

A Regular Business meeting of the School Board was held on Tuesday, January 12, 2016 at 7:00 p.m. in Cape Elizabeth Town Hall Council Chambers. An Executive Session immediately preceded.

School Board members present: Heather Altenberg
Susana Measelle Hubbs, Vice-Chair
Michael Moore
Joanna Morrissey
Barbara Powers
Elizabeth Scifres, Chair
John Voltz

Natalie Vaughan, Student Representative

Meredith S. Nadeau, Superintendent of Schools

Absent: Montana Braxton, Student Representative

Superintendent Nadeau called the meeting to order at 7:00 pm.

1. CONSIDERATION TO ELECT BOARD OFFICERS AND COMMITTEE APPOINTMENTS –

a) Election of Board Chair: Elizabeth Scifres

Motion: Ms. Morrissey Second: Ms. Measelle Hubbs Vote: 7-0

b) Election of Board Vice-Chair: Susana Measelle Hubbs

Motion: Ms. Morrissey Second: Ms. Powers Vote: 7-0

c) Appointment of Committees (as discussed at Board Caucus Dec 14):

STANDING COMMITTEES

Finance: Joanna Morrissey, Chair; full Board membership

Policy: Barbara Powers, Chair; and Heather Altenburg & John Voltz, Members (2)

Motion: Mr. Moore Second: Ms. Measelle Hubbs Vote: 7-0

COMMITTEE APPOINTMENTS

Cape Elizabeth Education Foundation: Michael Moore

Maine School Management Assn. Delegate: Joanna Morrissey; and

Barbara Powers, MSMA Alternate Delegate

PATHS General Advisory Board: Michael Moore

Wellness Committee: Joanna Morrissey & Heather Altenburg

Technology Steering: John Voltz

Transportation Appeals: Barbara Powers

Buildings and Grounds: Joanna Morrissey

Motion: Mr. Moore Second: Ms. Measelle Hubbs Vote: 7-0

ADVISORY COMMITTEES

Legislative Liaison: Barbara Powers

Dropout Prevention Committee (*formerly Positive Action*): **Michael Moore**

Community Service Advisory Board: Susana Measelle Hubbs

Elizabeth Scifres, CSAB Alternate

Innovation Team: Susana Measelle Hubbs & John Voltz

Motion: Mr. Moore Second: Ms. Morrissey Vote: 7-0

2. ADJUSTMENTS TO AGENDA - *Item 7g was taken immediately following item 6c*

3. APPROVAL OF SCHOOL BOARD MINUTES -

- a) Executive Session, Tuesday, December 8, 2015
- b) Regular Business, Tuesday, December 8, 2015
 - Ms. Measelle Hubbs made a motion to approve the slate of minutes as presented. Ms. Morrissey seconded. (Approved 7-0)

4. COMMENTS BY STUDENT REPRESENTATIVES - High school representative, Natalie Vaughan, spoke briefly on items of interest from the students' perspective.

5. COMMENTS FROM PUBLIC ON AGENDA ITEMS - *none*

6. COMMUNICATIONS -

- a) **Greetings to Taktse International School (India) students** - Dr. Alina Perez introduced two grade 11 students and their school administrator, Ms. Malisha, who arrived in Cape Elizabeth earlier this week for a brief cultural exchange experience.
- b) **9th Grade Transition** - Assistant Principal Carpenter, Tom Kohan and Ben Raymond spoke briefly about the grade 9 transition process.
- c) **Administrators' Strategic Plan Updates** - Principals Hasson, Tracy, and Shedd briefly updated the Board on strategic plan-related endeavors within the school buildings and the district.
- d) **Proposed FY17 Budget Meetings** - Superintendent Nadeau provided a brief overview of the board's historical budget meeting process. The opportunity for meetings to be held live, but on Wednesdays instead of Tuesdays, in the Council Chambers this year was proposed. Ms. Powers suggested a different format.

- e) **Superintendent's Report** - Superintendent Nadeau updated the board on items of interest happening within the district.

7. NEW BUSINESS

- a) **Consideration to approve CEHS Model United Nations (World Affairs Council) trip to Dartmouth College (Hanover, NH) February 26-28, 2016** - Mr. Moore motioned for approval as presented. Ms. Morrissey seconded. (Approved 7-0)
- b) **Consideration to approve CEHS Model United Nations (World Affairs Council) trip to Boston College (Boston, MA) March 18-20, 2016** - Mr. Moore motioned for approval as presented. Ms. Powers seconded. (Approved 7-0)
- c) **Consideration of the following School Board policy and procedure for second reading** - Ms. Powers motioned for adoption as presented. Ms. Morrissey seconded. (Approved 7-0)
- JLF – Reporting Child Abuse and Neglect
 - JLF-R – Suspected Child Abuse/Neglect Report Procedure
 - JLF-E – Suspected Child Abuse/Neglect Report Form
- d) **Consideration to appoint a Board representative to the special education director search committee** - Ms. Scifres motioned to appoint **Susana Measelle Hubbs** to the special education director search committee. Ms. Powers seconded. (Approved 7-0)
- e) **Consideration to appoint three (3) representatives to the Community Services Advisory Commission.** - Mr. Moore motioned to re-appoint **Trish Brigham** and **Debbie Butterworth** to three-year terms set to expire December 2018, and to appoint **Terri Patterson** to fill the remainder of a term set to expire December 2017. Ms. Morrissey seconded. (Approved 7-0)
- f) **Consideration to approve the following co curricular staff nominations** - Ms. Measelle Hubbs motioned for approval as presented. Ms. Morrissey seconded. (Approved 7-0)

HIGH SCHOOL

Marguerite Lawler-Rohner Mentor for Abigail Willwerth
Tom Kohan Senior to Senior

- g) **Consideration to approve the CEHS Program of Studies (2016-2017)** - Freshman Academy is a full year course and will be added to the POS. Ms. Susana Measelle Hubbs motioned for approval as presented. Ms. Powers seconded. (Approved 7-0)

- h) **Consideration to accept the resignation of Superintendent Meredith Nadeau effective June 30, 2016** – Mr. Moore motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

8. **COMMITTEE REPORTS** –

Ms. Powers will work with the new members and principals to set schedule for future **Policy** meetings.

9. **BOARD AGENDA REQUESTS** – Ms. Powers asked if the high school administrators might speak to how *new* students' transition.

10. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - Meetings to schedule superintendent search process and annual Board Retreat will be scheduled. A Joint Workshop with the Town Council will be held on February 1 in the Council Chambers to discuss shared budget process work. The next School Board **Workshop** meeting will be held on Tuesday, January 26 at 6:30pm in the CEHS Library Learning Commons. The next School Board **Regular Business** meeting will be Tuesday, February 9 in the Town Hall Council Chambers at 7pm.

11. **ADJOURNMENT** – Ms. Powers made a motion to adjourn. Ms. Morrissey seconded. (Approved 7-0)

The meeting was adjourned at 9:34 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools