

To ensure that students become proficient in the information and communication technology competencies essential for success in a 21st century learning environment, Hebron Public Schools provide a variety of resources in support of our instructional and administrative programs. Student and staff may also, at times, use their own personal technology devices for educational purposes. Therefore it is incumbent upon all members of the school community to use technology responsibly, ethically, and respectfully for the work of others.

Access to electronic information resources and computer networks is a privilege, not a right. To ensure that these resources remain available and in working order, Hebron Public Schools has established an Acceptable Use Policy and Guidelines, which define the procedures and parameters under which these resources may be used by all staff, students, and volunteers. All users must submit annually a signed Acceptable Use Agreement (detailed below). Violations of the Acceptable use Policy are deemed as violations of school behavioral expectations and codes.

I, _____, as a user of the Hebron School District's electronic information resources and computer networks including but not limited to desktop, laptop, and tablet computers, accept and agree to abide by the Internet/Computer Networks Use Policy of the Hebron Board of Education and with the following pre-conditions of my use:

1. I will use electronic information resources only for educational and research purposes - and only as those purposes are consistent with the educational objectives of the Hebron Board of Education;
2. I will use electronic information resources in a responsible, ethical, and legal manner at all times;
3. I will use electronic information resources only with the permission of a staff member;
4. I will be considerate of other electronic information users and their privacy, and I will use polite and appropriate language at all items while accessing and using these resources;
5. I will not send out any form of communication that harasses, threatens, or is discriminatory;
6. I will not access any material that is obscene, harmful, or prohibited by law;
7. I will not give out any personal information about myself or anyone else while using these resources, other than my first name and school e-mail address;
8. I will maintain confidentiality of my username and password by not sharing it with others and not using another's username and password;
9. I will make responsibilities decisions while accessing and using these resources;
10. I will maintain the security of files and data by not modifying, copying, or deleting files of other users without their consent;

11. I will not knowingly degrade or disrupt electronic information resources, services, or equipment, and I understand that such activity may be considered to be a crime and includes, for example, tampering with computer hardware and software, vandalizing or modifying data without permission, invoking computer viruses, attempting to gain access to restricted or unauthorized networks or network services, or violating copyright laws;

12. I will immediately report any problems or breaches of these responsibilities, or any inappropriate messages received, to my teacher or to the school personnel who are supervising my use of these resources;

13. Any electronic resource provided for use outside of the school will be accessed only by the person it is assigned to.

14. I will act responsibly at all times and will avoid all other activities that are considered to be inappropriate in the non-electronic school environment;

15. If I do not follow these rules, I know that I may lose my privilege to use school electronic information resources and computer networks, that I may be disciplined for not following the rules, and that I may have to pay for any damage I cause by my misuse of these resources;

16. I am aware that the inappropriate use of these resources can be a violation of local, state, and federal laws and that I may be prosecuted for violating those laws

**Acceptable Use Agreement for Electronic Information Resources
Grade 1-6**

My parents/guardians and my teacher and I have read and discussed the rules I should follow when I am using *Hebron School District's electronic information resources and computer networks*. I understand the guidelines and I will follow them.

Signed: _____
(student)

Date: _____

Parental Consent

I give the Hebron School District my permission to allow my child to access and use electronic information resources for educational and research purposes.

I have read this Acceptable Use Agreement and the Board's Internet/Computer Networks Use Policy and have explained and discussed its importance with my child. I understand that prior to my child's use of these resources; he/she will be instructed by the school staff in the use of these resources and will also be instructed to follow the Board's Internet/Computer Networks Use Policy.

I understand, and I explained to my child, that he/she may lose his/her privilege to use these resources and may face disciplinary action if he/she does not follow this Agreement and the Board's Policy. I understand that I may be held liable for costs incurred by my child's deliberate misuse of electronic information resources or of the District's electronic equipment or software programs.

I understand that any filtering programs, access controls, and active supervision by staff to protect students from any misuses and abuses as a result of their use of the District's electronic information services will be employed in school only and will therefore not be employed outside of the school. I also understand that any such controls, filters, and monitors employed in school are not foolproof and that my child may access material which I might consider controversial and offensive. I understand that the Hebron School District has no control over the content of the information available on the Internet. I will not hold the Board liable for materials my child obtains from these electronic information resources.

Signed: _____
(parent or guardian)

Date: _____