

**North Adams Public Schools
School Committee Meeting
June 4, 2019**

MINUTES

The School Committee of the North Adams Public Schools met Tuesday, June 4, 2019, in the Office of the Superintendent, 10 Main Street, Second Floor, North Adams.

Members present

Mayor Thomas Bernard, chair
Heather Boulger, vice chair
Ian Bergeron
Karen Bond
James Holmes
Tara Jacobs

Member not present

Nicholas Fahey

Also attending

Dr. Barbara Malkas, Superintendent
Carrie Burnett, Business Administrator
Timothy Callahan, Principal, Drury High School
Kimberlee Chappell, Literacy/Title 1 Coordinator
Sandra Cote, Principal, Greylock Elementary School
Amy Meehan, Principal, Colegrove Park Elementary School
Nancy Rauscher, Administrative Assistant the Superintendent
Kimberly Roberts-Morandi, Director of Curriculum, Instruction and Assessment
Carolyn Wallace, Principal, Brayton Elementary School
Stephanie Kopala, Director of Curriculum, Drury High School

Press

Tammy Daniels, *iBerkshires*

CALL TO ORDER

Chair Bernard called the meeting to order at 6:00 p.m.

HEARING OF VISITORS

There were no visitors to be heard.

The mission of the North Adams Public Schools is to help every child learn every day and empower all students to recognize and optimize their full potential.

READING AND APPROVAL OF RECORDS

A. Minutes of May 7, 2019, Public Hearing School Committee meeting

The committee considered the minutes from the May 7, 2019, Public Hearing School Committee meeting.

It was **moved** by vice chair Boulger and **seconded** by committee member Bergeron to approve the minutes of the May 7, 2019, Public Hearing School Committee meeting.

Action #6185: minutes from May 7, 2019 Public Hearing	
Ayes	6
Nays	0
Result	Motion carried

B. Minutes of May 7, 2019, School Committee meeting

The committee considered the minutes from the May 7, 2019, School Committee meeting.

It was **moved** by committee member Holmes and **seconded** by vice chair Boulger to approve the minutes of the May 7, 2019, School Committee meeting.

Action #6186: minutes from May 7, 2019 School Committee regular meeting	
Ayes	6
Nays	0
Result	Motion carried

C. Balance sheet

The school committee reviewed the balance sheet.

No action was required.

D. Personnel Report

The school committee reviewed the personnel report. Superintendent Malkas reviewed the retirements for the 2018-2019 school year and confirmed that the school district sends retirees a letter of congratulations and appreciation.

It was **moved** by committee member Jacobs and **seconded** by committee member Holmes to place the personnel report on file.

Action #6187: personnel report and retirements	
Ayes	6
Nays	0
Result	Motion carried

REPORT OF THE SUPERINTENDENT OF SCHOOLS

A. Chair Andrea Wadsworth, Massachusetts Association of School Committees (MASC), Division VI

Superintendent Malkas introduced Andrea Wadsworth, chair of Division VI of the Massachusetts Association of School Committees (MASC). Chair Wadsworth made remarks to the committee and explained the role of the MASC in support of local school committees.

No action was required.

B. 2019-2020 School Committee meeting schedule

Superintendent Malkas presented the proposed school committee meeting schedule for 2019-2020 school year.

It was **moved** by committee member Jacobs and **seconded** by committee member Holmes to accept and post the 2019-2020 School Committee meeting schedule.

Action #6188: 2019-2020 school committee meeting schedule	
Ayes	6
Nays	0
Result	Motion carried

C. School Choice

Superintendent Malkas reviewed the state's school choice law, MGL c76s12B(d), which requires that districts accept school choice students on a space available basis unless its school committee adopts a resolution withdrawing from the program.

It was **moved** by vice chair Boulger and **seconded** by committee member Jacobs to approve the continued practice of participation in school choice.

Action #6189: continued participation school choice	
Ayes	6
Nays	0
Result	Motion carried

D. District Improvement Plan

Superintendent Malkas presented the North Adams Public Schools’ District Improvement Plan. The plan aligns district goals with Massachusetts Department of Elementary and Secondary Education (DESE) accountability measures.

It was **moved** by vice chair Boulger and **seconded** by committee member Jacobs to approve the North Adams Public Schools District Improvement Plan.

Action #6190: District Improvement Plan	
Ayes	6
Nays	0
Result	Motion carried

E. Superintendent’s Summative Evaluation Evidence

Superintendent Malkas previewed her summative evaluation for the 2018-2019 school year. Superintendent Malkas provided an overview of progress toward goals including objectives for student learning, performance practice, district improvement, and district self-assessment, aligned with the DESE evaluation rubric. The committee will conduct their summative evaluation of the superintendent at a special meeting of the school committee on June 18, 2019.

No action was required.

UNFINISHED BUSINESS

A. Policy on Social Media: File IJND

Policy sub-committee chair Bergeron and Superintendent Malkas reviewed the proposed social media policy. The policy includes clear direction regarding parental written notification not to publish student information.

It was **moved** by committee member Jacobs and **seconded** by committee member Bond to approve the amended North Adams Public Schools Policy on Social Media: IJND.

Action #6191: Policy on Social Media IJND in toto	
Ayes	6
Nays	0
Result	Motion carried

Superintendent Malkas indicated that training and communication will follow implementation of the new policy at the launch of the new school year.

B. Superintendent’s Contract

Chair Bernard and the committee proposed a three-year contract between the North Adams Public Schools and Superintendent Barbara Malkas for a term of July 1, 2019 – June 30, 2022.

It was **moved** by committee member Bond and **seconded** by committee member Holmes to approve the contract between the North Adams Public Schools and Barbara Malkas to serve as superintendent for a term of July 1, 2019 – June 30, 2022.

Action #6192: Superintendent’s contract	
Ayes	6
Nays	0
Result	Motion carried

NEW BUSINESS

A. \$2,710 gift in memory of Mrs. Kija Bolton

Superintendent Malkas and Principal Wallace presented a gift in the amount of \$2,710 to the North Adams Public Schools, Brayton Elementary School library, in memory of special education teacher Kija Bolton.

It was **moved** by vice chair Boulger and **seconded** by committee member Bond to approve the gift of \$2,710.00 to the North Adams Public Schools in memory of Mrs. Kija Bolton in support of the Brayton Elementary School library.

Action #6193: \$2,710 gift in memory of Mrs. Bolton	
Ayes	6
Nays	0
Result	Motion carried

B. \$151 gift from Greylock Federal Credit Union

Superintendent Malkas presented a gift of \$151 from Greylock Federal Credit Union to the North Adams Public Schools, E3 Academy, to support the academy’s escape room service-learning project.

It was **moved** by committee member Bond and **seconded** by committee member Holmes to approve the gift of \$151.00 to the North Adams Public Schools from Greylock Federal Credit Union in support of the E3 Academy, service-learning project.

Action #6194: \$151 gift from Greylock Federal Credit Union to support a tent for E3 project	
Ayes	6
Nays	0
Result	Motion carried

C. \$1,000 gift from a private citizen

Superintendent Malkas presented an anonymous gift of \$1,000 in appreciation for the work of the 21st Century program.

It was **moved** by committee member Bergeron and **seconded** by committee member Holmes to approve the gift of \$1,000.00 in support of the 21st Century program.

Action #6195: \$1,000 gift from private citizen in support of 21st Century program	
Ayes	6
Nays	0
Result	Motion carried

D. Drury High School Recruitment Materials

Principal Callahan and Drury Director of Curriculum and Instruction, Stephanie Kopola reviewed the plan to develop and distribute Drury High School recruitment materials and requested the allocation of funds from the school choice revolving account to support this effort. The proposed promotional materials include a brochure as well as a 5x7 postcard. Superintendent Malkas noted that a goal of the recruitment materials is to increase enrollment at Drury, including by students who elect to school choice in to Drury from surrounding towns.

It was **moved** by vice chair Boulger and **seconded** by committee member Holmes to approve the allocation of \$5,000 of school choice funds to pay for recruitment materials and related distribution costs.

Action #6196: Approve allocation of \$5,000 from school choice funds to pay for recruitment materials	
Ayes	6
Nays	0
Result	Motion carried

E. Budget line item transfers

Superintendent Malkas requested the school committee to authorize the district administration to make needed line item transfers to close out the North Adams Public Schools fiscal year 2019 budget.

It was **moved** by vice chair Boulger and **seconded** by committee member Holmes to approve the allocation of school choice funds to pay for recruitment materials.

Action #6197: Authorize administration to make necessary line item transfers to close out FY19	
Ayes	6
Nays	0
Result	Motion carried

REMARKS FOR THE GOOD OF THE COMMITTEE

Committee member Holmes thanked Mrs. Marie McCarron, fourth grade teacher at Brayton Elementary School, for organizing the Brayton Elementary School's annual Memorial Day celebration.

Committee member Holmes thanked Chief Jason Wood and Lieutenant Anthony Beverly for reinstating the "Running with the Law" youth engagement program.

Chair Bernard recognized the efforts by Drury High School's Greenhouse program to share the state's "RESPECTfully campaign" in support of educating students about healthy relationships.

Vice chair Boulger reminded the committee that "walk-to-school" day was June 5.

Vice chair Boulger congratulated Drury students on their upcoming graduation on June 6.

Vice chair Boulger noted that student recognition day will be held on June 10.

Vice chair Boulger stated that the last day of school will be June 18.

EXECUTIVE SESSION

Chair Bernard announced that the committee would enter into executive session to approve executive session minutes and would reconvene in open session.

It was **moved** by vice chair Boulger and **seconded** by member Bond to enter into executive session. Chair Bernard administered the roll call:

Chair Bernard	aye
Vice chair Boulger	aye
Committee member Bergeron	aye
Committee member Bond	aye
Committee member Holmes	aye
Committee member Jacobs	aye

The committee entered into executive session at 8:03 p.m.

The committee exited executive session at 8:19 p.m.

The committee reconvened in open session.

VOTE TO ACCEPT EXECUTIVE SESSION MINUTES

It was **moved** by committee member Bergeron and **seconded** by committee member Holmes to accept the executive session minutes from December 4, 2018.

Action #6200: Accept executive session minutes from December 4, 2018	
Ayes	6
Nays	0
Result	Motion carried

The committee noted a typo in the May 7, 2019 executive session minutes and indicated the need to amend the minutes to reflect "\$4,000" rather than "\$4,00".

It was **moved** by committee member Bond and **seconded** by committee member Holmes to amend and accept the minutes from the May 7, 2019 executive session, to correct the typo and indicate "\$4,000" rather than "\$4,00".

Action #6201: Accept amended executive session minutes from May 7, 2019 to correct typo	
Ayes	6
Nays	0
Result	Motion carried

ADJOURNMENT

Chair Bernard indicated that there was no more business to come before the committee.

It was **moved** by committee member Jacobs and **seconded** by committee member Bergeron to adjourn the meeting.

Ayes	6
Nays	0
Result	Motion carried

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Nancy Rauscher
Administrative Assistant
/nr