

Electronic Device Policy: Hebron Public Schools

August, 2012

Parents and Guardians,

Hebron Public Schools recently adopted an Electronic Device Policy. Many of your children have asked about whether they might use their e-readers at school. Until now we have asked that these items, and all electronics, be kept at home. However, the last thing we want is to say ‘no’ when a child asks to read more! If these new devices excite some students to enjoy reading, we want to encourage them. We also realize that as technology continues to advance, we need to partner with families so that we can optimize rich learning experiences for our students. Therefore, we will be allowing the use of e-readers and technology devices at school with the policy below placing some important boundaries on their use. We will begin to incorporate the use of such items as laptops, tablet computers, and e-readers with browsing capabilities for educational purposes only. Similar to other personally owned items, the district is not liable for the loss, damage, misuse, or theft of personally owned devices brought to school.

This notification is to inform and guide you through this new opportunity. Please note that students are never required to bring in outside technology to school. All students will continue to be able to utilize our school equipment. No student will be left out of the instruction process. As with any valuable item we caution you to consider how responsible and careful your child is before sending him/her to school with a Kindle, Nook, iPad, or other learning device.

Expectations:

- Students will only use appropriate technology at teachers’ discretions.
- Students will only use appropriate educational applications on their device (i.e. not games and/or non-school related tasks and functions)
- Students are not to call, text, email, or electronically communicate with others from their personal device, including other students, parents, guardians, friends, and family during the school day (this includes the school bus transportation to and from school)
- Students are permitted to access only the school’s network through personal devices, not private networks. More information will be provided to students for accessing the available network.

Please refer to the attached policy for full details of expectations. Prior to bringing in personally-owned technology, we ask that parents review, sign, and return the guidelines form. There is no expectation that parents need to provide a device for their child, we just want to provide guidance for those interested in the opportunity.

We look forward to the educational opportunities that bringing your own device will bring to our students and staff and understand that there will be some challenges with full implementation of the policy along the way. Your suggestions and feedback are always welcome. Thank you for your understanding and reinforcement of the initial procedures and expectations for this initiative.

Extended Learning Device Permission Form

2012-2013

Any parent who wishes that their child use a personally owned electronic device within Hebron Public Schools must read and sign this agreement and submit to the classroom teacher prior to use.

1. Bringing personal technology into school is a privilege that may be revoked if a student does not comply with these guidelines or the school's behavior and technology acceptable use expectations. The school's disciplinary and acceptable use policies apply to all student behavior, including when using a personal device.
2. The student takes full responsibility for his/her device and keeps it safely stored at all times. Depending on the furniture and layout of the classroom, the teacher will determine the best storage location. The school is not responsible for the security of the device. The device will need to go home at the end of the day.
3. The student is responsible for the proper care of their personal device, including any costs of repair, replacement or any modifications needed to use the device at school. The District is not responsible for any lost, damaged, or stolen property. The District is not responsible for any data plan charges on mobile devices.
4. The school reserves the right to inspect a student's personal device if there is reason to believe that the student has violated Board policies, administrative procedures, school rules or has engaged in other misconduct while using their personal device.
5. Violations of any Board policies, administrative procedures, or school rules involving a student's personally owned device may result in the loss of use of the device in school and/or disciplinary action.
6. The student must comply with teacher's request to shut down the computer or close the screen.
7. The student may not use the device to record, transmit, or post photos or video of a person or persons on school grounds or on the bus. Nor can any images or video recorded at school be transmitted or posted at any time without the express permission of the teacher.
8. The device is not to be used during recess or on a school bus.
9. The student should only use their device when granted permission by the teacher and only for educational purposes and to access relevant educational files.
10. The student will use the district's secured wireless network. Use of 3G, 4G, wireless connections is not allowed.
11. The District understands that some parents may want their child to bring a cell phone to school. Cell phones must remain turned off in school as to not interrupt the flow of instruction. Parents that need to communicate an urgent message to their child should call the main office. Cell phones must also remain turned off on school buses.

Detach and return to classroom teacher. Retain the information above.

Student's Name _____ Teacher _____

Parent/Guardian Name _____ Date _____

I (student) understand and will abide by the above policy and guidelines. I further understand that any violation of the above may result in the loss of network and/or device privileges as well as other disciplinary action.

Student Signature _____

Type of mobile device (Kindle, Nook, etc.) _____

As a parent/guardian, I understand that my child will be responsible for abiding by the above policy and guidelines. I have read and discussed them with him/her and we understand the responsibility he/she has in the use of his/her personal device. I would like to give my child permission to bring a personally owned mobile device to school.

Parent/Guardian Signature

Date