

LAWRENCE COUNTY BOARD OF EDUCATION

SPECIAL MEETING & WORKING BUDGET WORK SESSION

*Every Child College and Career Ready;
A Community Involved and Informed*

September 24, 2018; 6:00 p.m.
Lawrence County High School
Louisa, Kentucky

Attendance Taken at 6:05 p.m.:

Present Board Members:

Mr. D. Heath Preston, Chair
Ms. Garnett Skaggs, Vice-chair
Ms. Barbara Robinson
Ms. Maddlene Roberts

Absent Board Members:

Mr. James See

Present: Superintendent Dr. Robbie Fletcher; Finance Officer Brandi VanHoose; Chief Information Officer/District Technology Coordinator Thomas Burns; Board Secretary Betty Mullins

MINUTES

1. CALL TO ORDER

Chairman Preston called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed*. He then led *The Pledge to the United States Flag*.

2. STUDENT LEARNING AND SUPPORT SERVICES

2.A. Approval of Claims and Orders of the Treasurer passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 4 to 0 with James See absent.

Dr. Fletcher pointed out several of the payments including a bond renewal, property rental, installments to Louisa City and to the Sheriff on our costs for School Resource Officers; insurance premium, and phone services.

2.B. Approval of Consent Agenda items, including Louisa Middle School as the location for 2.B.3 Use of Facilities by Meads Branch Church, passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 4 to 0 with James See absent.

2.B.1. Per diem and expenses for members present

2.B.2. Fundraiser Requests: Lawrence County High School

2.B.3. Use of Facilities: ~~Lawrence County High School~~ gymnasium by Meads Branch Church for church/revival; October 19, 2018; 7:00 to 9:30 p.m.; Neil Wilks; insurance provided (Location is Louisa Middle School; LCHS previously scheduled for set up of a student event.)

**2.C. Fiscal Year 2018-19 WORKING BUDGET WORK SESSION (no action)
Finance Officer Brandi VanHoose & Superintendent Fletcher**

Finance Officer VanHoose stated that there were few changes in this final Working Budget report from the Draft Budget the Board members examined earlier in the year. The Working Budget report and a list of information about the budget were provided to the Board for examination and discussion.

Working Budget

- Reflects prior two years of receipts and expenditures and current year budget appropriation for projected receipts and expenditures
- All funds are reflected in the working budget
 - Fund 1 – General Fund
 - Fund 2 – Special Revenue Fund (state and federal grants)
 - Fund 21 – District Activity Funds
 - Fund 310 – Capital Outlay
 - Fund 320 – Building Fund
 - Fund 360 – Construction
 - Fund 400 – Debt Service
 - Fund 51 – Food Service
 - Fund 7000 – Scholarships
 - Funds 8 & 81 – Fixed Assets
- Must be board approved and is due to KDE by September 30

Revenue

- 16% of the revenue reflected in the budget is from local revenue
- 37% is from SEEK
- 11% is from the carry forward/beginning balance, and Medicaid reimbursements
- 11% is from State On-Behalf Payments
- 12% of the budget is from state and federal grants
- 4% is restricted in Capital Outlay, Building Fund, and Construction Fund
- Remaining 9% is Food Service

Expenditures

- 55% is budgeted on Instruction, Student Support Services and Instructional Staff Support
- 2% is budgeted for District Administrative Support
- 3% is budgeted for School Administrative Support
- 1% is budgeted for Business Support
- 1% is budgeted for Community Services
- 12% is budgeted for Plant Operations and Maintenance
- 8% is budgeted for Student Transportation
- 5% is budgeted for Debt Service
- 9% is for Food Service operation

- 3.9% is reserved for the Contingency
- It is evident that students and instruction are a priority in Lawrence County Schools. Those top three categories of expenditures are driving the budget at 60%. Next closest category is Plant Operations and Maintenance at 12%.
- Additional teacher \$45,000 in budget if needed
- Funds for switches and cameras on buses recently approved by the Board have been moved from General Fund textbooks to appropriate codes

The Working Budget will be presented to the Board for action at the special meeting scheduled for September 28

2.D. Approval of permission to bid paving of the parking lot/bus loading area at Blaine Elementary passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 4 to 0 with James See absent.

Dr. Fletcher stated that the Blaine paving project remains in the budget and is also included in the proposed District Facility Plan. He also reviewed details of the previous time the project was awarded explaining that the company receiving the bid award backed out. Bidding again this early will allow the paving project to be scheduled and ready to complete next June when school is out.

2.E. Approval of renewal of Bond for Finance Officer of Lawrence County Board of Education (Brandi VanHoose); October 1, 2018 to October 1, 2020; Hall-Clark Insurance Agency, Inc.; \$1,611.49 passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 4 to 0 with James See absent.

3. PERSONNEL

3.A. Approval of creation regarding positions passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 4 to 0 with James See absent.

The following position is created effective September 25, 2018:

- (1) Middle School Math Teacher at Fallsburg Elementary School

3.B. Approve to acknowledge receipt of **Superintendent's Personnel Action/Update** (*none/no action*)

4. ADJOURNMENT

Approval to adjourn passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 4 to 0 with James See absent.



Chairman – D. Heath Preston



Secretary to the Board – Betty Mullins