symbols, or advertising substances a student cannot legally possess (tobacco, alcohol, illegal drugs) are not appropriate in the elementary setting.

   G. Shoes must be worn at all times.

   H. Head coverings including hats, beanies, and caps are allowed to be worn in school buildings; as long as they are not a distraction or inhibits student learning. Hooded sweatshirts/jackets covering the head are not permitted during regular school hours.

   I. Attachments to clothing that could be considered weapons (spikes on boots, bracelets or chokers, chains on wallets, belts, etc.) are not allowed in the elementary setting.

   J. Clothing and/or appearance that school officials have reason to anticipate would materially and substantially disrupt class work or cause considerable disorder or invasion of rights of others is allowed in the elementary setting.
K. Students are expected to comply with dress code procedures at all school-sponsored activities.

III. Enforcement

L. The faculty/staff of each school is responsible for maintaining a safe and peaceful environment, however the building administrator(s) deals directly with discipline and safety issues. An administrator will handle individuals who choose to violate the Dress Code Procedure with a consequence not limited to the following, based on the severity of the infraction:
   i. The individual will be warned about the violation and corrective action will take place (individual will correct the problem or change apparel to meet the procedure).
   
   ii. The individual's parent, guardian, or designee will be notified and corrective action will take place (changing apparel).

**EMERGENCY/SAFETY INFORMATION**

We will periodically hold fire and other emergency drills. Please discuss proper procedures for each type of emergency with all of your students. Make them aware that panic or failure to follow instructions could be disastrous. Students need to be drilled on procedures, the evacuation route, and the importance of an orderly exit.

Teachers will carry their emergency folders with the RED/GREEN cards and student rosters. Take roll quickly and efficiently and report missing students. Hold the appropriate card up. Once roll is taken: Green = all accounted for, Red = student missing. Keep students until released by administration.

**STANDARD RESPONSE PROTOCOL:**

The Standard Response Protocol (SRP) is based on the response to any given situation not on individual scenarios. Teachers and students will be trained with drills according to this protocol.
FIELD TRIPS/ACTIVITIES

Each grade level is allowed two field trips per year/maximum. All field trips must be approved from the principal by a teacher or team utilizing the field trip request form within (at least 10 business days of the event), no exceptions. No reservations or preparations should be made until the authorization form has been completed and returned to the teacher and/or team.

All parent volunteers are required to be fingerprinted prior to the field trip or activity. It is the teacher’s responsibility to notify the parent/guardian of this requirement 3 weeks prior to the activity(field trip.

Any activity or event that is outside of the school property and/or outside of regular classroom instruction/routine, requires a completed activity form with permission from the administration in advance.

Safety and monitoring of students is our critical consideration when on field trips. The adult to student ratio should be 1 adult to every 7 students. Teachers are expected to make the appropriate arrangements for supervision and screening. Without proper supervision, the field trip will be canceled.

If a parent will be transporting a student to/from a field trip site and student not riding the bus to or back to the school, that parent is required to complete an exception form prior to the field trip. Without prior completion of the form and approval, a student will be expected to ride the school bus to or from the activity.

Teachers will conduct themselves in a professional manner at all times in accordance with the Utah Effective Teacher Standards in regards to professional and ethical conduct.

Activities, such as field day or minute to win-it, that involve students MUST BE supervised by certified teachers. NO EXCEPTIONS!
FOOD AND DRINK

Students do not need to bring water bottles to school. Classroom and school fountains are provided. If there is a need to bring a water bottle, a designated spot will be assigned for water bottles in the room. Water bottles will not be allowed on desks. Energy drinks, coffee, tea, cocoa, gatorades, soda are not permitted at school.

Snacks may be eaten at designated times in the classroom as permitted by the teacher. Eating lunch in the classroom is not allowed, unless permission is given by the administration prior to the designated day.

GRADING, REPORT CARDS and ACADEMIC/PROFICIENCY SCALES

South Summit Elementary School is a standards-based teaching and learning school where our goal is to instruct and measure student competency in grade level content area. In accordance with Utah Board of Education Rule R277-700-3, we “place an emphasis on a student’s mastery of course material rather than completion.” Our teachers have developed proficiency scales for each standard in their disciplines to indicate student growth and competency.

Grade level instruction and learning for every student is the building block for all future education. Even though the elementary school does not use the traditional letter grades, the identified number proficiency could be equated to a letter grade for informational purposes.

For example, 4 = A, 3 = B, 2 = C and 1 = D/F

Proficiency scales are used, because they specifically identify what a student has or has not mastered.

Students will be assessed at the beginning of the year (BOY), middle of the year (MOY), and end of year (EOY) in reading (Acadience Reading Assessment) and math (Adacience Math Assessment) to measure growth and progress.

Please see the rubric below describing proficiency scales:

| □ (4) Student is demonstrating advanced proficiency. | □ (3) Student is Proficient. | □ (2) Student is making progress towards proficiency. | □ (1) Student Needs extra support to reach proficiency. |

Teachers will send a Report Card home every term with the student. There are four terms in a school year. It is critical for parents to view report cards and contact teachers with questions and/or concerns. Parent Teacher Conferences are a great opportunity to discuss academic growth/progress or other student concerns. Parents are encouraged to contact their child’s teacher at any time they have a question and/or concern.

HEALTH AND SAFETY INFORMATION

Each year we ask parents to complete an emergency section in an online registration for their student. (Information often changes due to job changes, moves, etc.) In case of illness or injury, we need to be
able to reach parents or have written permission to release your student to an emergency contact of your choice if we are unable to contact you. We need to be aware of medical conditions to ensure proper care of your student. Let us know of any new medical conditions your student may be diagnosed with during the school year (such as allergies). Call the district nurse if you need to consult with her about any medical conditions. Call the office to update the online information as changes occur.

In accordance with state law, the Elementary School will conduct screenings for vision, and hearing. The district nurse will conduct the vision screenings for all grades. If you want your student excluded from any of these screenings, you need to send a written note to the office annually, otherwise your student will be screened. A referral letter will be sent to you if your student does not pass the screenings. It is up to you to then have your student evaluated further by your healthcare provider. The nurse can help with financial resources for those in need of some assistance. The speech-language pathologists will do the hearing screenings for all grades. If your child does not pass, you will get a notice and he/she will automatically be re-screened. If your child does not pass the second time, you will receive a phone call. You may send a written note to the office if you want your student excluded from any of these screenings. Screenings are not for the purpose of diagnosis but rather to identify those children who need further evaluation.

**HOMEWORK**

Homework should be a review of what was taught at school and a time to reinforce and practice. Some students may need more practice than others. It is recommended that each student read 20 minutes and review math facts every night in addition to teacher-driven assignments. If you have any questions, please contact your child’s teacher directly.

**STUDENT ILLNESS AND THE SCHOOL NURSE**

There are times when a student does not feel well or an injury occurs during school hours. If either such event happens, we have staff that will do all within reasonable limits to ensure every student's need has been met.

Head lice is a concern in every elementary school. Our policy is as follows. If a student is diagnosed as having head lice the parent or guardian will be notified and asked to take their child home. Parents will be given information about head lice removal. Students must be nit free before they will be permitted on the bus or allowed re-entry into school. The School Nurse or Health Aide will check the student when they return to see that they are nit-free.

Illnesses requiring exclusion from school include: fever, diarrhea, vomiting lasting 24 hours, does not feel well, rash with fever, rash with discharge, eyes with thick or colored discharge. Some communicable illnesses require treatment before returning to school or a note from the doctor. Each case may be treated on an individual basis.
LOST AND FOUND

Personal belongings such as coats and backpacks should be labeled for easy identification. Items that are found on the playground, in the hallways, in the gym, in the lunchroom and in other areas in the school are moved to the lost and found bin. Lost and Found items will be taken to local charities 3 times yearly, (after Parent Teacher Conferences and at the end of the year) so parents and students are encouraged to check the Lost and Found frequently for missing items.

MEDICATIONS AND IMMUNIZATIONS

Utah law states that medication may only be administered to a student by school personnel if the student’s legal guardian has provided a current written and signed request by a physician or appropriate medical provider that medication must be administered to the student during regular school hours. The statement must describe the exact method, amount, and time schedule for administration. Please see our office staff to pick up a complete policy and medication authorization form.

State law requires that students who are not current with immunizations be excluded from school until they are in compliance or have an immunization exemption form on file (these forms may be obtained at the local health department).

New students and students entering kindergarten are required by the state to show an official birth certificate, proof of immunization or completed exemption form before they can attend class. Please check with the office staff if you have questions about this policy. If you have questions or concerns about health, safety or medical information you may call the school district registered nurse, Amanda Monaco at 435-783-4301 or email nurses@ssummit.org.

Medication

School personnel cannot administer medication to students. Students may self medicate under the following conditions: (All medication will be administered through the office)

- Statement from physician regarding the administration route and dosage of medication.
- Statements from parent or guardian authorizing school personnel to allow the student to self medicate.
- Medications must be brought in the original pharmacy labeled container.
- No over the counter drugs can be administered without a prescription.
- See medication policy in district manual for more information.

OFFICE REFERRALS

An office referral is a written request or directive sending a student to visit the school administration in response to a behavior choice that involves a safe school violation, hurting self or others, bullying, threats, etc. beyond the scope of the classroom teacher. Teachers and paraeducators are required to complete an office referral form immediately and give it to an administrator. For more information, please see the Discipline Protocol.
PARENT VOLUNTEERS

We welcome parent volunteers. Teacher will notify all parents of opportunities to help in the classroom. Each volunteer is required to be fingerprinted/background checked. We will have appointments available at Parent/Teacher Conferences or you can make an appointment with Lucinda Josie at the District Office. Volunteers are required to check in and put on a volunteer badge each time they volunteer. NO EXCEPTIONS…it is part of our safety measures.

Parents are also encouraged to serve on various committees. A sign up genius will be sent in a school alert describing the various opportunities to be involved. A committee chairperson will be designated and that person will reach out to committee members.

PBIS: Positive Behavior Interventions and Supports

South Summit Elementary School will offer a learning environment where safety, responsibility, and respect prevail and where every student receives support for achieving academic goals and personal aspirations. Our Core Values: Academics, Kindness, Respect for self and Others, Dedicated Staff and Faculty and A Happy School.

Section 1: School-Wide Behavior Plan (Tier I)

1. What are our school-wide PBIS behavior expectations of students?
   - LEARN:
     - LOVE
     - ENGAGE
     - ASPIRE
     - RESPECT SELF AND OTHERS
     - NEVER GIVE UP

2. When do we teach behavior expectations and flowchart to all students and staff?
   - Staff Teaching/Re-teaching Schedule: Week 1 of First Semester
   - Student Teaching/Re-teaching Schedule: Week 1 of Second Semester

3. What is our Tiered PBIS reinforcement system?

Positive Behavioral Interventions and Supports (PBIS)

Positive Behavioral Interventions and Supports (PBIS) is an evidence-based three-tiered framework to improve and integrate all of the data, systems, and practices affecting student outcomes every day. PBIS creates schools where all students succeed and is part of our anti-bullying program.

The three components/tiers of PBIS:
1. Tier 1 practices and systems establish a foundation of regular, proactive support while preventing unwanted behaviors. Schools provide these universal supports to all students, school-wide.
   A. Examples of South Summit Elementary’s Tier 1 supports: MVP, Community Assemblies, Student Leadership, Monthly social wellness lessons taught by counselor/social worker, School-wide expectation matrix, Mindfulness Room, etc.
   B. School-wide Incentive Programs:
      - Monthly Positive Reinforcement Systems
      - School-wide quarterly incentives
      - Student attendance recognition
      - Student of the Month recognition

2. Tier 2 practices and systems support students who are at risk for developing more serious problem behaviors before those behaviors start. These supports help students develop the skills they need to benefit from core programs at the school.
   A. Examples of Tier 2 supports: Check-in, Check-out program, Student Growth Plan, Counseling small groups, Therapy Dogs, Response to Intervention support, School social worker, Think Time, etc.

3. At Tier 3, students receive more intensive, individualized support to improve their behavioral and academic outcomes. At this level, schools rely on formal assessments to determine a student’s need.
   A. Examples of Tier 3 supports: School Psychologist, University of Utah Partnership Counseling, Behavior Specialist referral and support, and Behavior Intervention Plans (also known as BIPs), etc.

**POLITICAL AND/OR SEXUAL PREFERENCE**

Political views, commentary, voting preferences and sexual preferences/orientation are private to the individual and are not to be shared with students. Teachers and staff will use good judgment to refrain from verbal dialogue with other adults that may not be suitable for students to hear or other adults.

**INSIDE/OUTSIDE RECESS DETERMINATION**

South Summit Elementary is located at the gateway to the Uintas. The weather can often be less than warm. Students will be expected to come to school dressed to go outside during recesses. Students will be kept inside when weather conditions are hazardous or potentially hazardous to the students’ safety and welfare. Administration will determine if students need to be kept inside due to inclement weather and/or safety concerns.

All teachers will have pre-planned activities in case students will need to be in the classroom. Staff members are assigned specific recess duty times. While on recess duty, staff members are anxiously
engaged in student safety and engagement in physical activity. Effective monitoring of students doesn’t include attention to personal electronic devices or chatting with other staff members. Focused attention and participation with students is the key to effective monitoring.

When students are returning to school after an absence due to an extended illness, the student will be permitted to stay in during recess by parent’s request (written note, e-mail, phone call to the teacher) for two days. A doctor’s excuse will be required for a student to stay-in any longer than two days.

**REQUEST or REFERRAL FOR TESTING**

Parents may request the school evaluate their student to see if they might qualify for additional services under Section 504 of the Rehabilitation Act or specialized education under the Individuals with Disabilities Education Act.

Prior to evaluation, the school will assemble a multi-disciplinary team (Student Study Team) to summarize and review student academic and/or behavior performance data. The team will decide whether to evaluate based on student performance.

If the team decides to evaluate, they will use both formal and informal measures to assess student response to intervention during an evaluation period (most evaluation periods last a minimum of eight weeks).

Parents will be notified by the teacher on how their student is responding to the interventions at the end of each intervention. The Student Study team will design a response to intervention plan with the teacher. He/she will implement the plan with a minimum of two interventions during the evaluation period. Each intervention will last at least four weeks and will be prolonged by absenteeism. Parents can request weekly updates by emailing or calling the teacher.

After the evaluation period is complete the school team will hold an eligibility of determination meeting with the parents/guardians to explain which services, for which the student may or may not qualify.

Parents will be notified in writing if the Student Study Team refuses to evaluate a student.

**SAFE SCHOOLS PROCEDURES**

(Policy and Procedure)

Policy Statement

A. This policy is enacted to create a safe and orderly school for students, staff and patrons at school and school sponsored activities. It is the policy of South Summit School District to promote a safe and orderly school environment for all students and employees. Accordingly, the District holds all students, employees, and other adults to the highest standards of behavior on school grounds and during school sponsored activities. Criminal acts or disruptive behavior of any kind will not be tolerated and any individual who engages in such activity will be subject to school disciplinary
action, prosecution, or both. This policy provides guidance for the appropriate handling of any situation that:

1. Could place students, staff, or patrons, at risk of harm or in imminent danger and

2. Acts of disobedience, defiance, violence or criminal behavior such as: physical assault; possession, display, or use of a weapon or facsimile; threats against life or property; gang activity that places any person at risk or harm or in imminent danger; distribution, possession, or use of alcohol or controlled substances; or any other act that creates a hostile environment or requires a law enforcement investigation are prohibited in all South Summit School District schools. These acts are prohibited on school grounds, to and from school, at school-sanctioned activities (including summer, weekend, and after school hours activities), or when students are being transported in vehicles dispatched by the district.

B. This policy addresses the following

1. Student Conduct: This policy defines rights and responsibilities of students, parents, teachers, and administrators and sets forth a basic philosophy of student discipline. Discipline should be regarded as a cooperative endeavor between home and school with the goal of helping students.

2. Gangs and Gang Activity: A "gang" as defined in this policy means any ongoing organization, association or group of three or more persons, whether formal or informal, having as one its primary activities the commission of criminal acts, which has a unique name or identifiable signs, symbols, or marks, and whose members individually or collectively engage in criminal or violent behavior to persons or property, or who create an unreasonable and substantial disruption or risk of disruption of a class, activity, program, or other function of a school.

3. Suicide Prevention: South Summit School District is concerned for the well-being and mental health of all students. Accordingly, the district enacts Procedure 6029-A to facilitate the prevention of teen suicide.

4. Site Based Discipline: Disciplinary action should generally begin at the point of origin. A teacher should first counsel and apply appropriate disciplinary techniques before referring the student to the Building Administrator, unless the infraction violates any of the safe school policy or procedure.

5. Searches: Given the school's custodial and tutelary responsibility for children, and the board's intent to preserve a safe environment for all students and staff, the board recognizes that school officials must have the authority to conduct reasonable searches of students and student property. School officials engaging in searches of students and property shall abide by the procedures as set forth in Procedure 6029-A.

6. Investigations: Whenever a site administrator has reason to believe that school rules or policies have been broken, he or she shall proceed with an investigation. However, if the site administrator believes that laws have been broken or child abuse has occurred, he/she shall request appropriate authorities conduct the investigation.

7. Coordination with Law Enforcement: School Administrators have the responsibility and the authority, within their respective jurisdictions, to determine when the help of law
enforcement is necessary as outlined in Procedure 6029-A and Utah State Law.

8. Students with Disabilities: see procedure 6029-A Section VII

9. Discipline Records: see procedure 6029-A Section VIII

SAFE SCHOOLS/DRUGS AND CONTROLLED SUBSTANCES

(Policy 6032)

I. POLICY STATEMENT It is the policy of the South Summit School District to promote a safe and orderly school environment for all students and employees. Accordingly, the District holds all students, employees, and other adults to the highest standards of behavior on school grounds and during school-sponsored activities. Criminal acts or disruptive behavior of any kind will not be tolerated and any individual who engages in such activity will be subject to school disciplinary action, prosecution, or both.

II. DRUGS AND CONTROLLED SUBSTANCES - MANDATORY SUSPENSION OR EXPULSION

U.C.A. § 53A-11-904(2)(a) A student shall be suspended or expelled from his/her school of attendance for any of the following reasons: 1. Use, control, possession, distribution, sale, or arranging for the sale of an illegal drug or controlled substance (which includes alcohol), an imitation controlled substance, or drug paraphernalia in a school building, in a school vehicle, on District property, or in conjunction with any school activity. 2. Misuse or abuse, distribution, sale or arranging for the sale of prescription medication at school or a school function. 3. Misuse or abuse of over-the-counter remedies, or sharing, distribution, sale, or arranging for the sale of over-the-counter remedies. A student may possess and use over-the-counter remedies at school only in amounts not to exceed the recommended daily dose including, but not limited to: aspirin, ibuprofen, Tylenol (acetaminophen), cough drops, allergy medication, cough syrup and mouthwash. 4. Students are in violation of this policy by resorting if they are found present where controlled substances are being used or possessed and the use or possession is open, obvious, apparent, and not concealed from those present. However, no student shall be in violation of this policy if the evidence shows that he/she did not use the substance personally or advise, encourage, or assist anyone else to do so. Students with Disabilities: Students with Disabilities who currently is engaging in the illegal use of drugs or alcohol may be suspended or expelled to the same extent as non-disabled students for the possession, use, control, distribution, sale, or arrangement of the sale of illegal drugs, alcohol, or controlled substances on District property or in conjunction with any school activity. Procedures for suspension/expulsion of Students with Disabilities can be found in Policy 6046.

III. DRUG TESTING Any student who is reasonably suspected of violating this section may be subject to a drug test for cause, arranged and paid for by the District. Any student who has been suspended or expelled for a violation of this policy may be required to provide a clean drug test and evidence of drug assessment and drug counseling programs as a condition of readmission to school. Testing and counseling required as a condition of re-admission rather than for the purpose of providing justification for the initial suspension or expulsion shall be arranged and paid for by the student's parent or guardian. Students who refuse to submit to required drug testing and counseling programs, or to cooperate with District officials with respect to the sharing of appropriate information, may be expelled from the District.

IV. EXPULSION GUIDELINES Principals should use the following guidelines when determining the length of expulsion. 1. First Violation: It is recommended that the student be expelled for 10 school days. a. If the student and parents are willing to attend an early intervention assessment by a licensed
substance abuse counselor the time may be reduced to 5 days. b. Parents or guardians may choose as an alternative educational program, placement in Job Corps if the student is 16 years old. 2. Second Violation: It is recommended that the student be expelled for 9 weeks. a. Any student who has a second violation must submit to an assessment for potential chemical dependence by a licensed substance abuse counselor before the student is readmitted to school. b. Results will be presented to the parents and a copy forwarded to the school. c. The school district cannot be held liable for any cost of counseling or treatment beyond the initial referral for assessment. 3. Third Violation: Any student involved in a third violation of this policy will automatically be placed in a home-based alternative education program for the remainder of the school year. 4. Because of the seriousness of selling or distributing a controlled substance students selling or distributing will begin their disciplinary action as if it were a second violation. 5. During the time the student is expelled or on a home-based alternative education program, he/she is not to be on campus or be a spectator or participant at any extracurricular activity sponsored by the school including graduation exercises.

SAFE SCHOOLS/SUSPENSION AND EXPULSION

(Policy 6040)

I. POLICY STATEMENT It is the policy of the South Summit School District to promote a safe and orderly school environment for all students and employees. Accordingly, the District holds all students, employees, and other adults to the highest standards of behavior on school grounds and during school-sponsored activities. Criminal acts or disruptive behavior of any kind will not be tolerated and any individual who engages in such activity will be subject to school disciplinary action, prosecution, or both.

II. DEFINITIONS Suspension: For purposes of this policy, suspension is a temporary (10 consecutive school days or less) interruption of District services and activities. A student who is suspended may, at the principal's discretion, have access to homework, tests, and other schoolwork through a home study program, but will not be allowed to attend classes or participate in any school or District activities during the period of suspension. (Note: Successive suspensions that add up to more than 10 days may require a due process hearing as set forth in this policy). Expulsion: For purposes of this policy, expulsion means removal from the school of attendance for a period longer than ten (10) consecutive school days. Recognizing that students who commit violent or disruptive acts may pose safety problems for the community as well as schools, the South Summit School District will work with parents to provide alternative educational placement and programs for students, where appropriate and feasible. However, the Board retains the authority to exclude the student from all District schools, programs, or activities for the period of expulsion. In cases of total expulsion from the District, the legal obligation of complying with state compulsory education laws becomes the sole responsibility of the student's parents or legal guardian.

III. AUTHORITY TO SUSPEND The site administrator has the authority to suspend a regular education student for up to ten (10) school days per incident. In considering whether to suspend a student, the site administrator shall consider all relevant factors, including but not limited to, the severity of the offense, the student's age, disability, academic status and disciplinary record, parental capabilities, and community resources.

IV. AUTHORITY TO EXPEL AND DURATION OF EXPULSION Assistant Principals are prohibited from suspending for longer than ten (10) school days. Principals may expel a student for longer than 10 days and change student placement. Whenever such action is contemplated or desired, the principal shall make a referral to the Superintendent of Schools for review. The Superintendent shall report all expulsions to the Board of Education.
V. ALTERNATIVE TO EXPULSION, FOR FREQUENT OR FLAGRANT DISRUPTIVE BEHAVIOR

U.C.A. § 53A-11-906 A continuum of intervention strategies shall be available to help students whose behavior in school repeatedly falls short of reasonable expectations. Prior to expelling or changing the placement of a student for repeated acts of willful disobedience, defiance of authority, or disruptive behavior which are not so extreme or violent that immediate removal is warranted, good faith efforts shall be made at the school level to implement a remedial discipline plan to allow the student to remain in his or her school of attendance. Before referring the student to the Superintendent for expulsion under this section, school staff should demonstrate that they have attempted some or all of the following interventions: 1. Talking with the student. 2. Class schedule adjustment. 3. Phone contact with the parent or legal guardian. 4. Informal parent/student conferences. 5. Behavioral contracts. 6. After school make-up time. 7. Short-term in-school suspension (ISS). 8. Short-term at-home suspensions. 9. Resource team involvement and assistance. 10. Appropriate evaluation. 11. Home study. 12. Alternative programs. 13. Law enforcement assistance as appropriate.

SCHOOL COMMUNITY COUNCIL and TRUSTLANDS

State legislature mandates the formation of a school/community site council at every school building. Our site council is composed of the school principal, six parents and two teachers. The site council reviews building test scores and formulates a school improvement plan considering test results. We receive a significant amount of funds from the Utah Trust Lands. Those funds are allocated under the direction of the Community Council. Community Council members will be elected in May. If you are interested in running for a position on this council, please take your application into the school office at any time during the year. Applications can be found on the district website.

The 2023-2024 School to Community Site Council has done an excellent job analyzing data, creating school safety plans and drafting the School Goals for the 2023-2024 school year. These goals will be supported with School Land Trust money. The money will be used to support Language Arts and Math instruction and interventions. This year’s goals also align with the new state required goals for literacy and instruction.

The complete plan can be found on our school website.

2023-2024 Land Trust School Goals:

Goal #1

By June 1, 2024 70% of all students K to 4, will make typical growth as determined by the EOY Acadience Assessment composite score. Students will also meet specific grade level goals set by the State Learning Grant.

Goal #2 By June 1, 2024, 60% or all students K-4, will make typical or above typical growth on grade-level math concepts as measured by the EOY Acadience Math Assessment. Students will also meet specific grade level goals set by the State Learning plan.
SCHOOL FEES

South Summit Elementary School does not charge school fees for textbooks, equipment or supplies, field trips, assemblies, enrichment programs, snacks (other than food or drink supplied through the school lunch program), or anything else that takes place during the regular school day. The law does permit the school to solicit donations or contributions for the above activities. Donations are not required for a student to participate in an activity.

SCHOOL PRIVILEGES

School privileges include recess, assemblies, class parties, extra activities and field trips. Students earn these privileges by completing classroom assignments and by demonstrating self-control in the more structured areas such as the classroom and the less structured areas such as lunch and recess. These privileges can be lost when students choose not to complete classroom assignments and/or continue to demonstrate behavior that inhibits learning and or creates an unsafe environment for others.

SCHOOL SAFETY

Teachers and staff will be observant and diligent to keep and maintain the safety of students, staff and the school property. Staff will ensure all outside doors are locked and latched during the school day and when leaving the school for the day. Staff will report to the administration any type of destruction of property, vandalism, and/or broken or faulty equipment in an immediate and timely manner.

SOCIAL MEDIA

Teachers and staff are directed to NOT post any content and/or pictures on any social media platform that contains information about students and/or work colleagues. Teachers and staff will refrain from viewing content and posting content on social media involving the school/students or in addition when students are present and/or during instructional time with students.

STUDENT LEADERSHIP TEAM

South Summit Elementary is proud of our fourth grade Leadership Team. One student from each fourth grade class is elected by their peers and one student is appointed by the teacher. They are models and examples of our school mission statement. (LEARN) The leadership team contributes to the community assemblies, helps with student activities, are mentors and examples to other students, and provide service. If a student currently serving on the Leadership Team receives an Office Referral, he/she could be removed as determined by the administration.

STUDENT STUDY TEAM

When teachers are concerned about a student’s academic growth, progress or behaviors, the teacher can refer a student to The Student Study Team. This multidisciplinary team is a specific group of certified professionals that work together as a team to identify and provide specific strategies in regards to RTI. Teachers will be required to progress monitor the interventions and report progress to the team. The team
works collectively to build a plan to help students succeed. Teacher(s) will monitor the progress for each intervention with a minimum of four weeks. As a parent, if you feel your child needs additional academic or behavioral support, please contact Mrs. Wilkinson, Assistant Principal.

**TELEPHONE**

The telephone in the office is used to conduct school business. The lines are shared with other staff members in the building. Phones are available to students only for emergencies. The following policies will govern office phone use:

1. Students must obtain a phone pass from their teacher. Teachers will give passes only for emergencies and extreme situations. We ask that homework, car-pooling, playtime, and other such situations be arranged before school.

2. Teachers will not answer the phone during daily instruction time. Teachers regularly check their staff boxes and their email. They will return any messages as soon as possible.

3. The office will take messages for students when there is an emergency or when it is essential that the student receive the information. WE DO NOT TRANSFER CALLS TO STUDENTS. Please plan your child’s day before they get to school. Avoid calling the school 20 minutes before the day ends UNLESS it is an EMERGENCY. It is difficult to get messages to students during this time.

4. Teachers and staff will keep personal cell phones on in case of emergency.

5. Teachers and staff will keep all personal cell phones out of reach of students and not allow cell phone usage to distract from teaching and learning.

6. Teachers and staff will observe the district guidelines and policies regarding personal phone usage.

7. Students are expected to store their phone in their assigned school locker during school hours. Phones must be turned off.

8. Students are ONLY to call a guardian from the front office telephone. They can not use a teacher’s cell phone, teacher’s classroom phone or their personal electronic device.

9. Students may wear watches with phone abilities, but the phone feature must not be used during school hours. (8:50 a.m. to 3:15 p.m.)

10. Students may use cell phones/electronic devices after school has been dismissed.

**TOY-FREE SCHOOL**

South Summit Elementary teachers work hard to provide a great learning environment & experience for all students. Toys brought from home detract from the learning experience. It is hard to monitor what
students keep/ play with in their desk and toys brought from home are often a target for theft. We ask that all toys remain at home. The school will provide plenty of recess equipment for students to enjoy.

Violation of the toy-free policy will result in:

First offense...Toy confiscated and returned at the end of the day.

Second Offense ...Toy confiscated, Teacher will notify parent/guardian to pick it up from the office and student will receive an Office Referral completed by a staff member.

*Administration will implement further consequences on a case-by-case basis.

**THE LEARNING PLACE AND MINDFULNESS ROOM**

South Summit Elementary School and Community Site Council believe that all students have the right to learn in a safe and orderly environment. To facilitate this goal, the school has created “The Learning Place.” The goal for this room/place is to give students age-appropriate academic and behavior support in a positive environment both inside and outside the regular classroom. Students with chronic behavior infractions will work with their teacher, the learning place coaches, the counselors and the administration to distinguish behaviors that are inhibiting learning.

South Summit Elementary strives to provide resources for the whole student. Our Mindfulness Room provides an opportunity for students to self-select or for a teacher to direct a student to go to the mindfulness room. In the mindfulness room, a student can work with sand, play with legos, color/draw, read and other relaxing, calming activities to relieve stress, anxiety or to deescalate feelings.

The Mindfulness Room can be accessed by using the colored pass. Students/Staff take the pass to the office and at that point someone will accompany them to the Mindfulness Room. A safe place to regroup, talk, relax, calm down or be still.

**VISITORS AND VOLUNTEERS**

We are proud of our school and welcome visitors to share in our pride. For the safety and well being of students and staff, all volunteers and visitors are required to check in at the office and pick up a visitors badge. Visitors and volunteers will need to have a specified purpose that has been communicated and approved or a scheduled appointment. ALL VISITORS AND VOLUNTEERS MUST BE FINGERPRINTED. Fingerprinting must be documented by the South Summit School District Office. Staff members are NOT permitted to open any outside door for entry; with the exception of school employees. All outside doors will be locked during the school day. Visitors can access the building by ringing the bell button located in the first entrance of the elementary school. Visitors are not allowed
entry to the building through any other access point; as a safety measure. Visitors may be required to provide a picture identification in order to verify identity.

Teachers should not release a student from class unless they have received proper authorization from the office. Parents/Guardians will wait in the front office for students to be called from the office staff.

Any item that a parent/guardian brings to the school for their child (homework, backpack, birthday treat, etc. will be delivered by a staff member.

All staff members are required to wear identification badges.

We are a closed campus. Students are not permitted to leave campus without permission from a parent/guardian that has followed the proper check-out procedures.

All visitors are required to wear a visitors badge.

Please be vigilant and aware..report any unknown individual not wearing a badge and any suspicious activity to administration.

Please report any tobacco, vape or alcohol use on campus. This is prohibited by law.
Our school is committed to Student and Family Engagement. Below you will find our Parent, Student and Teacher Compact and our Family Engagement Policy. If you have concerns, questions, suggestions or comments, please share your thoughts!

SOUTH SUMMIT ELEMENTARY SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY

South Summit Elementary believes in the ongoing engagement of parents and guardians in students’ education. To meet Title 1 requirements and to also support students, our school is striving to create and support a strong parent-school relationship. In order to receive Title 1 funding, a progressive, effective plan must be implemented. As a Title 1 school and as a school that hopes to embrace the local community, we encourage volunteerism and plan meaningful activities in which parents and families may participate.

Each year our school hosts a Title 1 orientation which is held in conjunction with Back to School Night. All parents and guardians are and will be invited and encouraged to attend. The purpose of the meeting has been and will continue to be to inform parents of the school’s participation under Title 1 and to explain Title 1 requirements and parent’s rights to be involved. Teachers meet with parents to educate parents about curriculum and proficiency levels students are expected to meet. Parents are also exposed to volunteer opportunities and community resources available to students and parents.

Because of the size of our school and the growing population of students, the meetings will be held on various days of the week. Awareness of such meetings will be facilitated by email, text, marquee announcements and newsletters.

The School Council Council, Parent Volunteers, and other organized groups of parents representing parents and students (Parents Involved, SI Team) will be responsible for updating and revising this document and the Parent-Teacher-Student Compacts each year. The SI (School Improvement) Team meets twice a year. The SI Team along with the School Community Council will meet at the beginning of each academic year to evaluate the effectiveness of the plan and to make adjustments and changes as needed to best meet the new academic year. The evaluation sheet used to guide the discussion will include the
following: Back to School Night, Proposed Parent Nights...ie..Literacy Night, Technology Night, Newsletter changes, End of Level Testing (RISE) results and information, Proficiency Scales and Student Progress Reports, School Activities, Communication strategies to facilitate clear, meaningful communication from school/teacher to home, parent survey questions, excluded populations, Spanish translation, strategies to increase engagement, support of Hispanic parents, etc. The meeting will be held in May. This will facilitate a clear plan of action for the next academic year. Depending upon the discussion and suggestions in the May meeting, changes and additions can be made to the plan to improve the engagement for the new academic year.

South Summit Elementary is committed to providing timely, relevant information regarding parent engagement, opportunities to engage in student’s education, student achievement and school performance.

This year will include, but is not limited to, the following:

1. **Yearly Title I and Back to School Open House** (Discussing roles, requirements and rights of a Title I school, establishing positive relationships with teachers, and outlining curriculum and proficiency standards)
2. **Written communication from the teacher/school** (Weekly take home folders, Student Progress Notes with Proficiencies Notes in Grade Level Essentials, State End of Level Test Scores, etc.)
3. **Site Council Meetings** (Monthly site council meetings consisting of parents and school staff members)
4. **Newsletters** (Sent each month...includes: Counselor’s Corner, Looking for the Good, Student Celebrations, Important Dates, Ideas for Reading at Home and other tips and suggestions for parents)
5. **Posting events on the outside marquee**
6. **School performance, literacy plans, and proficiency level expectations openly discussed and made available to parents**
7. **Professional Learning for Staff Members**
8. **Yearly parent survey and a yearly staff survey**
9. **Positive phone calls to parents by administration and staff**
10. **Comment/Suggestion box in the main foyer**
11. **Weekly Informative Alerts sent to all parents**
Parent volunteers are a critical element to the success of students. Volunteers are welcomed and trained by individual class teachers. Local high school students are also involved in a collaborative mentoring program between the high school and the elementary school. Parents, through the annual Back-to-School Meeting and through the South Summit Elementary School Handbook are informed about proficiency scales, behavior expectations, Title 1 requirements and end of level state tests. (RISE) Community programs that are of benefit to parents and students are advertised through email, text, flyers and posters in the main foyer.

Our school is part of a small, rural district so the principal is the facilitator of the SI Team. The meetings are held twice a year and the principal informs faculty and staff members of concerns and suggestions during the next Professional Learning Opportunity for teachers. The Site Council along with the PI Team has developed a Parent-Teacher-Student Compact which will be a part of school communication at the 2023-2024 Academic Back-to-School Night. This compact will also be added to the School Handbook and will be part of the back to school packet sent home with parents, by teachers, at the beginning of the year.
Parent, Student and Teacher Compact

South Summit Elementary values students and their educational progress. We believe that the educational process compares to a triangle. Each point of the triangle represents a stakeholder in the learning community of a student. The three points are parents, school and students. To facilitate open collaboration between these three points, we have designed a parent, family and school engagement plan. Our district is small and we are the only school that is designated as a Title-1 Assist school. Our plan is broken down into the three triangle parts.

Students-
1. Students will attend school each day ready to learn.
2. Students will participate, engage and ask for help.
3. Students will respect adults and peers and their property.
4. Students will read 20 minutes each night.

Parents-
1. Parents will ensure students attend school.
2. Parents will, to their best ability, attend parent/teacher conferences.
3. Parents will volunteer as school volunteers and helpers in the classroom.
4. Parents will assist with homework when needed.
5. Parents will reach out to the school with questions or concerns.

School-
1. School will provide high quality, engaging instruction by teaching essential standards and grading using proficiency scales.
2. School will provide clear, concise, honest, and meaningful communication.
3. School will provide opportunities to volunteer and be a part of school activities.
4. School staff members will have relationships of trust and respect with students and parents.
5. School will use evidence and research-based educational strategies and instructional practices.

The engagement plan will be reviewed each year by a parent committee, a student committee and a school staff committee. Adjustments and changes will be made as deemed necessary. The engagement plan will also be adjusted in lieu of the parent survey that is conducted each year in relation to school improvement.

South Summit Elementary School
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Lisa Flinders, Principal · Kestin Wilkinson, Assistant Principal
L - LEARN
I - IMAGINE
F - FOCUS
T - TRY

SOUTH SUMMIT ELEMENTARY
2023-2024