

**REGIONAL SCHOOL UNIT 19
BOARD OF DIRECTORS' MEETING**



******TUESDAY, JANUARY 21, 2020******

Nokomis Regional High Library Classroom 6:30 PM

I. Opening of Meeting

- A. Flag Salute
- B. Adjustments to Agenda
- C. Approval of Special Board Minutes of November 19, 2019 *Action
Regular Board Minutes of November 19, 2019

II. Public Comment – *This is intended for the public to address items that are on this agenda only.*

III. Reading of Communications

- A. Administrative Communications
- B. Superintendent/Board Communications

IV. Reports

- A. Superintendent
- B. Board Chair

V. Report of Special Committees

- A. Budget/Finance Committee January 14, 2020
- B. Building Committee December 11, 2019 & January 8, 2020
- C. Education Committee January 7, 2020
- D. Policy Committee No Meeting
- First Reading of Policies - None
- Second Reading of Policies *Action
 - 1. GBGD Workers' Compensation
 - 2. JJIBB School Colors and Symbols
- E. Transportation Committee No Meeting
- F. Tri-County Vocational Meeting
- G. Negotiations Committee January 15, 2020
- H. Extra-Curricular Ad Hoc Committee
- I. Resource Officer Ad Hoc Committee January 13, 2020

VI. Old Business - None

VII. New Business

- A. Approval of 2018-19 Audit *Action
- B. eSports *Action
- C. Staff Resignations - Informational
 - 1. Ashley Corey Ed Tech I Sped NRH
 - 2. Tammy Mills Special Needs Driver
 - 3. Faith Stovall Custodian NRH/MS
 - 4. Alison Ballard Server NRH
 - 5. Darren Ouellette Bus Driver (Hartland)
 - 6. Holli Baker READ180 Teacher NRH
- D. Staff Nominations - None
- E. Staff Appointments - Informational
 - 1. Reuben York Custodian SEB
 - 2. Steven Makowski Custodian NRH/MS
 - 3. Kenneth Mower Custodian NRH/MS
 - 4. Frederick (Dan) Wilbur Bus Driver (Floater)
 - 5. Cathy Gordon Ed Tech II Sped SOM
- F. Staff Transfers - Informational - None
 - 1. Jeff Erving from Custodian at SEB to NRH/MS
 - 2. Lyla Hayes from Kitchen Manager to Senior Kitchen Manager at NRH/MS
 - 3. Ashley Klabe from Special Needs Driver to Hartland Driver

VIII. Future Agenda Items

IX. Next Meeting Dates

X. Adjournment

A.D.A. NOTICE: If you have a special need that must be met to allow you to fully participate in this meeting, please contact the Office of the Superintendent at least two (2) days prior to this meeting.

IF the district is closed for weather or other issues, the Board meeting will be on the next regularly scheduled meeting date.

**Regional School Unit 19
Board of Directors' Minutes
November 19, 2019 6:00 PM**

MEMBERS PRESENT: Christopher Easton, Corinna Caron, Mark Guzzi, Mark Hansen, Kenneth Kealiher, Josh Kezer, Stacy Lasselle, Robin McNeil, Ken Sands, Jason Scholten, Chad Stratton, Jennifer Watson, Leland Youngberg

MEMBERS ABSENT: Excused: Charles Cossar, Celia Demos, William MacDonald, Don Mendell, Ryan Parker

Unexcused: Paul Carter

TOTAL MEMBERS PRESENT: 678

TOTAL MEMBERS ABSENT: 320

OTHERS PRESENT: Mary Nadeau, Parent, Student

I. Opening of Meeting

A. Flag Salute was rendered.

II. Student Issue

Robin McNeil made a **motion** to go into Executive Session at 6:10 pm to discuss a student's re-admission pursuant to 1 M.R.S.A. §405 (6)(B) Expulsion of Students, **seconded** by Ken Sands, and **voted** unanimously. The Board returned to open session at 7:20 pm.

Leland Youngberg made a **motion** to consider for the peace and usefulness of the school, the student in question be expelled for an unspecified period of time and authorize the Superintendent or designee to provide the expelled student with a reentry plan, to be developed in accordance with 20-A MRSA §1001(9-C) specifying the conditions that must be met in order for the student to be readmitted to school after the expulsion and the Superintendent shall provide written notice of the Board's decision to the parents and the student, **seconded** by Ken Sands and **voted** 504 for and 174 opposed. Motion passed.

III. Adjournment

The meeting was adjourned at 7:25 PM.

Respectfully submitted,

Mike Hammer
Secretary to the Board

**Regional School Unit 19
Board of Directors' Minutes
November 19, 2019**

MEMBERS PRESENT: Mark Hansen, Jennifer Watson, Corinna Caron, Christopher Easton, Josh Keezer, Mark Guzzie, Leland Youngberg, Robin McNeil, Ken Kealiher, Kenneth Sands, Jason Scholten, Stacy Lasselle, Chad Stratton, Calvin Peck (Student)

MEMBERS EXCUSED: Charles Cossar, Ryan Parker, Don Mendell, Celia Demos

MEMBERS ABSENT: Paul Carter, William McDonald

TOTAL MEMBERS PRESENT: 678

TOTAL MEMBERS ABSENT: 320

OTHERS PRESENT: District staff and members of the community

I. Opening of Meeting

A. Flag Salute was rendered.

B. Adjustments to Agenda

VII. New Business

B. Staff Resignations add:

Robin Kuro	Cashier/Server	NRH
Barbara Gray	Gr. 3 Teacher	SOM

D. Staff Appointments add:

Faith Stovall	Custodian	District
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C. Approval of Board Minutes

A **motion** was made by Robin McNeil to accept the Board Meeting Minutes of October 15, 2019, **seconded** by Kenneth Keailher, and **voted** unanimously.

II. Public Comment - None

III. Reading of Communications

A. Administrative Communications - Communication presented in the form of a News Letter generated by the Administrators.

B. Superintendent/Board Communication - None

IV. Reports

A. Superintendent

Mr. Hammer reported on the delay in opening the new Nokomis Regional High School building. This will give contractors more time to work out the punch list.

Mr. Hammer stated that he is working closely with Dean Cray on making decisions to cancel school in order to ensure that students and staff are getting to and from school safely.

B. Board Chair

Robin McNeil reported on the MSBA Delegate Assembly. She attended as the RSU 19 representative and collected some good information.

V. Report of Special Committees

A. Budget/Finance Committee

No meeting

B. Building Committee

Communication Presented

C. Education Committee

Communication Presented

D. Policy Committee

First Reading

1. GBGD Workers' Compensation
2. JJIBB School Colors and Symbols

A **motion** was made by Robin McNeil to accept the above policies for first reading, **seconded** by Ken Sands and **voted** unanimously.

Second Reading of Policies

1. EFC Free and Reduced Priced Food Services
2. IMGB Therapy Dogs

A **motion** was made by Robin McNeil to accept the Second Reading of Policies and to approve as written, **seconded** by Leland Youngberg and **voted** unanimously.

E. Transportation Committee

Communication Presented

F. Tri-County Vocational Meeting

Communication Presented

G. Negotiations Committee

No Meeting

H. Extra-Curricular Ad Hoc Committee

Communication Presented

I. School Resource Officer Ad Hoc Committee

Communication Presented

VI. Old Business - None

VII. New Business

A. Approve Financing for old Nokomis Regional High IT Wing

A **motion** was made by Ken Sands to allow the Superintendent to use up to \$150,000 from the Capital Fund to update and keep the current IT wing at Nokomis, **seconded** by Jason Scholten and **voted** unanimously.

B. Staff Resignations - Informational None

- 1. Michael Graves Custodian NRH

C. Staff Nominations

- 1. Stella Duhaime Sped Teacher SVES

A **motion** was made by Robin McNeil to accept the Superintendent's nomination of Stella Duhaime as the Special Education Teacher at SVES, **seconded** by Jason Scholten and **voted** unanimously.

D. Staff Appointments - Informational

- 1. Ashley Corey Ed Tech I NRH
- 2. Corey Farley Ed Tech I NRH

F. Staff Transfers - Informational - None

VIII. Future Agenda Items

IX. Next Meeting Dates

The next Board meeting will be held on December 17, 2019.

X. Adjournment

The meeting was adjourned at 7:54 PM.

Respectfully submitted,

Mike Hammer
Secretary to the Board

Note Taker: Darcey LaPrade

REGIONAL SCHOOL UNIT 19

December 11, 2019 Building Committee Minutes Central Office 6:30 PM

Members Present: Chad Stratton, Paul Carter, Christopher Easton, Mark Hansen, Bill MacDonald, Jason Scholten, Jennifer Watson

Members Absent: Stacy Lasselle

Others Present: Mike Hammer, Licia Goodridge, Joe Chadbourne, Ken Kealiher, Suzanne Nowinski

I. **Public Comment**

Ken Kealiher brought a concern to the Committee. At the last HS basketball event in the new school, the door behind the scorer's table was propped open with a chair. He believes it was a door to the locker-room.

The Committee does not want to see doors propped open with chairs in the new building, and especially a locker-room door that should remain closed. If there are signs that are needed to prevent this from happening we can get them. Please notify the staff.

II. **Somerset Elementary Water**

The trees were cut in the location of the well. The drilling will begin on Friday of this week, 12/13/19, and we should have preliminary information by Monday with hard reports to come once water test results are back, by approximately the second week of January.

III. **Building Project Update**

Mike gave an update - Seats in the auditorium are being installed as we meet tonight. They started yesterday. Stage floor is going down. Toilet dispensers are being installed today to bathrooms and locker-rooms that are ready. Cleaning of spaces is occurring. Alternative Education space has been punched out by NOD and OPA will follow them before the end of the week. We want to move them as soon as possible as the town of Corinna is anxious. Adult Ed is going to be temporarily placed in Josh Grant's office and Josh will be located in the Tech room until Adult Ed is able to move back to the saved wing of 1968 Nokomis. Weight room flooring is going down. White tile will be installed in the entry near the gym until the red tile shows up on site and it can be replaced. Next week, new furniture will be installed that is resting in the HS café at this time.

IV. **Snow Removal for Nokomis Old & New**

The Committee reviewed the pricing from 3 different contractors for plowing of these sites. They elected to contract for this first year at a per storm price with one of the contractors. Licia will revise the contract and contact the potential low bidder. Next year all sites go out to bid.

V. **IT Wing**

We continue to work on the IT wing. We meet next Tuesday. Electrical pole has been placed. Heating plant equipment has been ordered. We will keep you posted.

VI. **Other** - None

VII. **Adjournment**

The meeting was adjourned.

Respectfully submitted,

Licia Goodridge, Facilities Director

REGIONAL SCHOOL UNIT 19

January 8, 2020 Building Committee Minutes Nokomis Library 6:30 PM

Members Present: Chad Stratton, Paul Carter, Mark Hansen, Stacy Lasselle, Jason Scholten, Jennifer Watson

Members Absent: Chris Easton, Bill MacDonald

Others Present: Mike Hammer, Licia Goodridge, Suzanne Nowinski

I. Public Comment

- A. Why is there carpet in the band room when brass instruments have spit? For sound and they are carpet tile. They clean easily and if for some reason we need to replace one it will be an easy task.
- B. Gym – We can't walk on the floor. It is correct that we would like to keep street shoes off the playing surface of the gym floor.
- C. Why can't anyone hang anything on the walls? We are encouraging staff to live in the spaces for a while so that they can be sure, before they hang things. We recently had a staff member remove things that had been hung, and the drywall came with the removed items. This 1/3 of the wall of the room will need to be mudded prior to painting over the patches from the removal.
- D. There isn't a "hang out space" for students, between the end of the school day and upcoming practices, like there used to be in room 101 of 1968 Nokomis; students get kicked out of "wherever they go". Administration is attempting to solve student flow and "hang out spaces" as we become familiar with the student's needs and the building's spaces. There are gathering areas within the building that will be used as needs are realized.

II. Somerset Elementary Water

Well drilling was wrapped up over Christmas break. The flow rate is +/- 2 gallons per minute, which seems like a sustainable rate and equal to what one would estimate for usage. Upon sensory examination only, the solids look pretty low, the taste is good, and there is no apparent staining. The water has been sent out and will be tested for the aforementioned as well as arsenic and radon. We should see results by the end of January. Pumping tests were performed for lengthy and short periods of time and the well recovered nicely on all tests.

III. Building Project Update

We have moved into the High School side of the building and all are beginning to get settled. This in only day 5. Nickerson & O'Day are finishing up punch list items. We are having some issues with hot and cold spots in the entire building, as well as lighting. Subcontractors for painting, electrical, door hardware, plumbing etc. are working second shift and Saturdays. The

stage is complete and training was held this week on the lighting controls. Mary Nadeau found money in her budget and provided some finishing touches to the High School gym.

IV. Save the Wing Update

Asbestos sampling has begun and will continue for 2 weeks. Vermiculite was present in the end walls, but not the side walls of the structure. There is asbestos under the windows, but none found on the exterior roofs. Condon Electric has worked with CMP to get the power set on the newly installed pole for the wing. We are using that now. Norris, Inc. has removed the fire panel and devices that can be reused. Exactitude has removed the door actuators and iPhones that can be reused. A.E. Robinson has delivered the boiler and is planning to install within a week or so. Project money will bring water to the salvaged portion of the building.

V. Tour of Nokomis Regional High

The Committee toured the High School side of the building. It's beautiful and we are lucky to have it!

VI. Other

Parking during events. There are cars that park along the curb in front of the school which would prohibit an emergency vehicle access if needed. We will make the principals aware and ask them to share available and acceptable parking for an "event" with students and families. It is ok to park in the bus lot, two deep, but it's not acceptable to line the curb. If necessary, we should announce during events for vehicles to move, if they begin parking along the curb.

VII. Adjournment

The meeting was adjourned.

Respectfully submitted,

Licia Goodridge, Facilities Director

Education Committee Minutes

Tuesday, January 7, 2020

New Nokomis Regional Library Classroom

Members Present: Ken Sands, Mark Guzzi, Robin McNeil, Ryan Parker, Chad Stratton, Leland Youngberg

Members Excused: Charles Cossar

Members Absent: Jenny Watson

Others Present: Lori Merrow, Liz Mares, Laura Donahue, Angela Brown, Jane Stork, Kelly Burns, Donna Kissinger, Mike Hammer

I. Public Comment - None

II. Literacy Coach Presentation - Kelly and Donna provided a multi dimensional presentation on coaching including very specific data on coaching cycles in our schools. Kelly continues to describe the evolution of coaching within the District, we have transformed from “what do you need” to a very specific set of standards, tools, and instructional expectations to support teachers. Support from administrators is an important component of our coaching. We have many administrators that have had coaching, lost them, and now have them back that can attest to this element. We have very specific data that can be provided from Kelly. The team will be back for further updates and information.

III. Items for Budget Consideration - Items that came forward from the administrators:

- a. 3,000 increase to BCBA salary \$65,000 to \$67,000 to attract further candidates;
- b. Continue support for FoodCorps stipend 10,000 (included in budget not an addition);
- c. Continued support for coaching in place (no increase to budget other than contractual obligations);
- d. Social Emotional Curriculum support with professional development for Trauma Informed Instruction \$6,000;

- e. An ed tech to support students with challenges that arise during the day that may not have special education services; and
- f. One day of Social Work.

IV. Other - None

V. Future Agenda Items - Ann Sullivan Review 360 data, KVCAP Pre-K data, and SAT Presentation

VI. The meeting was adjourned.

Respectfully submitted,

Mike Hammer, Superintendent

WORKERS' COMPENSATION POLICY

The Board provides workers' compensation coverage for all employees as required by the Maine Workers' Compensation Act. It is the Board's policy that an employee shall notify their immediate supervisor immediately, but no later than ~~within 48~~ 24 hours of knowledge of a work related incident, injury or condition, by completing an Employee's Report of Injury form.

An employee becomes eligible for workers' compensation wage benefits following a compensable injury on the eighth day of lost time from work. Prior to reaching the eighth day, the employee may elect to receive available sick leave benefits. If the incapacity extends beyond fourteen days, workers' compensation benefits will become retroactive to the first day of incapacity. If such a condition occurs, the employee will reimburse the District for monies received from sick leave up to the amount received from workers' compensation lost time benefits and the employee's sick leave will be restored on a prorated basis. Thereafter, employees will not be eligible for workers' compensation lost-time benefits and sick leave for the same time periods.





Nothing in this policy shall be construed to impair or reduce benefits guaranteed to employees under the workers' compensation laws of the State of Maine, or applicable federal law.

Nothing in this policy shall be construed or applied to teaching staff covered by a negotiated contract in a way that reduces their vested contractual benefits.

SCHOOL COLORS AND SYMBOLS

The RSU 19 Board of Directors believes that the acceptance of school colors and symbols enhances school atmosphere and pride. It also provides a vehicle for individual school recognition.

Below are the approved individual school colors and symbols:

School	Colors	Symbol / Logo
Etna-Dixmont School	Red / White	Eagles 
Sebasticook Valley Elementary School	Burgundy / White	Wildcats 
Somerset Elementary School	Burgundy / White	Panthers 
Nokomis Regional Middle School	Burgundy / White	Warriors 

Nokomis Regional High	Burgundy / White	Warriors 
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Colors and symbols shall not change without Board approval.