

MILTON-UNION EXEMPTED VILLAGE SCHOOLS  
School Board Meeting  
Board Room

Unofficial  
Regular Meeting

The regular meeting of the Milton-Union Exempted Village Board of Education was called to order by President Long on March 14, 2016 at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Mrs. Brumbaugh, Mrs. Ginn Parsons, Mr. Huffman, Mr. Long, Dr. McCarroll  
Others Present: Dr. Virginia Rammel, Superintendent, Mrs. Kay Altenburger, Treasurer  
Absent: None

**SPECIAL REPORTS**

Superintendent Rammel reported on the following items:

- The Milton-Union Education Foundation Pot-of-Gold Breakfast is scheduled for Friday, March 18<sup>th</sup> at 7:15 a.m. in the elementary gym. The show choir will perform and Representative Steve Huffman will be the speaker. Sixty RSVPs have been received.
- The showcase band performance was held last Monday. All bands performed wonderfully! Congratulations to Zach Roberts and all band students.
- The show choir recently competed and earned first in class! Overall, they came in third, competing against larger schools. Kellie Mahaney does a good job.
- Tomorrow, a Kindergarten Round-up meeting is scheduled for all incoming kindergarten students for next school year.

Superintendent Rammel reviewed the recently released Local Report Card. It is the best report card the district has ever had and will be featured in the next newsletter. Test scores are from the 2014-2015 school year.

- Performance Index is 81.7%
- 90.9% of indicators met
- All A's were received in the Value Added category
- Graduation 4-year rate is an A
- Graduation 5-year rate is a B

**HEARING OF THE PUBLIC:**

None

## TREASURER'S REPORT

### 2016-038: Approval of Minutes

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Huffman to approve the February 8, 2016, February 11, 2016, and February 22, 2016 Board of Education Minutes.

Vote: Yeas: Mrs. Brumbaugh, Mrs. Ginn Parsons, Mr. Huffman, Mr. Long, Dr. McCarroll

Nays: None

MOTION PASSED

### 2016-039: Approval of Financial Report

A motion was presented by Mrs. Brumbaugh and seconded by Dr. McCarroll to approve the February 2016 Financial Report.

Treasurer Altenburger reported that revenue is 1.38% higher than projected for this time of year and expenditures are 1.91% less than projected. The increased revenue received is largely due to property taxes. Advance tax payments were received in February. There is a final payment in March that has not yet been received. Currently, the cash balance is approximately \$300,000 higher than projected.

Vote: Yeas: Mrs. Ginn Parsons, Mr. Huffman, Mr. Long, Dr. McCarroll, and Mrs. Brumbaugh

Nays: None

MOTION PASSED

## PRINCIPALS' REPORT

None

## OTHER SPECIAL REPORTS

MUEA President Mary August commented that she reviewed the Local Report Card with Superintendent Rammel. MUEA representatives met with Dr. Rammel and an MOU was signed to use Value Added scores for evaluations.

## AGENDA CONFIRMATION

### Additions and Deletions to Agenda

None

### 2016-040: Approval of the Agenda

A motion was presented by Mr. Huffman and seconded by Dr. McCarroll to approve the agenda as presented.

Vote: Yeas: Mr. Huffman, Mr. Long, Dr. McCarroll, Mrs. Brumbaugh, and Mrs. Ginn Parsons

Nays: None

MOTION PASSED

## OLD BUSINESS

None

NEW BUSINESS

2016-041: Activity Fees

A motion was presented by Mr. Huffman and seconded by Mrs. Ginn Parsons to approve the continuation of Activity Fees for the 2016-17 school year to offset Board of Education costs for salaries, benefits and transportation. This fee will not affect other expenses associated with participating in these activities. This annual fee will be capped at \$350 per family for Athletics and \$350 per family for Co-Curricular. Fees are as follows:

High School	Middle School
Extracurricular: Athletics	Extracurricular: Athletics
First season for participant: \$70	First Season: \$60
2 <sup>nd</sup> and thereafter: \$35	2 <sup>nd</sup> and thereafter: \$30
High School Co-curricular: Band, Show Choir, Flag Corp	
First activity: \$70	
2 <sup>nd</sup> and thereafter: \$35	

Superintendent Rammel explained that the activity fee continues to remain unchanged the past four years. For fiscal year 2016, approximately \$24,000 has been collected. This does not include spring sports.

Vote: Yeas: Mr. Long, Dr. McCarroll, Mrs. Brumbaugh, Mrs. Ginn Parsons, Mr. Huffman

Nays: None

MOTION PASSED

2016-042: Tax Year 2016 Rates and Amounts

A motion was presented by Dr. McCarroll and seconded by Mr. Huffman to approve accepting the amounts and rates as determined by the Miami County Budget Commission and authorizing the necessary tax levies and certifying them to the Miami County Auditor per the information from the Miami County Auditor:

<u>FUND</u>	<u>MILLS</u>	<u>REVENUE</u>
<b>Ten Mill Limitation</b>		
General Fund	3.60	\$ 645,946
<b>No Limitation</b>		
General Fund - <b>cont.</b>	25.30	5,150,754
General Fund - <b>cont.</b>	2.00	
General Fund - <b>cont.</b>	4.10	
General Fund - <b>Exp. TY'16</b>	17.00	
General Fund - <b>Exp. TY'17</b>	10.90	
Capital Improvement - <b>Exp. TY'20</b>	3.90	394,651

Treasurer Altenburger explained that this resolution approves the millage rates and revenue amounts that were determined by the Miami County Budget Commission for tax year 2016. This is done annually to approve the amount of taxes to be collected for the district.

Vote: Yeas: Dr. McCarroll, Mrs. Brumbaugh, Mrs. Ginn Parsons, Mr. Huffman, and Mr. Long

Nays: None

MOTION PASSED

2016-043: Public Records Designee

A motion was presented by Mr. Huffman and seconded by Mrs. Ginn Parsons to approve Treasurer Altenburger as board designee to attend required public records training on behalf of board members whose terms began January 2016.

Vote: Yeas: Mrs. Brumbaugh, Mrs. Ginn Parsons, Mr. Huffman, Mr. Long, and Dr. McCarroll

Nays: None

MOTION PASSED

2016:044: Resolution of Necessity – Milton-Union Exempted Village Schools

A motion was presented by Mr. Huffman and seconded by Dr. McCarroll to approve the following Resolution Declaring it Necessary to Levy a Tax and Requesting the County Auditor to Certify Matters in Connection With a Proposed Tax Levy

WHEREAS, an existing 17 mill five year levy for current operating expenses approved by a majority of voters on November 8, 2011 is about to expire and the Board intends to renew said levy.

BE IT RESOLVED by the Board of Education of the Milton-Union Exempted Village School District (herein the "School District").

SECTION 1. That it is hereby declared that the amount of taxes which may be raised in this School District within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of this School District.

SECTION 2. That pursuant to the provisions of Section 5705.21 of the Ohio Revised Code, it is necessary that a renewal tax be levied in excess of the ten-mill limitation for the benefit of this School District, for the purpose of current operating expenses at a rate not exceeding seventeen (17) mills for each one dollar (\$1.00) of valuation for a period of five (5) years. Said tax is proposed to renew an existing five year levy in its entirety for said purpose authorized by a majority of the electors of the school district voting on said proposition at an election held on November 8, 2011.

SECTION 3. That the question of the adoption of said renewal tax levy shall be submitted to the electors of the school district at the election to be held on November 8, 2016. If approved by the electors, said tax levy shall first be placed upon the 2017 tax list and duplicate, for first collection in calendar year 2018.

SECTION 4. That pursuant to Section 5705.03 of the Ohio Revised Code, the county auditor is hereby requested to certify to this board of education the total current tax valuation of this school district and the dollar amount of revenue that would be generated by the number of mills specified in Section 2 hereof, and the treasurer of this board of education be and is hereby directed to certify forthwith a copy of this resolution to the county auditor so that said county auditor may certify such matters in accordance with Section 5705.03 of the Ohio Revised Code.

SECTION 5. It is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education, and that all deliberations of this board of education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance

with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this board of education adopted in accordance therewith.

Treasurer Altenburger explained that this is the first resolution in a 2-resolution process to put the renewal of the 17 mill 5-year operating levy on the ballot on November 8, 2016. Once approved, the Miami County Auditor will certify the amount the levy will generate. A renewal of this levy will not increase taxes.

Vote: Yeas: Mrs. Ginn Parsons, Mr. Huffman, Mr. Long, Dr. McCarroll and Mrs. Brumbaugh

Nays: None

MOTION PASSED

2016-045: Resolution

A motion was presented by Mr. Huffman and seconded by Mrs. Brumbaugh to approve the following resolution:

Board Resolution Approving Settlement Agreement and Mutual Release of Claims with Reiter Dairy, LLC and Authorizing Board Representative to Execute Settlement Agreement and Mutual Release of Claims

The Milton-Union Exempted Village Schools Board of Education is a member of the Southwestern Ohio Educational Purchasing Council (“EPC”). Pursuant to that membership, the Board purchased dairy products from Reiter Dairy, LLC, in accordance with certain Purchase and Sales Contracts negotiated with Reiter Dairy by the EPC. Disputes arose between Reiter Dairy, the EPC, and EPC members who purchased dairy products from Reiter Dairy. The Board hereby resolved to compromise and settle its dispute with Reiter Dairy, releasing all claims against Reiter Dairy in exchange for payment of **\$6,826.06**. This sum – less a 3% administrative/legal fee retained by the EPC – will be paid to the Board consistent with the terms of the Settlement Agreement and Mutual Release of Claims (“Agreement”), which is appended to this resolution. The Board further resolves that its authorized representative, Kay Altenburger, is instructed to execute the Agreement.

Treasurer Altenburger explained that dairy products for the district are purchased through the Southwestern Ohio Educational Purchasing Council (EPC). The EPC and member school districts have a contract with Reiter Dairy, LLC. It was discovered that from fiscal year 2011 through fiscal year 2014, the incorrect pricing formula was applied for certain dairy products. This resulted in overcharging districts for dairy products and a breach of contract.

Due to the efforts of the EPC and their counsel, member school districts are collectively recovering \$890,255. The amount due to MU is \$6,826.06 (less a 3% administrative/legal fee), which results in a net reimbursement of \$6,621.28. Passing the resolution approves the settlement agreement and releases all claims against Reiter Dairy in exchange for the reimbursement.

Vote: Yeas: Mr. Huffman, Mr. Long, Dr. McCarroll, Mrs. Brumbaugh, and Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2016-046: Donations

A motion was presented by Mr. Huffman and seconded by Dr. McCarroll to approve the following donations:

- a. \$700 from Class of 1966 for leading the campaign and various other donors for the Cupola Project
- b. \$120 from Jolene Sell, The Brick House Café for the Show Choir
- c. \$150 from Wagner Paving for the BPA State Convention
- d. \$50 from Photo-Sports Center, Inc. for the BPA State Convention
- e. \$200 from Fish Union Township for students fees

Vote: Yeas: Mr. Long, Dr. McCarroll, Mrs. Brumbaugh, Mrs. Ginn Parsons and Mr. Huffman

Nays: None

MOTION PASSED

2016-047: Consent Calendar (1-7)

A motion was presented by Dr. McCarroll and seconded by Mrs. Ginn Parsons to approve the consent calendar. All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Calendar. The Superintendent and administrative staff recommend approval of all Consent Calendar agenda items.

*(Certificated)*

1. Employ the following certificated substitute personnel for the 2015-16 academic year, on first eligible date, rate of \$80 per day:
  - a. Patricia Griffith
  - b. Emily Simpson
  - c. Robert Wortman
  - c. Natalie Huffman

*(Supplemental)*

2. Employ the following personnel on supplemental contracts for the 2015-16 academic year:

<b>POSITION</b>	<b>PERSONNEL</b>	<b>STIPEND</b>	<b>STEP</b>
<u>Academic:</u>			
Drama-Elem	Natalia Owsiany	\$ 710	1
WAS	Kathryn Eblin	\$9.85/hr	n/a
<u>Athletic:</u>			
<u>Track:</u>			
HS Boys/Girls Head Coach	Mike Meredith	\$4,437	4
HS Boys/Girls Asst. Coach	Mike Rohr	\$2,662	4
HS Boys/Girls Asst. Coach	Dan Studebaker	\$2,662	4
MS Girls Coach	Katie Roose	\$1,864	4
MS Boys Coach	Tim Combs	\$1,420	1
MS Boys Coach	Larry Moore	\$1,420	1
<u>Softball:</u>			
HS Girls Head Coach	Curt Schaefer	\$3,727	4
HS Girls Asst. Coach	Rick Anderson	\$2,130	2
<u>Baseball:</u>			
HS Boys Asst. Coach	Matt Bracci	\$1,775	1

3. Approve the following personnel as an unpaid staff member to work with the following program for the 2015-16 school year:

- a. Kasandra Haworth - Softball
- b. Amber Beeman - Softball
- c. Lauren Sparks - Softball
- d. Jonathan Brandon - Baseball
- e. Sharon Paul - Boys Tennis
- f. Jim King - Baseball
- g. Jerry Black - Baseball

4. Employ the following certificated personnel, these stipends are reimbursed by Wright State University for the 2015-16 academic year for the hosting and mentoring of student teacher candidates.

- a. Deb Altic - \$100.00
- b. Jessica Baisden - \$100.00
- c. Katie Barnes - \$100.00
- d. Amy Brady - \$ 50.00
- e. Evelyn Brady - \$ 50.00
- f. Rochelle Brazina - \$ 50.00
- g. Zorana Brothers - \$150.00
- h. Megan Bryson - \$150.00
- i. Andy Grafflin - \$ 50.00
- j. Jill Huelsman - \$ 50.00
- k. Joe Knostman - \$ 50.00
- l. Charlotte Kramer - \$ 50.00
- m. Pegge Lange - \$ 50.00
- n. Zach Roberts - \$ 50.00
- o. Mike Rohr - \$ 50.00
- p. Heather Sanders - \$ 50.00
- q. Karen Yount - \$100.00

*(Classified)*

5. Employ the following classified substitute personnel for the 2015-16 school year, on the first eligible date, as per salary schedule.

- a. Breanna Ely

6. Accept the following classified resignation for purposes of retirement:

- a. Marilyn Lightner - Bus Driver  
Effective - May 31, 2016

*(Seasonal)*

7. Employ the following personnel on a seasonal contract thru November 2016:

	<u>Name</u>	<u>Rate</u>	<u>Effective</u>
a.	Dan Hobbs	\$11.00 /hr.	March 1, 2016
b.	Paul Day	\$10.15/hr.	March 1, 2106

Vote: Yeas: Dr. McCarroll, Mrs. Brumbaugh, Mrs. Ginn Parsons, and Mr. Long

Abstain: Mr. Huffman

Nays: None

MOTION PASSED

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OTHER AUTHORIZATIONS, RESOLUTIONS, ETC.

2016-048: Open Enrollment

A motion was presented by Mr. Huffman and seconded by Dr. McCarroll to approve a resolution for the Milton-Union Exempted Village School District to participate in an Open Enrollment option as provided for in SB 140 and Ohio Department of Education Rule 301-48-02. This option shall be for the 2016-17 school year and shall permit the enrollment of students from any Ohio school district.(see attached)

Superintendent Rammel commented that the number of students who come into the district on open enrollment is substantially more than the number of students who go out of the district on open enrollment. Treasurer Altenburger added that \$920,000 in funding is received by the district for students who come into the district on open enrollment and \$320,000 is subtracted from the state foundation payment for students who go out of the district on open enrollment.

Vote: Yeas: Mrs. Brumbaugh, Mrs. Ginn Parsons, Mr. Huffman, Mr. Long, and Dr. McCarroll

Nays: None

MOTION PASSED

2016-049: Business Professionals of America

A motion was presented by Mr. Huffman and seconded by Mrs. Brumbaugh to approve the Business Professionals of America trip to Columbus, OH March 17<sup>th</sup> – March 18<sup>th</sup>, 2016.

Superintendent Rammel remarked that she is very pleased that many students did well in their competitions. Tracey Aukerman and Betsy Martin, both CTC teachers located at Milton-Union, do a nice job.

Vote: Yeas: Mrs. Ginn Parsons, Mr. Huffman, Mr. Long, Dr. McCarroll and Mrs. Brumbaugh

Nays: None

MOTION PASSED

2016-050: American School Counselor Association Conference

A motion was presented by Mr. Huffman and seconded by Dr. McCarroll to approve the American School Counselor Association Conference trip to New Orleans, LA, July 9<sup>th</sup> – July 12<sup>th</sup>, 2016.

Superintendent Rammel explained that Paula Shaw and two students will present at the conference. Paula is Ohio's Guidance Counselor of the Year.

Paula also won a National School Board Magna Award for Freshman Focus. President Long, Paula Shaw and Laurie Grube will travel to Boston for the award presentation.

Vote: Yeas: Mr. Huffman, Mr. Long, Dr. McCarroll, Mrs. Brumbaugh, and Mrs. Ginn Parsons

Nays: None

MOTION PASSED

## 2016-051: FFA Trip

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Huffman to approve the FFA trip to Columbus, OH, May 5<sup>th</sup> – May 6<sup>th</sup>, 2016.

Superintendent Rammel states that students have done well and are excited. Area farmers have helped with the program.

Vote: Yeas: Mr. Long, Dr. McCarroll, Mrs. Brumbaugh, Mrs. Ginn Parsons and Mr. Huffman

Nays: None

MOTION PASSED

## COMMITTEE REPORTS

Legislative & Student Achievement - None

### Policy Update

Superintendent Rammel commented that are several policies to review. She will meet with a Neola representative the last week of March. Most of the policy changes are due to legislative changes.

### Building and Transportation

Treasurer Altenburger explained that she was informed by the district's insurance agent that there are two settlement options for replacing the bus that was totaled in the accident:

- a. Accept the settlement cash payment from Progressive Insurance (car's insurance company).
- b. Accept a used bus from Trident Insurance (district's insurance) that will be similar to the bus that was totaled and will likely be newer and have less miles. Trident will then file a subrogation claim against Progressive. The district will incur no out-of-pocket expense.

Board members discussed the bus issue. All concurred that it is in the best interest of the district to accept the cash payment.

Mrs. Brumbaugh noted that there are several areas where asphalt is crumbling in the parking area in front of the school. Treasurer Altenburger responded that she will investigate the issue and possible resolutions.

Superintendent Rammel commented that Bob Wiltshire and Scott Paulus had an initial planning meeting regarding the bus garage.

Mrs. Brumbaugh asked if the bus drivers had an opportunity to give input regarding the garage.

Superintendent Rammel responded that Supervisor Cress displayed the plans for the drivers.

### MVCTC Update

Treasurer Altenburger read email updates from Shelley Swigart.

Feb 13, 2016 Email:

*I attended our regular BOE meeting on a snowy February 9th evening. It was a fairly short "business as usual" meeting.(with really great food!)*

*On Saturday Feb 13th I attended a half day Data Retreat session which used an anonymous online survey to see what our stake holders think we are doing well and what we need to improve on. It was very intense, but an impressive process of boiling things down and formulating short and long term goals for the district. Yes, a full, hot, delicious breakfast was provided!*

March 13, 2016 Email:

*I attended our monthly BOE meeting on March 9th.*

*The 2016-17 application process is currently underway and MU currently has 49 students that have applied, which is a comparable number to years past.*

*Our National Technical Honor Society inductions will be held on March 20th and we have a couple of MU students that will be inducted. Logan Dickison and Nicholas Wheeler will be honored, so a big congrats to them and their families!*

*In addition to that great news, we have a good number of MU students in the Satellite Business Professionals of America STATE Contenders. They will compete in Columbus on March 17 and 18th. Good luck to them!*

Milton-Union Education Foundation

Mrs. Brumbaugh reminded everyone that the Pot-of-Gold breakfast will be held on Friday, March 18, 2016 at 7:15 a.m.

Audit

Treasurer Altenburger reported that the final version of the fiscal year 2015 audit is complete. The Auditor of State has approved it. The only finding in the audit is related to the district choosing not to convert to a GAAP format.

Facility Complex Committee

Treasurer Altenburger commented that she talked with Steve Daum, MURA member, about improvements MURA would like to make at the Lowry Complex:

- Bring in 10-12 truckloads of gravel to fill potholes
- Paint parking blocks yellow at the soccer parking areas and add handicap parking. MURA would also like to post “No Dog Walking” signs. Members discussed the issue and would prefer that the signs indicate that dog walking is not permitted during events.
- Replacement of the rusty fence between the track and the football field. MURA would request to share the cost of the fence with the district and will present the district with an estimate when available.
- Fertilize soccer and football fields
- Grading of the football field and the installation of an irrigation system. MURA will be responsible for the costs associated with installation and maintenance of the system.
- Installation of lights on the east, south and north sides of the soccer concession stand
- Widening of the entrance to Lowry Fields, which would involve cutting down three trees and moving the stone post three feet at the end of the driveway. Board members commented that they want to put that project on hold until they have had a chance to visit the location.

Mr. Huffman commented that the MU clubs will be running the MURA concession stand at the beginning of the season.

INFORMATION and DISCUSSION ITEMS

BOARD ANNOUNCEMENTS (Meetings, etc.)

There is a correction to the board agenda.

Special Meeting and Executive Session for the Purpose of Employment of Personnel

Monday, March 28, 2016

6:30 p.m.

Board Conference Room

Regular Board Meeting

Monday, April 18, 2016

6:30 p.m.

Board Conference Room

2016-052: Adjournment

A motion was presented by Mr. Huffman and seconded by Dr. McCarroll to adjourn at 8:04 p.m.

Vote: Yeas: Dr. McCarroll, Mrs. Brumbaugh, Mrs. Ginn Parsons, Mr. Huffman, and Mr. Long

Nays: None

**MOTION PASSED**