

School Committee
North Adams Public Schools
North Adams, Massachusetts

Working Meeting of 05 April 2016

A working meeting of the School Committee of the North Adams Public Schools was held on Tuesday, 05 April 2016, in the Offices of the Superintendent, 37 Main Street, Suite 200, North Adams.

Members Present: Mayor Richard Alcombright, Chairperson
Tara Jacobs
Heather Boulger
Nicholas Fahey
Mark P. Moulton
John Hockridge

Missing: Karen Bond

Also Present: James E. Montepare, Superintendent
Ellen Sutherland, Assistant to the Superintendent
Jake Eberwein, Chair of Search Committee
Adam Shanks, The Berkshire Eagle
Tammy Daniels, iBerkshires (arrived at 6:12 p.m.)
John Franzoni, Principal
Amy Meehan, Principal
Toni Diamond, Search Committee

Call to Order

Chairperson Alcombright called the meeting to order at 7:45 p.m.

The School Committee will discuss the site visits and organize final interview questions.

Jake Eberwein reviewed the documents that were provided to the school committee members in advance of the meeting. He then reviewed the format of the interview.

A greeter should meet the candidates and bring them to a waiting room. Ellen Sutherland served in this capacity for the semi-finalist interviews and will serve again for the finalists. Candidates should be given a visual of the interview space and asked how he/she would like to be introduced (i.e. Dr., Mr. /Mrs., first name.) At the appropriate time, the candidate is brought into the interview and the Chair introduces him/her to the Committee and Committee members introduce themselves.

The formal interview begins with a very open ended question which gives the candidate a chance to make an opening statement. It is important to be clear about the time and the management of time.

There are generally 8-12 questions. Mr. Eberwein cautioned that follow up questions are challenging and the search committee did not elect to do them as they can get you off pace. If they are done, they should go through the chair and back to the candidate. After the questions, the search committee gave each candidate a chance to ask a questions or make a closing statement or emphasize anything he/she was not able to talk about in the interview or emphasize something from the interview.

Once the interview has been completed, the Committee will begin deliberations and discuss strengths and weaknesses of each candidate.

The Committee members each took turns proposing questions and receiving feedback from the fellow committee members and Mr. Eberwein. The questions and format agreed upon are attached.

It was

MOVED by Moulton, SECONDED by Jacobs
to approve the interview questions as proposed.

VOTE ON THE MOTION	Ayes	6	<u>Interview Questions</u>
	Nays	0	Action No.
			5939

MOTION CARRIED

ADJOURNMENT

Chairperson Alcombright indicated that there was no further business to come before the School Committee and called for a motion to adjourn. It was

MOVED by Hockridge, SECONDED by Moulton
that the meeting be adjourned.

VOTE ON THE MOTION	Ayes	6	<u>Adjournment</u>
	Nays	0	

MOTION CARRIED

The meeting was adjourned at 9:30 p.m.

Respectfully Submitted,
Karen Bond, Secretary
/es