

# LINE ELEMENTARY SCHOOL

PREPARES RESPECTFUL, RESPONSIBLE AND CREATIVE THINKERS  
FOR SUCCESS IN THE GLOBAL COMMUNITY...



## *Notification of Planned Absence*

As the parent of Line Elementary School student, I recognize that regular attendance at school is vital to my child's educational progress. A day missed at LES directly impacts student achievement. Our classrooms are dynamic places in which activities enhance and provide support for student learning.

I understand that my child's teacher will make an effort to provide work for my student but I also understand that some work must be completed at school.

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

List dates of planned absences: \_\_\_\_\_

Reason for absence: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_

Administrator Signature (*Last to approve*): \_\_\_\_\_

Date Received in Main Office: \_\_\_\_\_

**\*To give adequate time for the teacher to provide work ahead of time, please return this completed form to Elementay School at least one week prior to the absence.**

**Timothy W. Stinson**

*Principal*

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*Line Elementary School*

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