Date: January 2020

To: Waubun Ogema White Earth Home School Instructors

Re: Reporting Responsibilities and Non-public Pupil Aids for 2019-2020

The 2019-2020 school year is approaching. We’re busy preparing for the new year, as I am sure you are. Please don’t hesitate to call me at the school district office, 218-473-6171, if you have any questions regarding your non-public school reporting responsibilities or textbook and testing reimbursement requests using non-public textbook monies. Enclosed are forms to complete for the upcoming school year.

**Homeschool Full Report and/or Letter of Intent to Continue Homeschooling.** This information is used to complete the Compulsory Instruction Compliance Report required to satisfy the reporting requirements of the compulsory instruction law, MN Statutes 120A.22 – 120A.26. Please return the application form to the office of the Superintendent at the Waubun District office by **October 1, 2019.**

**Pupil Request forms for Textbook, Health, Counseling, Aid/Services**: To be completed and filed at the non-public school on behalf of the student no later than **September 15, 2019.**

**Student Report for Aids to Nonpublic Students (ED 01650-26):** Pupil Request Forms signed on or before the September 15 deadline, must be summarized and submitted to the office of the Superintendent at the Waubun School District by **October 1, 2019.**

The authorized rates of entitlement for 2019-2020 school year are as follows:

* Textbooks, Standardized Test &

Individualized Instruction Materials…………………. $ 83.51

* Pupil Health Services………………………………………….. $ 81.19
* Secondary Pupil Guidance & Counseling Services………... $ 272.08

**Non-Public Requests for Reimbursement**

Please submit a request for reimbursement no later than May 1, 2020. See attached specific instructions prior to submitting these for reimbursement.)

If a student has special education needs (or needs an assessment to determine if there is a need for services), those services are provided through Waubun Ogema White Earth Schools at no charge to your family. If you suspect your child/student of having a disability, have questions regarding the process for receiving support or are interested in beginning or continuing the process of implementing a special education plan for your child, please call Lisa Weber at 218-473-6171 or via email at [lisaw@waubun.k12.mn.us](mailto:lisaw@waubun.k12.mn.us).

Sincerely,

Lisa Weber

Superintendent