

## **School Parent and Family Engagement Plan**

**School Name:**

Benton Junior High School

**Facilitator Name:**

Melissa White

**Plan Review/Revision Date:**

September 12, 2019

**District Level Reviewer, Title:**

Kim Anderson, Assistant Superintendent

**District Level Approval Date:**

9/23/19

**Committee Members, Role:**

Melissa White, Facilitator/Assistant Principal

Donica Barger, School Counselor

Heidi Cox, Teacher

Elizabeth Farmer, Parent/Community Member

Courtney Monson, Parent/Community Member

Kendrick Turner, Parent/Community Member

Kenzie Garrett/Student

**Contact Melissa White about questions or concerns.**

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### **1: Jointly Developed**

- Three Benton Junior High School parents, one student, one teacher, one counselor, and one administrator were selected to represent all the parents/guardians of students at Benton Junior High School. Their voices will be a valuable part of developing the Family Engagement Plan for Benton Junior High School.
- The parents on the committee will meet a minimum of three times during the school year to evaluate the plan. The first meeting will take place early Fall to review the plan. The second meeting will occur midway through the school year to update any part of the plan that may need adjusting. Finally, the last meeting will take place at the end of the school year to make improvements for the upcoming school year.
- The opinions and ideas of the school parents will be considered and possibly implemented into the plan.
- Any comments the school parents recommend and perceive valuable to the plan yet are not accepted to the plan can be submitted to the district for further discussion.
- Additional meetings can be scheduled to develop or evaluate the plan if requested by the parents.

### **Annual Title I Meeting**

*Benton Junior High is not a Title I School.*

### **3: Communications**

- Benton Junior High School's Family Engagement Plan will be available to families and the community on the BJHS website by August 1 each year. Parents/guardians will be allowed to contact the parent facilitator regarding questions. Contact information is listed on the first page of the Family Engagement Plan.
- The plan is designed to be written in an understandable and uniform format. It can be provided in another language if requested.

- An informational packet will be available annually to parents/guardians in paper format and on Benton Junior High School's website. The packet will include the following:
  - \*Description of Parent and Family Engagement Plan
  - \*Recommended Roles
  - \*Ways for family to get involved in a variety of roles
  - \*Survey regarding volunteer interests
  - \*Schedule of activities planned throughout the school year
  - \*Regular, two-way, and meaningful system for parents/teachers to communicate.

A summary of the Family Engagement Plan is available on the BJHS webpage as well as in the student handbook.

- Provide link on the school web page to the Parent and Family Engagement Plan.
- Parents acknowledge the Parent and Family Engagement Plan reading and signing the three in one form.
- Have access to parent volunteers to participate in "Parent Taxi's" to bring parent without transportation to the meetings.
- Access community resources to have meetings at different times and various locations to meet the needs of parents.
- Student led conferences.

#### ***4: School-Parent Compact***

- Parents/guardians, responsibility to have a relationship with the school.
- Actively participate in the physical, emotional, and intellectual development.
- Check on your child's grades weekly through Home Access Center and when necessary with your child's teachers. If internet is not available please let the school counselor know so that they may print out the grades to send home.
  - Family time at dinner with no technology.
  - Reasonable cut off times at night for technology and suggested applications to supervise.
- Parents/guardians and teachers will have regular two-way, meaningful communication through:
  - Parent/Teacher Conference (Fall and Spring)
  - Phone Calls
  - Emails
  - Letters Home

- Home Access Center (HAC)
  - Remind
  - Google Classroom
  - In person
  - (4 ½ weeks progress reports, 9 weeks report cards, HAC access)
- Benton Junior High School will build and develop a partnership to help children achieve the challenging State academic standards by conferences, remediation, tutoring, and sending home ACT Aspire test results.
  - School staff will be encouraged to use volunteer surveys to compile a volunteer resource book which includes interests and availability of volunteers. This book will be available to teachers to help select volunteers for various classroom needs and events.
  - Parents/guardians have the opportunity to be involved in a variety of ways, such as...
    - Clothes Closet/Food Pantry
    - Guidance Resources
    - Career Night
    - Parents Resource Guide

## **5: Reservation of Funds**

- Benton Junior High is not a Title I School. All Parent, Family and Community Engagement activities are funded through the building budget.
- Form a PTO specific to BJH.
- Make a positive impact on students to be lifelong learners, develop model citizens, through hosting the career night.
- Parent Resources- Morgan Nick Internet Safety
- Create and Alumni Advisory Committee

## **7: Building Capacity of Parents**

- Parents will be provided various opportunities to be involved with regular meetings such as parent/teacher conferences.
- Materials will be translated into native languages for our ELL population as well as interpreters available during conferences and meetings.
- ✓ **Arkansas Academic Standards:**  
<http://dese.ade.arkansas.gov/divisions/learning-services/curriculum-and-instruction>
- ✓ **ACT Aspire:** <https://www.act.org/content/act/en/products-and-services/state-and-district-solutions/arkansas/aspire.html#interpretation>
- ✓ **Title I, Part A requirements:**  
<http://dese.ade.arkansas.gov/divisions/public-school-accountability/federal-programs/title-i-part-a>
- ✓ Strategies parents can use to support their child's academic progress:
  - Show how to log onto and use the school website
  - Show how to log onto and use the school online grade reports, HAC
  - Demonstrate how to use the online school programs, such as iReady, Online textbooks, etc.
  - Review your school philosophy (Encourage exploration and risk-taking, you don't jump in to help every time they get stuck.)
  - Encourage communication between parent/guardian and teachers.
- ✓ Partnering with teachers to support their child's academic achievements
- ✓ Incorporating developmentally appropriate learning activities
- ✓ Use of ADE website and tools for parents [<http://www.arkansased.gov>]
- ✓ Assistance with nutritional meal planning and preparation
- ✓ How parents can be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities
- ✓ Including role play and demonstration by trained volunteers

- Provide parents with links and instruction on Khan Academy, I -Ready, Newsela, Scholastic, Science Online book, Edulastic, Google Classroom, GoFormative, EdPuzzle
- We will provide links to responsible parenting  
<https://kidshealth.org/en/parents/nine-steps.html>
- Parenting.org

### ***8: Building Capacity of School Staff***

- Through Professional Development the school will ensure that teachers have a working understanding of the following:
  - That parents play an integral role in assisting student learning
  - In the value and utility of contributions of parents
  - In how to reach out to, communicate with, and work with parents as equal partners
  - To implement and coordinate parent programs and build ties between home and school
  - To welcome parents into the school and seek parental support and assistance
  - To provide information in a format, to the extent practicable, in a language the parents can understand
  - To respond to parent requests for parent and family engagement activities
  - To recognize that a parent is a full partner by including in the school handbook the school's process for resolving parent concerns