

INVITATION FOR BID

May 22, 2017

Lancaster County Public Schools Request for Proposal 2017-001 Architect/ Engineering Services for New/ Renovated LCPS Schools

Scope of Services: Lancaster County Public Schools (LCPS) is soliciting proposals from Virginia licensed, professional, full-service architectural/engineering firms that specialize in K-12 school design. Services will be provided in phases, with the School Board having the right to elect whether to proceed with any of the subsequent phases. The desire is to establish a phased, fixed fee contract to provide professional architectural/engineering services for the Lancaster County School Board. The LCSB has selected the recommendation of the School Facilities Committee to proceed with the design of a new collocated Middle School-High School and conversion of the existing Middle School building to become an Elementary School. Phase One services will include, but are not limited to, leading the LCPS and various stakeholders in a process to meet its facility goals of replacement or renovation of our existing facilities. This process will include, but is not limited to, identifying alternatives for building/re-renovation of schools that will best serve the 21st Century learning needs of the school system and meet 21st century environmental needs. The Lancaster County School Board will engage the awardee for the development of site surveys, site plans, conceptual designs, budget, planning and programming. Following this determination, the School Board may, at its option and, at its sole discretion, have the awardee(s) act as Architect of record for the project or projects. In Phase Two, as the Architect of record, the awardee will provide design development, preparation of construction documents, and construction administration. The school board reserves the right at its sole discretion, and if it so chooses, to continue with the Architect of record for these projects and needs that they address even if various specifics of the projects get altered or changed due to budget constraints or other conditions unforeseen at this time.

Any site visit requests should go through Mr John Mann, Director of Operations, at 804-462-5100 x1007 or email jmann@lcs.k12.va.us, at the School Board Office.

All responses to this RFP must be received at the Lancaster County School Board Office by close of business, June 15, 2017.

Specifications may be obtained at the Lancaster County Public Schools website, www.lcs.k12.va.us/administration, or the School Board office at 2330 Irvington Road, Kilmarnock, VA 22483, (T) 804-462-5100 option 5.

The Owner reserves the right to waive informalities and to reject any or all bids. The acceptance of a bid is contingent on the availability of funds which have been approved by the School Security Grant.

If you are physically disabled, hearing or visually impaired and need assistance with the bidding process, please call Mr. John Mann, Director of Operations, at 804-462-5100 x1007 for further assistance.