

VALLIANT PUBLIC SCHOOL

HOMELESS LIAISON DUTIES AND RESPONSIBILITIES

The following are the duties and responsibilities of the Valliant Public School Homeless Liaison:

- Review local policies and procedures that may impact homeless children and youth
- Ensure homeless children and youth are identified by school personnel
- Ensure homeless students are enrolled in and have a full and equal opportunity to succeed at school, distribute school supplies, clothing or other useful resources
- Ensure homeless families, children and youth have access to and receive educational services for which they are eligible, including services through Head Start programs, preschool programs, referrals to health, mental health, dental, mental health and other appropriate services
- Ensure parents or guardians are informed of educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children
- Assist in resolution disputes, ensuring mediation in accordance with the state's dispute resolution process
- Information about homelessness shall be treated as a student education record and shall not be deemed to be directory information
- Ensure parent or guardian of a homeless child or youth, and any unaccompanied youth is fully informed of all educational rights, including the right to remain in, and receive transportation to, the school of origin
- Post educational rights of homeless children and youth in all school sites
- Post the educational right of homeless children and youth in community places where homeless families and youth may receive services such as shelters, public health clinics, public libraries and food banks
- Inform school personnel, service providers, and advocates who work with homeless families and youth about the duties of the local liaison
- Collaborate and coordinate with state coordinators, community service providers, and school personnel responsible for the provision of education and related services to homeless children and youth
- Assist unaccompanied youth in school enrollment and placement decisions, including considering the youth's wishes in those decisions, and providing notice to the youth the right to appeal such decisions through the dispute resolution process
- Ensure unaccompanied youth are enrolled immediately in school pending the resolution of any dispute that arises over school enrollment and placement
- Provide professional development for school district staff to build awareness of the educational needs of homeless students, legal responsibilities of the school and local policies and procedures
- Evaluate district's homeless education program and ways to improve efforts to serve homeless students