

MIDD-WEST SCHOOL DISTRICT

Regular Meeting/ Work Session
West Snyder Elementary School
Music Room
Monday, January 13, 2020

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. OPENING CEREMONY

II. CALL TO ORDER: 7:01 p.m.

Mr. Victor L. Abate

Mr. Abate stated this evening we have Kimberlyn Smith. She's the daughter of Jess and Josh Yost, and your step-dad is Jason right?

Miss Smith responded uh huh.

Mr. Abate stated so, you're in Mrs. Lantz's fourth grade class. You enjoy reading, making bracelets and playing the recorder. What kind of bracelets do you make?

Miss Smith held out her arm and said, "this one."

Mr. Abate stated cool. You have a younger sister named Annilee, and she's in second grade, and you have an older brother named Austin. What grade is he in?

Miss Smith responded he's out of school. He's 20 years old.

Mr. Abate stated wow. Just a few years older than me, and you have three dogs.

Miss Smith stated yes.

Mr. Abate stated 14 chickens and a rabbit. What about those chickens? To have eggs or?

Miss Smith responded eggs.

Mr. Abate stated okay, and your favorite subject in school is math, and then when you graduate, you want to go to college to be a teacher.

Miss Smith stated yes.

Mr. Abate stated very good, very good. Is there anything you'd like to add?

Miss Smith responded I'm ten years old.

Mr. Abate stated okay.

Miss Smith stated and I don't know what else.

Laughter occurred at this time.

Mr. Abate stated that's okay. Alright. Whenever you're ready, up there's the flag. You can start when you're ready.

A round of applause occurred at this time.

III. **ROLL CALL:** Mr. Victor L. Abate

<u>BOARD OF SCHOOL DIRECTORS</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>LATE ARRIVAL</u>
Mr. Victor L. Abate, President	X		
Mr. Donald D. Pinci, Vice President	X		
Mr. Shawn A. Sassaman, Treasurer		X	
Mr. Terry L. Boonie	X		
Mrs. Julie R. Eriksson	X		
Mr. Justin T. Haynes	X		
Mrs. Wyona P. Lauver	X		
Mr. Christopher T. Nesbit	X		
Mrs. Sherryl L. Wagner		X	
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)	X		
Ms. Allyson L. Folk, Secretary (Non-Member)	X		

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction
Attorney Orris C. Knepp, III, Solicitor
Mr. Dane S. Aucker, Principal, Midd-West Middle School
Mr. Jeremy D. Brown, Assistant Principal, Midd-West High School
Mrs. Lee C. Bzdil, Supervisor of Special Education
Mr. Umberto G. Catania, Senior Network Administrator
Mr. Thor R. Edmiston, Principal, Midd-West High School
Mrs. Julie L. Lohr, Principal, Middleburg Elementary School
Mrs. Stephanie Bowersox
Mr. Jay P. Darkey
Mr. Ben Gaugler
Ms. Madison Hollenbach
Miss Kimberlyn Smith
Mr. Todd Smith
Mr. Christopher Snyder
Mr. Josh Yost

IV. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

There were no public comments.

V. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

- 1) Mr. Jay P. Darkey, JPD Architects, LLC, and Mr. Todd Smith, ELA Sport – Midd-West High School Stadium Project – Phase II

Mr. Darkey provided a PowerPoint presentation which consisted of the following:

- ◀ an aerial view of Phase I
- ◀ program highlights
- ◀ detailed design of the project
- ◀ progress since last update
- ◀ lighting for the project
- ◀ press box details
- ◀ maintenance building design
- ◀ next steps moving forward with the project

Mr. Abate inquired about the number of parking spaces.

Mr. Boonie inquired about the size of the concession areas in comparison to the existing concession at the current field.

Mrs. Eriksson inquired about the locations of the men's and women's bathrooms.

Mrs. Lauver inquired about handicapped/family bathrooms in both locations.

Mr. Haynes inquired about the footage between locations.

Mr. Nesbit inquired about having the men's and ladies' facilities in both of the locations.

Mrs. Eriksson inquired about a weight room being something that is usually standard in a locker room.

Mr. Pinci inquired about the 6-foot drop in regards to handicapped individuals being able to get to any restroom.

Mr. Boonie inquired about having separate bathroom areas for the locker rooms themselves.

Mrs. Eriksson inquired about the electric scooters fitting in the restrooms.

Mr. Abate inquired if the new restrooms were included due to the addition of the seating.

Mr. Pinci inquired how the size of the bleachers compare to other schools comparable to Midd-West.

Mr. Nesbit inquired for the bleachers if there was a step formula as far as how many sets of steps you have to allow, how far apart they are.

Mrs. Lauver inquired about the existing fields which would now be the home side, those (bleachers) will have storage underneath them so they are waterproof.

Mrs. Lauver inquired about the 6-foot offset and how you would store it and how you would get the equipment into.

Mrs. Lauver inquired about when the different track meet type things going on like the javelin throws, etc., if there was an entrance into the new stadium rather than going the whole way around to the front.

Mrs. Lauver inquired if there would be crosswalks painted there so that people realize.

Mrs. Lauver inquired about a grass football practice field still existing since the solar fields are going in now.

Mrs. Eriksson inquired if the stadium field would be used for everything.

Mrs. Eriksson inquired if the jv and varsity football practice together or if they needed two fields.

Mr. Pinci inquired about water in the maintenance building.

Mrs. Eriksson inquired whether it was Franklin Township or Middleburg Borough for the water.

Mr. Pinci inquired if the entire maintenance building was going to be a concrete floor.

Mrs. Lauver inquired if consideration would be given for the garage part and the office area to put heat on the floor.

Mrs. Lauver inquired how long it would be from the time bids are awarded and construction begins.

Mrs. Lauver inquired if construction would be in the way of the fall soccer games on that existing field with how much parking we're going to lose.

Mr. Pinci inquired if things were already worked out in regards to the solar going through water retention areas.

Mrs. Eriksson inquired if it would spring 2022 to use the new stadium.

Mr. Pinci inquired if the softball field in the middle of the track was something new.

VI. **CONSENT AGENDA**

All matters taken under this section are considered to be routine, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Mr. Abate stated okay, we're going to move on the Items for Action. Mr. Sassaman is not here. I will take his part. Does anybody wish to have anything pulled out under Business and Fiscal?

Mr. Pinci stated I just have a question.

Mr. Abate stated sure.

Mr. Pinci stated the Winfield stop, Bus Stops, Winfield.

Mrs. Eriksson stated yeah, I saw that, too.

Mr. Pinci stated I was wondering if that was something I just didn't know about.

Mr. Stroup stated I can answer that. It's a homeless situation.

Mr. Pinci stated okay. Thank you.

VII. ITEMS FOR ACTION

A. BUSINESS AND FISCAL

Mr. Victor L. Abate

1. BUS DRIVERS

Approval is recommended for the following individuals as bus drivers for the 2019-2020 school year:

Rohrer Bus Service

Patricia M. Gessner effective December 11, 2019
Don L. Katherman effective January 6, 2020

2. BUS STOPS

Approval is recommended for the following bus stops:

130 Moyers Road, Middleburg
6010 Route 522, Middleburg
92 State Route 304, Winfield

3. 2019-2020 TUITION AGREEMENT – NEW STORY

Approval is recommended of the 2019-2020 Tuition Agreement between New Story and the Mid-West School District for one (1) student at the \$500.00 extra high rate per day for attendance that includes all services to be effective on January 2, 2020, through May 29, 2020.

4. DISPOSAL OF ASSET

Approval is recommended of the disposal of the Kawai Model UST6 Studio Piano and Bench in the Mid-West Middle School to be sold through Municibid or disposal if not sold.

Mr. Abate stated we're going to take Items 1. through 4. on Page 2 under Section A., Business and Fiscal. Is there a motion to accept?

Mrs. Eriksson moved and Mr. Haynes seconded approval of Items 1. through 4.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci
No: None
Absent: Sassaman, Wagner
7-0-2-0
MOTION CARRIED

B. POLICY AND PROGRAMS

Mr. Donald D. Pinci

1. **FIELD TRIPS**

Mr. Nesbit moved and Mrs. Eriksson seconded approval of the following field trips:

- a. Select Instrumental Students (Grades 9 – 12) – Mid-West High School – February 13, 2020, through February 15, 2020 – Danville, PA – 4 Students/1 Adult – Cost to Organization: \$0.00 – Cost to District: \$843.28
- b. FFA Chapter – Mid-West High School – February 15, 2020, through February 16, 2020 – Harrisburg, PA – 15 Students/2 Adults – Cost to Organization: \$1,200.00 – Cost to District: \$400.00
- c. Select Instrumental Students (Grades 9 – 12) – Mid-West High School – February 21, 2020, through February 23, 2020 – Selinsgrove, PA – 4 Students/1 Adult – Cost to Organization: \$0.00 – Cost to District: \$300.00

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci
 No: None
 Absent: Sassaman, Wagner
 7-0-2-0
 MOTION CARRIED

C. **PERSONNEL**

Mr. Donald D. Pinci

1. **EMPLOYMENT – CERTIFICATED**

Mr. Nesbit moved and Mr. Haynes seconded approval to employ the following individual:

- a. Temporary Professional Employee – Madison M. Hollenbach – Special Education Teacher – Learning Support – Mid-West High School – Effective: Upon release from current employer no later than 60 days pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$46,466.00 pro rated *{Replacement/ Edmiston}*

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci
 No: None
 Absent: Sassaman, Wagner
 7-0-2-0
 MOTION CARRIED

Mr. Abate stated excuse me, Mr. Pinci. Mr. Musselman.

Mr. Musselman stated we'd like to recognize Madison. Thank you very much. We look forward to having her here. If you do have a speech, now is the time to give it.

Ms. Hollenbach stated I left it at home.

Mr. Stroup stated we did bring the piano in, though.

Mr. Musselman stated yeah, absolutely. You said about doing a piano. So, alright. Well, welcome. We're thrilled to have you. So, we're anxious to have you start as soon as possible. So, thanks.

Ms. Hollenbach stated thank you.

Mr. Pinci stated okay. Under Items 2., 3., 4., 5., 6. and 7.

2. **EMPLOYMENTS – CLASSIFIED**

Approval is requested to employ the following individuals:

- a. Classified Employee – Robyn E. Walls – Personal Care Assistant – Emotional Support Program – Mid-West Middle School – Effective: January 14, 2020, pending receipt of Act 31 – Salary: \$13.20 per hour *{Replacement/Aucker}*
- b. Classified Employee – Brittney K. Klinepeter – Instructional Assistant/Permanent Substitute – Mid-West School District – Effective: January 20, 2020, pending receipt of Act 34, 151, 114, 24, 168 and 31 – Salary: \$13.20 per hour *{Replacement/Bzdil}*

3. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2019-2020 school year:

Dexter J. Herman	Assistant Boys Basketball Coach	MWHS	\$3,387.00
Adam D. Steininger, Jr.	Assistant Wrestling Coach	MWHS	\$3,681.00

b. **CO-CURRICULAR**

Approval is requested to appoint the following individual for the 2019-2020 school year:

Kathryn E. Gaugler	Technical Director (play)	MWHS	\$3,249.00
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c. **SUPPORT TEACHER**

Approval is recommended of the following individual as a support teacher for the 2019-2020 school year at a stipend of \$500.00 pro rated:

Emily M. Kramer

4. **ADDITIONS TO SUBSTITUTE LISTS**

a. **CLASSIFIED/FOOD SERVICE**

Approval is recommended of the following individual as a food service substitute at a rate of \$11.45 per hour for the 2019-2020 school year:

Sandra L. Mitchell

b. **CLASSIFIED/INSTRUCTIONAL ASSISTANT**

Approval is recommended of the following individual as an instructional assistant substitute at a rate of \$13.20 per hour for the 2019-2020 school year:

Sandra L. Mitchell

5. **ATHLETIC EVENT PERSONNEL**

Approval is recommended of the following individual as winter athletic event personnel for the 2019-2020 school year:

Clock Operator Keenan L. Dietz
(\$25.00/game)

Announcer Keenan L. Dietz
(\$20.00/game)

6. **LEAVES OF ABSENCE**

Approval is recommended of the following medical leaves of absence:

- a. Mid-West High School – Effective: December 27, 2019, through January 5, 2020
- b. West Snyder Elementary School – Effective: February 20, 2020, through approximately April 15, 2020
- c. Middleburg Elementary School – Effective: On or about May 5, 2020, through approximately July 1, 2020

7. **UNCOMPENSATED LEAVE OF ABSENCE**

Approval is recommended of the following uncompensated leave of absence:

- a. West Snyder Elementary School – Effective: On or about April 16, 2020, through May 28, 2020, or the last day of the 2019-2020 school Year

Mr. Abate stated I'm looking for a motion under Item C., Personnel, 2., 3., 4., 5., 6. and 7. ending on Page 4. Is there a motion to accept?

Mr. Boonie moved and Mrs. Eriksson seconded a motion.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci

No: None

Absent: Sassaman, Wagner

7-0-2-0

MOTION CARRIED

Mr. Pinci stated and then 8. and 9., we have the resignations. We have three, and Transfers/Change in Assignments, we have two.

name. Cherry, I forget her last name, had asked if we might possibly want to help them out with transportation costs, and I did talk to Mrs. Solomon awhile back, and I believe, and I checked with her today. They average around \$1,200.00 a year depending, and then if their post-season, it could be another \$200.00 on top of that. They did struggle last year because during the construction of the soccer field they were unable to obviously play there, and they could not charge admission which the admission ticket is what they paid their transportation costs as part of their fundraiser, and they're also responsible for their referees which I think she said they're around \$900.00 a piece, and sometimes there's two, and sometimes there's three. So, I told Mrs. Solomon that I would put this on the agenda this evening. We could discuss that to see if the Board had any interest in helping them with their transportation costs moving forward. So, the floor is open for discussion, and that's where we're at.

Mrs. Eriksson inquired not to show my ignorance, but is there a sports budget? Is it something that Bree would have to put into her budget for them?

Mr. Musselman responded we do have an athletic budget, and she would have to put that money into the budget. We are working on preparing that budget for next year at this time. So, it's something that she'd have to put in, but she won't put it in unless you guys approve to do it. They have been self-funded, and they've been doing it themselves for a number of years, and so, you know, transportation is not, but they've been paying for it. So, it's not huge, but it's something she would put into her budget, yes.

Mr. Boonie inquired how many different club sports do we have besides lacrosse? Are there any others that are self-funded?

Mr. Abate responded I think volleyball.

Mr. Nesbit inquired is that the only other one?

Mr. Abate responded I don't think there's another one.

Mrs. Lauver inquired bowling?

Mr. Musselman responded no, bowling is funded. Do you guys (Mr. Brown/Mr. Edmiston) know of any other club?

Mr. Brown responded no, I think that's it.

Mrs. Eriksson inquired bowling is self-funded also?

Mr. Abate responded no. Well, no. I think we take them down. They have to find their own way home, and they pay for their own practices. Now, we did add. I think it was \$1,500.00, Mr. Nesbit?

Mr. Nesbit responded I don't remember the exact dollar amount, but we did.

Mr. Abate stated yeah, to help offset the costs of their. Because they do have to pay their own practices, and they, of course, too, do not have the luxury of having a concession stand obviously, so.

Mrs. Lauver stated I was just going to ask if there is a stipend they have to pay to have it to have it there at the bowling alley. Right?

Mr. Abate responded that I can't answer.

Mrs. Lauver stated it seems to me there was something said to me. I think a quarter a game or something like that because they fund it out of pocket.

Mr. Abate stated they do fund it out of pocket. The parents paid for their practice up until this last budget year where we did set aside some money to help offset those costs for those kids to pay for their practices. I think the District pays for their games.

Mr. Musselman stated yeah, we provide the transportation. We provide the transportation, but with some sports, there are more fees and different things like that. You know if kids that are playing golf, so they, you know, if you can work out some agreements with the facilities, that helps out, but, so, there are some additional fees with some of them. Just like some of the other kids that are playing soccer, they're going to buy their own cleats or shoes or whatever. So, it's a little different for bowling because they have to help pay for the facility to use. We don't have a bowling alley, so.

Mrs. Lauver stated yeah, because someone told me they had. I'll double check on that.

Mr. Musselman stated but we pay their coaches. Their coaches get a salary paid for that. There's transportation. We pay for the transportation. There's not officials or anything else. So, we're not paying for that, but we do cover for.

Mrs. Eriksson inquired you're talking bowling now?

Mr. Musselman responded for bowling, yeah. We do not do that for lacrosse right now.

Mrs. Eriksson inquired and how long have they been doing it?

Mr. Nesbit responded years.

Mr. Musselman stated before I got here.

Mrs. Lauver stated I know it was a recognized club sport when I was on the Board.

Miscellaneous conversations were occurring at this time.

Mr. Nesbit stated we had talked about making this a sport, and I know there was a concern.

Mrs. Eriksson stated I was just going to say, how do we make it a sport that they can get? Go into competitions?

Mr. Nesbit inquired where do we stand on the numbers, boys versus girls? I know we had talked about that.

Mr. Musselman inquired do you remember Bree's Title IX? She had talked to us a little bit about it, but with Title IX, I thought. Did she average in lacrosse into that?

Mr. Edmiston responded yes.

Mr. Musselman stated and we were good with lacrosse being a part of it. So, you would basically, to do this, I mean it would be something the Board would have to decide. You would have to go back to the table and negotiate with the, which would not be a big deal, but you negotiate with the teachers' union because you would be adding that to the CBA because all the coaches are on there, but it's pretty much a set fee is what we pay, and they do get increases. I think there's three different levels from the first year, and it goes up a little bit, but you would have to add that to the CBA. So, that would be a step that you would have to do, and then in your budget you would want to put funds in to pay for the coaches, to pay for the transportation, to pay for the field or the referees for that sport as well, and so, it would be an additional hit to your budget. The exact dollar I'm not really sure, but you would have a hit to your budget if you were to decide to do that.

Mr. Nesbit inquired so for discussions with Mrs. Solomon then, she didn't do any legwork to kind of a get a cost at that point?

Mr. Musselman responded I did not ask her what that would be, and I apologize. Maybe I should have had that here, but I don't have it. What that would actually be, I'm sure we could come up with that because the coaches, it would just compare it to another coaching salary in that timeframe, and that's what we did for football. We just added that to their CBA. So, it wouldn't be a big deal to do that, but I think there are coaches around what? \$2 – 3,000.00 or something to that effect? Do you guys remember? Anybody? Off the top of my head, so you'd be looking at maybe anywhere between, if you had two coaches, maybe \$5,000.00 and then plus your transportation. So, anywhere from \$1,200.00 to \$1,500.00, and then you'd be looking at umpires and referees, but then if you did have games and stuff, you would. Typically, we take the gate as a District. We take all the income from the gate, and then the Boosters have concession stands, and then they take the profits from the concession. It's kind of how we share things in our District for sports.

Mrs. Eriksson inquired if we go that far, do we have somewhere to play?

Mr. Abate inquired pardon?

Mr. Musselman responded you will.

Mrs. Eriksson inquired do we have somewhere to play in that whole scheme of?

Mr. Musselman responded yeah, actually, the fields were. We looked at making sure we did have lacrosse included in the turf on the field because they're legitimate. They're playing, and they're doing it. So, yes, we have that included. Can't remember which one. I think it's the.

Mr. Abate stated well, it's not. It's the new one.

Mr. Musselman stated the new one because we have soccer and field hockey and softball because each one has three sports.

Mrs. Lauver inquired do we play lacrosse in the fall or spring?

Mr. Abate responded in the spring.

Mrs. Lauver stated spring.

Mrs. Eriksson inquired so right now they're just looking for us to pay transportation costs, or are they just looking for us to discuss it?

Mr. Abate responded the discussion I had was they're looking for some help for transportation costs. That's the biggest.

Mr. Nesbit stated I mean at this point I would support the transportation costs. I know what kind of troubles they had last year.

Mr. Abate stated they've had troubles all the time with transportation. That's their biggest ticket item.

Mr. Nesbit stated well, as far as fundraising because they had no concession stand open and no admission. So, I know that they're down significantly in the fundraising. So, I would support contributing that cost, but I would like to continue the discussion about making them a fully supported sport. So, if we can talk again about what the actual cost would be roughly, what the salary would be, transportation cost, referee cost, whatever.

Mrs. Lauver inquired what did you say the referees? Not \$900.00 total?

Mr. Abate responded she said they're \$90.00 a referee, and there's between two.

Mrs. Lauver inquired for the year or for a season?

Mr. Abate responded per game, per person. \$90.00 per person per game.

Mrs. Lauver inquired and then three of them?

Mr. Abate responded two to three, yes. So, \$180.00 to \$270.00 per game.

Mrs. Eriksson stated but I agree. I'm with Chris on that on the transportation, and get more information on it and validate them as a team.

Mr. Musselman stated and we can do that. We can put some of those costs together, but you also have to think, too, is what do you want to do. Like I think it was brought up at one point in one of our meetings Bree brought up, and some of the new folks weren't here, but Bree brought up about do you want to start a uniform allowance. Do you want to? I mean it's another team that would get added into that. We haven't crossed that bridge. We're working on budget right now, and I will say budget is going to be a little tight this coming year. I mean it's definitely going to be tight. We didn't raise any taxes last year on the eve of, not even on the eve, the night that we heard that Wood-Mode was closing down, we really quickly revamped our budget and didn't have a tax increase. So, I will say that we're tight. We're very tight. So, any additional things you want to do, I need you to start thinking how am I going to pay for that. Either I cut something, get rid of something, or I increase my revenue, and we're at that point, is how do I increase revenues to move forward with anything you want to do? These are not big numbers. They're not huge numbers, but they do add up.

Mr. Nesbit stated they do add up, yes.

Mrs. Eriksson stated one less weight bench.

Mr. Musselman stated no, we actually had some weight equipment that was donated from the football.

Mrs. Eriksson stated that's good because that stuff is expensive.

Mr. Musselman stated exactly, and I will say, too, and I didn't speak up during that, but we have a fitness room that quite honestly has a lot of equipment in. It is so packed you can hardly get in and use it quite honestly. So, it would actually free that area. It would take a lot of the free weights over into that training room and also our phys ed class. They go up and use our current stadium right now, and they will be able to use that as well to go up and have kids lift and different things. So, we're trying to ease some of the space in the high school as well. Me, I don't even know where the fitness center is located. They tell me that. I saw pictures.

Laughter occurred at this time.

Mr. Abate stated okay. I don't think I got my question answered. So, we're going to move onto our discussion on formation of a Technology Committee.

2. **DISCUSSION ON FORMATION OF TECHNOLOGY COMMITTEE**

Mr. Boonie had approached me between the election and had made a suggestion about a possibility of a Technology Committee. Both him and Mr. Haynes are. That's what they do, and so, on the 9th of December we, Mr. Musselman, Mr. Boonie, Mr. Haynes, myself and Mr. Stroup, we had a discussion on just like a fact-finding thing and to iron it out so we understood each other where we were going to be, and basically, they agreed that they don't want to get involved in educational software. Correct? Just stop me, gentlemen, if I'm not remembering here. I lost my notes. It would be more along the lines of helping Giuls which this is

in no way, shape or form any reflection on him, but they offered their services to help better our District, and I kind of thought it was a good idea. So, I'm going to let Mr. Haynes and let Mr. Boonie take it from here. I guess you gentlemen met this evening then a little bit then, too. Correct?

Mr. Boonie responded yes.

Mr. Abate stated okay. So, if you guys want to go ahead and talk to the Board.

Mr. Haynes stated so, at this point, we identified that we could use some technology help within the District just from listening to the folks in the meeting and being in technology we understand some of the struggles that happen with adoption and buy-in from certain areas. So, we thought maybe it would be beneficial to investigate the possibility of a Technology Committee. While we would focus on infrastructure, it is sufficient to point out that we do understand that there is a curricular technology piece, too, that would fall under technology. So, we would end up having to verge into that some, but the point of this is to help with technology infrastructure. It's a kind of behind-the-scenes thing that you may not see so much, even some of the hardware that are in folks' hands that's used every day, some of that stuff even, too, but just to come together to help Giuls and the rest of the technology team, Mr. Stroup, and what they need to do their job because education relies more and more on technology. So, we thought it may be something beneficial. Mr. Boonie deals with it every day in education. I deal with it as well. So, very familiar with the challenges.

Mr. Boonie stated I think ultimately we just want to express that we don't want to micromanage anything. It's more of a "how can we help you?" How can we help be supportive if there's requests or needs for new equipment? I had mentioned, or Giuls mentioned tonight that we have some switches that are over ten years old from 3-Com that 3-Com's been out of business for at least seven, eight years. So, there's some areas where some planning might be beneficial in trying to set up a process for replacing not just PCs which we seem to have a good handle on but replacing infrastructure hardware, and then with Justin's experience, I think he'd know if he certainly would be beneficial to help come up with a plan like that.

Mr. Haynes stated the benefit here, too, is we all bring something as Board members from our professional careers, from our walks of life that we do, and we have knowledge of something that, you know, is becoming. I mean you all know from Administration how important technology is. So, if we can give that a voice and give that some assistance with us as a District, I think it can really help us out. It's a lot like I was reading a lot of the construction terms and some of that stuff tonight, and I'm like, "Uh, what is that?" If it would have been technology talk, I would have understood it more. It's kind of like that with everyone.

Mr. Abate inquired are there any objections to the formation of an ad hoc Technology Committee, and Mr. Boonie and Mr. Haynes would be on that Committee, and we would have a sunset on November 30, 2020? Are There any objections, or let's hear from the rest of the Board?

Mrs. Lauver inquired what exactly would you consider the purpose of the Committee?

Mr. Abate responded we had at one point, we had Mr. Edmiston. Again, Giuls, I don't want to take anything away from you, but he (Mr. Edmiston) had a handle on everything that's going on. These two gentlemen have first-hand knowledge. That's their profession.

Mrs. Lauver inquired but their purpose? The purpose of the Committee?

Mr. Abate responded to advise not to dictate.

Mrs. Lauver stated to advise.

Mr. Abate inquired am I? Am I?

Mr. Boonie responded to advise, and if there's.

Mr. Abate stated to help.

Mr. Boonie stated something Giuls would need. Something, i.e., a new switch, a router, whatever it might be, that he would feel comfortable talking to us as the technology committee and saying this is the reason why, and with Justin's and I's experience and background, we could maybe help better explain it to the rest of the Board members of why we need this item or why it is crucial. We're a one-to-one school. We really want to make sure we're doing it right.

Mrs. Lauver inquired currently, now, Giuls communicates, I assume, to you, Mr. Musselman?

Mr. Musselman responded by nodding his head yes.

Mrs. Lauver inquired and then you bring it to the Board?

Mrs. Eriksson stated well, Mr. Musselman is on the IT Committee as well.

Mr. Musselman stated yeah.

Mrs. Eriksson stated that was my understanding.

Mrs. Lauver stated but I mean currently, that's how the channel goes.

Mr. Haynes stated this is to not in any way to control.

Mr. Musselman stated but I will say my knowledge of IT grows limited every single year because it goes so quick, and I don't live it, and that's the difference, too. Before we've had other people on the Board, too, with certain expertizes in different areas. I think of Mr. Rubillo when we were doing construction stuff, when he was sitting here, it was just like that all made sense. When Shawn's here, the engineering stuff. Boom, boom, boom. They're the guys to go to, and I might maybe go to some of you guys, and I'm going to say, "Hey, Shawn, what do you think of this?" or "Don, what do you think of this?" but now we have two folks that

have a technology background. So, there is an advantage to that. I mean I will say this is an advantage to some of that.

Mrs. Lauver stated I guess I was just thinking.

Mr. Musselman stated let's use our resources that are there.

Mr. Abate stated that's what I was going to say. We'd be foolish not to utilize their resources.

Mr. Musselman stated I'm okay with it.

Mrs. Lauver stated I just was thinking. I just wondered if that's how it works now is what I was asking.

Mr. Musselman stated yes, you're right, correct. Guys would come to me and say that, "I need a new router," and I say, "Good. A Milwaukee router is a great router, and we'll get that one."

Laughter occurred at this time.

Mr. Musselman stated and he says, "No, Rick. It's this kind of router." So, yeah.

Mr. Abate stated a Milwaukee router is not really a good one.

Mr. Musselman stated well, hey.

Mr. Abate stated the cordless ones are not.

Mrs. Lauver stated the only concern I ever had about things what they meant is the micro. It could become a micromanaging-type thing, and you don't want that. The Board as a whole should always be kept informed.

Mr. Abate stated well, we vote on whatever their recommendations would be anyway. It would be like any other committee that we have here.

Mr. Musselman stated and I'll tell you guys. I mean if I feel that way I'm probably going to come to you and say, "Hey, look. I really think you're overstepping it," and I'll just do that because I just try to be honest with folks, and say, "Hey, I really," and I'll do it in private, though, alright? But I will say, "that I think that some of this stuff you're overstepping your bounds," but I'd like to give it a try.

Mr. Abate stated I would, too.

Mrs. Lauver inquired if you make it an ad hoc committee that means if the purpose isn't working, we revisit it and redo it?

Mr. Abate responded that is correct.

Mr. Haynes stated and I want to for what it's worth, I work under the direction of a School Board already. So, the last thing I want to do is do

the very thing that I don't want to have happening to my daily job. Full disclosure, so, and I know, Terry, you're similar in nature. So, that's why I'm clear. This isn't a way to force our hand and our views on what's happening, but we want to give a voice to something that traditionally in our experience has been something that is misunderstood so, therefore, maybe doesn't necessarily get the attention that it gets. That's my purpose for even visiting this option of having a Technology Committee.

Mrs. Lauver stated well, and I think your ideas, some of your ideas. Like we do have a replacement plan set up every so many years over time we do it so you don't have one great big huge bill, but all the other little accessory parts and that, I don't know that that's in any kind of a.

Mrs. Eriksson stated it's not, and you really need to be proactive instead of reactive because it's.

Mrs. Lauver stated well, that's what I'm saying is perhaps that is something we need to include in our plan.

Mr. Musselman stated we have a technology budget which it's not really defined what it's for, but it is for replacement parts. It is for that. We've added projectors into that. So, we do budget for some of those. Are there unforeseen costs that could occur like if you have something major? So, it's good to maybe get some input on some of that, yes, but we build in some money into our budget for IT. It used to be a lot more from what I was told, but we've actually started to build it up over the past few years because we don't know if a bunch of switches or routers do go bad, we need to get those replaced right away. Just like we rely on our projectors a lot so we added a budget in there that we can actually replace projectors so that it doesn't have to necessarily always come back to the Board. Can we get a new projector? We can just like, "Let's get it," because we have money in that budget, and if it's needed for education, I don't want to wait for the Board to do it. I want to get it and move on, so. So, we like to proceed in some of those directions, too.

Mrs. Eriksson stated don't forget the viruses and the ransomware.

Mr. Musselman stated yeah.

Mrs. Eriksson stated make sure that we have those background kind of things that are happening. I would be very, very comfortable, more comfortable if I knew that someone like this then is, and it's nothing against him, but that we can't ever be held, you know, hostage to ransomware that's happened to other school districts because that's a real possibility, and it's something that people with the IT experience can know more about than Rick and this gentleman that maybe don't because it's a real thing. Security is a big issue nowadays.

Mr. Pinci stated no, I like the idea that we're looking into feedback and a plan on things that we don't see on these servers. I still remember the year I lost one year's work because a server went out.

Mrs. Eriksson stated yeah, and I can't imagine that on a school district level.

Mr. Pinci stated so it's nice to hear, and this is very similar as I had mentioned in a group that we were trying to do that with the school in general. It's not something new to set up a rotating plan.

Mr. Haynes stated and for what it's worth, it sounds like there are a lot of the rotating plans, and a lot of those things are in place. Full disclosure and talking with Giuls, and I truly believe a lot of that's there, but it would serve us well to have at least a voice or a recognition for technology. So, we'll give it a try as an ad hoc. If we look at it, and as we get closer to time for official committees in November, if it's something that's not working, or we realized that hey, you know, we could probably do with a Board address or something like that, then we curve it. You know? And definitely, I mean I don't mind analyzing something that comes through on a Board agenda and asking questions off of that, but let's give it a try. You know? And see what's out there. See if there's maybe some things that we can help with. If not, it's okay. Just thought I'd bring it up.

Mrs. Eriksson stated well, and I think if Giuls and Rick are in favor of it, then it's probably a no-brainer.

Mr. Musselman stated give it a try. Right?

Mrs. Eriksson stated at least you guys are here to have somebody to bounce things off of.

Mr. Abate inquired what are your meeting schedules? Did you guys decide that? From what I understood in our discussion was twice, maybe three times.

Mr. Haynes responded we're looking at quarterly. We're going to start with some preliminary information gathering starting with the first of the meeting next month. Again, the work session. We'll have some of that information next month, and then from there, we'll look at coordinating it to work more with milestones that are budgeting and things like that because let's face it. Technology is not. It's not a money maker. So, it's a return on investment if you're lucky. It's one of those things. So, it will be dates to be determined, but I wouldn't anticipate it needing to be more than quarterly. So, maybe two more throughout the rest of the year, maybe a third after this meeting next month.

Mr. Abate inquired anything else? Okay. We will go ahead and do that. We will appoint Mr. Boonie and Mr. Haynes to an ad hoc Technology Committee until sunset on November 30, 2020. Under "Other," is there anything else we wish to bring up at this time?

3. **INQUIRY REGARDING NOT HAVING AN OUTSIDE BASKETBALL HOOP AT WEST SNYDER ELEMENTARY SCHOOL**

Mrs. Lauver responded I had somebody approach me and wondered when we remodeled at West Snyder, and I did drive around the back of the building, but it was already dark. So, I apologize, but I believe we don't, at up here (West Snyder), we don't have an outside basketball hoop for children at recess, and I understand the children form their own basketball hoop, and the kids are throwing the ball at the kids trying to

get it through the kids' arms at recesses. There's not an outdoor.

Mrs. Eriksson stated there used to be a hoop back there.

Mrs. Lauver stated yeah, there isn't any more.

Mr. Musselman stated yeah, that's gone, but if you recall, we had talked about utilizing ACCESS money which is money that we get from some of the service we provide. We checked with them, and what we can do is actually upgrade the playground facility out here (West Snyder Elementary School). So, we've actually moved forward having Todd do some things because there's some wet areas. It doesn't drain quite right, so before we do that, we're making sure we can use our ACCESS money to pay for it, but Todd has actually come up with plans. He's worked with Erin as far as some of the things, but there's a basketball.

Mrs. Lauver inquired in that plan?

Mr. Musselman responded yeah, part of it. It's not necessarily where some of the play elements will be. It will be up in the blacktop area where.

Mrs. Lauver stated that's what I did. I drove around back and saw the.

Mr. Musselman stated yeah, we do have an area, and so, they'll put a, and I think even the P.T.O. had talked about doing one even before that, but that will be part of it as well. We'll put a basketball hoop in.

Mrs. Lauver stated they make them that they're movable. It can move around.

Mr. Musselman stated I don't think.

Mr. Abate stated no, you don't want that.

Mr. Musselman stated I don't think they were looking at that. They were looking.

Mr. Stroup stated they make them, but they are tough at schools where they're not secured.

Mr. Abate stated yeah.

Mrs. Lauver stated okay.

Mr. Stroup stated they get destroyed very quickly.

Mr. Abate stated and they blow over in high winds.

Mr. Musselman stated so, we will put a. We'll have a basketball area there.

Mrs. Lauver inquired when's that plan? I mean.

Mr. Musselman responded well, we wanted to get the water management. Todd's finalizing a lot of that. He gave a layout to Erin as far as the elements and stuff go. Once that's finished, we have to have the water management stuff done first, and then we can go ahead and put the equipment in, but I would look at something, and we do a community build kind of like we did at ME where we'll organize that and have the community come in and be a part of it, and so, I would look at that coming sometime this spring I would hope or towards the end of the school year, and then they'll have a brand new playground and facilities for everybody at the beginning of the year, but that's about the soonest we can do it. We're also looking at putting that rubberized surface in which is really nice that we have up there because it's handicapped accessible, wheelchair accessible. Also, it's safer for our kids if they're out there. They measure that by the impact area. If it's a certain climbing thing, they actually will make it thicker there if a child falls or whatever. So, it's really a nice system that will happen. We just got to take care of the water first.

Mr. Abate inquired technical term? Climbing thing?

Mr. Musselman stated climbing thing, yeah, climbing thing.

Mr. Abate stated alright.

Mr. Musselman stated look it up.

Mr. Abate stated I will.

Mrs. Lauver stated thank you. That was my question.

Mr. Abate stated actually, I think Dan's already found a pole to use for the basketball hoop, Mrs. Lauver.

Mrs. Lauver inquired found a pole?

Mr. Abate responded yeah, he found a pole.

Mrs. Lauver stated okay.

Mr. Abate stated don't know what they're going to do about the basketball hoop itself, backboard, but I think that's what the P.T.O. was going to buy.

Mr. Musselman stated yeah.

Mrs. Lauver stated that's what I asked the parent. Are you on the P.T.O.? I didn't know.

VIII. **CLOSING CEREMONIES**

IX. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

There were no public comments.

X. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

There were no scheduled speakers.

XI. **ADJOURNMENT**

Mr. Victor L. Abate

Mrs. Eriksson moved and Mr. Haynes seconded a motion to adjourn the regular meeting at 8:48 p.m.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci

No: None

Absent: Sassaman, Wagner

7-0-2-0

MOTION CARRIED

Mr. Abate stated the meeting is adjourned. We are going to take a recess to have an Executive Session. We will need Ms. Bzdil, and we will be discussing legal.

Recording Secretary:

Chairperson:

Date:

WORK SESSION

I. **CALL TO ORDER: 9:12 p.m.**

Mr. Victor L. Abate

II. **ROLL CALL:**

Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS

PRESENT

ABSENT

LATE ARRIVAL

Mr. Victor L. Abate, President

X

Mr. Donald D. Pinci, Vice President

X

Mr. Shawn A. Sassaman, Treasurer

X

Mr. Terry L. Boonie

X

Mrs. Julie R. Eriksson

X

Mr. Justin T. Haynes

X

Mrs. Wyona P. Lauver

X

Mr. Christopher T. Nesbit

X

Mrs. Sherryl L. Wagner

X

Mr. Richard J. Musselman, Superintendent
(Non-Voting Member)

X

Ms. Allyson L. Folk, Secretary (Non-Member)

X

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction

Attorney Orris C. Knepp, III, Solicitor
Mr. Dane S. Aucker, Principal, Midd-West Middle School
Mr. Jeremy D. Brown, Assistant Principal, Midd-West High School
Mrs. Lee C. Bzdil, Supervisor of Special Education
Mr. Umberto G. Catania, Senior Network Administrator
Mr. Thor R. Edmiston, Principal, Midd-West High School
Mrs. Julie L. Lohr, Principal, Middleburg Elementary School

Mr. Abate stated Mr. Edmiston has a little presentation on our website and our app. Is that correct, sir?

Mr. Edmiston responded correct. It's going to take maybe 35-40 minutes.

Mr. Abate stated you got maybe 35-40 seconds.

Laughter occurred at this time.

New Midd-West School District Website and New App Presentation

Mr. Edmiston stated alright. So, we have a new website. It's the same web address, but we have a new look to it so to say. We had launched it about a month ago. It's still mwsd.cc (Midd-West School District). I can take you there real quick for those who haven't seen it yet. If you look at the new website, every page at the bottom of each page would have what's called News, Events and Live Feed. The Live Feed is something that the teachers, coaches, administrators can put events and things that are going on in the building. News is upcoming events like specific to a building, and an Event, when you're on the District page, it's everything that's going on in the District coming up. When you go to the top, and you hit the Sites button, it shows you can break down by building. So, if you just want to see what's going on at the high school, you click on the high school, and then every menu item is just for the high school. When you're on the Midd-West District, every menu item is listed for the District. When you're on Middleburg Elementary, it's the same thing. If you just want to see the athletic events, you can click on Athletics, and the Menu, again, if you click on this Menu item, it's specific to the District. If you click on Midd-West High School, it's specific to Midd-West High School. That's the quick view of the new website. I don't know if you have any questions on that part. Again, pretty simple to navigate through that. The next thing we're going to see is just a quick presentation on the new app that goes along with the website. Hopefully, the volume is turned up. Introducing the brand new app for Midd-West School District on Android and iPhone. It's everything Midd-West Mustangs in your pocket. This is the home screen. Tap the school icon in the top right or slide left to select a specific school. Tap the three horizontal lines in the top left or slide right to see all the menu items. To turn on, push Notifications, tap Settings and select Turn On Notifications. The Event section shows a list of all events throughout the District. You can use this button to add an event to your calendar or tap here to share the event with friends and family. Live Feed is where you'll find updates from Administration about what's going on in the District right now whether that's celebrating a student success or reminding you of an upcoming deadline. Search Midd-West School District in the App Store or Play Store, click to explore the App for yourself. It's everything Midd-West Mustangs in your pocket. So, so far there's been a couple hundred downloads for the App, and what we're trying to do is get. I don't know why it did that.

Laughter occurred at this time.

Mr. Edmiston stated alright, yeah.

Mr. Abate stated boy, that could have been embarrassing, huh?

Laughter occurred at this time.

Mr. Edmiston stated yeah. I'm not sure why it did that.

Mrs. Lauver inquired do the students have access to Wi-Fi on their phones in the high school everywhere?

Mr. Edmiston inquired on their phones? No.

Mrs. Lauver stated using an app, I just wondered.

Mr. Edmiston stated right. So, no, it would just. This is mostly for, and the students can use it, but it's also for the families and for the students. It's really nice. It's really nice because it keeps people up to date about the event section, especially, or for the calendars or for the menus. Menu items, what's for lunch that day. It's just real fast access to it. So, as far as the students, they don't have access to our Wi-Fi. If they're using any cell phone data, it's from their parents' data plan.

Mr. Nesbit inquired who wrote the app?

Mr. Edmiston responded the app was created for us by Apptegy. That's the company you guys approved, I don't know, close to like four or five months ago, maybe now. Apptegy is the company that came in and worked with us, worked with several of us. We put our input in, and then they created the app for us. They've done it for several schools, but it's a quick search. You get on and into the App Store or Google Play depending on what your device is, and you literally type in Midd-West Mustangs and get the app. It's a free app, and it's very easy to use. Again, it accompanies the website. Anything we put on the website goes into the app as well.

Mrs. Lauver inquired and your alerts are for like early closing?

Mr. Musselman responded early dismissals, closing. It will all go through this via a phone call, voice to text, or voice; a phone text or e-mail. Same as we did before, but what's nice is, is this links up pretty nice with our other systems which we didn't have that. We had some issues, too, with our One Call Now. So, we've tested this a couple times. We have not tested it with everybody. We've tested with the faculty. Beth Nornhold has done a great job putting everything together as well as Thor, and Mr. Snyder has helped out as well, but quite honestly, I think this is going to be a much nicer product. We have a lot of people that constantly get called, and they don't want to get called, but if the parents put them on one of the contact lists, even as an emergency contact, One Call goes out, and it says, "Hey, I got a phone number. I'm calling it." So, this is going to be a little bit cleaner, I think, for us, and it's all one.

Mrs. Lauver inquired a phone call and a text message, you're saying?

Mr. Musselman responded you can get a text and a phone message and an e-mail, too. It depends on how it's set up, but this is what we will be using in the future. So, we're going to get rid of the One Call Now and the Blackboard.

Mrs. Lauver inquired is that why you apologized and had to call the second time, or what was it again? It was something.

Mr. Musselman responded well, when I'm looking at that and only 300, like 200 or 300 phone calls went out, I knew something was wrong, and I don't know why it happened.

Mrs. Lauver stated well, somebody called me that they got a second one.

Mr. Musselman stated yeah, I apologized because it was a second call, but I knew that we have more than 200 phone calls go out. So, I got to resend it, and so, for some reason only 200 went out the first time. The second time like 3,000 go out. So, that's the number I'm looking for and not 200.

Mrs. Eriksson stated yep, I got both.

Mr. Musselman stated good.

Mr. Abate stated thank God it was only at 5:30 in the morning.

Mr. Musselman stated some people only got one, and my wife got our call at home around about 10 o'clock or something. Then she calls and tells me, "Hey, I just got your . . .". I know. I did the call. You don't have to tell me that I called. I sent an alert that Midd-West was delayed. I did that. She hasn't figured it out yet. I love her. You always end with, "I love her." You got to end with that.

Mr. Abate stated yeah, but sometimes it doesn't work.

Laughter occurred at this time.

Mrs. Eriksson stated this is really nice. You even have policies in here.

Mr. Musselman stated yeah.

Mrs. Eriksson stated yeah, they did. Whoever did it, is.

Mr. Musselman stated we're working on it. The new website. They're also.

Mr. Edmiston stated oh, you say it's very nice whoever did it. Well, then I did.

Laughter occurred at this time.

Mr. Musselman stated I'm going to say Beth Nornhold has done a lot of work. Thor has been a big help. Yeah, Thor's been a big help, though, and we're constantly working to update that, too. There's a comment section on the website through Webmaster. If you have some recommendations, we're open to suggestions, and we can move things around, and it's very quick. Like I could sit here right now, do a Live Feed and then hit instantly, and it's nice. Pictures or whatever information.

Mr. Haynes inquired is that still SchoolWorld?

Mr. Edmiston inquired say again?

Mr. Haynes inquired is it still SchoolWorld?

Mr. Musselman responded no.

Mr. Edmiston stated no, it's not. Apptegy is the name of the company that we're using.

Mr. Haynes inquired so you're saying the website goes through Apptegy?

Mr. Edmiston responded yes.

Mrs. Eriksson stated nice. Good job.

III. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

There were no scheduled speakers.

IV. **ITEMS FOR WORK SESSION**

A. **BUSINESS AND FISCAL**

Mr. Victor L. Abate

1. **MINUTES**

- a. Approval is recommended of the minutes of the November 18, 2019, regular meeting of the Midd-West School District Board of School Directors.
- b. Approval is recommended of the minutes of the December 2, 2019, reorganization and regular meeting of the Midd-West School District Board of School Directors.
- c. Approval is recommended of the minutes of the January 13, 2020, regular meeting and work session of the Midd-West School District Board of School Directors.

Discussion:

None

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period November 14, 2019, through January 22, 2020.

Discussion:

None

3. **QUOTE FOR PIPER CLASSROOM BUNDLES**

Approval is recommended of the quote from Piper, Inc., for five (5) Classroom Bundles as a project-based learning solution for teaching computer science for Grades 5, 6 and 7 beginning for the 2020-2021 school year at a cost of \$10,276.00. *{This will be part of a computer science program being implemented through the PA Smart Grant.} {This will be paid with Title IV funds.}*

Discussion:

Mr. Abate inquired, Mrs. Lauver, did you get your explanation on that on the Piper?

Mrs. Lauver responded oh, my understanding. Can you explain it?

Mr. Abate inquired, Joe, Mr. Stroup?

Mr. Stroup responded I can explain it.

Mr. Abate stated please do.

Mr. Stroup stated the Pipers are computer kits that our kids will assemble. It's in part of my report. We're hoping to use this in conjunction with the PA Smart Grant to give them a culminating project for building a computer, and they'll program it in order that the seventh graders will be able (*remaining sentence was inaudible*). It's part of building a computer science program in our fifth, sixth and seventh grades.

Mrs. Lauver inquired starting at the fifth?

Mr. Stroup responded seventh. This is the seventh grade culminating project. There will be projects for fifth grade and sixth grade as well that will be along those lines. We have decided them yet. We'll be working with a company called Teq to help us (*remaining sentence was inaudible*). The grant, we have to spend a third of it on professional development. So, that gives it a challenge without (*portion of sentence was inaudible*) any outside resources.

Mrs. Lauver stated I saw it's only ten kits, and I was surprised. How many students can work with one kit?

Mr. Stroup responded no, there's actually ten kits in a.

Mrs. Lauver stated bundle.

Mr. Stroup stated package.

Mrs. Lauver stated okay. Got it.

Mr. Stroup stated we will get 50 kits, and the way computer class is structured, it's going to have the kids go through that once or even twice a year.

4. **LOCAL AUDIT REPORT FISCAL YEAR ENDING 2019**

Approval is recommended of the Local Audit Report by Stambaugh Ness, Inc., for fiscal year ending June 30, 2019, as presented.

Discussion:

Mr. Abate stated we will have our audit report at our next meeting. Krista from Stambaugh Ness will be here along with Mike Miller to go over that with us. We will have an Executive Session, Mrs. Folk, at 6 o'clock p.m.

Mrs. Eriksson stated say that out loud again. 6 p.m.?

Mr. Abate stated we will have an Executive Session at 6 o'clock p.m. She will meet with us along with Mr. Miller in Executive Session first and then do the public presentation afterwards.

B. POLICY AND PROGRAMS

Mr. Donald D. Pinci

1. AFFILIATION AGREEMENT WITH BLOOMSBURG UNIVERSITY

Approval is requested of an Affiliation Agreement with Bloomsburg University to participate in field placements and/or student teaching assignments within the schools in the District to be effective on February 1, 2020, through January 31, 2025.

Discussion:

None

C. PERSONNEL

Mr. Donald D. Pinci

1. EMPLOYMENT – CERTIFICATED

Approval is requested to employ the following individual:

- a. Extended-rate Substitute – _____ – Elementary Teacher (Grade 5) – West Snyder Elementary School – Effective: February 20, 2020, through May 28, 2020, or the last day of the 2019-2020 school year – Salary: \$90.00 per day for the first thirty (30) consecutive days and \$249.82 per day for the remainder of the assignment
{Replacement/Sheedy}

Discussion:

None

2. EMPLOYMENT – CLASSIFIED

Approval is requested to employ the following individual:

- a. Classified Employee – _____ – Full-time Night-shift Custodian – Mid-West High School – Effective: _____, 2020, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$12.05 per hour
{Replacement/Edmiston}

Discussion:

None

3. APPOINTMENTS

a. EXTRA-CURRICULAR

Approval is requested to reappoint/appoint the following individuals for the 2019-2020 school year:

Jason A. Gemberling	Track & Field Coach – Head	MWHS	\$4,204.00
Peter J. Voss	Softball Coach – Head	MWHS	\$3,898.00
Scott A. Wright	Baseball Coach – Head	MWHS	\$3,898.00

Discussion:

None

b. EXTRA-CURRICULAR – VOLUNTEERS

Approval is recommended of the following individuals as volunteers for the 2019-2020 school year:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Discussion:

Mr. Abate inquired is this for the spring?

Mrs. Lauver stated I have a question. We're just hiring a baseball coach, but we're doing baseball already.

Mr. Abate stated baseball season starts in two months.

Mrs. Lauver stated I know. I mean they've already started some work-outs and things.

Mr. Abate stated yeah, open gyms. Is this for the spring sports you're looking for volunteers, I'm assuming?

Mrs. Lauver stated yeah, that's what I was wondering, too.

Mr. Pinci inquired spring sports? Okay, spring sports volunteers needed.

Mr. Abate inquired is that what we're doing, Mrs. Folk?

Ms. Folk responded yes.

Mr. Abate stated okay. Thank you, ma'am.

4. ADDITIONS TO SUBSTITUTE LIST

a. CLASSIFIED/INSTRUCTIONAL ASSISTANT

Approval is recommended of the following individuals as instructional assistant substitutes at a rate of \$13.20 per hour for the 2019-2020 school year:

Discussion:

None

5. **LEAVE OF ABSENCE**

Approval is recommended of the following medical leave of absence:

- a. Mid-West High School – Effective: November 20, 2019, through approximately _____, 2020

Discussion:

None

Mr. Abate stated and for those of you who are interested, it's 17-7 Clemson.

Mrs. Eriksson stated I don't even know what sport you're talking about.

Mr. Abate stated college football.

Mrs. Eriksson stated okay.

Mr. Abate stated the Tigers are *(remaining sentence was inaudible)*. Right, Mr. Haynes?

Mr. Haynes responded yes, *(portion of sentence was inaudible)* Tigers.

Mr. Abate stated the Tigers are winning, and you'll be safe, Mrs. Eriksson.

Mrs. Eriksson inquired so, do we look for a motion to?

Mr. Abate responded this is a work session. This will be on next meeting.

Mrs. Eriksson stated I wondered why there are blanks. Okay.

D. **OTHER**

V. **CLOSING CEREMONIES**

VI. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

There were no public comments.

VII. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

There were no scheduled speakers.

VIII. **REPORTS**

1. **SUPERINTENDENT**

Mr. Richard J. Musselman

Mr. Musselman reported on the following items:

1) Mid-West High School to Host PMEA Regional Chorus

I have a few things. I know it's getting late, and I apologize for that. Just want to let the Board know we are hosting the PMEA Regional Chorus at the high school. If you have the opportunity, the culminating event will be on Friday at Weber Chapel at SU. So, if you have a chance, it should be fabulous, and so, just wanted to let you know that.

Mr. Pinci inquired what time is that?

Mr. Musselman inquired you want to know the time, Mr. Pinci?

Mr. Pinci responded yes.

Mr. Musselman stated I can tell you the time if I.

Mr. Haynes stated I bet it's on the Mid-West app.

Laughter and miscellaneous conversations were occurring at this time.

Mr. Musselman stated it starts at 7:00. It starts at 7:00.

Mr. Pinci stated okay.

Mr. Musselman stated so, yeah, because I have to be there. So, yes, it starts at 7:00, and it should be really good.

2) Interviews for Business Manager Position

The other thing is that I need. We've had some people that have applied for the Business Manager position. I believe we have at least, right now just doing a document review, there are two people that I feel that to start off with at least two people that the Board should take a look at, and I would love to be able to set up a date if people would like to come in for interviews. Typically, what we've done in the past is the Board has come in, and we've had interviews with the Board because this is a contract between the Board members. We don't have you sit in on interviews with teachers or whatever, but this is a contract between you and your Business Manager. It's a vital position in this District, and I didn't know if we could get something set up even later this week possibly, not Friday, but later this week or possibly early next week some time if we could get that, and maybe you would have time then to have somebody for the 27th possibly to be approved. Because if they're someplace else, there's going to be time before. You're not looking at having a Business Manager until February possibly coming on board, and frankly, right now, I could see a huge void of the leadership as far as somebody to help some of our folks because we are very young. I want to thank you immensely for allowing me to have Mike Miller come, and when he's there, it's a calming effect as far as that goes. We have somebody we can talk to. The other thing is having Robin Kauffman being a part of it. She has come in and really helped us not just with payroll, but we've also

had her help run a lot of our reports that we needed for getting Skyward. So, there's a lot of different things out of the Business Office, and right now, we just have a lot going on. So, the sooner I can get somebody, the better, but I don't want to hire the wrong person. So, I really need your input. I would be looking at dates, times or whatever this week, and so, I'm going to put you on the spot. Is there this week or next week? Could I get some feedback as far as who could maybe attend and be a part of that? Mike did come up with a series of questions for us and also some cheater answers so that we'd know that they're on the right track. So, Mike's done that for us as well, and we have some questions and stuff that I'll put together from some of our other experiences with Business Managers, but is there a date this coming week or early next week sometime that members of the Board could get together?

Mr. Nesbit responded I'm available anytime this week except for Wednesday. Next week I'm wide open.

Mrs. Eriksson inquired are you doing evenings or days?

Mr. Abate responded it would have to be in the evening.

Mr. Musselman stated yeah, it probably would have to be in the evening because people work.

Mrs. Lauver stated I'm wide open this week.

Mr. Abate stated Monday is Martin Luther King Day so you don't have school that day, right? So, I'd leave that out on the 20th. So, I was looking at the 16th.

Mr. Musselman stated we have an in-service.

Mr. Abate inquired, Mr. Haynes, when's your Mifflinburg meeting?

Mr. Haynes responded tomorrow.

Mr. Abate stated tomorrow. So, would Thursday work? The 16th? Mr. Boonie? Mr. Nesbit?

Mr. Haynes stated I can do Wednesday as well.

Mr. Nesbit stated I cannot do Wednesday.

Mr. Haynes stated oh, yeah.

Mr. Abate inquired, Mr. Pinci?

Mr. Pinci responded Thursday is fine.

Mr. Abate inquired, Mrs. Lauver?

Mrs. Lauver responded that's fine.

Mr. Abate inquired, Mrs. Eriksson?

Mr. Musselman inquired Thursday, the 16th, and 6 o'clock? Would that work?

Mrs. Eriksson responded sure.

Mr. Haynes inquired would we have both of them?

Mrs. Lauver inquired at Middleburg?

Mr. Abate responded yeah, we'll do both at Middleburg.

Mr. Musselman stated let's do 6:30.

Mr. Abate stated yeah, I can do 6:30.

Mr. Musselman stated 6:30, and we'll meet at the Middleburg Elementary School in the Conference Room. Okay? I'll have everything set up. We're going to do two, two interviews, and I'll go over some of that that night. We're going to ask the same questions to both of those folks. If you want to bring them back at a later date, we can discuss it at that night. There are some other candidates. If you want to look at those, we can have those folks come in, and I'll bring that information along for you to look at as well. These two is my screening. I also had Mike look at them as well. When Mr. Pinci and Mr. Abate came for agenda review, they looked at them as well. We feel that these two are the top folks that we had in. So, I will have that set up for Thursday, the 16th, at 6:30.

Mrs. Eriksson stated I wanted to ask you if they're local.

Mr. Abate stated I'll notify Mrs.

Mr. Musselman inquired local as in?

Mrs. Eriksson inquired will we see the resume prior to?

Mr. Abate responded yes.

Mrs. Eriksson stated okay.

Mr. Musselman stated oh, okay.

Mrs. Lauver inquired will we have like maybe 15 minutes or so?

Mr. Abate responded well, we can get there at 6:30, and we'll go over.

Mr. Musselman stated and I can have them come later. I can have them.

Mrs. Lauver stated that's what I meant.

Mr. Abate stated yeah, have them come in at 6:30, and we'll sit down and discuss the process on how we go about it.

Mr. Musselman stated you guys are coming at 6:30.

Mr. Abate stated yeah.

Mr. Musselman stated and I'll have them come around 7:00.

Mrs. Lauver stated yes, I think so, too. Then we're all on the same page. Mr. Abate stated and that way we can all get the ground rules and all that good things so we know what we're doing, and I'll let Mrs. Wagner and Mr. Sassaman know.

Mr. Musselman stated if they can attend, that's great.

Mr. Abate stated I don't think Mr. Sassaman will be able to, but Mrs. Wagner might be able to.

3) Interim Business Manager Services through Pennsylvania Association of School Business Officials (PASBO)

On the same topic about Business Manager, PASBO. We had reached out to them about the possibility of an interim Business Manager. I did just receive today; I did just receive or talked to Ronald Kabonick. He was a business manager at Lewisburg, also at Selinsgrove for a short period of time and some other places, and he would be. I've talked to him. He's coming in to meet with me on Thursday. I just set this up tonight, but even if it's a short term, it might be good to have him come in just a couple days a week. It will have to go to you guys to be approved on the 27th. So, it depends on how we make out because I don't know if these people we're interviewing are right, but it really would be good to have somebody with experience that we could have come in and help some of our folks get through some of this stuff. So, I haven't met him yet. I don't know. I'm not recommending him or not, but right now, it's the only person that I have as far as an interim Business Manager. Just a part-time person to help us out until we find a full-time person.

Mrs. Eriksson inquired were you able to ask Chad about him or anything?

Mr. Musselman responded I just talked to him like an hour before or less than an hour before our meeting, and he was only there for one year. He was at Lewisburg for several years. Lee remembers him.

Mrs. Bzdil stated he was there for like 15 years at Lewisburg.

Mr. Musselman stated yeah, so he was there for a long time.

Mrs. Lauver inquired so, he has experience under his belt?

Mr. Musselman responded uh huh. I mean he certainly has plenty. He was also at Southern Columbia for a while. He was there for like ten years as well.

Mr. Abate inquired are we still going to be able to keep Mr. Miller?

Mr. Musselman responded well, we have him right now to help with our budget, but I think Mike's been helping with a whole lot of other things.

Mr. Abate stated well, I didn't mean for everything. I meant to continue with our budget process.

Mr. Musselman stated yeah, he's got that underway, and so, he'll be working at setting up some of those things, and it may be a little difficult this year with budget. Sometimes you may have to do phone conferences. If we get people together, we can all huddle around the phone and talk with him because he did say it's quite a long trip for him to get up here, but he has gotten budgets from all the different departments, and so, he's putting together ours for the first go, and I haven't seen it yet, so.

Mrs. Eriksson inquired did he say whether the person that left completed everything, or did she leave a mess for him to clean up?

Mr. Musselman responded I think you're going to have a discussion at the next Executive Session.

Mrs. Eriksson stated okay.

Mr. Musselman stated okay, and Mr. Miller will be here, and he can share that information.

Mrs. Eriksson stated perfect.

Mr. Haynes inquired is it appropriate to discuss now at maybe looking at putting some verbiage in this new contract with a potential retention period?

Mr. Abate responded we can discuss that once we hire. Get the individual that we're hiring.

Mr. Musselman stated I think beforehand before you do that, you'd want to have your Solicitor. We always do. Orris looks over the contracts and stuff, but if there's additional language you want in, some of that stuff. Then that would be fine. It would probably be prudent since we've had now twice.

Mr. Haynes stated (*portion of sentence was inaudible*), and they can give a two-week notice, and I know you retain. There's a 60-day retention on professional staff, and Act 93 I'm sure it's in the agreement for that, too, so.

Mr. Abate stated go ahead. Nothing?

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup

Mr. Stroup stated they're all telling me I have nothing. I have a report at your seats. You can read them on your own.

Laughter occurred at this time.

Mr. Abate stated I'm not done with him yet.

Mr. Stroup stated I thought you went to me.

Mr. Abate stated well, you looked like you wanted to say something.

Mr. Stroup stated I'm being told not to.

Laughter occurred at this time.

Mr. Stroup stated you'll find your report, and yes, it's loaded with related Board stuff. It's on your table.

Mr. Abate inquired would you like to go over any of it with us?

Ms. Folk stated I don't have it.

Mr. Stroup stated the one who complained the most about me talking now wants me to give her a report.

Ms. Folk stated yeah, that's probably why you didn't give me one.

Mr. Stroup stated I was just going to do a wonderful oral report for you.

Mr. Abate inquired are you going to say anything or just?

Mr. Stroup responded I'm done.

Mr. Abate stated okay.

3. **BUSINESS AND FISCAL**

There was no report.

4. **STUDENT ATHLETIC ACTIVITIES**

Mrs. Bree A. Solomon

Due to Mrs. Solomon's absence, there was no report.

5. **FOOD SERVICE OPERATIONS**

Mr. John S. Rosselli

Due to Mr. Rosselli's absence, there was no report.

6. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT**

Mr. Victor L. Abate

Mr. Abate reported on the following item:

1) Next Meeting

The CSIU is next Wednesday.

7. **SUN AREA TECHNICAL INSTITUTE**

Mrs. Julie R. Eriksson

Mrs. Eriksson stated you all have a copy of the report if there's any questions.

8. **PSBA LIAISON**

Mr. Donald D. Pinci

Mr. Pinci reported on the following items:

1) Advocacy Day is March 23, 2020

I just want to mention that there's an Advocacy Day on March 23. We go down and talk to our representatives. I did it last year. It was a nice way to communicate. I don't know if anything was accomplished, but we did have some communication.

2) Sectional Meetings

Sectional meetings are also in March and April. The one in State College is on March 26.

Mr. Abate inquired wasn't there something else you wanted to bring up when you talked at the agenda setting with the poster and?

Mrs. Lauver inquired what do they do there in March?

Mr. Pinci responded oh, there is the. I was hoping we could get a speaker with regards to that.

Mr. Abate stated okay.

Mr. Pinci stated in regards to a Board. I'm looking for the word.

Mr. Musselman inquired retreat or training? We were talking about the possibility of getting someone from.

Mr. Pinci stated yes, just so that we get on board as a Board of one and not of nine, and that's what I'm concerned about.

Mrs. Eriksson inquired are you looking to get that certification?

Mr. Abate responded yes.

Mr. Musselman stated it's a little different than that. This is something more immediate, but yes, I would like to move forward to getting that cert so other Board members don't have to or get recertified. We can all do it internally.

Mr. Abate inquired did you look into getting that scheduled or?

Mr. Pinci responded no, I didn't. I thought.

Mr. Abate inquired Rick's going to do it?

Mr. Musselman stated I got to get with PSBA and find out.

Mr. Abate inquired you're going to do it?

Mr. Musselman responded yeah, I'll take care of it. I'll take care of it.

Mr. Abate stated okay.

9. **POLICY COMMITTEE** Mrs. Julie R. Eriksson
- Mrs. Eriksson stated I reached out to Erin. We're going to set up some. We haven't had our first meeting yet. We were going to set the schedule tonight, but she's sick. We'll get together and figure out when we'll meet.
10. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Terry L. Boonie
- Mr. Boonie had no report.
11. **FINANCE/BUDGET COMMITTEE** Mr. Shawn A. Sassaman
- Due to Mr. Sassaman's absence, there was no report.
12. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mr. Shawn A. Sassaman
- Due to Mr. Sassaman's absence, there was no report.
13. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Donald D. Pinci
- Mr. Pinci had no report.
14. **TRANSPORTATION COMMITTEE** Mr. Terry L. Boonie
- Mr. Boonie had no report.
15. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate
- Mrs. Bzdil had no report.
- Mr. Edmiston had no report.
- Mr. Brown stated you have a Board report in front of you. It is focused on four main areas, and it's for the months of November and December. A lot of things going on. Under Newsworthy, many events occurred as far as DECA and FFA, Chorus, Band. Kids have been doing a lot of things and are very successful.
- Mr. Aucker stated I can my read mine if you'd like me to.
- Mr. Abate stated no, we're good.
- Mr. Aucker stated alright. I have nothing to report. If you have any questions, please let me know.
- Mrs. Lohr reported we had a very successful holiday concert and all of the activities that went up to that until break, and we're in the middle of winter benchmark assessments right now at the elementary schools. So, we'll have a bigger report for you at the next meeting.
- Mr. Catania had no report.
- Mr. Abate inquired anything else from the Board this evening? I'm going to. We have a lot of wonderful students here at Midd-West, and they excel, but we had one student who really excelled this year, and I'd like to invite him to our

meeting to congratulate him, Mr., young, Mr. Knepp, on his.

Mr. Musselman stated okay.

Mr. Abate stated induction into the National All-American. Mid-West's first. So, I will reach out to him and see if he can be at our next Board meeting.

Mrs. Eriksson inquired All-American what? Sorry.

Mr. Abate responded soccer.

Mr. Musselman stated soccer.

Mr. Pinci stated he was also. Wasn't he? What's the name of the?

Mr. Abate responded he was the HACC All. He has a whole.

Mr. Pinci stated academically.

Mr. Abate stated yeah, he's number one in his class as well.

Mr. Pinci stated we haven't had one *(remaining sentence was inaudible)*.

Mr. Abate inquired anything else to come before the Board this evening?

IX. **ADJOURNMENT**

Mr. Victor L. Abate

There being no further business, Mr. Abate adjourned the work session at 9:41 p.m.

Recording Secretary:

Chairperson:

Date:
