South Summit Elementary believes in the ongoing engagement of parents and guardians in students’ education. To meet Title 1 requirements and to also support students, our school is striving to create and support a strong parent-school relationship. In order to receive Title 1 funding, a progressive, effective plan must be implemented. As a Title 1 school and as a school that hopes to embrace the local community, we encourage volunteerism and plan meaningful activities in which parents and families may participate.

Each year our school hosts a Title 1 orientation which is held in conjunction with Back to School Night. All parents and guardians are and will be invited and encouraged to attend. The purpose of the meeting has been and will continue to be to inform parents of the school’s participation under Title 1 and to explain Title 1 requirements and parent’s rights to be involved. Teachers meet with parents to educate parents about curriculum and proficiency levels students are expected to meet. Parents are also exposed to volunteer opportunities and community resources available to students and parents.

Because of the size of our school and the growing population of students, the meetings will be held on various days of the week. Awareness of such meetings will be facilitated by email, text, marquee announcements and newsletters.

The Site Council, Parent Volunteers, and other organized groups of parents representing parents and students (Parents Involved, PI Team) will be responsible for updating and revising this document and the Parent-Teacher-Student Compacts each year. The PI Team meets twice a year. The school, next year, is also organizing a student leadership team to offer suggestions and input.

The PI Team, along with the Site Council will meet at the beginning of each academic year to evaluate the effectiveness of the plan and to make adjustments and changes as needed to best meet the new academic year. The evaluation sheet is used to guide the discussion and will include the following: Back to School Night, Proposed Parent Nights...ie...Literacy Night, Technology Night, Newsletter changes, End of Level Testing (RISE) results and information, Proficiency Scales and Student Progress Reports, School Activities, Communication strategies to facilitate clear, meaningful communication from school/teacher to home, parent survey questions, excluded populations, Spanish translation, strategies to increase engagement, support of Hispanic parents, etc. The meeting will be held the second week in September. This allows the school year to get started, but also allows time to submit the necessary documentation for Title 1 requirements. This will also facilitate a clear plan of action for the new year. Depending upon the discussion and suggestions in the September meeting, changes and additions can be made to the plan to improve the engagement for the new academic year.
South Summit Elementary is committed to providing timely, relevant information regarding parent engagement, opportunities to engage in student’s education, student achievement and school performance.

This year will include, but is not limited to, the following:

1. **Yearly Title I and Back to School Open House** (Discussing roles, requirements and rights of a Title I school, establishing positive relationships with teachers, and outlining curriculum and proficiency standards)
2. **Written communication from the teacher/school** (Weekly take home folders, Week in Review Sheets, Daily Agenda Notes, Detailed Student Progress Notes with Proficiencies Notes in Grade Level Essentials, Nine Week Digital Report Card, State End of Level Test Scores)
3. **Site Council Meetings** (Monthly site council meetings consisting of parents and school staff members)
4. **Newsletters** (Sent each month…includes: Counselor’s Corner, Looking for the Good, Student Celebrations, Teacher Spotlight, Important Dates, Ideas for Reading at Home and other tips and suggestions for parents)

1. **Posting events on the outside marquee**
2. **School performance, literacy plans, and proficiency level expectations openly discussed and made available to parents**
3. **Professional Learning for Staff Members**
4. **Yearly parent survey and a yearly staff survey**
5. **Positive phone calls to parents by administration and staff**
6. **Comment/Suggestion box in the main foyer**
7. **Weekly Informative text Alerts sent to all parents**

Parent volunteers are a critical element to the success of students. Volunteers are welcomed and trained by individual classroom teachers. Local high school students are also involved in a collaborative mentoring program between the high school and the elementary school. Parents, through the annual Back-to-School Meeting and through the South Summit Elementary School Parent Handbook are informed about proficiency scales, behavior expectations, Title 1 requirements and end of level state tests (RISE). The school is currently working on having the handbook translated in Spanish. Community programs that are of benefit to parents and students are advertised through email, text, flyers and posters in the main foyer.

Our school is part of a small, rural district so the principal is the facilitator of the PI Team. The meetings are held twice a year and the principal informs faculty and staff members of concerns and suggestions during the next professional learning opportunity for teachers. The Site Council along with the PI Team has developed a Parent-Teacher-Student Compact which will be a part of school communication at the 2022-2023 Academic Back-to-School Night(s). This compact will also be added to the Parent Handbook and will be part of the back to school packet sent home with parents, by teachers, at the beginning of the year.