

# Lawrence County Board of Education

## Regular Meeting

*Every Child College and Career Ready;  
A Community Involved and Informed*

September 17, 2018; 6:00 p.m.  
Fallsburg Elementary School  
Fallsburg, Kentucky

Attendance Taken at 5:59 p.m.:

Present Board Members:

Mr. D. Heath Preston, Chairman  
Ms. Garnett Skaggs, Vice-chair  
Ms. Barbara Robinson  
Mr. James See  
Ms. Maddlene Roberts

Present: Superintendent Dr. Robbie Fletcher; Finance Officer Brandi VanHoose; Director of Pupil Personnel & District Personnel Vernon Hall; Director of Special Education/Preschool Rhonda Colvin; Lawrence County High School Principal Christy Moore; Blaine Elementary Principal Shawn Jennings; Louisa West Elementary Principal: Debbie Delong; Fallsburg Elementary Principal Sara Bowen; Louisa East Elementary Principal Anna Prince; Louisa Middle School Principal Joe Cecil; Attorney Shawn C. Conley representing Board Attorney Jonathan Shaw; Chief Information Officer/District Technology Coordinator Thomas Burns; Board Secretary Betty Mullins

## MINUTES

### 1. CALL TO ORDER

Chairman Preston called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed*. He led *The Pledge to the United States Flag*.

### 2. APPROVE AGENDA

Approval of the agenda as presented passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

### 3. STUDENT/STAFF PRESENTATIONS/RECOGNITIONS

*Dr. Fletcher led a moment of silence in memory and honor of Darlene Young, a retired, longtime Home Economics teacher with Lawrence County Schools.*

#### 3.A. Fallsburg Elementary Presentation

##### 3.A.1. Junior Master Gardener Club

What began as an idea for an enrichment class, to beautify the school, has turned in to a well-planned and community supported project for students – Fallsburg's Little Gardeners Club. Teacher sponsor Craig McDavid, Vice-President Bryant Moore and club member Rheanna Bateman explained their goals and discussed current club projects and accomplishments so far this year and their future goals. The club has written a constitution

and elected officers, had its first monthly cleanup day, created butterfly gardens, including a Monarch Butterfly Waystation, and a pollinator garden and started its first fundraiser. The club's large project for the year is to revitalize the existing, but un-usable, nature trail which crosses a small stream, passes a pond and follows the ridge line returning to the school parking lot. Fundraising will go to building a bridge across the stream, signage, and materials for birdhouses and bat houses. Lawrence County Master Gardeners Sandy Jobe and Cathi Wells were introduced and they explained how they had been involved with the club and future projects they hoped to involve the students in such as Big Sandy Water Watch and to help bring life back to the pond. Other outside resources and community partners include Lawrence County 4-H, Conservation Officers, Wellman's Hardware, Asplundh, Kentucky Power and Marathon. Dr. Fletcher thanked the students for their interest in the school stating that they as leaders of the school are setting examples for other students. On behalf of the Board, he presented certificates of recognition to the students and Mr. McDavid and thanked the community partners for their support and "for everything you put back into our schools and our students."

#### **4. COMMUNICATION**

##### **4.A. Superintendent's Update**

###### **4.A.1. LC teachers will receive 8 KVEC Innovation Grants.**

Dr. Fletcher extended congratulations to eight of our teachers who will receive approximately \$1,000 each going directly to their classroom for projects. Teachers and projects: Andrea Rowland (LEES) – *Phonics VIP*; Courtney Kingsmore (LEES) – *Engaging Students and Improving Performance on Formative Assessments*; David Prince (LCHS) – *Education in Lawrence County – a Brief History*; Emma Price (LCHS) – *READ in Spanish*; Erin Giesler (BES) – *Flexible Seating for Focused Learning*; Kimberly Shirkey (LCHS) – *"Lights, Camera, Action" Student Problem Solving Comes to Life*; Melissa Blackburn (LCHS) – *Watch Me Grow Gardens*; and Susan Adams (LEES) – *Turning Tables for Learning*. Teachers will present their projects in October at the Innovation Summit held at the Pikeville Expo and return in April to present the results.

###### **4.A.2. Blaine Elementary receives a \$10,000 Steele-Reese Foundation Grant.**

Dr. Fletcher congratulated Librarian Stephanie Kirk once again on receiving a Steele-Reese Foundation Grant to complete the renovation of the school's media center. Improvements include new furniture and book shelves, paint, and upgrades to technology.

###### **4.A.3. Rhonda Colvin served on the state-wide cut score setting committee.**

Dr. Fletcher stated that Lawrence County Director of Special Education Rhonda Colvin is recognized as a leader across the state and recently served on the state committee setting the cut scores for the new Accountability System.

###### **4.A.4. Dr. Fletcher is serving on KASS and KVEC committees to develop position papers.**

Dr. Fletcher is serving on KASS and KVEC committees to develop position papers on issues of concern to present to legislators. One priority item is increased pay for all school employees. "Everyone in education deserves a raise." Other issues include the need for textbooks in the classroom and the retirement system. Dr. Fletcher noted that the issues being addressed in the KVEC committee are more centered around unique Eastern Kentucky needs, such as transportation which is much more costly than in urban areas.

**4.A.5. Dr. Webb and Dr. Fletcher are completing instructional walkthroughs in all schools.**

**Dr. Fletcher stated that he and Dr. Webb are half way through instructional walkthroughs with the goal of visiting every class in our schools.**

**4.A.6. State test data is set to release soon: CSI vs. TSI schools.**

**State assessment data from last spring will be released at the end of this month. Based on the data, schools can also receive a designation of support. Schools may be identified as in need of Comprehensive Support and Improvement (CSI), which is similar to the former Persistently Low-Achieving (PLA) designation and is estimated to include about 50 schools, or they may be designated as in need of Targeted Support and Improvement (TSI), which would be for a particular sub-group such as Students with Disabilities or Free/Reduced Lunch which will include about half the schools in the state.**

**4.A.7. District Facilities Planning Forum and BOE meetings are set for September 28th.**

**The final public forum for input into the District Facilities Plan will occur at a Public Hearing followed by a Board of Education meeting on September 28<sup>th</sup>.**

**4.A.8. A reminder: All retirees from LC Schools are eligible for a free pass to ball games.**

**Dr. Fletcher gave a reminder that when you retire from Lawrence County Schools, you can stop by the Board Office and pick up the Retired Bulldog Activity Pass which gets you into regular season ballgames other events free of charge. Board member Jim See added that the lifetime activity pass is also available to all former and current military personnel.**

#### **4.B. Public Comment**

### **5. STUDENT LEARNING AND SUPPORT SERVICES**

**5.A. Approval of Minutes of the August 20, 2018 Regular Meeting and August 30, 2018 Special Meeting passed with a motion by Ms. Barbara Robinson and a second by Ms. Garnett Skaggs by a vote of 5 to 0.**

**5.B. Approval of Claims and Orders of the Treasurer passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.**

**Dr. Fletcher pointed out large expenditures including invoices for art supplies for all schools, fuel and tire purchases, food service items, job shadowing and the Naviance program.**

**5.C. Approval of the Monthly Financial Report by Finance Officer Brandi VanHoose passed with a motion by Mr. James See and a second by Ms. Maddlene Roberts by a vote of 5 to 0.**

#### **5.C.1. Bank Reconciliation Report**

**Finance Officer Brandi VanHoose reported that the beginning balance for August was \$3,792,890. Total revenue for the month of August was \$1,351,223. Expenditures for the month totaled \$1,697,835. The Fund 1 cash balance for the month of August was \$2,569,736. The ending balance of all funds for August was \$3,481,133.**

#### **5.C.2. MUNIS Balance Sheet and Monthly Financial Report**

**Balance Sheets reflect the balance for each fund as of August 31st.**

**5.C.3. Finance Update (none)**

**CONSENT AGENDA**

**5.D. Approval of Consent Agenda items, as indicated, passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 5 to 0.**

**5.D.1. Per diem and expenses for members present**

**5.D.2. Contracts & Services:**

**5.D.2.a. Blaine Elementary with Entourage Yearbooks**

**5.D.2.b. Memorandum of Agreement with Ashland Community and Technical College (ACTC) for clinical education opportunities**

**5.D.2.c. Annual Local Head Start Memorandum of Agreement and Certificate of Head Start Full Utilization for Kentucky Department of Education**

**5.D.3. Requests:**

**5.D.3.a. Fundraisers:**

**5.D.3.a.1. Louisa Middle School**

**5.D.3.a.2. Blaine Elementary School**

**5.D.3.a.3. Lawrence County High School**

**5.D.3.a.4. Fallsburg Elementary School**

**5.D.3.a.5. Louisa East Elementary**

**5.D.3.b. Trip Requests:**

**5.D.3.b.1. Out-of-State Trip: LCHS Girls Soccer Team to Kings Island, Mason, Ohio, for end-of-season reward on October 13, 2018 (October 20 as alternate date); Heath A. Webb**

**5.D.4. For Review/FYI: (no action required)**

**5.D.4.a. School Activity Fund Reports: August**

**5.D.4.b. SBDM/Advisory Council Minutes (BES, LMS, LEES, LCHS, FES, LWES)**

**5.E. Approval to set the 2018-2019 Sheriff Collection Rate at 3%, as recommended by Superintendent Fletcher, passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.**

**5.F. Approval to set the 2018-19 Real Estate/Personal Property Tax Rates at 59.4 cents on Real Estate and 59.4 cents on Personal Property and to include aircraft, watercraft, and 3% Utilities Tax and to set a Motor Vehicle Tax rate of 35 cents passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.**

**5.G. Set a special meeting for Fiscal Year 2018-2019 Working Budget/Discussion**

A special meeting and Working Budget work session is scheduled for September 24 at 6 p.m.

**5.H. Purchasing of Buses:**

**5.H.1. Approval to purchase two (2) buses by financing through KISTA passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.**

**5.H.2. Approval to adopt the Participation Resolution, as stated, with the Kentucky Interlocal School Transportation Association (KISTA) authorizing the execution of an equipment lease and security agreement passed with a motion by Ms. Barbara Robinson and a second by Mr. James See by a vote of 5 to 0.**

**5.I.** Approval to purchase digital video/camera systems for twenty-three buses passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0. (quote of \$39,977 from American Bus and Accessories)

“With this purchase, every bus plus three spare buses will be outfitted with camera systems,” Dr. Fletcher stated. “This is a good investment in the safety of our students. It protects our kids and our employees and saves hours of research.”

**5.J.** Approval of the *KETS FY18 Technology Activity Report (TAR)* and its submission to KDE passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 5 to 0.

**5.K.** Approval of purchase of switches for wireless systems for E-Rate purposes passed with a motion by Mr. James See and a second by Ms. Maddlene Roberts by a vote of 5 to 0. (*Mr. Burns noted that 85% of the cost is paid through E-Rate, about \$105,000 in savings.*)

**5.L.** Approval to advertise for bids for snow removal on school property passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

**5.M.** Approval of *Requests for Shortened School Week Waivers* for special needs students passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

**5.N.** Approval of *Waiver Request to Exceed Caseload Requirements* for Visually Impaired (VI) teacher passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

**5.O.** Approval of permission to apply for grant award for artist residency program through VSA Kentucky Arts Inclusion Program by Dose Rhonda Colvin passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

**5.P. New Business**

**6. PERSONNEL**

**6.A.** Superintendent Professional Growth and Evaluation System (SPGES) Update  
Dr. Robbie L. Fletcher, EdD

**6.A.1. Standard 5 Managerial**

Dr. Fletcher noted that a long road, the District Facility Plan process conducted every four years, will be finishing up on September 28. Managing the process which began last school year is part of Dr. Fletcher’s growth plan. The Plan contains needed projects throughout the district including a separate gym and cafeteria at Fallsburg and Blaine, a parking lot at Blaine, a new Louisa Elementary School, and other projects throughout the district such as roofs and guttering. It outlines about \$41 million in unmet need and about \$17 million for the new Pre-K-1 school. The next step after the hearing and board meeting on September 28 will be for the plan to go to KDE for approval.

#### 6.A.2. Standard 7 Influential

Noting that the Board has challenged him to be an influential leader both within and outside of our district, Dr. Fletcher reviewed his involvement in NISL, KEDC Board of Directors and Steering Committee, and leadership in KVEC in meeting this leadership standard.

6.B. Approval to acknowledge receipt of **Superintendent's Personnel Action/Update** passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

#### Hiring

Lisa Methax	- Instructional Assistant at Lawrence County Middle Grades Alternative Program (1-Year)
Pam Gross	- Cook/Baker (7hrs) at Fallsburg Elementary School
Brandi Ash	- Cook/Baker (4.5hrs) at Lawrence County High School

#### Substitute Bus Driver

Bradley May

#### Change of Position

Phillip K. Carter	- from LBD Teacher at Fallsburg Elementary School to Itinerant Physical Education Teacher at Blaine Elementary School and Fallsburg Elementary School
Amy Thompson	- from Cook/Baker (4.5hrs) at Lawrence County High Schools to Cook/Baker (7hrs) at Lawrence County High Schools to

#### Resignations

Kelly Walker	- Preschool Teacher at Louisa West Elementary School
Andrea Hogston	- Instructional Assistant at Louisa West Elementary School
Bradley May	- Full-Time Bus Driver

### 7. ADJOURNMENT

Before entertaining a motion to adjourn and on behalf of the Board, Chairman Preston thanked Fallsburg School for hosting the meeting and thanked the staff and students for their presentations.

Approval to adjourn passed with a motion by Mr. James See and a second by Ms. Barbara Robinson by a vote of 5 to 0.

  
Chairman – D. Heath Preston

  
Secretary to the Board – Betty Mullins