

Lawrence County Board of Education Special Meeting & Draft Budget Work Session

*Every Child College and Career Ready;
A Community Involved and Informed*

January 31, 2019

6:00 p.m.

Lawrence County High School
Louisa, Kentucky

Attendance Taken at 5:59 p.m.:

Present Board Members:

Mr. D. Heath Preston, Chairman

Ms. Garnett Skaggs, Vice-chair

Ms. Barbara Robinson

Mr. James See

Ms. Maddlene Roberts

Present: Superintendent Dr. Robbie Fletcher; Finance Officer Brandi VanHoose; Chief Academic Officer Cassandra Webb; Director of Pupil Personnel & District Personnel Vernon Hall; Director of Special Education/Preschool Rhonda Colvin; Lawrence County High School Principal Christy Moore; Blaine Elementary Principal Shawn Jennings; Louisa West Elementary Principal: Debbie Delong; Fallsburg Elementary Principal Sara Bowen; Louisa East Elementary Principal Anna Prince; Louisa Middle School Principal Joe Cecil; Chief Information Officer/District Technology Coordinator Thomas Burns; Board Secretary Betty Mullins

MINUTES

1. CALL TO ORDER

Chairman Preston called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed*. He led *The Pledge to the United States Flag*.

2. STUDENT LEARNING AND SUPPORT SERVICES

CONSENT AGENDA

2.A. Approval of **Consent Agenda** items, as indicated, passed with a motion by Mr. James See and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

2.A.1. Claims and Orders of the Treasurer

Dr. Fletcher explained that the bills being paid are items that may involve a penalty if waiting until the regular board meeting. Current board policy allows the earlier payments for special circumstances.

2.A.2. Per diem and expenses for members present

2.A.3. Approval to excuse Board Member Garnett Skaggs from the January 22, 2019 Regular Meeting due to her being out of town and to acknowledge her receipt of all annual training documents as listed in the minutes of the January 22, 2019 Regular Meeting

2.A.4. Contracts:

2.A.4.a. Services Agreement with Lindsey Maynard for Buddy Benches for Fallsburg Elementary and Louisa East Elementary and Louisa West Elementary: \$200

2.A.4.b. Approval to accept the FY-2019 Kentucky Education Technology System (KETS) Second Offer of Assistance in the amount of \$15,561 to be matched equally by the district

2.A.4.c. Common Carrier/Charter Bus Agreement: Spring Valley Charter, Barboursville, West Virginia, with Louisa Middle School for Annual 8th Grade Trip to Pigeon Forge, Tennessee; April 24 to April 26, 2019; Sheri Perry and Walter Pigmon; copy of liability insurance provided and rationale: \$7,850

The justifications given for taking the charter buses include to avoid taking school buses from their normal routes since the timing of the trip is on school days; with 100+ students going on the trip, more than two school buses would be needed to fit students, teachers, luggage, and food; availability of bathrooms on charter buses; it is a reward students earn, and some may never experience riding a charter bus.

2.A.4.d. Lodging Agreement with Louisa Middle School for 8th Grade Trip: All Seasons Suites, Pigeon Forge, Tennessee: \$7,388.20

2.A.5. Requests:

2.A.5.a. Fundraisers: Lawrence County High School

2.A.5.b. Request for assistance with trip expenses to Cheerleading Nationals in Orlando, Florida; LCHS Cheerleaders: \$500; LMS Cheerleaders: \$500

2.A.5.c. Out-of-State/Overnight Trip Request: LCHS Softball to Myrtle Beach, South Carolina for Spring Break Tournament; March 30, 2019 to April 5, 2019; Kenny Horn

2.B. Discussion regarding the district calendar committee's recommendations and the recommendation of the superintendent regarding the 2019-2020 School District Calendar

A summary of District Calendar Committee work, the two school calendar options created, and staff and parent survey results were shared, compared, and discussed. Director of Pupil Personnel & District Personnel Vernon Hall reviewed the primary differences between the two calendar options: Option A has a full Fall Break (5 days – September 30 to October 4, 2019) and a standard Thanksgiving Break (3 days – November 27-29, 2019). Option B has a Mini Fall Break (2 days – October 3 & 4, 2019) and a Full-Week Thanksgiving Break (5 days – November 25-29, 2019). First Day for Students, August 7, 2019, is the same in both calendar options. Survey data was compared and discussed. District Staff Survey: Option A 56.6% (103); Option B 43.4% (79). Parent Survey: Option A 50.4% (66); Option B 49.6% (65).

Superintendent Fletcher stated, “Based on survey results and discussions with staff and parents, my recommendation is Option A.” Mr. Hall noted that the Board is required to wait until the subsequent meeting to formally adopt the school calendar for the 2019-2020 school year.

2.C. ACADEMIC DASHBOARD REPORTING

Dr. Fletcher introduced the reporting session with a reminder that the testing structure is very different for K-1 due to the use of both Early Star and Star. The reading and math assessments forming the basis for the dashboards are Star for K-5 and MAP for 6-11. RTI (Response to Intervention) Dashboards were also presented.

- 2.C.1. Louisa West Elementary (K-1): Debbie Delong, Principal**
- 2.C.2. Louisa East Elementary (2-5): Anna Prince, Principal**
- 2.C.3. Blaine Elementary School (K-8): Shawn Jennings, Principal**
- 2.C.4. Fallsburg Elementary School (K-8): Sara Bowen, Principal**
- 2.C.5. Louisa Middle School (6-8): Joey Cecil, Principal**
- 2.C.6. Lawrence County High School (9-12): Christy Moore, Principal**

Each principal discussed their reading and mathematics December testing data compared to their baseline September data, responded to questions from board members, and discussed their areas of focus based on the data. During discussion of intervention data, Dr. Fletcher explained that schools designated as TSI (Targeted Support and Improvement), which are Louisa East, Louisa West, and Blaine Elementary, received the designation because of the gaps in achievement by special education students. Strategies mentioned to address the gaps included the effective use of accommodations and modifications in daily lessons and during state assessment.

2.C.7. District Dashboard Data

During review of the district data, discussion included the need for consistent growth throughout the year, transition grade data, effective use of personnel, Tier 1 classroom instruction and intervention, checking for understanding, the need for universal preschool, and student motivation.

2.D. 2019-2020 DRAFT BUDGET WORKING SESSION

2.D.1. Overview: Dr. Robbie Fletcher, Superintendent

The Lawrence County Board of Education has maintained a 3.5% or better contingency for the past couple of years while funding many initiatives to improve student learning as well as to improve district facilities/maintenance. The current draft budget is no different. The Board has a budget to consider that includes the following:

- 1 to 1 technology at LCHS (which will be featured by KVEC in the Capitol Rotunda on February 12)
- School Resource Officers
- K-9 Unit services
- Blacktop at Blaine Elementary
- Special projects such as cameras at LCHS and bleacher replacement
- 2 leases for new buses
- Continuing 2 leases for district vans
- Resource personnel for special education
- Water treatment facility upgrades at Blaine and Fallsburg

As a reminder, Kentucky schools are only funded for half-day kindergarten. The LC Board has made a full-day kindergarten a priority now for many years. This draft budget includes this focus as well as many other areas. Lawrence County Schools is one of the few districts that does not charge sport programs mileage for in-state regular/post season games. The state only funds on average 60-63% of transportation costs. The remaining costs come from our budget as well as other programs.

During this budget process, there is potential for some added costs that we may consider, including changes in the payroll schedule, expanding our partnerships for dual credit courses (particularly for CTE), and other areas.

At this time, Mrs. Vanhooose will be presenting the draft budget for your review and for your input.

**2.D.2. Draft Budget Review of Projected Revenue and Expenditures for 2019-2020:
Brandi VanHooose, Finance Officer**

The draft budget contains the projected revenues and expenditures for the coming fiscal year. State law requires that the local board review the Draft Budget by January 31 of each year.

Next Year Budget Comparison Report (detailed, by MUNIS code)

- District / School MUNIS codes

000 & 001 – District	150 - Fallsburg Elementary
020 – Louisa East	200 – Louisa Middle
021 – Louisa West	260 – Lawrence County High School
030 – Blaine Elementary	901 – Transportation
- Three-Year Comparison – be on the lookout for increases / decrease in revenues and expenditures
- SEEK Projection based on last year. KDE has not sent that information out yet.
- Local Revenue (Property / Franchise / Motor Vehicle Taxes based on current year)
- Staffing allocations do not include any step increases or potential rank changes. This does not estimate any retirement.
- KTRS district match is currently 3%. According to website, rate will remain the same until changed.
- Legislators passed a bill that CERS was limited to a 12% increase over the previous; with that in mind, CERS (County Employees Retirement System) for 2019– 2020 increase from 21.48% to 24.06%. That is 12% increase. This would be an increase of \$81,902. The budget does not include any monies needed to cover pension spiking.
- Technology funding includes the KETS match estimated at \$50,000.
- Each school allocation for teachers and instructional assistants based on current staff for 2018-2019.
- School nurses are included in the budget.
- General Fund Contributions (Kindergarten-Full Day; Preschool; Alternative School; Career Tech; Voc Rehab Match; KETS Match; Special Needs; Bus Monitors; School Health

Nurses; Service/Maintenance Contracts; Programs; Counselors; Librarians; and Assistant Principals)

- Food Service – self-supporting; we will continue to watch trend in sales, revenue, food costs, and equipment replacement costs.
- Transportation – New buses are included in budget. \$80,000
- Instruction = 51%
District Administrative Support = 2%
School Administrative Support = 3%
Business Support Services = 2%
Plant Operations & Maintenance = 14%
Student Transportation = 9%
Salaries = 73%
- Contingency / End of Year Balance – 2% required. 2019- 2020 budgeted at 3.5% due to including increase of CERS. Currently, contingency is at 3.77%.

Draft Budget documents received and reviewed by the Board were *LCS 2019-2020 Budget Needs Assessment Summary, Draft Budget Report for FY 2020, Next Year Budget Comparison Report FY 2019-2020 Budget Projection, % of Funds Used Reports, and Fund 1 Synopsis.*

3. PERSONNEL

3.A. Approval of *Declaration of Emergency (Emergency Certification for Teacher)* regarding the FMD Teacher Vacancy at Fallsburg Elementary School passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

3.B. Approval to acknowledge receipt of **Superintendent's Personnel Action/Update** passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

Hiring

Sherry Greene

- Itinerant LBD Teacher

4. ADJOURNMENT

Approval to adjourn passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 5 to 0.

Chairman – D. Heath Preston

Secretary to the Board – Betty Mullins