# MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION
PARSONS DISTRICT SCHOOLS – USD 503
December 16, 2019 – 6:00 PM
PARSONS HIGH SCHOOL VO-TECH BUILDING, 3030 MORTON

The regular meeting of the Board of Education USD 503 was called to order by Mr. Mike Kastle, President, at 6:00 p.m. at the High School Vo-Tech Building, 3030 Morton. Notice of this meeting was sent to: Caleb Reid-PNEA, Parsons Sun, Radio Station KLKC, and the Recreation Commission.

**Members Present**
Mr. Mike Kastle, Dr. Jeffrey Quirin, Ms. Olivia Lyons, Mrs. Joan Thompson, Mr. Roger Duroni, Mr. Lou Martino, and Mr. David Ray

**Members Absent**
None.

**Others Meeting with the Board**
Lori Ray-Superintendent, Linda Proehl-Assistant to Superintendent, Amanda Riley- Clerk of the Board

**Guests**
Tonya Phillips-Business Manager, James Ramsey-Maintenance Director

**Adoption of Agenda**
It was moved by Mrs. Thompson, seconded by Mr. Duroni, to adopt the agenda as presented. Motion passed unanimously with 7 yes and 0 no votes.

**Approval of Minutes**
It was moved by Dr. Quirin, seconded by Mrs. Thompson, to approve the regular meeting minutes of November 18, 2019 and special meeting minutes of November 26, 2019. Motion passed unanimously with 7 yes and 0 no votes.

**Consideration of Bills and Warrants**
Bills in the amount of $716,209.30 were reviewed by the Board.
It was moved by Mr. Ray, seconded by Ms. Lyons, to approve the bills for payment as presented. Motion passed unanimously with 7 yes and 0 no votes.

**Hearing of Requests and Suggestions of Citizens and Organizations**
None.

**Special Report**
Brooke Hopper was scheduled to give a Communities in Schools presentation. Brooke's boss was unable to attend due to weather. The presentation is rescheduled to the January meeting.

**Report of the Superintendent of Schools**
Ms. Ray reported on the following:

a. KASB Report
b. Strategic and Facility Planning Update
c. December 19 – Last Student Day Before Winter Recess
d. December 20 – Grades – Teachers Dismissed at 12:00 Noon
e. December 23 – January 3: Winter Recess
f. January 6 – Professional Development
g. January 7 – Students Return

h. January 20 – Martin Luther King, Jr Day
i. January 21 – Next Regular Board of Education Meeting

**REPORTS BY BOARD OF EDUCATION**

a. Report on November Tri-County Board Meeting – Mike Kastle
Mr. Kastle reported that Joy Hoffman and her class gave a great project presentation. He also reported there is a Legislative Luncheon on February 6 and to let Lori know if you would like to attend.

b. Report on KASB Convention – Mike Kastle
At the convention Mr Kastle attended several workshops. He reported the Vaping workshop was very informational.

**REPORTS BY DIRECTORS**

Tonya Phillips – Mrs. Phillips reported the CPA audit was in November and the KSDE audit was last week. Mrs. Phillips and Miranda Grant attended the end of the year training. The food service review is coming up soon, as well as the food service management request for proposals.

James Ramsey – Mr. Ramsey reported the maintenance staff winterized the football field. The District Office and Washington clean-up is coming up in January. AC filters and belts have been changed on roof top units. On December 20th the carpet in the community room at the Middle School will be replaced. The six month asbestos inspection is complete. The gym bleachers have been inspected and serviced. Mr. Ramsey reported on the school roof conditions and stated the Middle School roof is in the worst condition, then the elementary buildings (around 13 years old), and the High School has the newest roof.

Matthew Peak – Mr. Peak was unable to attend because he was ill. He is scheduled to report at the January meeting.

**NEW BUSINESS**

**Action to Accept Donations to Schools**
Donations were made to schools in the amount of $19,137.04 during the period of November 2019.
It was moved by Mrs. Thompson, seconded by Ms. Lyons, to approve the donations as presented. Motion passed unanimously with 7 yes and 0 no votes.

**Action on Wellness Policy**
There is a Wellness Policy for Elementary, Middle School, and High School. The policies are in place to ensure we are following guidelines in providing a school environment that promotes and protects children's health, well-being, and ability to learn by supporting healthy eating, nutrition, education, physical activity, and integrated school based wellness.
There was no action taken. This was intended to be the first reading of the policy and it will be included on the January agenda as an action item.

**Action on High School Textbooks**

The High School science faculty of Paul Duroni, Anthony Houk, LeAnne Wiles, and Kevin Wiles have met several times, attended a textbook review at Greenbush, and met with a company representative to select new science textbooks. The books are outdated and long overdue to be updated; copyright dates of the current science books are, 2001, 2003, 2008, and 2009. The group selected the Inspire series from McGraw Hill for all of their courses but one. The Essential Biology book is from Houghton Mifflin. The two proposals are on pages 57-73 and will cost of a total of $47,533.48. Textbook funds were put in the budget for the 2019-20 school year totaling approximately $65,000.

It was moved by Dr. Quirin, seconded by Mr. Duroni, to approve the high school textbooks. Motion passed unanimously with 7 yes and 0 no votes.

**Action to Appoint Board Members to 2020-21 Negotiations Team and Authorize the Superintendent to Retain the Services of a Professional Negotiator**

Proposals for negotiations will be exchanged with PNEA in late March 2020 for the 2020-21 school year. Two Board members need to be appointed to serve on the negotiations team. In addition, it is recommended the Superintendent be authorized to retain the services of a professional negotiator from KASB to represent the Board during the 2020-21 negotiations process if necessary.

It was moved by Mr. Duroni, seconded by Ms. Lyons, to appoint Mr. Martino and Dr. Quirin to the Negotiations team and to approve authorizing the Superintendent to retain the services of a professional negotiator. Motion passed unanimously with 7 yes and 0 no votes.

**Action to Appoint Board Member to the 2020-21 Calendar Committee**

Two or three meetings are needed each year to develop the school calendar. The first meeting of the group will be held in late January or early February.

It was moved by Dr. Quirin, seconded by Mrs. Thompson, to appoint Ms. Lyons and Mr. Duroni to the 2020-21 calendar committee. Motion passed unanimously with 7 yes and 0 no votes.

**Executive Session to Discuss Personnel Matters for Non-Elected Personnel**

It was moved by Dr. Quirin, seconded by Mr. Ray, to go into executive session with Ms. Ray and Mrs. Proehl to discuss confidential employee information pursuant to the non-elected exception under KOMA at 6:30 p.m. for twenty (20) minutes and that the Board return to open meeting at 6:50 p.m. The motion passed unanimously with 7 yes and 0 no votes.

The Board returned to open meeting at 6:50 p.m.

**Action on Personnel**

Recommendations for Employment

John Campbell, Evening Floater Custodian, Effective December 2, 2019

Linda Proehl, Assistant Superintendent, Effective the 2020-21 School Year

It was moved by Dr. Quirin, seconded by Mr. Duroni, to approve the recommendations for employment as presented. Motion passed unanimously with 7 yes and 0 no votes.

Resignations From Employment

Brian Wylie, Guthridge Custodian, Effective December 6, 2019

Lisa Wylie, Garfield Custodian, Effective December 6, 2019

It was moved by Dr. Quirin, seconded by Mr. Duroni, to approve the resignations from employment as presented. Motion passed unanimously with 7 yes and 0 no votes.

**Adjournment**

Mr. Kastle adjourned the meeting at 6:57 p.m.

Amanda Riley

Amanda Riley, Board Clerk

1-21-2020

Date

Mr. Mike Kastle, President