

# MIDD-WEST SCHOOL DISTRICT

Reorganization/Regular Meeting  
Middleburg Elementary School  
Large Group Conference Room  
Monday, December 2, 2019

## **A QUALITY EDUCATION FOR ALL, FOR LIFE**

### I. OPENING CEREMONY

### II. CALL TO ORDER: 7:00 p.m.

Mr. Donald D. Pinci

### III. ROLL CALL:

Mr. Donald D. Pinci

<u>BOARD OF SCHOOL DIRECTORS</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>LATE ARRIVAL</u>
Mrs. Wyona P. Lauver	X		
Mr. Christopher T. Nesbit	X		
Mr. Donald D. Pinci	X		
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)	X		
Ms. Allyson L. Folk, Secretary (Non-Member)			X

### OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction  
Attorney Orris C. Knepp, III, Solicitor  
Mr. Umberto G. Catania, Senior Network Administrator  
Mrs. Stephanie Bowersox  
Mr. Tony McKnight

Mr. Pinci inquired may I have a motion to nominate a temporary presiding officer for the purpose of reorganization?

### IV. APPOINTMENT OF PRESIDING OFFICER

Mr. Nesbit responded I'd like to nominate Mr. Pinci.

Mrs. Wagner seconded it.

Mrs. Lauver seconded it.

Yes: Lauver, Nesbit, Pinci

No: None

3-0-0-0

MOTION CARRIED

Mr. Nesbit moved and Mrs. Lauver seconded a motion that the nomination for temporary presiding officer be closed.

Yes: Lauver, Nesbit, Pinci

No: None  
3-0-0-0  
MOTION CARRIED

**V. OATH OF OFFICE – BOARD MEMBERS**

Mr. Donald D. Pinci

Mr. Pinci administered the Oath of Office to the following individuals:

Victor L. Abate  
Terry L. Boonie  
Julie R. Eriksson  
Justin T. Haynes  
Shawn A. Sassaman  
Sherryl L. Wagner

**VI. PRESIDENT OF THE BOARD**

Mr. Pinci opened the floor for nominations for Board President for 2020.

Mrs. Lauver nominated Julie R. Eriksson.

Mr. Boonie nominated Victor L. Abate.

Having no further nominations, Mr. Pinci requested a motion to close nominations for Board President.

Mr. Nesbit moved and Mr. Haynes seconded a motion to close nominations for Board President.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner  
No: None  
9-0-0-0  
MOTION CARRIED

**VII. ELECTION OF BOARD PRESIDENT**

Mr. Pinci inquired may I have a motion to elect? We split this.

Mrs. Eriksson stated it messes you up.

Mr. Pinci stated yeah.

Mr. Abate stated you have to, but what we've done with Mr. Nesbit's a few years back, is go around the room and vote for whoever you want to.

Mr. Pinci stated okay.

Mr. Abate stated so, basically, you're doing a roll call.

Mr. Pinci stated alright. Roll call, and you give the name of who you are voting for.

Roll Call: Boonie – Abate; Eriksson – Abate; Haynes – Abate; Lauver – Julie; Nesbit – Abate; Pinci – Abate; Sassaman – Abate; Wagner – Abate; Abate – Abate.

8 for Victor Abate  
1 for Julie Eriksson

**VIII. BOARD VICE PRESIDENT**

Mr. Boonie nominated Julie Eriksson.

Mr. Nesbit nominated Mr. Pinci.

Mrs. Wagner moved and Mrs. Lauver seconded a motion that the nominations for vice president be closed.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

**IX. ELECTION OF BOARD VICE PRESIDENT**

Roll Call: Eriksson – Eriksson; Haynes – Eriksson; Lauver – Eriksson; Nesbit – Pinci; Pinci – Pinci; Sassaman – Pinci; Wagner – Pinci; Boonie – Eriksson; Abate – Pinci

5 for Pinci

4 for Eriksson

**X. APPOINTMENT OF SOLICITOR**

Mr. Haynes moved and Mrs. Lauver seconded a motion to reappoint Orris C. Knepp, III, Knepp & Snook Attorneys at Law, Lewistown, PA, as Solicitor to the Board at the current fee schedule:

\$100.00 per hour for work performed by the attorney

\$ 45.00 per hour for work performed by a paralegal or legal assistant

Discussion:

Mrs. Eriksson inquired is this the point where I can ask the question of when's the last time we've done an RFP?

Mr. Abate responded this is the time, Mrs. Eriksson, yes.

Mrs. Eriksson inquired when is the last time we've done an RFP?

Mr. Abate responded I don't know the answer to that. Not since I've been here. Nobody's actually requested one.

Mrs. Eriksson stated I'm just curious. I'm just being a devil's advocate.

Mr. Abate stated no, that's fine.

Attorney Knepp stated 2006, and that's the last time my price was anything but a \$100.00.

Mr. Abate stated that precedes me. So, your fees have not raised since 2006?

Attorney Knepp responded no.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

**XI. APPOINTMENT OF PSBA LIAISON**

Mrs. Eriksson moved and Mr. Sassaman seconded approval to appoint Donald D. Pinci as the School Board Liaison to PSBA for the Mid-West School District for 2020.

*{Formerly Donald D. Pinci}*

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

**XII. APPOINTMENT OF SUN AREA TECHNICAL INSTITUTE JOINT OPERATING COMMITTEE REPRESENTATIVE**

Mr. Nesbit moved and Mr. Boonie seconded approval to appoint Julie R. Eriksson, a member of the Board, as SUN Area Technical Institute Joint Operating Committee Representative for Mid-West School District to serve from December, 2019, to December, 2022. *{Formerly Tony G. McKnight}*

Discussion:

Mrs. Lauver inquired may I ask this? Are those committees? Are one year?

Mr. Abate responded the SUN and CSIU are three years.

Mrs. Eriksson stated we also have to be approved by their Board as well.

Mr. Abate stated yes, you'll have to be voted on by their Board.

Mrs. Eriksson stated I thought when I read their notes from their Board meeting. Is there anybody else that's interested? I don't want to step on any toes. The only reason I said is because I'm already on the SUN Tech Foundation Board. So, I'm familiar with SUN Tech.

Mr. Nesbit stated you're not stepping on my toes.

*Laughter occurred at this time.*

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

**XIII. APPOINTMENT OF SUN AREA TECHNICAL INSTITUTE JOINT OPERATING COMMITTEE ALTERNATE REPRESENTATIVE**

Mrs. Eriksson moved and Mr. Sassaman seconded approval to appoint Justin T. Haynes, a member of the Board, as SUN Area Technical Institute Joint Operating Committee Alternate Representative for Mid-West School District to serve from December, 2019, to December, 2022. *{Formerly Ronald L. Wilson}*

Discussion:

None

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

**XIV. REAFFIRMATION OF POLICY GUIDE 006**

Mr. Nesbit moved and Mrs. Wagner seconded a motion to approve that all meetings be conducted in accordance with the rules set forth in the School Laws of Pennsylvania, as amended, and in Board Policy Guide 006 as presented.

Discussion:

None

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

**XV. REAFFIRMATION OF POLICY GUIDE 011**

Mr. Pinci moved and Mr. Nesbit seconded a motion to approve to reaffirm our Board member's commitment to adhere to the Standards of Effective School Governance and Code of Conduct for members of the Pennsylvania School Board as stated in Policy Guide 011 as presented.

Discussion:

None

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

**XVI. ESTABLISHMENT OF MEETING SCHEDULE**

Mr. Nesbit moved and Mr. Sassaman seconded a motion to approve that the work sessions and regular meetings of the Board be held on the dates and at the locations as listed below. All work sessions and regular meetings will begin at 7:00 p.m. and will be

held at Middleburg Elementary School in the Large Group Conference Room and West Snyder Elementary School in the Music Room.

January 13, 2020	Work Session/Regular Meeting	West Snyder Elementary School
January 27, 2020	Regular Meeting	West Snyder Elementary School
February 10, 2020	Work Session	West Snyder Elementary School
February 24, 2020	Regular Meeting	West Snyder Elementary School
March 9, 2020	Work Session	West Snyder Elementary School
March 23, 2020	Regular Meeting	West Snyder Elementary School
April 14, 2020	Work Session	Middleburg Elementary School
April 27, 2020	Regular Meeting	Middleburg Elementary School
May 11, 2020	Work Session/Regular Meeting	Middleburg Elementary School
May 26, 2020	Regular Meeting	Middleburg Elementary School
June 8, 2020	Work Session/Regular Meeting	Middleburg Elementary School
June 22, 2020	Regular Meeting	Middleburg Elementary School
July 13, 2020 <i>{if needed}</i>	Regular Meeting	West Snyder Elementary School
August 10, 2020	Work Session/Regular Meeting	West Snyder Elementary School
August 24, 2020	Regular Meeting	West Snyder Elementary School
September 14, 2020	Work Session/Regular Meeting	West Snyder Elementary School
September 28, 2020	Regular Meeting	West Snyder Elementary School
October 12, 2020	Work Session	Middleburg Elementary School
October 26, 2020	Regular Meeting	Middleburg Elementary School
November 16, 2020	Regular Meeting	Middleburg Elementary School
December 7, 2020	Reorganization/Regular Meeting	Middleburg Elementary School

Discussion:

Mr. Nesbit stated April 14 is a Tuesday following Easter. Is that Monday a snow day?

Ms. Folk responded yes.

Mrs. Eriksson stated well, I noticed the 26<sup>th</sup> is a Tuesday also of May. Is that correct?

Ms. Folk responded yes.

Mrs. Eriksson stated okay. I wanted to make sure, and then on July 13, do you typically have a July meeting?

Mr. Abate responded no, we haven't had to have one in the last two/three years. It's hard.

Mrs. Eriksson stated typically I'm never here in July.

Mr. Abate stated yeah, it's hard to get members. So, we just put that in in case something would come up that we would need to have a meeting on that date.

Mrs. Eriksson inquired and this means you're going to do a work session and a regular meeting at the same time? Is that what that means?

Mr. Abate responded that's correct, yeah.

Mrs. Eriksson inquired and the reorganization meeting would be a week after Thanksgiving next year so we wouldn't have to have?

Mr. Abate stated right. It's always the first. It's within the first week of December. The locations are quarterly, I believe. They're alternate.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

#### XVII. **AUTHORIZATION TO PAY BILLS**

Mr. Haynes moved and Mr. Nesbit seconded a motion to approve that officers of the Board be authorized to draw orders for payrolls and for payments of bonds, interest, utilities and other pertinent bills as they come due throughout the calendar year subject to approval of the Mid-West School Board.

Discussion:

None

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

Mrs. Eriksson moved and Mr. Haynes seconded a motion to adopt a Resolution authorizing the depositories, First National Bank, Pennian Bank, PLGIT and PSDLAF, to accept signatures of the former officers until a new signature plate can be secured.

Discussion:

None

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

#### XVIII. **AUTHORIZED DEPOSITORIES**

Mrs. Eriksson inquired isn't this is a repeat?

Mr. Abate responded no.

Mrs. Eriksson stated this is the same.

Mr. Pinci stated one is to adopt a Resolution, and the other one is to approve.

*Multiple conversations were occurring at this time.*

Mr. Haynes inquired is it something we need to revote since it's another heading, or can we accept the vote that we just had on it?

Mrs. Eriksson inquired did we have a motion and a second?

Mr. Abate responded it's a motion.

Mrs. Lauver stated we adopted the Resolution. Now you have to put it into, the Resolution, into.

Mrs. Eriksson inquired you had a first and a second already, didn't you?

Mr. Abate responded yeah.

Mrs. Eriksson stated yeah.

*Multiple conversations were occurring at this time.*

Mrs. Eriksson stated to me it's all the same. If it's different, then go ahead. I just thought it was the same thing.

Mr. Musselman stated one is an adoption, and one is an approval, but other than that, they're the same.

Mrs. Eriksson stated semantics.

Attorney Knepp stated they're the same.

Mr. Abate stated this way we make sure our money goes where it's supposed to.

*Multiple conversations were occurring at this time.*

May I have a motion to approve a Resolution authorizing the following depositories and to accept signatures of the former officers until new signature cards can be secured:

First National Bank

Pennian Bank

Pennsylvania Local Government Investment Trust (PLGIT)

Pennsylvania School District Liquid Asset Fund (PSDLAF)

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

Mr. Abate stated before we get into the Committee appointments, I'd like to have a discussion of the Board of a whole here and make sure that the people who are listed as Committee members wish to be on that Committee, and somebody who wants to be on a Committee gets put on the Committee that they wanted to be on. They were basically put in as placeholders for lack of a better term for the newly elected, and I guess you're newly elected as well, Mrs. Wagner. So, just before we get into the motions, let's just, as a Board, have a discussion and see where we're at with this.

Mrs. Lauver stated well, I looked up Policy 005, and that's Organization.

Mr. Abate stated uh huh.



Mrs. Lauver stated and Section 6. talks about committees, and I brought extra copies if somebody needs it, but the thing I think that caught me by surprise the last two years even is the last on Page 3, the last insert there. It says, "The President may appoint as soon after the organization meeting as practicable members of the Board to standing committees, where they shall serve a term of one (1) year."

Mr. Abate stated right.

Mrs. Lauver stated and it seems odd to me that you have them printed into an agenda because that would be the former president, and how could the current president then be appointing them if the former president wouldn't have?

Mr. Abate responded the committees, really other than Buildings and Grounds, and the. I'm sorry not even Buildings and Grounds. Just the SUN Tech and the CSIU actually need to be voted on. The other committees should be informational because I asked that question, but since we did that prior years. You know, the past practice law, it was just left on as that. So, technically, they don't need to be voted on. They're informational.

Mrs. Lauver stated I see what you're saying.

Mr. Abate stated so, they can be changed at any time.

Mrs. Lauver stated but if we vote on something, if we do vote on them, then it becomes part of a formal agenda. So, if you want to.

Mr. Abate stated well, that's why we're having this discussion now.

Mrs. Lauver stated right. So, if you want to take someone off, wouldn't you have to bring it to a vote? Even if that person would resign or if you wanted to take somebody off for whatever reason, it would have to come to a vote as a Board as a whole again?

Mr. Abate responded it would have. I guess it would, but yeah, you technically would, yes.

Mrs. Lauver stated because I know I was pulled off of Policy Committee and wasn't even on a Committee. I shouldn't say Policy. It wasn't Policy, a Committee, and wasn't even asked, and somebody else was put in my place in the middle of the year, and I just thought that was very odd if you were voted in, you'd have to be voted out.

Mr. Abate stated well, the committees right now are on the agenda to be voted on. We don't have to do that. I'm giving people the opportunity to discuss what they want to do and make sure everybody is content and happy with what their roles are as far as committees are. So, these basically.

Mr. Pinci inquired where is the Policy Committee? Here?

Mr. Abate responded yeah, it's on there.

Mrs. Eriksson inquired didn't I read somewhere that we're encouraged to or participate in any or all the committees?

Mr. Abate responded actually, you can participate in all committees, and you are encouraged to do so even if you're not on that said committee. You can still attend.

Mrs. Eriksson inquired how can you be taken off a committee then if you were encouraged?

Mr. Abate responded you can go to the committee. You just.

Mrs. Eriksson stated I thought I read that. I'm like wait.

*Multiple conversations were occurring at this time.*

Mr. Abate stated I'm sorry. I didn't hear.

*Multiple conversations were occurring at this time.*

Mr. Abate stated if you're not a member of the committee, you can still attend the committee. You just can't participate in that committee.

Mrs. Eriksson stated no, it says, "School directors who are not committee members are encouraged to attend committee meetings and to vote on committee matters." It says it in the policy. That's why. I just read that today, and I was like, "wow, okay." Because she mentioned that to me, and I was like it says right here that anybody can vote.

Mr. Nesbit stated you don't vote on.

Mr. Abate stated you can't. You can't vote in committees. The committees don't vote. They don't have a vote.

Mrs. Eriksson stated then you're going against your policy.

Mr. Nesbit stated no, the voting is done in.

Mr. Abate stated in here.

Mr. Nesbit stated in the actual.

Mrs. Eriksson stated as a whole.

Mr. Abate stated as the whole.

Mr. Nesbit stated yeah, as a whole.

Mr. Abate stated the committee will meet and make recommendations.

Mrs. Eriksson stated Page 10 of 006 in the very last sentence. I thought that was a little confusing when I read that.

Mr. Abate stated yeah, no, the committee cannot. That's why there's only four Board members on a committee. They cannot have five because that would constitute a quorum.

Mrs. Eriksson stated yes, to vote on committee matters. So, that's why I was thinking we might have to work on that policy.

Mrs. Lauver stated and the only reason I bring up the fact that when I brought that up to you tonight in discussion is that I would think if you want transparency, does it not look as if, I mean, for all intense purposes, we could have someone over here saying these are who we want on the committees. It doesn't look as if the. When we do it as a Board as a whole, then it becomes a Board decision, or a Board discussion, and it's not done.

Mr. Abate inquired is that not what we're having right now?

Mrs. Lauver responded yes.

Mr. Abate stated okay.

Mrs. Lauver stated that's what we're having, but I meant if we don't do a discussion, and we don't do just appointments, and you do it as a voting, and it's printed out on an agenda, then it could be Mr. Musselman says these are the people I want on these committees. How do we know that? Not that you would, but I'm just saying. I think for transparency purposes, it's better to appoint them at a meeting.

Mr. Abate stated that's why we're here right now, so.

Mrs. Lauver stated if we vote, if we say we want to appoint instead of vote on them. Have you appoint them?

Mr. Abate stated they should just be on there as informational items only. They don't.

Mrs. Lauver inquired then not vote on them?

Mr. Abate responded they should not be voted on, but.

Mrs. Lauver stated I'm with you on that then. That was my point, even though that's the way we've always done it.

Mrs. Eriksson stated but you do say, "Approval is recommended to appoint." Is that why you have the wording that way, Victor?

Mr. Abate responded I don't know. It's been on there since I've been here.

Mrs. Eriksson stated oh, okay.

*Laughter occurred at this time.*

Mrs. Lauver stated that's the way it's been done.

Attorney Knepp stated it even predates me.

Mr. Abate stated yeah, yeah. It's just been on there. Actually, committees other than the SUN Tech and the CSIU since they have to be voted on by that respective organization, they're the only ones that are voted on.

Mrs. Lauver stated well, Terry Reidinger just used to appoint. When I was on the Board, they were just appointed.

Mr. Abate stated yeah, well that's.

Mrs. Lauver inquired that was how many years ago, though?

Mrs. Wagner stated I was going to say what we did before or previously was whoever was on a committee previous, even if it was a former Board member, it was recognized on that committee. Then, you had discussion on who wanted to fill the committee.

Mrs. Lauver stated blanks.

Mrs. Wagner stated spots, and some Board members would say, you know, I don't want to be on that committee any more. They wanted to switch around. So, it gave the opportunity to work as a team and to decide who wanted to be on what committee.

Mr. Abate stated and that's why we're at this point.

Mrs. Eriksson stated when we had our orientation, we discussed what we would be interested in.

Mr. Abate stated yeah.

Mrs. Lauver stated well, I personally would like to be on the Buildings and Grounds Committee, but that would make too many, so.

Mrs. Eriksson stated there's never too many on a committee.

Mrs. Lauver stated you can't have more than four.

Mr. Abate stated you can't have more than four.

Mrs. Eriksson inquired you can't have more than four on a committee?

Mrs. Lauver stated no, because it would be a majority.

Mr. Haynes stated you can have my spot for what it's worth.

Mrs. Lauver inquired pardon?

Mr. Haynes stated if you want on the Buildings and Grounds Committee, you can have my spot for what it's worth.

Mrs. Lauver stated okay for what it's worth. Maybe it's not worth too much, huh?

Mr. Haynes stated well, I mean I'm not committed to that.

Mrs. Lauver inquired you're okay with it in other words? Thank you.

Mr. Haynes responded yeah, I'm okay.

Mrs. Wagner inquired then I don't know if anybody would like to take the spot on the Transportation Committee? I believe that if your name is somewhere you have to be committed to make those meetings. I'm not. I definitely want to be committed to the budget, but if somebody wants to take transportation.

Mrs. Lauver stated Page 8 might be missing. It was missing in mine.

Mr. Abate stated oh, yeah, Page 8.

*Miscellaneous conversations were occurring at this time.*

Mr. Abate stated well, if nobody else wants.

*Miscellaneous conversations were occurring at this time.*

Mrs. Lauver stated oh, you're onto 9. What happened to 8?

Mr. Abate stated if nobody else wants to be on the Transportation Committee, I would be happy to serve in the fourth spot.

Mrs. Lauver stated well, I don't mind either. I had done it for years.

Mr. Abate inquired you want to do it?

Mrs. Lauver responded sure, I'll do it.

Mr. Abate stated alright.

Mrs. Lauver stated and that was Ron. I'll take Ron's place. That's where Ron Hoffman had.

Mr. Abate stated that's correct.

Mrs. Lauver stated and I took his place after. So, I'll do it again.

Mr. Sassaman inquired when is our professional contract up?

Mr. Abate responded not for another three or four years. Three years.

Mrs. Lauver stated, Shawn, you said you would stay on that committee.

Mr. Sassaman stated I'll stay for at least a year or two.

*Laughter occurred at this time.*

Mrs. Lauver stated you asked that question before. He said, "Oh, okay. I'll go on it." I remember.

Mr. Nesbit stated, Mr. Abate, can you explain what the Meet and Discuss Committee?

Mr. Abate responded the Meet and Discuss Committee were I think after I gave it some thought you may have a conflict.

Mr. Nesbit inquired professional staff?

Mr. Abate responded yes.

Mr. Nesbit stated okay. So, that means somebody else has to fill the spot there.

Mr. Haynes stated I can do the Meet and Discuss Committee.

Mrs. Lauver inquired for Meet and Discuss?

Mr. Haynes stated unless. I will say unless being employed by another district in this area causes a conflict.

Attorney Knepp inquired you're not covered?

Mr. Abate stated no.

Attorney Knepp inquired you're not part of any of the unions in this District?

Mr. Haynes responded not in this District.

Attorney Knepp stated you're fine then.

Mr. Haynes stated okay.

Mr. Abate inquired so, Mr. Haynes, you graciously accepted?

Mr. Haynes responded sure. I'll trade one for the other.

Mrs. Eriksson inquired Justin's going on Meet and Discuss?

Mrs. Wagner inquired and you have Transportation?

Mr. Abate stated and we got Mrs. Lauver on Transportation.

*Miscellaneous conversations were occurring at this time.*

Mrs. Lauver inquired so, the Meet and Discuss is just collective bargaining, right?

Mr. Abate responded well, any time there's going to be a change to the contracts.

Mrs. Lauver stated right, but they make a.

Mr. Musselman stated request.

Mrs. Eriksson inquired Chris isn't on there? Chris Nesbit went off the Meet and Discuss?

Mr. Abate responded yeah, he has to.

Mrs. Lauver stated because of his wife.

Mrs. Eriksson stated ah, okay. So, we have Justin.

*Miscellaneous conversations were occurring at this time.*

Mr. Nesbit stated, Julie.

Mrs. Eriksson inquired what?

Mr. Nesbit inquired do you like Policy Committee?

Mrs. Eriksson responded I'm on the Policy Committee.

Mr. Abate stated she's on the Policy Committee.

Mr. Nesbit inquired is that near and dear to your heart?

Mrs. Eriksson stated I'm sorry.

Mr. Nesbit inquired is that near and dear to your heart?

Mrs. Eriksson responded yes.

Mr. Nesbit inquired would you like to chair that? My schedule can be challenging at times to be there on time.

Mrs. Eriksson inquired when do they meet?

Mr. Nesbit inquired pardon?

Mr. Abate responded usually, yeah, go ahead.

Mr. Nesbit stated usually an hour before the Board meeting.

Mrs. Eriksson stated so, 6:00. That's fine.

Mr. Abate inquired so, you're going to stay, though, Mr. Nesbit?

Mr. Nesbit responded I'll stay on the committee.

Mr. Abate stated okay.

Mr. Nesbit stated but it's hard for me to commit to be there every two weeks an hour ahead of time.

Mr. Abate stated okay.

Mrs. Eriksson stated wait. What? Every two weeks?

Mr. Nesbit inquired have they been doing it that?

Mr. Musselman responded it's an hour before the work session. So, that first meeting of the month.

Mrs. Eriksson inquired so once a month?

Mr. Musselman responded once a month an hour before the Board meeting. So, it's 6:00 we would meet and go over policies.

Mrs. Eriksson inquired for work sessions?

Mr. Musselman responded before the work sessions, yes, yeah, 6:00.

Mrs. Eriksson stated yeah, that's fine.

Mr. Abate stated okay.

Mrs. Eriksson inquired can it be a dinner meeting?

Mr. Abate inquired is everybody else okay with their selections?

Mrs. Lauver inquired who does the Act 93?

Mr. Abate responded that's.

Mrs. Lauver inquired what committee does that?

Mr. Abate responded that's appointed when the Act 93 contract.

Mrs. Lauver stated oh, that's just ad Houck committee.

Mr. Abate stated yes.

Mrs. Lauver stated that you appoint just for that.

Mr. Abate stated that's correct.

Mrs. Lauver stated okay.

Mr. Abate stated that's not due for, Mr. Stroup, three years? Four years?

Mr. Stroup responded four.

Mrs. Lauver inquired three or four years? Four years.

Mr. Haynes inquired when is the next Act 93?

Mr. Abate responded four years.

Mr. Haynes stated four years. Is that also the professional contract as well?

Mr. Abate stated I really don't know.

Mr. Musselman stated I think that's about a year early. So, it's probably another about.

Mr. Abate stated I think they got a four year.

Mr. Musselman stated we're into it a year.



Mr. Abate stated that would be three years. Mr. Sassaman, I think Mr. Haynes is chomping at the bit there. He just can't wait.

*Laughter occurred at this time.*

Mr. Abate inquired, Mr. Boonie, Mr. Haynes, are we okay? Everybody?

Mrs. Eriksson inquired do you want to read them off? Then we'll know.

Mr. Abate responded well, actually, I'm going to ask the Solicitor. Since they're on the agenda, do they need to be voted on, or can they just be as informational items?

Attorney Knepp responded if the Board doesn't want to vote on them, it can just be information.

Mr. Abate inquired what's the will of the Board? Do they want to vote on them, or do you just want to leave them as informational items only? There are. We already did the.

Attorney Knepp stated there's a motion pending for the Buildings and Grounds.

Mr. Abate stated I didn't.

Attorney Knepp inquired isn't there?

Mr. Abate responded I backed that off. No.

Mrs. Eriksson stated no, we didn't get that far.

Mr. Abate stated I didn't get that far.

Mr. Nesbit stated I think we should leave it as informational items.

Mr. Abate inquired informational?

Mr. Nesbit stated and moving forward, probably move them to another spot on the agenda.

Mr. Abate stated yeah.

Mrs. Lauver inquired so, do we make a motion to change the agenda, or to?

Mr. Abate responded no, we just won't. Just leave them on as informational items. We'll make note in the minutes, Mrs. Folk.

Mrs. Eriksson inquired can we make a request just to have a copy of the committees we are in?

Mr. Abate responded yeah, I can do that tomorrow and send that out to you.

Mrs. Eriksson stated that way everybody knows who's on what committee.

Mr. Abate stated actually, I think it's also posted on the website as well. Yeah, I can do that for you, Mrs. Eriksson, tomorrow. We do have to vote on the dates and times for the Buildings and Grounds Committee. That is one we will have to vote on.

Mrs. Lauver stated that's already posted on the website you said. Aren't they?

Mr. Abate responded not yet. Not for 2020.

Mrs. Eriksson inquired did he already read the motion?

Mr. Abate responded I didn't read anything.

Mrs. Lauver stated no, he didn't read anything yet.

Mr. Abate inquired so, everybody's okay with their committees? Okay. We will move then to the Buildings and Grounds Committee meeting schedule.

**XIX. BUILDINGS AND GROUNDS COMMITTEE MEETING SCHEDULE**

Mr. Abate inquired, Mr. Boonie, are those dates okay with you then, sir?

Mr. Pinci stated oh, it's okay with me, yes.

Mrs. Lauver inquired should we say so moved or not?

Mrs. Eriksson responded no, Terry's checking the dates.

Mr. Abate stated he's checking the dates.

Mr. Boonie inquired what days of the week would that be again?

Mr. Abate stated I believe that's a Thursday.

Ms. Folk stated they are all Thursdays but August 5 because the Middleburg parade is Thursday, August 6.

Mr. Boonie stated yeah, I'm okay with those dates.

Mr. Abate stated okay.

Mrs. Eriksson moved and Mr. Pinci seconded approval of the dates for the meetings of the Buildings and Grounds Committee as listed below. All meetings will begin at 5:00 p.m. and will be held at the District Administration Building. *{Currently held at 5:00 p.m. at the District Administration Building.}*

February 6, 2020

May 7, 2020

August 5, 2020

November 5, 2020

Discussion:

None

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner  
No: None  
9-0-0-0  
MOTION CARRIED

Mr. Abate stated one more note, though. In keeping with our, am I able to say continuation of our committees from last time, all I do ask is that the Board, or I'm sorry, whoever is the chair of that committee, does submit a summary to Mrs. Folk so it can be put into our agendas and then for our work sessions or before we vote so we have an opportunity to look and see what you guys talked about.

Mrs. Lauver stated and I checked with PSBA, and they said by having something written from your meetings is one way to be transparent so to speak with the public and each other, and that it will say if something was decided in the committee.

Mr. Abate stated I think Mr. Rubillo was very diligent in his committees as well as Mr. Sassaman. So, I'd like to continue with that if that's just a brief summary of what was discussed and what was brought up. That's all, and Mrs. Folk will put those in our agendas, and we can look at them at that point.

Mrs. Eriksson inquired how about policies? Do you share the policies?

Mr. Abate responded yes.

Mrs. Eriksson stated okay.

Mr. Abate stated and then they usually come on if they're revised for first reading, and then they're discussed at the work session, and then they'll get voted on and then if nothing changes, they'll go back to a second, and then they'll get voted on as a second and final reading at that point.

Mrs. Eriksson stated I'll need guidance on that.

Mr. Haynes stated I have some knowledge. A question I have. Who makes up the committees within the District? I'm just wondering. Is it typically just administrators on these different committees?

Mr. Abate responded other than the. Well, Buildings and Grounds. Mr. Boonie, if you'd like to answer for Buildings and Grounds.

Mr. Boonie stated Buildings and Grounds, I'll meet with the. We'll meet with the, and I've forgotten his name.

Mr. Abate stated Mr. Auman.

Mr. Musselman stated Dan Auman.

Mr. Boonie stated Mr. Auman who is the Head of Buildings and Grounds, but the rest are Board members.

Mr. Abate stated Mr. Musselman.

Mr. Musselman stated I attend that as well.

Mr. Boonie stated and Mr. Musselman.

Mr. Abate stated Mr. Musselman attends all. He's a Board member, non-voting. So, anything that we need to discuss, he should be there.

Mr. Musselman stated I will attend probably almost every one of your committees that you have unless there's something else that happens. Unless there's something else that conflicts, but I will attend. If you have negotiations or transportation or buildings and grounds or policy, I'll be there.

Mr. Abate stated the only time Mr. Musselman is not included in any correspondence is when it relates to him. In other words, his evaluation or if there's any, God forbid, disciplinary action that might need to be taking place that he's. That's the only time he can be excluded.

Mrs. Wagner stated I just want to make you aware that when we did Budget Committee, we have administrators come in and presenting what they're looking at to spend, where they're saving money. So, we have all the administrators come in and talk about their buildings where they are budgetary, and I know Mr. Musselman from experience when we were doing them before. So, we do have a lot of involvement when it comes to the budget.

Mr. Abate stated, Mrs. Robinson, or Eriksson, I'm sorry.

Mrs. Eriksson stated I haven't been that. That's my mom.

Mr. Abate stated alright.

*Laughter occurred at this time.*

Mr. Abate stated there are administrators that periodically attend the Policy Committee, too.

Mrs. Eriksson stated I'm sure. Yeah, absolutely.

Mr. Abate stated that they come in. Get their input on what they do, but the Board is the final decision.

Mrs. Eriksson stated I'm just not sure how much I'm supposed to share that would go into public record.

Mrs. Lauver stated you just share what policies we discuss.

Mr. Abate stated yeah.

Mr. Musselman stated actually, Julie, Erin Sheedy has been really good about trying to put everything together for that, too, and she's the principal out at West Snyder. So, she'll. Yeah, Erin Sheedy, she'll actually put stuff together for you. You can just communicate directly with her. She'll bring policies. She'll have examples from other districts or other things like that and put it all together for us. So, she'll provide a lot of the information for that.

Mrs. Eriksson stated okay.

Mr. Haynes inquired you don't have an internal Policy Committee within the District?

Mr. Musselman responded no, our policies are pretty much just run by the Board. So, the Board approves them. We do not do internal. Now we may discuss some things internally and then bring it to the Policy Committee and say, "Here's an issue that we found." Just like you guys brought up tonight. There might be some things and say, "This really ties our hands," or you think it's not correct or whatever. We'll bring that up through that Policy Committee.

Mr. Haynes inquired with changes in the laws, you guys are on top of that so you bring it to the Committee?

Mr. Musselman responded right, if there's changes in the laws, and we bring them, too.

Mrs. Lauver stated there is a change, I think, and I said something to Erin there when the Acts were passed down in Harrisburg for training for the. We now have to revise that policy.

Mr. Musselman stated uh huh.

Mr. Abate stated and Mr. Knepp has one that he's reviewing right now.

Attorney Knepp stated 227.1, the drug and alcohol policy for testing. Mr. Rubillo gave that to me at the last meeting. So, I'll just contact you (Mrs. Eriksson) now now that you're on board.

Mrs. Eriksson stated I was going to say I have a feeling you and I'll be talking. So, I'll need your input.

Attorney Knepp stated yeah.

Mrs. Wagner stated to clarify your question when you asked about administrative policies. We did have. We did at one time have, they were called ARs.

Mrs. Lauver stated administrative regs.

Mrs. Wagner stated the administrative regs. I don't know if that's something that is still.

Mr. Abate stated they still do do those.

Mr. Musselman stated we still have those. Those are internal. Basically, it's taking the policy and how do you work within that policy.

Mr. Haynes stated I was just curious who was on the committee in addition to Board members.

Mr. Musselman stated other school districts do it differently. Some school districts have administrators or people that get together, and then they just take those recommendations to the Board. They don't have Board involvement. Other school districts I have been in have Board involvement because the policies are your policies. They're not ours. They're yours. We're here to uphold them, but we really like the idea to have people that are going to have to fulfill to work on those policies to be a part of it.

For example, we have teachers that sit in and be a part of that Policy Committee as well to give recommendations on certain things that affect them directly or indirectly so to speak. So, we have teachers that will be there. You'll have some administrators that will be there, and Board members will be there. We just have an open discussion about them. So, it's not very formal. We just sit down, and we talk about the policies and make recommendations and then bring it back to the Board.

Mrs. Lauver stated PSBA also makes recommendations, too. They help keep us according to what new laws or what things have changed, interpretations and so on. So, they kind of let us know, and a lot of times, I mean you kind of want to go with the times, but if it was something district specific you want to keep in the policy, you can. So, even though the whole policy might be changed around a lot, if there's something in there we really want to keep, we still can keep that. You don't have to follow on everything PSBA says, but anything to do with laws we do want to change.

Mr. Haynes stated yeah, yeah.

Mr. Pinci stated there is a computer program that we'll be starting.

Mrs. Lauver stated yeah, we're going to computerized policies which is going to be great.

Mr. Haynes inquired what program?

Mrs. Lauver responded through PSBA. BoardDocs.

Mr. Haynes responded oh, okay.

Mrs. Lauver inquired no, is it called BoardDocs? PolicyDoc? It wouldn't be Board.

Mr. Musselman stated well, it's under the BoardDocs, but it's policy. It is policy.

Mrs. Lauver stated but that will be a lot easier once we're there.

Mr. Pinci stated as I understand it, we can put Board meetings through that so that it can be. You're talking about transparency.

Mrs. Lauver stated one of the things, too, with policies by doing it online like that, it has a search engine. So, you will be able to say I want to look up everything to do with student attendance/pupil attendance, and you'll search it, and it will bring up all the policies wherever it's mentioned, and that's the part I thought would be really helpful is to be able to search.

Mr. Pinci stated I was the only person to raise my hand at the conference. They asked, "How many people are still using these books?" Oh, and I raised my hand, and I was the only one. I thought well, okay. Alright, we're going to the computers.

Mrs. Lauver stated but we did vote on that.

Mr. Abate stated yeah.

Mrs. Lauver stated well, and they said it takes a little while to get it, but it's nice to know to search because if you're searching for something.

Mr. Haynes stated oh, and you can search on districts that use BoardDocs. You can search other district policies and get sample policies.

Mrs. Lauver stated well, PSBA gives you sample policies.

**XX. SNYDER COUNTY TAX COLLECTION COMMITTEE**

Mrs. Lauver moved and Mrs. Eriksson seconded approval to appoint the following delegates to the Snyder County Tax Collection Committee for 2020 as required by Act 32 of 2008:

Richard J. Musselman, Voting Delegate  
Gracie R. Kratzer, Alternate

Discussion:

Mr. Pinci inquired how often do they meet?

Mr. Musselman responded I don't know I've never done this before, but since we don't have a Business Manager, tag, I'm it, but so I do not know how often they meet, so. This will be new to me. If we get a Business Manager, I may ask to have this revised.

*Laughter occurred at this time.*

Mr. Abate stated probably a smart move.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

**XXI. INFORMATION**

**BUILDINGS AND GROUNDS COMMITTEE**

The following members will serve on the Buildings and Grounds Committee through November 30, 2020:

Terry L. Boonie, Chair  
Wyona P. Lauver, Committee Member  
Christopher T. Nesbit, Committee Member  
Donald D. Pinci, Committee Member  
Victor L. Abate, Board President, *Alternate*

**FINANCE/BUDGET COMMITTEE**

The following members will serve on the Finance/Budget Committee through November 30, 2020:

Shawn A. Sassaman, Chair  
Christopher T. Nesbit, Committee Member  
Donald D. Pinci, Committee Member  
Sherryl L. Wagner, Committee Member  
Victor L. Abate, Board President, *Alternate*

**MEET AND DISCUSS COMMITTEE**

The following members will serve on the Meet and Discuss Committee through November 30, 2020:

Julie R. Eriksson, Committee Member  
Justin T. Haynes, Committee Member  
Sherryl L. Wagner, Committee Member  
Victor L. Abate, Board President, *Alternate*

*{This Committee is required as a condition of the Collective Bargaining Agreements. Meetings are scheduled on an as-needed basis and at the request of either party within ten (10) days of such request.}*

**NEGOTIATION COMMITTEE – PROFESSIONAL STAFF**

The following members will serve on the Professional Staff Negotiation Committee through November 30, 2020:

Shawn A. Sassaman, Chair  
Julie R. Eriksson, Committee Member  
Wyona P. Lauver, Committee Member  
Sherryl L. Wagner, Committee Member  
Victor L. Abate, Board President, *Alternate*

**NEGOTIATION COMMITTEE – SUPPORT STAFF**

The following members will serve on the Support Staff Negotiation Committee through November 30, 2020:

Donald D. Pinci, Chair  
Julie R. Eriksson, Committee Member  
Wyona P. Lauver, Committee Member  
Christopher T. Nesbit, Committee Member  
Victor L. Abate, Board President, *Alternate*

**POLICY COMMITTEE**

The following members will serve on the Policy Committee through November 30, 2020:

Julie R. Eriksson, Chair  
Justin T. Haynes, Committee Member  
Wyona P. Lauver, Committee Member  
Christopher T. Nesbit, Committee Member  
Victor L. Abate, Board President, *Alternate*

**TRANSPORTATION COMMITTEE**

The following members to the Transportation Committee through November 30, 2020:

Terry L. Boonie, Chair  
Justin T. Haynes, Committee Member  
Wyona P. Lauver, Committee Member



Shawn A. Sassaman, Committee Member  
Victor L. Abate, Board President, *Alternate*

**XXII. ADJOURNMENT**

Mr. Nesbit moved and Mrs. Lauver seconded a motion to adjourn the December 2, 2019, reorganization meeting of the Mid-West School District Board of School Directors at 7:48 p.m.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner  
No: None  
9-0-0-0  
MOTION CARRIED

Recording Secretary: \_\_\_\_\_ Chairperson: \_\_\_\_\_ Date: \_\_\_\_\_

Mr. Abate stated we will take five minutes, ten minutes, whatever it takes before we get into the business meeting, or do you want to just roll right into it?

**REGULAR MEETING**

- I. **CALL TO ORDER: 7:49 p.m.** Mr. Victor L. Abate
- II. **ROLL CALL:** Mr. Victor L. Abate

<b><u>BOARD OF SCHOOL DIRECTORS</u></b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>	<b><u>LATE ARRIVAL</u></b>
Mr. Victor L. Abate, President	X		
Mr. Donald D. Pinci, Vice President	X		
Mr. Shawn A. Sassaman, Treasurer	X		
Mr. Terry L. Boonie	X		
Mrs. Julie R. Eriksson	X		
Mr. Justin T. Haynes	X		
Mrs. Wyona P. Lauver	X		
Mr. Christopher T. Nesbit	X		
Mrs. Sherryl L. Wagner	X		
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)	X		
Ms. Allyson L. Folk, Secretary (Non-Member)	X		

**OTHERS**

Mr. Joseph W. Stroup, Director of Curriculum and Instruction  
Attorney Orris C. Knepp, III, Solicitor  
Mr. Umberto G. Catania, Senior Network Administrator  
Mrs. Stephanie Bowersox

Mr. Tony McKnight

Mr. Abate stated I'm sorry. Mr. Stroup, you had something you wanted to say.

Mr. Stroup stated Rick covered it then. I just wanted them to know that we have teachers on Policy Committee.

Mrs. Lauver inquired teachers? What did you want to know? If we do?

Mr. Musselman responded he wanted to let you know that we have teachers that also attend the Policy Committee meeting.

### III. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

*There were no public comments.*

### IV. **SCHEDULED SPEAKERS**

*There were no scheduled speakers.*

### V. **CONSENT AGENDA**

*All matters taken under this section are considered to be routine, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*

### VI. **ITEMS FOR ACTION**

#### A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

Mr. Sassaman stated if there's no objections, we can put Item A.1., 2. and 3. together unless somebody wants to discuss a specific topic there.

Mrs. Eriksson stated my question is when do we see the bills?

Mr. Abate responded we'll see them at the end of the month.

Mr. Sassaman stated you'll see them in the packet, in the Board packet.

Mrs. Lauver inquired it will be January 13?

Mrs. Eriksson inquired after the fact? I'm just curious how it works.

Mr. Musselman stated no, typically you're going to see the bills. This is December. We don't have a second meeting in December. So, typically, you will actually get a list of bills, and you'll get to see those and then approve those. So, basically be approving them before they get paid out, but we don't have a meeting, and we still have bills to pay in December, so. So, that's typically for like here. You will also see it probably in July. There's another month maybe

that it might happen or whatever. In November I think we only had one meeting as well. So, in those months we do ask that you allow us to pay the bills.

Mr. Abate stated you'll get the list of bills in your work session packet to review.

*Ms. Folk was shaking her head no.*

Mr. Abate inquired no? Oh, that's right.

Mr. Musselman stated no, it's actually in the voting meeting. You get it for the voting meeting.

Mr. Abate stated that's right. I'm sorry.

Mr. Musselman stated because they won't be ready by then.

Mrs. Eriksson inquired at what point do we? When do we see the current year's budget so that we know where to follow? I want to be able to follow along to know what I'm looking at.

Mr. Musselman stated sure.

Mrs. Eriksson inquired when do we get the?

Mr. Musselman responded the current year's budget is online. If you want, you can actually look at that.

Mrs. Eriksson stated okay, that was my next question, or should I be looking it up online?

Mr. Musselman responded it is on.

Mrs. Eriksson inquired or will we receive any kind of treasurer report or any kind of report each at the meetings?

Mr. Musselman responded yes, yes. Typically, the Business Manager will prepare reports that you will have. They will have. Now we were, our former Business Manager was actually doing kind of some graphics and different things like that to show where those dollars will be. You probably aren't going to have that until we get another business manager that comes in, but on your bills, you will actually see every line item. That's kind of difficult unless you know what those numbers mean as far as that goes, but you'll actually see where each are coded because everything has to be coded that we spend. For every penny that we spend, we have to code it to some account.

Mrs. Eriksson inquired do you have a chart of account codes?

Mr. Musselman responded we do have that. I can get it for you. It's extensive.

Mrs. Lauver stated I'd like, yeah. It's changed. I don't know if I like the new format because the codes aren't. It says check number, etc. It doesn't have the code.

Mr. Musselman stated okay, well, I think the code.

Mrs. Lauver stated she did this the last time or two, and I personally can't tell, you know. It's says General Fund, but I like the codes.

Mrs. Eriksson stated well, we can figure that out. That's not for here or there. I was just curious if we got anything. I didn't know if we were supposed to review it prior to a meeting so that we can say yeah or nay.

Mr. Musselman stated yes, you'll have.

Mrs. Eriksson stated say yea or nay.

Mr. Musselman stated them before the voting meeting.

Mrs. Eriksson stated on a consent item. I just want to make sure I have all the information.

Mr. Musselman stated for the voting meeting, you'll have all the lists of the bills. You'll have the information from the Business Office.

Mrs. Eriksson stated because I understand you're in a.

Mr. Musselman stated we're in a transitional phase right now. So, you may not.

Mrs. Eriksson stated that's why I wanted to make sure what the normal is.

Mr. Musselman stated you're not going to get a lot of glitz and glamour. I'm just telling you that, so.

Mrs. Lauver stated I liked when it had the codes. I like the codes. It just makes more sense to me.

Mrs. Eriksson stated we'll figure it out. I was just curious if we got something ahead of time.

Mr. Musselman stated you will, typically.

Mrs. Eriksson stated there wasn't anything in my packet. So, I'm like okay, there's no financial stuff here.

Mr. Musselman stated you typically will.

Mrs. Eriksson stated okay.

1. **AUTHORIZATION TO PAY DECEMBER BILLS**

Approval is recommended to grant authorization to pay the bills that would normally come due during the month of December, with submission of a list of those bills to be presented for approval in January, including Capital Projects, Capital Reserve Funds and Student Activity.

2. **BUS DRIVER**

Approval is recommended for the following individual as a bus driver for the 2019-2020 school year:

Rohrer Bus Service

Jennifer N. Bottiger effective November 20, 2019

3. **FACSIMILE SIGNATURE AUTHORIZATION**

Approval is recommended to grant authorization to the Superintendent of Schools and the Business Manager to use the facsimile signature plate on behalf of the Board President and Board Treasurer for the period of December 1, 2019, through November 30, 2020.

Discussion:

None

Mr. Abate inquired is there a motion to accept?

Mr. Haynes moved and Mrs. Eriksson seconded approval to accept Items 1. through 3.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

B. **POLICY AND PROGRAMS**

Mr. Donald D. Pinci

1. **FIELD TRIP**

Mrs. Eriksson moved and Mrs. Lauver seconded approval of the following field trip:

- a. Marching Band – Mid-West High School – May 8, 2020, through May 10, 2020 – Cleveland and Sandusky, OH – 53 Students/ 8 Adults – Cost to Organization: \$21,207.40 – Cost to District: \$193.78

Discussion:

Mr. Sassaman inquired is this for a competition or?

Mr. Abate stated yeah, what is actually?

Mr. Musselman stated it is the.

Mrs. Eriksson stated they will be performing, too, from what I read on the thing.

Mr. Musselman stated yeah. It's a performance of musically enriching trip. They will be going out there. They do have some performance that they'll be able to do, a whole host of other activities of going on. It sounds like a few fun things, too. Going out to eat, of course, but yeah, it's a trip with the band, and they're paying for, like I say, the lion's share of the. What we'll be paying is for the substitutes while the teachers are

out.

*Miscellaneous conversations were occurring at this time.*

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman,  
Wagner

No: None

9-0-0-0

MOTION CARRIED

C. **PERSONNEL**

Mr. Donald D. Pinci

Mr. Pinci stated and under Personnel we have 1. through 3.

Mr. Abate stated yeah, we're going to pull Item 2. I have a change.

Mr. Musselman stated well, no, that would come later on. Item 2., the person that is there actually declined.

Mr. Abate stated okay.

Mr. Musselman stated we just received that at the end of last week. She has declined the position. So, please remove Number 2.

Mr. Pinci stated okay. So, we have Number 1., Interim Business Manager Consultant, Michael Miller, and under 3., Appointments, Extra-Curricular, Co-Curricular, Extra-Curricular – Volunteers.

1. **INTERIM BUSINESS MANAGER CONSULTANT**

Approval is recommended to appoint Michael A. Miller as an interim business manager consultant, as needed, at a rate of \$50.00 per hour to assist with the 2020-2021 budget, audit adjustments if needed and transition services for the new business manager to be effective on December 1, 2019.

2. **EMPLOYMENT – CLASSIFIED**

Approval is requested to employ the following individual:

- a. Classified Employee – Leann M. Englehart – Personal Care Assistant – Learning Support Program – Middleburg Elementary School – Effective: January 2, 2020, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$13.20 per hour {Replacement/Bzdil}

3. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individual for the 2019-2020 school year:

Jena M. Stauffer Assistant Girls Basketball Coach MWSHS \$3,092.00

b. **CO-CURRICULAR**

Approval is requested to appoint the following individual for the 2019-2020 school year:

Matthew C. Reinhart Technical Director (musical) MWHS \$2,729.00

c. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2019-2020 school year:

Kailey M. Wagner*	Volunteer Lacrosse Coach – Head	MWHS
William M. Weaver**	Volunteer Girls Basketball Coach	MWHS

*\*Pending receipt of Act 31*

*\*\*Pending receipt of Act 34, 151, 114, 24 and 31*

Mr. Abate inquired is there a motion to accept under C., Personnel, Item 1. and then 3. for Appointments?

Mr. Sassaman moved and Mrs. Lauver seconded approval to accept under C., Personnel, Item 1. and then 3. for Appointments.

Discussion:

Mrs. Eriksson inquired do we have an idea of a timeframe for the interim?

Mr. Musselman responded this is Mr.

Mrs. Eriksson inquired are we planning 20 hours a week, or what are we planning on him?

Mr. Musselman responded right. We don't have. I'm not really sure how much time. He's just going to be helping us with our budget.

Mrs. Eriksson inquired just budgets?

Mr. Musselman responded that's all he's going to be helping us with.

Mrs. Eriksson stated okay.

Mr. Musselman stated we do not have an interim Business Manager. We thought we were going to have somebody, but that didn't work out so Mike was a Business Manager here before we had Amy, and he has said he would help us. He knows our budget. He's familiar with it. So, he would help us through that budget process. He would come up. He would come up for some meetings, and some he could just do on the phone or whatever just to help us to get through. Even if we have an interim Business Manager because he knows it, it would be good to have him working with us through that process.

Mrs. Wagner inquired do we have any dates set for meetings?

Mr. Musselman responded not yet. You haven't approved this yet, but I will get with Mike this week and set up some times, and then get back with the Committee and see when we want to do that. I really don't know what his schedule is like yet, and I didn't know if you guys were going to vote on it yet or not.

Mrs. Wagner stated alright.

Mrs. Eriksson inquired are we paying his travel as well?

Mr. Musselman responded uh, he didn't ask for travel, so.

Mrs. Eriksson inquired because he doesn't live here, right?

Mr. Musselman responded no, no, he lives like over two hours away.

Mr. Abate stated he's around Philadelphia.

Mr. Musselman stated now he did say that if he does come up, he'd like it to at least be four hours if he's going to come up. He doesn't want to come up for a one-hour meeting. So, he would come up ahead of time, maybe get some work done in the District here a little bit, and then attend the meeting, go through the meeting and go home, but.

Mrs. Eriksson stated I was just curious if we were paying him for the travel time or not.

Mr. Musselman stated he didn't ask for that. He didn't ask for travel. He just asked the time he'd be here, but he'd want it to be at least four hours if he came up, but he could do conference calls for an hour or whatever.

Mr. Haynes inquired how's the search for a business manager going?

Mr. Musselman responded uh, we have already. We have about four people so far who have actually put in applications. I understand, from what I hear, there could be some other folks. Those people that have put in, there's some are like a senior accountant, and they also did government audits. So, a little bit familiar with school finance as far as that goes. Another person is an internal person who's a teacher that has applied for it. We also had who's a business teacher apply for it. We also had a person who is a controller and corporate secretary at a company, a business up in Lewistown, and we also have a person who is a staff accountant at Schuylkill Intermediate Unit, but she lives pretty far away. We got burnt twice now when people live far away. I'm not saying we shouldn't, but I'm just saying we've gotten burnt twice now. I'm just, you know, you can be a little gun shy at this point, you know, at some point, but, so, we have had four people that have filled out an application. I did hear that there's someone else with some experience that may be or should be applying hopefully soon, and someone had started an application and have not finished it yet. So, you could have possibly five to six people to look at at this moment. It closes on the 9<sup>th</sup>, I believe. So, there's still time for other people to apply.

Mrs. Eriksson inquired and your current manager is gone?



Mr. Musselman responded yes, she's gone.

Mrs. Lauver inquired were the deadlines met?

Mr. Musselman responded yes, she submitted the AFR. Now we do have to get the auditor's report back, and so I will have to go back in there, do a readjustment on that and upload the auditor's report, and I have until the end of December to get that done.

Mr. Abate inquired when is Stambaugh Ness planning on coming up to do the presentation for the audit?

Mr. Musselman responded she has not talked. She has not said about when they'll be coming up to do the presentation. The audit can be finished before that.

Mr. Abate stated right.

Mr. Musselman stated when it's finished, it's finished, and that will be done here in December, but I did not set a date for them to come back yet.

Mr. Abate stated okay.

Mr. Musselman stated to meet with you guys.

Mrs. Eriksson inquired is that at a normal meeting, or is it separate?

Mr. Musselman responded no, it's a regular Board meeting. They come up and present their audit findings.

Mrs. Eriksson stated okay.

Mrs. Lauver stated because I noticed. I just am curious, and Mr. Musselman, you may kind of know this answer. If, with districts, ours is about what? \$39 million?

Mr. Musselman responded it's \$38 plus, yes.

Mrs. Lauver stated okay. Do school districts our, with a budget our size, do they often have an assistant business manager type thing? I'm just curious to know because that, if you have an assistant, that would be so nice.

Mr. Musselman responded yes and no. I've been in a district where we had an assistant, and you know when the business manager left, the assistant didn't feel comfortable stepping in. So, it really wasn't. It really depends on who you have in there as an assistant business manager. I believe there's some school. A lot of, back in 2009-2010 when the economy kind of took a tank and, you know, school districts took big cuts, and school districts had to make a lot of changes, a lot of school districts got rid of some of those administrative positions and streamlined things, and so, the assistant business manager, assistant superintendents in a lot of places are really going by, have gone by the

wayside. Some may be coming back, but I haven't seen a whole lot of that lately.

Mrs. Lauver stated I was just curious. I think Mr. Miller had started out as an assistant.

Mr. Musselman stated I think he was. That was a very big school district there he was at, too. Daniel Boone is a big school district.

Mrs. Lauver stated right.

Mr. Musselman stated we are not that big.

Mr. Abate stated okay. We do have a motion and a second.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

Mr. Pinci stated and then 4. through 7., Addition to Substitute List – Classified/Instructional.

Mr. Abate stated I do have a change, Number 7.

Mr. Pinci inquired Number 7.?

Mr. Abate stated so we'll do 4. through 6., Mr. Pinci.

Mr. Pinci stated 4. through 6. then. Any others? Okay. Number 4.a. was the Classified/Instructional Assistant, 5. is Leave of Absence, 6. Is a Resignation. That's it.

4. **ADDITION TO SUBSTITUTE LIST**

a. **CLASSIFIED/INSTRUCTIONAL ASSISTANT**

Approval is recommended of the following individual as an instructional assistant substitute at a rate of \$13.20 per hour for the 2019-2020 school year:

Melissa A. Kullman\*

*\*Pending receipt of Act 34, 151, 114, 168 and School Personnel Health Record*

5. **LEAVE OF ABSENCE**

Approval is recommended of the following medical leave of absence:

a. Mid-West Middle School/Mid-West High School – Effective: December 18, 2019, through January 1, 2020

6. **RESIGNATION**

Approval is requested to accept the following resignation:

Zane P. Simpson  
Assistant Football Coach  
Mid-West High School

Effective: November 19, 2019

Mr. Abate inquired is there a motion to accept the Items 4. through 6. as presented?

Mrs. Eriksson moved and Mr. Nesbit seconded approval to accept Items 4. through 6. as presented.

Discussion:

None

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

7. **CHANGES IN ASSIGNMENT**

Mrs. Eriksson moved and Mr. Sassaman seconded approval to accept the following changes in assignment:

- 1) Emily M. Kramer as elementary teacher {Kindergarten} at West Snyder Elementary School to Title I reading specialist at West Snyder Elementary School to be effective pending when the vacant position is filled.
- 2) Laura Long, special education teacher at Mid-West High School, to Kindergarten teacher West Snyder Elementary School to be effective December 4, 2019.

Discussion:

Mrs. Lauver inquired what does it mean “effective pending when the vacant position is filled?” What does that mean?

Mr. Abate responded she didn’t leave yet.

Mr. Musselman stated yeah, we kept the person that is leaving, Karissa Graybill, who was approved as resignation. We were allowed to hold her for 60 days.

Mrs. Lauver stated I gotcha.

Mr. Musselman stated so we will work on those details, and.

Mrs. Lauver stated I didn’t know what that pending. Okay.

Mr. Musselman stated and make that shift.

Mrs. Lauver stated I understand now. Okay.

Mr. Musselman stated there's a ripple effect.

Mrs. Lauver stated I remember us addressing that a little bit. Okay.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci,  
Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

D. **OTHER**

VII. **CLOSING CEREMONIES**

VIII. **PUBLIC COMMENT**

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

*There were no public comments.*

Mrs. Lauver stated Buildings and Grounds, I just have a question, or.

Mr. Abate stated go ahead.

Mrs. Lauver inquired can I say that now? It covers like the buildings and so on, outside/inside, whatever, but does it also cover things like technology or our needs as a District? Does it cover anything other than just the maintenance and buildings?

Mr. Musselman responded Buildings and Grounds covers pretty much the buildings, the upkeep of the buildings, if there's any additional things we want.

Mrs. Lauver stated because I remember last year a van came from the Buildings and Grounds.

Mr. Musselman stated correct, correct.

Mrs. Lauver stated so things that are needs.

Mr. Musselman stated typically, it is the Buildings and Grounds Supervisor also, those folks, also make sure, take our vans for inspections. They take our vans for services and everything else.

Mrs. Lauver stated I gotcha.

Mr. Musselman stated so they kind of oversee that; all the titling or the registrations and everything else that has to be done. So, they kind of oversee that so it gets brought up in there. So, it's an asset that we just run it through the Buildings and Grounds when our van was bad and couldn't get them inspected or things like that. So, yes.

Mrs. Lauver stated okay, but basically that's the Buildings and Grounds Committee's design.

Mr. Musselman responded primarily, it's, yeah, it's, you know, we brought up. We brought up different things that needed to be done; sealing and the blacktop and painting the lines and fixing concrete.

Mrs. Lauver stated and lawnmowers.

Mr. Musselman stated and lawnmowers, and oh, yeah, thanks for reminding me. Go away. So, but, yes, those kinds of things, yes.

Mrs. Lauver stated I think there's automatic snow blowers now.

**IX. SCHEDULED SPEAKERS**

*There were no scheduled speakers.*

**X. REPORTS**

1. **SUPERINTENDENT** Mr. Richard J. Musselman

Mr. Musselman reported on the following items:

- 1) Solar Energy Power Service Update

I just wanted to let the Board know that as part of this, the solar array, we're moving forward with that. I've been meeting with Mr. Neidich, Doug Neidich, and he has also been talking with Todd Smith and Jay Darkey, our architect, to make sure that where these panels go doesn't interfere with anything that we're doing with those projects. So, those groups of people are talking. So, our architect and engineer for the stadium, potential stadium, and the solar array people are talking, and there is a request to move that field to a different location. The place where we looked at putting it was back on the other side of the farm. You wouldn't even see it from here. It would be out of the way. We can't anticipate using that area, but one of the things they looked at is that it is not a very good location for solar because of the way it's sloped, the way it's facing. So, the efficiency of those panels is not going to be very good. The other thing is that they have to have three-phase. So, they would also have significant expense of running that three-phase out to where our current farm is. So, we did look at the possibility of moving that up, and I have been in contact with Jay and Todd, and we feel we have a decent area. It is on Long Lane on the right-hand side, that entire strip, and then also right below where some of those practice fields are, that would be solar. The other piece of that is, again, is hooking to that three-phase. One of the things that you're looking at when you have the stadium project is you have a maintenance shed. Now, that's sitting right where your new stadium is supposed to go and the fieldhouse and everything else. Right there it sits so one of the things that we've been talking about in Buildings and Grounds is we need to actually have like another building or something to put all those things plus we have a lot of stuff that's sitting outside. So, we'd like something a little bit bigger. One thing that was talked about is on that far side there where that solar array is if we could put a building in. Now I talked to the folks at the company that's putting in our solar array, and they said they could actually include that as part of the construction of building that solar array because that building is going to hold the switches and

everything else that basically feeds that power back into PPL. So, the trade-off of that is basically we're not going to have as big a savings right away because they're going to spend a little bit more money to put this in if they pay for that. They would basically pay for that building. It would be a maintenance building for our folks to use. It allows us to get everything out of the current building over to this new building so that if you, you know, go forward with your project, then that building is not an issue. We don't have to worry about it anymore. So, it takes care of that plus it also gives them a place to hook up their electricity. So, I have to let them know if that's something we want to do coming up on the 9<sup>th</sup>, December the 9<sup>th</sup>, or they won't be able to get everything. I have to sign off on it if we want to move forward with that because they have to put in for their credits, that 30% credit that they get back from the federal government because of the solar array. So, I kind of need to know if you guys are okay with that. Basically, all we're doing we're trading off some of our energy savings for them to put in this building and so we're not going to get as big a savings, especially the first five years of this program. We're not going to get as big a savings. So, I don't have a calculator out of what we're going to get, but we were looking at getting around \$90,000.00 a year the first year, and then it was up over \$100 and some thousand dollars the second and third year, I believe. I can't remember exactly what it was.

Mr. Pinci stated maybe \$96. It was close to \$100.

Mr. Musselman stated yeah, so, we would be a little bit south of that for the first couple years.

Mr. Pinci stated and then it goes over \$200.

Mr. Musselman stated uh huh, yes.

Mr. Pinci stated after we start purchasing.

Mr. Nesbit stated I think the building is a great idea. I think that should be included in this particular phase. My only question is location and how it may impact the fields that you were looking to put in. Any impact on that at all?

Mr. Musselman stated that's why I've had Jay and Todd involved in this to make sure there's no impact. The only impact area was over where they were going to put some of the throwing areas for track and field, but those could be actually moved up into. There's a couple options. They could actually be moved up into where our practice fields are or not our practice fields but our phys ed fields are for the middle school. They go outside the back of the building there. There's a big area that we kind of just left go. We could put those areas in there and just get lined. They're not used during the day. They're only going to be used after school hours, and that area is not used by the middle school after school. It's only used during the day. So, it's basically using those fields for one thing, and I don't see a problem with doing it. They didn't seem to think it would be a problem with it either.

Mr. Abate inquired will that impact the practice fields for the soccer and the field hockey?

Mr. Musselman responded no, the soccer. Your soccer, your practice, the rest of the practice fields are there.

Mr. Abate inquired you're talking the field behind those?

Mr. Musselman responded yeah, currently where they have some practice fields.

Mr. Abate stated yeah.

Mr. Musselman stated if you go out there, that also takes a dip down.

Mr. Abate stated yeah, it does.

Mr. Musselman stated they were going to fill some of that in. They were going to fill some of that in. That's a big expense. Now, we're saying let's just put the solar panels down in there in that lower area, and we'll take those throwing areas that they were going to put there, and we'll put them up behind the middle school.

Mr. Abate stated okay.

Mr. Musselman stated so, we're going to shift some things around. You still also have a nice practice area down there on the lower side where the field hockey used, in the pit, currently the pit. So, those, the outfields and different areas, there's still an area there that some of our teams could be able to practice in the fall as well like we currently do at West Snyder.

Mr. Abate stated I don't have a problem with it.

Mr. Sassaman inquired do we pay if we put a javelin through a panel?

Mr. Musselman responded they will not be throwing towards the panel, but if we have a kid that could throw it that far, woohoo!

*Laughter occurred at this time.*

Mrs. Eriksson inquired when they have competitions, will they be so far away from everybody else? Is that going to mess up?

Mr. Musselman responded they were going to be further away anyway. I mean the stadium is going to be there. They're just. It's not. It wouldn't be that far of a walk because the size of that stadium it would be outside. It's going to be outside the stadium. So, it won't be too far. It would be over where the parking area is, so. I mean not in the parking area.

Mrs. Eriksson stated I have no idea.

Mr. Musselman stated right. It won't be that bad.

Mr. Abate stated most of the throwing.

Mrs. Lauver inquired you're saying the practice fields aren't just practice fields? They will be the competition fields also?

Mr. Musselman responded no, just for throwing of the javelin, the discus and the shotput.

Mrs. Lauver inquired that will be where they also compete?

Mr. Musselman responded they'll compete there.

Mrs. Lauver stated okay.

Mr. Abate stated most of the throwing events are usually a distance away from them anyway.

Mr. Musselman stated the outside of the stadium.

Mr. Pinci inquired do we have anyone who participates in those plans?

Mr. Musselman responded we have some shot putters, and I think we have some discus. I don't know if we do javelin or not.

Mr. Nesbit stated yeah, we do.

Mr. Abate inquired wasn't that Swineford girl fourth or fifth in the state? What did she get?

Mr. Nesbit stated pardon. Who was that?

Mr. Abate responded the Swineford girl.

Mr. Nesbit stated oh, I don't know.

Mr. Abate stated but I think she placed in the state tournament this past spring.

Mr. Pinci stated it's amazing what they can do without a field.

Mr. Abate stated I know.

Mr. Sassaman stated we had one or two discus guys this past.

Mr. Musselman stated and the other thing is is that there's discussion, too, about, while we're talking about this a little bit, some of the jumping areas outside of the stadium, too. The turf folks said there's a lot of people will try to put their jumps inside, and then that sand and stuff migrates out into the turf, and you have a headache basically later on. So, they recommended taking it outside where there's grass. They did not recommend it near turf. So, that's something else that so if there's sand and stuff, we probably don't want that inside either, so.

Mr. Nesbit stated I think having a building built as part of the solar array system I think is a wise move.



Mr. Abate stated I would agree with you, Mr. Nesbit. I don't have a problem with it.

Mrs. Lauver inquired how much say do you have? Can you dictate like what size we need, and then?

Mr. Musselman responded yeah, I, and we're looking at a metal building, and I would like it. I talked and sat down with Dan Auman, and he would like to have certain like three garage doors where he only has two now. He'd like to have three, another garage door.

Mrs. Lauver inquired they will accommodate what we need?

Mr. Musselman responded yes.

Mrs. Lauver inquired what we're asking for?

Mr. Musselman responded uh huh, right, uh huh.

Mr. Nesbit inquired you're also talking about putting in restrooms?

Mr. Musselman responded yes, we talked about the back side of that putting in restrooms because there are practice fields that are there, and that way the students and, you know, anybody that's over in that area, can actually go and use those restrooms because now they have to track into the middle school. So, basically, you're leaving your schools unlocked for kids to go in and use that facility in there, or they have to walk the entire width of a football stadium to get to the fieldhouse to use a restroom. So, the trade-off is is we put it out there. We can put restrooms in on the outside of it, and it would be part of the building. There will just be doors that they could in and use the restrooms inside, male and female, so.

Mr. Abate inquired and if add to the seating on the visitor's side of the stadium, would that, under code, suffice even though they're not part of?

Mr. Musselman responded I don't know. I mean it would be further away. I mean it's not actually in the stadium at all. So, I don't know. I don't know if that would work or not.

Mr. Nesbit stated we can put Orris on that, and he can argue that for us.

Attorney Knepp stated Mr. Darkey's specialty.

Mr. Musselman stated yeah.

Mr. Abate stated you'd be surprised how fast you can run when you got to go.

*Laughter occurred at this time.*

Mr. Musselman inquired are there any other questions about that because I need to get back to these folks? It sounds like, if I'm hearing, I feel you guys are okay with this, and obviously we'll be able to change some things, but

tentatively, I feel that I need to say okay, let's move forward with this, and as we get closer, we will have the opportunity to change some things obviously if we need to, but they also need to get their panels ordered so that they can get that 30% in.

Mr. Abate inquired do you want to do a motion?

Mr. Musselman responded that would be fine if you could. I don't know what you're actually voting on other than to incorporate the maintenance building in with the solar array.

*Miscellaneous conversations were occurring at this time.*

Mrs. Eriksson inquired how much money?

Mr. Musselman inquired what's that?

Mr. Abate stated we don't pay them.

Mr. Musselman stated we don't pay them. We pay them when we pay our electric bill. So, we're buying electricity from them. They own this. For the first five years they're going to own this solar array, and we're going to buy our electricity from them cheaper than what we would get from PPL, and Year 6 we should buy it back around \$3 million dollars is what we'll buy back, and then we will save \$300,000.00 plus a year. It depends on how the electric rates go. We don't know if they're going to go up or down. They don't typically go down.

Mrs. Eriksson stated we're doing the same at Kreamer Feed, and it isn't as good as you think it is all the time.

Mr. Musselman stated okay.

Mrs. Eriksson stated so, just be well aware. Make sure you dot your "i's" and cross your "t's".

Mrs. Lauver stated well, I think the idea of knowing that our field wasn't good back there that it's better where we're moving it and make the most of the sun.

Mr. Musselman stated uh huh.

Mrs. Lauver stated is most important. They seem like a very up and up company to deal with.

Mr. Nesbit stated I think the numbers, to address your point, we've kept them rather conservative, I believe, on calculations without an increase over that five-year period. Is that correct?

Mr. Musselman responded right.

Mr. Nesbit stated so, I think we're rather conservative.

Mrs. Eriksson inquired and you (Attorney Knepp) reviewed the contract?

Mr. Musselman responded he has.

Attorney Knepp stated yes.

Mrs. Eriksson stated okay.

Attorney Knepp stated we reviewed it. We tweaked a couple of things. GreenWorks agreed with it, and ironically, they approached Pottsville School District, and King Spry gave us a lot of the feedback with regard to Bethlehem Area School District with Tangent. I got a phone call from one of the attorneys there and said, "Hey, how did Midd-West work that out with GreenWorks in order to do this?," and I said, "Well, I have language that we drafted, and they agreed to." So, we sent that onto King Spry. Kind of returned the favor for their feedback, and they have incorporated it from what I understand in their contract with Bethlehem. So, it's a contract that GreenWorks is happy with, and it protects the District because if anything goes wrong, basically, they hold the District harmless, and they'll indemnify for any issues.

Mrs. Eriksson inquired and they'll rip it out at their cost?

Attorney Knepp responded yeah, it's on them.

Mr. Musselman stated they have to return it to original state if it ever comes to that. I don't know. I hope it wouldn't do that but.

Mrs. Wagner inquired if you have information on what we're doing? I see Onie has things. Can we have?

Mrs. Lauver stated I still have.

Mr. Musselman stated I don't have it with me, but I can send it out.

Mrs. Eriksson stated just e-mail it, yeah. That way if somebody comes up to me in public, I know what the heck I'm talking about.

Mrs. Lauver stated there's a 40-year generation. I wish now we had videotaped our meeting, their presentation, would have been nice for the new. We have six new people here.

Mr. Musselman responded right.

Mrs. Lauver stated and it would be so nice for them to have seen because October 7 we did that. At a work session, they came and discussed all this and presented it to us, and it would have been, now looking back, I think wow.

Mr. Musselman stated we can get that out to you.

2) 2020-2021 Building Budgets

The other thing is I want. Oh, I'm sorry. Are you done with the solar or? The other thing I wanted to let you know I do have all the building budgets which I will send those to Mike this week, and again, I'll be talking with him to set up dates and times as far as how to move forward with the budget meeting on how you want to proceed with that, but I got to get with him first, and I'll get information.

3) Business Manager Applicants

We already talked about the. I was going to tell you about the applicants for the Business Manager position. So, I have nothing further, Mr. Abate.

Mr. Abate inquired do we have any other further questions for Mr. Musselman this evening?

Mrs. Wagner inquired did we advertise for a Business Manager, or did we put out any RFPs?

Mr. Musselman inquired for Business? No, we did not do an RFP. We did put it on PASBO which is like.

Mrs. Wagner inquired did you?

Mr. Musselman responded PASBO and PSBA, locally we did. I think we put it out. I can't remember but. On our website, obviously, but PASBO is where people go to look if they're business managers. They live on that website. So, they go there to look as well as PSBA. So, the two major ones, they're on there, and yeah, and I think it's the 9<sup>th</sup> that it's over. I believe that was it, end date.

Mrs. Wagner stated it sounds like we have some interest.

Mr. Musselman stated we hope. We'll find out.

Mrs. Lauver stated I have a couple questions, and maybe you would know this from having being in the office. Did they change? Did? Were there a lot of programs that were changed? Uh, like I remember of getting enhancements, I thought that we did for Amy. We had done. It's Amy, but I can't think of her last name.

Mr. Musselman stated Simmons.

Mrs. Lauver stated but she had asked for different enhancements and programs to enhance to give us more graphs to do different things.

Mr. Musselman stated ForeCast 5.

Mrs. Lauver inquired where's our payroll at? Under what? Is it under the CSIU?

Mr. Musselman responded no, it, we. Our software that we're using is Skyward. Skyward is the business software that we put in place after the CSIU. CSIU software has been the same since back in the 90s. They have not updated or changed it. They finally were going. They finally did now come up with an update, and the decision had to be made whether we'd go with CSIU or a different one. We decided. Amy led the charge on that and decided to go with Skyward. So, we have the newest version of Skyward which there's not a lot of other schools that are using it right now in the area. So, we don't have people to call up and talk to, but they've been great with their training, but, so, it's a learning curve. It is a learning curve for us as far as moving that forward. They have been using that since the beginning of school to do all payroll and their finances in the District Office now. So, people are starting to feel comfortable with it. There's a lot more to learn. Personnel wise, there's a lot of things on there that we still have to learn. I know Allyson was doing the training just a week or so ago. So, there's a lot for us to learn.

Mrs. Lauver stated and I thought she said it would mesh very well with. I use the word "mesh." It probably isn't right, but with what the CSIU already had. Am I correct? She felt it would.

Mr. Musselman responded the information gets transferred over. There have been some errors when information from CSIU. So, was it bad information in CSIU, or was the transmission between the two bad? We're not sure, but there are some things we do have to go in and fix.

Mrs. Lauver stated okay.

Mrs. Eriksson inquired so, you're using that as your AP program?

Mr. Musselman inquired Skyward?

Mr. Abate responded yes.

Mrs. Eriksson inquired you're using your receivable, as your payable?

Mr. Musselman responded yes.

Mrs. Eriksson inquired everything?

Mr. Musselman responded yes, all of our business is going through Skyward right now.

Mrs. Eriksson stated okay.

Mrs. Lauver stated and I remember her saying that it gave you different charts. She could do different charts. You could look back further, I believe, too. There's a look back.

Mr. Musselman stated well, that was ForeCast 5. It's a different program that she was looking at ForeCast 5.

Mrs. Lauver inquired oh, that was ForeCast 5?

Mr. Musselman stated I don't. I honestly I don't know a whole lot about that as far as how to use it or anything.

Mrs. Eriksson inquired did you have a one-time purchase, or is it an online cloud based program, or?

Mr. Musselman responded it's a cloud based, yeah.

Mrs. Eriksson inquired so you're going to have yearly fees?

Mr. Musselman responded uh huh.

Mrs. Eriksson inquired to do that?

Mr. Musselman responded uh huh, and they're all the same. We looked at it. Skyward was a little bit more expensive up front because of the training and different things, but in the long run when you look at it over a five-year period, it's less money, and that was another factor we looked at.

Mr. Haynes stated plus it takes the compliance out of the hands of the District.

Mr. Musselman stated right, whatever that meant.

*Laughter occurred at this time.*

Mrs. Eriksson stated when we start our IT Committee, we can explain it.

Mr. Musselman stated good. I won't be on it. No.

*Laughter occurred at this time.*

Mr. Abate inquired, Mr. Musselman, while we're on the topic of Mr. Darkey, do you know when he will have some drawings for us, or?

Mr. Musselman responded he plans on being here at one of your January meetings. He wants to come back and present what they have so far. I know they've been moving forward with a lot of the permits and different things. There was some issues with the Water Authority. There's a moratorium on water to hook up to it. So, they were looking at a couple other things. They weren't looking at necessarily a new hook up because we already have water out there at the stadium. They were looking at it as an extension. So, they were trying. Shawn's laughing. They were trying to work their way around that, and so, they had a couple different things they were trying to do with that, but he'll come in January and give a presentation to the Board, so.

Mr. Abate stated alright.

Mr. Musselman stated yep.

Mr. Abate stated very good. Thank you.

2.     **DIRECTOR OF CURRICULUM AND INSTRUCTION**                     Mr. Joseph W. Stroup  
  
        Mr. Stroup stated I'd just like to welcome the new Board members. If you ever have any questions about curriculum or instruction, you can e-mail or give me a call.
3.     **BUSINESS AND FISCAL**  
  
        Due to the vacant position, there was no report.
4.     **STUDENT ATHLETIC ACTIVITIES**                                     Mrs. Bree A. Solomon  
  
        Due to Mrs. Solomon's absence, there was no report.
5.     **FOOD SERVICE OPERATIONS**   Mr. John S. Rosselli  
  
        Due to Mr. Rosselli's absence, there was no report.
6.     **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT**                     Mr. Victor L. Abate  
  
        Mr. Abate had no report.
7.     **SUN AREA TECHNICAL INSTITUTE**                                     Mrs. Julie R. Eriksson  
  
        Mrs. Eriksson had no report.
8.     **PSBA LIAISON**   Mr. Donald D. Pinci  
  
        Mr. Pinci had no report.
9.     **POLICY COMMITTEE**   Mrs. Julie R. Eriksson  
  
        Mrs. Eriksson had no report.
10.    **BUILDINGS AND GROUNDS COMMITTEE**                                 Mr. Terry L. Boonie  
  
        Mr. Boonie had no report.
11.    **FINANCE/BUDGET COMMITTEE**   Mr. Shawn A. Sassaman  
  
        Mr. Sassaman had no report.
12.    **PROFESSIONAL STAFF NEGOTIATION COMMITTEE**                 Mr. Shawn A. Sassaman  
  
        Mr. Sassaman had no report.
13.    **SUPPORT STAFF NEGOTIATION COMMITTEE**                         Mr. Donald D. Pinci  
  
        Mr. Pinci had no report.
14.    **TRANSPORTATION COMMITTEE**   Mr. Terry L. Boonie  
  
        Mr. Boonie had no report.

15. **BOARD AND/OR ADMINISTRATOR COMMENTS**

Mr. Victor L. Abate

Mr. Catania had no report.

Mrs. Eriksson stated thanks for the laptop.

Mr. Catania stated absolutely. If you have any questions, let me know.

Mr. Boonie inquired are these the same laptops that faculty and staff and students use?

Mr. Catania responded yes, we have a mix between these and the HP ProBooks, but that's mostly what they're using.

Mr. Boonie stated thank you.

Mr. Abate inquired does anybody else have anything this evening to bring before the Board?

Mr. Pinci stated I just want to know if there's. I keep seeing that there's going to be a schedule for director training. Is that coming? That said it was coming out this week. Did you receive something already?

Mrs. Eriksson responded I have dates.

Mr. Abate stated I did last week.

Mrs. Eriksson stated I got PSBA books.

Mr. Abate stated yeah, it came in a box.

Mr. Pinci stated there's supposed to be 13 different locations.

Mr. Abate stated yeah, there is training. I got that.

*Miscellaneous conversations were occurring at this time.*

Mr. Haynes stated my question is about online. To sign up for the online courses, what's the procedure for that?

Mr. Musselman responded I'm going to defer that to Allyson. You talked to them about the online training, right?

Ms. Folk responded yeah.

Mr. Musselman stated I don't remember.

Ms. Folk stated nothing is going to be sent until you're "official."

Mr. Abate stated we are "official."

Mr. Musselman stated so, there will be the online option, and I guess they're going to send something out, I believe. They're waiting until after the reorg, I



guess, meetings to do that. They're also. I started looking into that, too, and under that Act, a school district can apply for their own training.

Mrs. Eriksson inquired I wondered if we could just do in-house?

Mr. Musselman responded well, that's what I. That's what I want to do is I want to fill out the application and send it in that we can actually do new Board training. That way we can kind of tailor fit it to what we want it to be, and we can authorize a certificate and sign off that the number of hours and everything else. So, that's something I would like to do, but unfortunately it won't be ready for you guys. Sorry.

Mrs. Lauver stated well, I saw it was like.

Mr. Musselman stated but you do have a year. So, if you want to wait. I mean we can.

Mrs. Lauver stated dollar fees and that, but that's waived with our.

Mr. Abate stated well, I like Mrs. Eriksson's idea of maybe a lunch kind-of-a-dinner-deal. We can all sit in front of a big screen, and take the online training all at once.

Mrs. Eriksson stated I mean they sent you the book, and then it tells you which ones that are required courses, and once we get our user name. We all need user names and passwords to get in and do it.

Mr. Musselman stated yeah.

Mrs. Eriksson stated and once we get those, it's on the website the required stuff that we have to take, and supposedly from what I'm reading in the book they sent us, is that then they'll give you a certificate or whatever but maybe I don't know. I mean I know they do customized training and all that kind of stuff at different places, but there's a whole pile of online courses that you can take. They're all marked, but I also know sections that tell you which ones we have are the required ones that we have to do.

Mrs. Lauver stated there's fees involved. We don't worry about that, right, because we did the advanced PSBA? Am I right, Allyson?

Ms. Folk responded yes.

Mrs. Lauver stated so, there's no fees. They just sign up for them? I mean the new people do, or we could?

Mrs. Eriksson responded it says anybody that's a member.

Mr. Musselman stated the District pays your membership.

Mrs. Eriksson stated yeah, districts pay membership. You should be able to.

Mrs. Lauver stated no, I saw. I was online browsing to see what PSBA was offering.

Mrs. Eriksson inquired did you get one of these?

Mr. Pinci responded I'll look for it again online.

Mrs. Eriksson stated yeah, it's online. It's online.

Mr. Pinci stated they made it sound like they were sending it out.

Mr. Abate stated they did.

Mr. Pinci stated well, they didn't send it to me. I'm not new.

Mrs. Eriksson stated yeah, just the new members.

Mr. Pinci stated so, I'll have to check on that. Thank you.

Mrs. Lauver stated West Snyder solar panels. That's not an issue at all?

Mr. Musselman responded no, they said they love that location. That's good.

Mrs. Lauver stated okay.

Mr. Musselman stated the only thing they're going to do is go up along the football field and then go underneath the road, and then they have to go out across the building, outside the building and back down in. So, it's a little bit of an up and over and in.

Mrs. Lauver inquired but the things are there that they need? I mean.

Mr. Musselman responded well, they're going to have to go into the switch room which means they're going to have to tunnel underneath the road.

Mr. Abate stated geothermal.

Mr. Musselman stated geothermal. So, they're going to go up along the side. They're going to go underneath the road, up the building, across the top and down in.

Mr. Abate stated okay.

Mr. Musselman stated but that's minor. That's minor.

Mr. Abate stated yeah.

Mr. Pinci stated they were more worried about going across the stream up here (Middleburg).

Mr. Musselman stated yeah, that was a big drawback, too, is the stream. They would have to almost build a bridge which was going to be extremely expensive.

Mr. Pinci stated well, farmers, I'm sure, can do it differently, but this business cannot.

Mrs. Eriksson stated no, no.

Mrs. Lauver inquired you couldn't create one out of a trailer and like what's his name? Run it out in Freeburg? I mean seriously.  
Attorney Knepp stated as soon as DEP gets involved.

Mr. Musselman stated not for a tractor trailer to go over.

Mr. Abate stated you don't want that headache.

*Miscellaneous conversations were occurring at this time.*

Mr. Pinci inquired you're just going to go ahead and tell them to get started?

Mr. Musselman responded yes.

**XI. ADJOURNMENT**

Mrs. Eriksson moved and Mr. Nesbit seconded a motion to adjourn the December 2, 2019, regular Board meeting at 8:31 p.m.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner  
No: None  
9-0-0-0  
MOTION CARRIED

Recording Secretary:

Chairperson:

Date:

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