

**Michael D. Richardson Foundation, Inc.
SCHOLARSHIP FUND
Requirements for Scholarship Eligibility**



January 17, 2020

Attached please find a scholarship application package which is being offered by the Michael D. Richardson Foundation Inc.

This Foundation was organized in 2007 to honor the memory of Michael D. Richardson, a thirty year old life-long resident of Rockaway New York.

He was a graduate of Howard University and was attending Georgetown University where his goal was to become a lawyer. His dream was cut short when he was tragically murdered on June 27, 2007 in Washington D.C.

Please read all the requirements carefully and make sure you qualify.

This scholarship will be awarded to the student(s) who fulfill the requirements and their results will be graded by the Scholarship Committee who at their discretion will determine the recipients.

The Scholarship is based on outstanding Academic Achievement and Community Service. It will be awarded upon fulfilling eligibility criteria such as: graduating High School and Enrollment into College/University. (See Application). The Committee in its sole discretion will evaluate all applicants based on the criteria enclosed and determine the eligible recipients of the Scholarship Awards.

The Scholarship will be awarded for each of the four years of the students' enrollment in College/University once they fulfil the criteria of notifying the Foundation by mailing in a Transcript and Fall Schedule.

It is the sole responsibility of the eligible students to notify and submit to the Foundation each year their grades and intention to continue their four-year education.

**Michael D. Richardson Foundation, Inc.
4435 Austin Blvd
Island Park, New York 11558
Attn: Nickesha Brown/ John Pensabene
Email: mdrfoundationinc@gmail.com**

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Requirements for Scholarship Eligibility**



In order for the Candidate to qualify for this scholarship he or she must:

- Exhibit financial hardship (via completed FAFSA forms)
- Be a U.S. Citizen or Resident Alien
- Have a minimum of 85 average in the four academic subject areas that include the following:
 - Mathematics: Algebra, Intermediate Algebra, Geometry, Trigonometry, Calculus
 - English
 - Science: Earth Science, Biology, Chemistry, Physics
 - Social Studies
- Provide proof of college acceptance letter to the targeted school to be attended in the Fall of 2020. If acceptance letter is not received by March 27, 2020 please forward via email then hard copy via mail when received
- Perform Community Service Hours: with minimum of 100 hours
- Obtain 3 letters of recommendation: *Can be received from any of the following individuals:*
 - English Language Arts Teacher
 - Math Teacher
 - Science Teacher
 - Social Studies Teacher
 - Principal/Assistant Principal
 - 1 letter may also be submitted from your Church Pastor, Community Service Director, School Club Director, or any In-School Service Activity that you are involved in

(These recommendations are to attest to the candidate's moral fiber and character. No relatives may submit a letter of recommendation.)

All letters of recommendation must be provided on organization letterhead with title of writer.

- **Essay:**
In no more than (2) typed, double-spaced, Times New Roman, 12 point font, compose a thoughtful statement that will enable us to learn more about you, your goals, and reasons for pursuing higher education and how you plan on contributing to your chosen field, community, and/or society.

Michael D. Richardson Foundation, Inc.
SCHOLARSHIP FUND
Application



Type or Print Clearly

Applicant's Name: _____

Street Address: _____

City, State, Zip Code: _____

Phone Number: _____ Cell Phone: _____ Age: _____ D.O.B. _____

Current Email address: _____

Current High School: _____

Address: _____

City, State, Zip Code: _____

Are you a U.S. citizen? Yes ☐ No ☐ Are you a naturalized citizen Yes ☐ No ☐

Will you be a full-time student in the Fall Term of 2020? Yes ☐ No ☐

Certification:

I hereby affirm that the information provided in this scholarship application and all other documents submitted are true and accurate.

I understand the award is contingent upon enrollment in an accredited educational institution included in my submission and the scholarship will be used to help with the cost of my education.

I also understand that if I were to receive this scholarship, I have exhibited financial hardship.

I am aware that I must attend (myself and a guest) at no cost to me, the Annual Fundraiser Dinner, this year to be held on June 18, 2020 at the Coral House, Baldwin New York. If not, my scholarship could be voided.

I understand that in order to receive each of the next three installments of my scholarship I must provide my college transcript (annually) as substantiation that I have maintained grades that are acceptable to the Michael D. Richardson Foundation Scholarship committee, as well as proof of my intentions of attending the Educational Institution for the next Fall Semester.

Signature: _____

**Michael D. Richardson Foundation Scholarship Fund 2020
Application**

Organization of Papers Checklist



Last Name _____ First Name _____

Signature _____

Directions: Please use this check off list to help you organize your documents as well as to be certain that you have included all items needed for the review of your application.

Attachment Number	Description	Check
1.	Copy of Official High School Transcript that shows all 4 years	
2.	Proof of college acceptance letter where you will be attending Fall 2017	
3.	Essay: (2) typed, double-spaced, Times New Roman, 12 point font	
4.	<ul style="list-style-type: none">3 letters of recommendation:<ul style="list-style-type: none">English Language Arts TeacherMath TeacherScience TeacherSocial Studies TeacherPrincipal/Assistant Principal1 letter may also be submitted from your Church Pastor, Community Service Director, School Club Director, or any In-School Service Activity that you are involved in	1. _____ 2. _____ 3. _____
5.	<ul style="list-style-type: none">FAFSA FORM MUST BE COMPLETED WITH FAMILY INCOME INFORMATION	

Please submit the required information no later than
March 27, 2020 to:

Michael D. Richardson Foundation, Inc.
4435 Austin Blvd
Island Park, New York 11558
Attn: Nickesha Brown/ John Pensabene
Email: mdrfoundationinc@gmail.com

Total Pts ____/30

MICHAEL D. RICHARDSON

SCHOLARSHIP APPLICATION EVALUATION RUBRIC

1. Biographical Cover Page (2 points possible)

Inadequate (0 Points)	Adequate (1 Point)	Exceptional (2 Points)
<ul style="list-style-type: none"> Scholar's biographical page is incomplete and/or difficult to read. 	<ul style="list-style-type: none"> Scholar's biographical page is mostly complete and is mostly legible. 	<ul style="list-style-type: none"> Scholar's biographical cover page is complete and legible.

2. Scholar Essay (20 points possible)

Read the scholar's essay and assign a point value that most closely matches the criteria below:

Inadequate (0- 6 Points)	Adequate (7-14 Points)	Exceptional (15-20 Points)
<ul style="list-style-type: none"> Unclear or inconclusive evidence about scholars' intent, goals and reasons for pursuing a secondary education and how scholar plans to contribute to their chosen field, community, and/or society. Lacks clear plans for how scholarship will assist education plans 	<ul style="list-style-type: none"> Identifies some evidence of scholars' intent, goals and reasons for pursuing a secondary education and how scholar plans to contribute to their chosen field, community, and/or society. Provides some evidence of how scholarship will assist education plan 	<ul style="list-style-type: none"> Clearly indicates the scholars' intent to pursue a secondary education and how scholar plans to contribute to their chosen field, community, and/or society. Clearly addresses how the scholarship will assist education plan

3. Letters of Recommendation (4 points possible)

Inadequate (0 Points)	Adequate (1-2 Points)	Exceptional (3-4 Points)
<ul style="list-style-type: none"> Provides few positive observations about the student and their academic ability 0-1 Letter of recommendation 	<ul style="list-style-type: none"> Provides positive observations about the student and their academic ability, but does not identify specific examples of accomplishments 2 Letters of Recommendation 	<ul style="list-style-type: none"> Clearly indicates positive and enthusiastic observations regarding the student and their academic ability and provides examples related to those observations 3 Letters of recommendation

4. Persuasiveness (4 points possible)

Does the application demonstrate the scholar's need for the scholarship?

Inadequate (0 Points)	Adequate (1-2 Points)	Exceptional (3-4 Points)
<ul style="list-style-type: none">• The application is not compelling.• FAFSA form is missing/incomplete information and Family income meets foundation requirement. Yes_____ No____	<ul style="list-style-type: none">• The application is somewhat compelling.• FAFSA form is completed/some information is missing and Family income meets foundation requirement. Yes_____ No____	<ul style="list-style-type: none">• The application is extremely compelling. Scholar's application stands out above other candidates.• FAFSA form is completed and Family income meets foundation requirement. Yes_____ No____