

**STUDENT TRAVEL/ FIELD TRIP AUTHORIZATION FORM**

Group/Team Name: Cape Elizabeth H.S. Football Team

Name of Faculty/Trip Leader Making Request: Aaron Filieo

Date(s) of Proposed Trip: 8/13/18 - 8/18/18 # of School Days: 0 # Nights Away: 5

Trip Destination: Camp Caribou, Winslow, ME Distance (one-way): \_\_\_\_\_

Purpose/Benefit of Trip: Preseason camp

Transportation Arrangements: School Buses

# Students: 55 # Chaperones (including Ldr): 6 School Staff: 6 Parents/Other: \_\_\_\_\_

Arrangements for Mixed Gender Supervision: N/A

Cost Per Student: \$275

Description of any Fundraising: None

Do all members of the group/team have an opportunity to participate?  
If not, describe circumstances: Yes

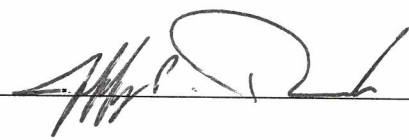
FOR OVERNIGHT TRIPS:

All parent/other chaperones have attended volunteer training: Coaching requirements

Date/time of pre-trip chaperone meeting: \_\_\_\_\_

FOR OUT-OF-COUNTRY TRIPS: Travel and cancellation insurance arrangements (attach copy of contract with insurance and cancellation provisions highlighted).

APPROVAL OF TRAVEL:

Principal or AD:  Date 6-5-18  
 Superintendent: \_\_\_\_\_ Date \_\_\_\_\_  
 School Board: \_\_\_\_\_ Date \_\_\_\_\_

- All travel must first be approved and recommended by the principal or, in the case of athletic trips, the athletic administrator. The principal and athletic administrator are permitted to approve in-state day trips (no overnight stays) without the endorsement of the Superintendent or School Board.
- Out-of-state trips within New England and in-state trips requiring no more than one night's stay must be approved by the Superintendent.
- Board approval is required for trips outside of New England; for all trips requiring two or more overnight stays; and for all trips requiring a per-student cost or fund-raising of \$500 or more.
- Travel requests needing approval from the Superintendent or Board should be submitted at least two months in advance of the trip.

I. **Team Chemistry**

- A. At the conclusion of the post-season meetings, it was evident that *team chemistry* was viewed as a major strength and reason for the teams success. This has been a consistent theme that has been present the past 5 years. There is no question that there is a direct correlation between our on-field success and our team chemistry.
- B. Several players expressed concern that the chemistry this upcoming season will be hard to come by, citing the fact that this years team was so close because they mostly played together on the JV team last season. Next seasons team will be more of a mix and the varsity team will be depending on juniors who DID NOT play varsity last season.
- C. We will address this issue by increasing the opportunities that players spend time and work together in the off-season, summer, pre-season and in-season.

**ACTION STEP:**

**WHAT** - The CEHS football team will be traveling and staying at an overnight camp for the first week of preseason. The "preseason" for fall sports begins two weeks prior to the start of school and we practice twice a day. The MPA mandates that each player goes through an acclimation period of practice before they are allowed to participate in a game.

**WHERE** - <http://www.campcaribou.com/>

**WHEN** - August 13 - August 18

**HOW** - The cost per player is \$275 and includes lodging, three meals a day and access to the camp facility.

**WHO** - All team members grades 9-12 are expected to be there and there will be 5-6 coaches in attendance all week.

\* Scholarships will be available for those families who need it. Please contact [Ann Convey](#)



## CAMP CARIBOU LEASE AGREEMENT

THIS LEASE AGREEMENT made this 28<sup>th</sup> day of February, 2018 by and between Camp Caribou, LP., (hereinafter referred to as "Lessor") and Cape Elizabeth High School (hereinafter referred to as "Lessee" or "Group".)

### WITNESSETH


1. PREMISES The Lessor hereby leases to Group the use of Lessor's recreational facilities, both indoor and outdoor, athletic fields, and use of lake and lakefront, and other areas as may be designated by Lessor.
2. TERM The term of this lease shall commence at 12:00pm. On August 13<sup>th</sup>, 2017, and shall terminate at 1:00pm on August 18<sup>th</sup>, 2017. The term shall not be extended without the express written consent of Lessor.
3. RENTAL
  - (a) The Group agrees to pay the sum of **\$275 per player**, for the term of this lease, and is based on the minimum attendance of 40 participants. In the event the number of participants is less than the stated minimum, then, and in that event, Group agrees to pay to Lessor a penalty of minimum of \$11,000
  - (b) A non-refundable deposit of \$1000 is required to be paid at execution of this lease by Group, which shall be no later than ten (10) days from the date hereof. The deposit will be applied to the total balance due and payable.
  - (c) In the event of cancellation less than (90) days from commencement date, Group will be liable for one half of the total rental due, based on the above-agreed minimum.
  - (d) One half of the agreed minimum is due and payable thirty (30) days prior to the commencement date with the balance, less the deposit, due upon arrival of Group at facility. The balance shall include any and all adjustments that may be due under the terms of 3 (a) above.
  - (e) "Group" has the right to schedule an inspection of the property with authorized camp staff member before signing this rental agreement.

6. **RESPONSIBILITY OF LESSEE** It is agreed by the parties that Lessor shall not be responsible for any damage to individuals or personal property at the facility, and Group leader shall report all accidents or injuries promptly to the Lessor's manager. The Group accepts full responsibility for such injuries or damage, unless caused by the gross negligence of Lessor, its agents, servants, or employees. Prior to commencement date, Group will provide Lessor with evidence of Group's current in force liability insurance coverage in the minimum amount of \$1,000,000 per incident, per person, with Lessor added as an additional insured, as its interests may appear, for the term hereof.
7. **PROOF OF INSURANCE** and proof that Lessor has been added as an additional insured must be submitted at least 30 days prior to commencement date. Lessor will not permit activities to proceed without insurance documents.
8. **ASSUMPTION OF RISK:** The Group understands that part of the camping experience involves activities and group living arrangements and interactions that may be new to group participants and that they come with certain risks and uncertainties beyond what group participants may be used to dealing with at home including uneven terrain, thrown and other wayward objects, children and adults running about, insects, animals and plants. The Group is aware of these risks and assumes them on behalf of group participants. The Group realizes that no environment is risk free and has instructed group participants on the importance of abiding by the rules outlined in this contract and by the guidelines set forth by the camp. Participants agree that they are familiar with these rules and guidelines and will obey them.
9. **ARBITRATION CLAUSE:** I agree that any dispute concerning, relating, arising out of or referring to this contract shall be resolved exclusively by binding arbitration in Kennebec County, Winslow, Maine according to the then existing commercial rules of the American Arbitration Association and the substantive laws of
10. **ASSIGNMENT** This lease may not be assigned nor subleased by the Group without the express prior written consent of Lessor.
11. **NOTICES** All notices to be given hereunder shall be given to Lessor at:
12. **The undersigned represents that it has the authority to legally bind lessee to this agreement.**

IN WITNESS WHEREOF, the parties have executed this Lease the day and year first above written.

\_\_\_\_\_  
 Head Coach:

Cape Elizabeth High School

  
 \_\_\_\_\_  
 Director: Alex Rotman

Camp Caribou