

A regular business meeting of the School Board was held on Tuesday, November 14, 2017 at 7:00 p.m. in the Cape Elizabeth Town Hall Council Chambers. An executive session immediately preceded.

School Board members present: Heather Altenburg
Kimberly Carr
Susana Measelle Hubbs, Vice-Chair
Joanna Morrissey
Barbara Powers
Elizabeth Scifres, Chair
John Voltz
Emily Healy, Student Representative
Alison Ingalls, Student Representative

Howard P. Colter, Interim Superintendent of Schools

Ms. Scifres called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - *Item 6a, Adoption of School Board Goals was postponed.*

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

a) Executive Session, Tuesday, October 10, 2017

b) Regular Business, Tuesday, October 10, 2017

c) Workshop, Tuesday, October 24, 2017

- Ms. Morrissey made a motion to approve the slate of minutes as presented.

Ms. Measelle Hubbs made a friendly motion **to amend** Agenda Item 2b. *The final vote in section 6(b) should be amended to reflect: 5-1 (Measelle Hubbs opposed).*

Ms. Morrissey accepted the friendly motion. Mr. Voltz seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representatives, Ali Ingalls and Emily Healy, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** [per SBoard Policy BEDH] – *none*

5. **COMMUNICATIONS**

- a) **Kevin Stilphen, Director, Portland Arts & Technology High School (PATHS) program** - Mr. Stilphen spoke briefly about Cape Elizabeth's local career and technical education center (PATHS) programming. Tully Matusko, a 2016 CEHS and PATHS welding program alumnus spoke highly of his learning experiences.
- b) **Principals' Updates** – Principals Shedd, Manjourides, and Eastman updated the Board on items of interest.
- c) **NEASC Accreditation Update on Recommendations** – Principal Shedd spoke briefly about the high school's NEASC accreditation.
- d) **Superintendent's Report** - Superintendent Colter updated the Board on items of interest and provided an overview of current student enrollment. Pond Cove playground meetings continue. The district is reviewing dropout prevention. A CEHS Theater

boosters organization has begun. During last year's teacher negotiations, a commitment was made to look at planning time. The Superintendent has begun pulling together information for future review by district stakeholders. The 2018-19 calendar committee has begun meeting. Administrators are preparing budget drafts. CEEF has released their fall 2017 approved grants.

- e) **Recognition of Departing School Board Members** - Ms. Scifres recognized outgoing School Board members Barbara Powers and Joanna Morrissey.

6. NEW BUSINESS

- a) ~~Consideration to adopt the School Board Goals for 2017-2018~~ – **Item postponed to a future meeting.**

- b) **Consideration and action to approve the following 2017-18 administrative, athletic, and extracurricular personnel nominations.**
 - Ms. Measelle Hubbs motioned for approval of the slate as presented. Ms. Morrissey seconded. (Approved 7-0)

HIGH SCHOOL

Science Olympiad	Bill Brewington (<i>one-third</i>)
Technical Director	John Sundling (<i>one-third; fall show</i>)
Indoor Track Asst.	Mark McCauley
Nordic Ski	Ted Reiner
Girls' Basketball, Varsity Asst.	Jennifer Adams (<i>booster-funded</i>)

POND COVE

Student Support Team member	Chip Babineau
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SPECIAL SERVICES

Cape Olympians	Karen Johnson
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DISTRICT PLCSS

Mentor for Christine Winterbrook	Kim Sturgeon
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MIDDLE SCHOOL

Curriculum Content Leader - Science	Kristen Arbour
Curriculum Content Leader - Social Studies	Laura Briggs
Curriculum Content Leader - Math	Per Noreus
Curriculum Content Leader - ELA	Hannah Rohner

continues...

DISTRICT PROFICIENCY-BASED ED CMTE:

Jake Haugevik
Sarah McKeown
Pierre Paradis
Steve Price
Hilary Roberts
Aysun Simpson
Kevin St. Jarre
Lauren Tarantino
Jonathan Werner
Debbie Butterworth
Joey Doane
Rosemary Ginn
Morgan Kerr
Julie Merriam
Emily Piller
Melissa Richard
Christine Winterbrook

c) **Consideration and discussion of the following policies for first read** - Ms. Powers introduced policies presented for first reading.

- BCB: Board Member Conflict of Interest
- DJE: Bidding/Purchasing Requirements
- DJH: Purchasing and Contracting Procurement Staff Code of Conduct
- JLCD: Administering Medication to Students
- JLCDA: Medical Marijuana in Schools

7. **COMMITTEE REPORTS** – Ms. Measelle Hubbs reported that the next Town Comprehensive Plan meeting would be December 6. Mr. Voltz reported that the Town Spurwink Building Committee is planning to convene again. Ms. Carr reported out on the latest calendar committee meetings. Superintendent Search committee has begun screening candidates and will be meeting with a selected group.

8. **SCHOOL BOARD AGENDA REQUESTS** – *none*

9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** – The **Policy Committee** will meet on Tuesday, November 28 immediately prior to that evening's regularly scheduled **School Board Workshop** which begins at 6:30pm in the CEHS Library.
10. **ADJOURNMENT** – Ms. Morrissey made a motion to adjourn. Ms. Powers seconded.
(Approved 7-0)

The meeting was adjourned at 8:36 p.m.

Respectfully submitted,



Howard P. Colter
Interim Superintendent of Schools