

# Lawrence County Board of Education

## Special Meeting in Lieu of the Regular November Meeting

*Every Child College and Career Ready;  
A Community Involved and Informed*

November 15, 2018  
6:00 p.m.  
Lawrence County High School  
Louisa, Kentucky

Attendance Taken at 6:00 p.m.:

**Present Board Members:**

Ms. Garnett Skaggs, Vice-chair  
Ms. Barbara Robinson  
Mr. James See  
Ms. Maddlene Roberts

**Absent Board Members:**

Mr. D. Heath Preston, Chairman

**Present:** Superintendent Dr. Robbie Fletcher; Director of Special Education/Preschool Rhonda Colvin; Federal Programs/District Assessment Coordinator Mary Hall; Director of Pupil Intervention Sharon Parsons; Lawrence County High School Principal Christy Moore; Blaine Elementary Principal Shawn Jennings; Louisa West Elementary Principal: Debbie Delong; Fallsburg Elementary Principal Sara Bowen; Louisa East Elementary Principal Anna Prince; Louisa Middle School Principal Joe Cecil; Chief Information Officer/District Technology Coordinator Thomas Burns; Board Secretary Betty Mullins

## MINUTES

### 1. CALL TO ORDER

Vice-chair Garnett Skaggs called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed* and then led *The Pledge to the United States Flag*. She noted that Chairman Heath Preston was absent due to family medical reasons.

### 2. APPROVE AGENDA

*(no action taken or necessary since changes cannot be made to the agenda of a special-called meeting)*

### 3. STUDENT/STAFF PRESENTATIONS/RECOGNITIONS

*Dr. Fletcher led a moment of silence in memory and honor of Charlotte Ann Bradley, retired instructional aide with Lawrence County Schools, and Delores Pigmon, a retired Lawrence County teacher and the widow of former board member Kay Pigmon.*

### 4. COMMUNICATION

#### 4.A. Superintendent's Update

##### 4.A.1. Conducting Personalized Learning Research

Dr. Fletcher briefly described the mentoring of students by administrators and teachers throughout the district, including himself, which includes their career goals and implementing their Individual Learning Plan (ILP). This is a part of the district's focus on personalized learning at all levels.

#### **4.A.2. Developing the CDIP**

The planning group for the Comprehensive District Improvement Plan (CDIP), led by Dr. Webb, has had its first meeting. During the meeting of stakeholders which included student leaders, parents, and community members as well as school staff, the committee examined the current plan and assessed the goals and activities "to see what we can do better".

#### **4.A.3. Finding the Next Steps in Facilities Planning**

The recently board-approved District Facilities Plan is slated to be on the December Kentucky Board of Education (KBE) agenda. Our KSBA plan facilitator has worked with the department of education to ensure the plan is acceptable; therefore approval is anticipated. Dr. Fletcher stated that the next step after KBE approval will be "to see how we can accomplish the goals of the plan".

#### **4.A.4. Pricing a Camera System at LCHS**

Mr. Burns has located vendors of a variety of camera systems and technologies and is currently scheduling walkthroughs by them to assess what is best for LCHS. Dr. Fletcher thanked the Louisa Women's Club for their donation toward school security. He also noted that it is possible that approval will be given by KDE to use leftover LCHS construction funds for their system.

#### **4.A.5. Equipping the Maintenance Building with Solar Panels**

Mr. Burns is also checking costs for the addition of solar panels and LED lighting for the maintenance building to cut energy costs. It is possible that construction funds can be used for the project.

#### **4.A.6. Replacing Fall Break with a Longer Thanksgiving Break**

Dr. Fletcher thanked the board for moving the regular November meeting, which was scheduled for next Monday during the weeklong Thanksgiving Break, to this evening being two business days earlier. For the past few years the district has had a weeklong Fall Break in early October, but narrow voting last spring on this year's calendar resulted in the long Thanksgiving Break.

#### **4.A.7. Visiting Kenton County Schools Innovations Lab**

As part of Dr. Fletcher's National Institute of School Leadership (NISL) participation with other superintendents across the state, he visited a personalized learning conference earlier in the year. Now he has had the opportunity to visit a district's Innovations Lab.

#### **4.A.8. Presenting a Model for Statewide Growth Calculations**

Dr. Fletcher was asked to be part of a state committee to address complaints about the initially proposed method of calculating growth in the new Accountability system. Dr. Fletcher is one of five superintendents out of 173 chosen for the committee of 14. The initially proposed method is complicated and would not allow districts to calculate the student growth component themselves. At the most recent meeting, Dr. Fletcher presented one of the three alternative proposals.

#### **4.B. Public Comment**

### **5. STUDENT LEARNING AND SUPPORT SERVICES**

**5.A.** Approval of **Minutes** of the October 15, 2018 Regular Meeting passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 4 to 0 with Chairman Heath Preston absent.

**5.B.** Approval of **Claims and Orders of the Treasurer** passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 4 to 0 with Chairman Heath Preston absent.

Dr. Fletcher pointed out several large expenses on the claims and orders including cameras on buses, Food Service items, and upgrades to the sewer plants at both Blaine and Fallsburg.

**5.C.** Approval of the **Monthly Financial Report** given by Superintendent Fletcher on behalf of Finance Officer Brandi VanHoose who was at an annual training conference passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 4 to 0 with Chairman Heath Preston absent.

#### **5.C.1. Bank Reconciliation Report**

Finance Officer Brandi VanHoose reported that the beginning balance for October was **\$3,209,854**. Total revenue for the month of October was **\$1,703,602**. Expenditures for the month totaled **\$1,591,604**. The Fund 1 cash balance for the month of October was **\$2,331,579**. The ending balance of all funds for October was **\$3,347,495**.

#### **5.C.2. MUNIS Balance Sheet and Monthly Financial Report**

Balance Sheets reflect the balance for each fund as of October 31.

#### **5.C.3. Finance Update (*none*)**

### **CONSENT AGENDA**

**5.D.** Approval of **Consent Agenda** items, as presented, passed with a motion by Ms. Barbara Robinson and a second by Ms. Maddlene Roberts by a vote of 4 to 0 with Chairman Heath Preston absent.

**5.D.1. Per diem and expenses for members present, per diem for members who attended KRS mandated training on charter schools at the KSBA Fall Regional Meeting on October 23, and approval of board expenses for upcoming KSBA Winter Symposium**

#### **5.D.2. Contracts & Services:**

**5.D.2.a. KETS 1st Offer of Assistance from Education Technology Funding Program with match of \$20,007**

**5.D.2.b. Revised Memorandum of Agreement (MOA) with Ashland Community and Technical College (ACTC) for IECE program educational opportunities (*previous MOA on September 17 board agenda had inappropriate clinical language*)**

**5.D.2.c. Randy Lawson services to prep and recoat Lawrence County High School gym floor for \$600 and Louisa Middle gym floor for \$450**

**5.D.2.d. 2019-2020 Non-Resident Contracts from Ashland Independent School District, Carter County School District and Morgan County School District**

**5.D.3. Requests:**

**5.D.3.a. Fundraisers:**

**5.D.3.a.1. Louisa Middle School**

**5.D.3.a.2. Louisa East Elementary School**

**5.D.3.b. Trip Requests:**

**5.D.3.b.1. Overnight: LCHS Girls Basketball Tournament trip to Berea, Kentucky; December 27 to 29; Coach Melinda Feltner**

**5.D.3.b.2. Out-of-state/Overnight: Annual Louisa Middle School 8th Grade Trip to Pigeon Forge, Tennessee; April 24 to 26, 2019; Sheri Perry and Team 8th Grade**

**5.D.3.b.3. Out-of-State/Overnight: Louisa East Elementary School Safety Patrol to Washington, D.C. April 24-28, 2019; Sherita Akers**

**5.D.3.b.4. Overnight trip request: LCHS Kentucky Youth Assembly (KYA) to Crown Plaza Hotel, Louisville, KY; November 15 to 17, 2018; David Prince & Melissa Branham**

**5.D.3.b.5. Out-of-State/Overnight: LCHS Cheerleaders to Cheerleading Nationals in Orlando, Florida (Disney All Star Resort); February 7 to 11, 2019; Larisa Skaggs**

**5.D.4. For Review/FYI: (no action required)**

**5.D.4.a. School Activity Fund Reports: October**

**5.D.4.b. SBDM/Advisory Council Minutes (LEES, BES, LWES, LMS, LCHS, FES)**

**5.D.4.c. Grants awarded: 2018-19 Fresh Fruit and Vegetable Program Grants to Blaine Elementary, Fallsburg Elementary, and Louisa West Elementary; Cindy Hay, Food Service**

**5.D.4.d. 2018-2019 Non-Traditional Instruction (NTI) Process- Overview and Timeline & Responsibilities from Vernon Hall, Director of Pupil Personnel**

*Dr. Fletcher noted that the NTI process, which involves student, teacher, principal and central office, is ready for implementation if inclement weather arrives. He expressed appreciation of Mr. Hall for his leadership in the NTI process and for all that make the non-traditional instructional days using Google Classroom a successful extension of the daily learning taking place in our classrooms.*

**5.E.** Approval to award the lone bid for 2018-19 snow removal, as recommended by Superintendent Fletcher, to Lawn Express, Inc. passed with a motion by Mr. James See and a second by Ms. Maddlene Roberts by a vote of 4 to 0 with Chairman Heath Preston absent.

**5.F.** Approval to award the lone bid for surplus Food Service items, as recommended by Superintendent Fletcher, to John Caudill passed with a motion by Ms. Barbara Robinson and a second by Mr. James See by a vote of 4 to 0 with Chairman Heath Preston absent.

**5.G.** Discuss special meeting for collaboration with local workforce investment board **(by Jan 1; KRS 158.1413)**

Dr. Fletcher noted that in the past the school district had worked with Ms. Bonnie Conn, a workforce leader with the Work Ready Community Program, to identify workplace skills that students need before exiting high school. He will get back with the board with further details about the meeting.

**5.H. New Business (none)**

## **6. PERSONNEL**

**6.A.** Approval of creation and changes regarding positions passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 4 to 0 with Chairman Heath Preston absent.

The following positions are created effective November 16, 2018:

- (1) IDEA District Resource Teacher (Certified Pay Scale; 15 Extended Days max)
- (1) Cook/Baker (4.5hrs) at Lawrence County High School (Classified Pay Scale)

The following position is changed effective November 16, 2018:

- From (1) Cook/Baker (4.5hrs/day) at Louisa East Elementary School to (1) Cook/Baker (7hrs/day) at Louisa East Elementary School (Classified Pay Scale)

**6.B.** Approval of Declaration of Emergency (Emergency Certification for Teacher) regarding preschool teacher vacancy for Preschool Partnership Grant passed with a motion by Ms. Barbara Robinson and a second by Mr. James See by a vote of 4 to 0 with Chairman Heath Preston absent.

**6.C.** Approval of updates to *Lawrence County Schools 2018-2019 Salary Schedule* as indicated, passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 4 to 0 with Chairman Heath Preston absent.

*(updated pages 5 and 12 inserted below; highlighting indicates the updates)*

## **6.D. Superintendent Professional Growth and Evaluation System (SPGES) Update**

### **6.D.1. Standard: Influential Leadership**

Dr. Fletcher discussed his participation on the state committee regarding the growth component of the new accountability system. He is one of five superintendents out of 173 across the state chosen to be on the committee having direct impact on state assessment design.

### **6.D.2. Discuss December Midyear Review using SPGES Rubric**

Dr. Fletcher requested that the board conduct its midyear evaluation review of him at the upcoming December board meeting. He will be providing the SPGES Rubric and his professional growth plan for the annual review.

**6.E.** Approval to acknowledge receipt of **Superintendent's Personnel Action/Update** passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 4 to 0 with Chairman Heath Preston absent.

### **Hiring**

<b>Charles Bradshaw</b>	- Teacher at Lawrence County High School
<b>David Slone</b>	- LBD Teacher at Fallsburg Elementary School
<b>Aurora Endicott</b>	- Itinerant LBD Teacher District-wide
<b>Jayne Allen</b>	- Itinerant LBD Teacher District-wide
<b>Dianna Grubb</b>	- Preschool Teacher at Louisa West Elementary School
<b>Misty Walters</b>	- Accounting Clerk/Data Entry Assistant
<b>Belinda R. Beavers</b>	- Data Entry Assistant/Clerk
<b>Aleasha Barker</b>	- Preschool Instructional Assistant at Fallsburg Elementary School (1-Year)
<b>Brittany Mayo</b>	- Cook/Baker (4.5hrs/day) at Louisa West Elementary School

### **Substitute Teacher**

**Janae Vanhoose**

### **Substitute School Health Nurse**

**Jennifer Burgess**

### **Substitute Bus Drivers**

**Daniel Berry**  
**Melissa Perry**

### **Change of Position**

<b>Brenda Preston</b>	- From Cook/Baker (4.5hrs/day) at Louisa West Elementary School to From Cook/Baker (7hrs/day) at Louisa West Elementary School
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### **Resignations**

<b>Cassie Tackett</b>	- FMD Teacher at Louisa East Elementary School
<b>Crystal Salyers</b>	- Instructional Assistant at Louisa West Elementary School
<b>Donnie Shapaka</b>	- Instructional Assistant at Lawrence County Middle Grades Alternative Education Program
<b>Dewey Webb</b>	- Full-Time Bus Driver

## **7. ADJOURNMENT**

Approval to adjourn passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 4 to 0 with Chairman Heath Preston absent.

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**Chairman – D. Heath Preston**

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**Secretary to the Board – Betty Mullins**