

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

November 20, 2019

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr./Sr. High School, Harrington, Maine on Wednesday, November 20, 2019 to consider and act upon the following items of business:

Board Members Present: Susan Beal, Chris Chartrand, Grace Kennedy, Ronald Kennedy, Gary Magby, Debra Murphy, Vance Pineo, Jr., Dawn Robbins, and Mark Wright

Board Members Absent: Jeffery Beal, Bethany Hartford, and Charles Peterson, Jr

Other persons present: Ronald Ramsay, Lorna Greene, Susan Meserve, Maria White, Mary Ellen Day, Todd Emerson, Lori Mathew, David Mathews, and Dawn Fickett

MINUTES

A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 p.m. by Chairman Vance Pineo, Jr.** He noted that Director Beal was excused from the meeting tonight due to a family obligation. Director Hartford is excused due to a work commitment.
2. **RE: APPROVAL OF MINUTES OF THE OCTOBER 30, 2019 REGULAR MEETING**
ACTION: Motion by Mark Wright, second by Dawn Robbins, and voted (unanimously) to approve the minutes of the October 30, 2019 meeting as printed.
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**
INFORMATION: Supt. Ramsay noted that we have finally received the plans for the CTE project and have put a bid notice out. Hopefully we can have a contractor selected by the December board meeting. We are a 1 to 1.5 months behind schedule now but should still be able to accomplish the job if we get someone hired in December.~~The Facility/Maintenance/Transportation Subcommittee will meet on December 3rd to look at the CTE plans and to discuss purchasing a new bus; and the Policy Subcommittee will meet on December 4th to look at some draft revisions due to changes in the laws this summer.~~He attended the Veterans' Day Program on November 8th, which was wonderful. Richard Grant, who was the Superintendent in MSAD #37 from 1971-1980, was honored.~~Yesterday, he and Dawn Fickett attended the Milbridge Elementary Thanksgiving lunch, where staff served the students their meal and dessert. The school does a nice job on this and the students enjoy it a lot.
4. **RE: STATE OF THE DISTRICT ADDRESS**
INFORMATION: Supt. Ramsay presented his annual State of the District address, which highlights historical events in the district, along with updated data. Feel free to contact the office if you have any questions after reviewing it.
5. **RE: SUBCOMMITTEE REPORTS**
INFORMATION:
 - Athletics/Student Activities—none
 - Curriculum & Instruction—none
 - Negotiations & Grievance—none
 - Policy & By-laws—December 4th meeting scheduled
 - Facilities, Maintenance, Safety, & Transportation—December 3rd meeting scheduled

6. RE: REVIEW OF FINANCIAL STATEMENTS

INFORMATION: Supt. Ramsay noted that the district is in good financial standing. Our revenues and expenditures are on track with where we should be fiscally at this point in time.

7. RE: ADMIN REPORTS INCLUDING ESSA, G/T, PD, & A SPECIAL ED TUTORIAL

INFORMATION: Mary Ellen Day reported an enrollment of 307 at Narraguagus, with 199 in grades 9-12 and 108 in the jr. high. The first quarter is completed, and Parent/Teacher Conferences were held on November 7th. A tree fell on the roof of the school on November 1st causing minor damage. Kevin Smith Roofing has repaired it. Winter sports began this week (November 18th). The Holiday Concert will be December 3rd and the Wreaths Across America send-off on December 8th.

Maria White reported an enrollment of 144 at Milbridge Elementary. Jr. High basketball has begun with 11 girls and 12 boys participating. The Christmas Concert will be December 11th. Students in grades 2-6 will be going to the Grand Auditorium to see Charlotte's Web on Friday. A traveling planetarium visited the school last week and worked on some astronomy curriculum with students. The students enjoyed it. Staff had a lot of fun yesterday serving Thanksgiving dinner to the students.

Lorna Greene noted that DW Merritt has 106 students enrolled. Parents of 99 students attended conferences on the 7th, and the others were reached by phone. An Awards' Assembly was held on November 13th. The school has started a Peer Pal Program, where the older students help younger students with various activities. The Fall Family Lunch was held on Friday with 58 guests. Student Council has a mitten tree for those that need hats, gloves, mittens, etc., and the Garden Club has a Thankful Tree. There are 9 boys and 13 girls participating in basketball. In Professional Development, learning style inventories have been administered to students. The third Best Practices Training for new hires was held. In ESEA, Title IA staff helped with quarterly progress reports. The G/T application has been approved. G/T students in grades 4-6 will go to the Grand on Friday to see Charlotte's Web.

Susan Meserve reported an enrollment of 144 at Harrington Elementary. The Parent/Teacher Support Group hosted a Shop-A-Palooza on November 3rd. Bob LaSallas, aka Dino Man, visited the school on November 13th. Grade 4 ended their Woodsy Wednesday outdoor program this week. Grade 2 held a Thanksgiving Program for parents today. Honor Roll and Perfect Attendance awards were presented today. PreK Family Fun Night is taking place tonight. There are 14 boys and 11 girls playing basketball.

Denise Vose noted that 153 students in the district receive special education services at this time. There have been 21 referrals since school started. There are 24 students being served under 504. An overview of special education was presented to the board including the procedures that are used when a student is referred and what the "alphabet soup" of abbreviations stand for.

8. RE: AGENDA ADJUSTMENTS

ACTION: Motion by Mark Wright, second by Debra Murphy, and voted (unanimously) to table this article as there are no adjustments necessary tonight.

B. OLD BUSINESS

NONE

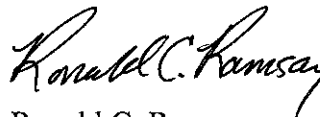
C. NEW BUSINESS

1. RE: HIRING SUBSTITUTE(S)

ACTION: Motion by Debra Murphy, second by Chris Chartrand, and voted (unanimously) to approve Havah Berg as a substitute teacher as recommended by Supt. Ramsay.

2. **RE: HIRING JR. HIGH MATH TEACHER AT NARRAGUAGUS**
ACTION: Motion by Debra Murphy, second by Dawn Robbins, and voted (unanimously) to ratify the hiring of Deborah Schwarz as junior high math teacher at Narraguagus beginning January 27, 2020 as recommended by Supt. Ramsay.
3. **RE: APPROVAL OF 2019 AUDIT SUBMISSION TO THE DEPT. OF EDUCATION**
ACTION: Motion by Debra Murphy, second by Dawn Robbins, and voted (unanimously) to approve submission of the 2019 audit to the DOE.
4. **RE: APPROVAL TO INCREASE SUB PAY AS OF JANUARY 1, 2020**
Supt. Ramsay noted that with the increase to minimum wage on January 1, 2020 to \$12.00 per hour, we need to make an adjustment to our substitute teacher pay. We propose changing the daily rates from \$77 to \$85 for no college; from \$85 to \$95 for two or more years of college; and from \$95 to \$105 for those with a college degree. Those subbing for an ed tech or secretary will receive the \$85/day rate; those subbing for teachers will receive the rate based on their education beyond high school.
ACTION: Motion by Debra Murphy, second by Grace Kennedy, and voted (unanimously) to approve the increase to sub pay as of January 1, 2020.
5. **RE: ADJOURNMENT**
ACTION: Motion by Debra Murphy, and voted (unanimously) to adjourn the meeting at 8:06 p.m.

Respectfully submitted,



Ronald C. Ramsay
Secretary to the Board

MEETING SUMMARY, November 20, 2019

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the 10/30/19 regular meeting;
8. TABLED agenda adjustment;

B. OLD BUSINESS-None

C. NEW BUSINESS

1. HIRED Havah Berg as sub teacher;
2. HIRED Deborah Schwarz for Jr. High Math at Narraguagus;
3. APPROVED submission of the 2019 audit; and
4. APPROVED increase to sub pay as of January 1, 2020.