

Lawrence County Board of Education

Regular Meeting

*Every Child College and Career Ready;
A Community Involved and Informed*

May 20, 2019; 6:00 p.m.
Lawrence County High School
Louisa, Kentucky

Attendance Taken at 5:59 p.m.:

Present Board Members:

Mr. D. Heath Preston, Chairman
Ms. Garnett Skaggs, Vice-chair
Ms. Barbara Robinson
Mr. James See
Ms. Maddlene Roberts

Present: Superintendent: Dr. Robbie Fletcher; Finance Officer: Ms. Brandi VanHoose; Director of Pupil Personnel & District Personnel: Vernon Hall; Federal Programs/District Assessment Coordinator: Mary Hall; Lawrence County High School Principal: Christy Moore; Blaine Elementary Principal: Shawn Jennings; Louisa West Elementary Principal: Debbie Delong; Fallsburg Elementary Principal: Sara Bowen; Louisa East Elementary Principal: Anna Prince; Louisa Middle School Principal: Joe Cecil; Mr. Jonathan Shaw, Board Attorney; Chief Information Officer/District Technology Coordinator: Tommy Burns; Board Secretary: Betty Mullins

MINUTES

1. CALL TO ORDER

Chairman Preston called the meeting to order with a reminder that the mission of the Board and Lawrence County Schools is *Every Child College and Career Ready; A Community Involved and Informed*. He led *The Pledge to the United States Flag*.

2. APPROVE AGENDA

Approval to amend the agenda to include additional items, **5.D.3.c.2.** Overnight LCHS school trip to State Tennis Tournament, **5.D.3.d.1.** Addition of Melissa Ratliff and Angel Ward to Permission to apply for Learning Innovation Grants through KVEC, **5.D.3.d.4.** Permission for LCHS to apply for KVEC's "Tiny House" Purpose Driven Learning Opportunity Grant, passed with a motion by Ms. Garnett Skaggs and a second by Mr. James See by a vote of 5 to 0.

3. STUDENT/STAFF PRESENTATIONS/RECOGNITIONS

Dr. Fletcher led a moment of silence in memory and respect on the passing of former employees for their service to the students and staff of Lawrence County Schools. Cheryl Vanover was a former Blaine bus monitor, and Lawrence Edward Vinson was a former Lawrence County school board member and bus driver.

3.A. LCHS Youth Career Connect (YCC) Medical Student Internship Project

As part of the final year of the Youth Career Connect (YCC) grant, ten students in the Biomedical Science and Pre-Nursing Pathways, independent of required courses and schoolwork, participated in a medical project-based internship in collaboration with Dr. Spencer Harris, a Lawrence County High

School graduate and physician at Riverview Family Clinic, and Mary Adams, LCHS Counselor and YCC Career Counselor. Students met with Dr. Harris weekly, selected a health focus area, conducted surveys and collected data from middle school students throughout the county, completed research and presented findings to all of the middle schools in the district. Each student gave a summary of their project and findings to the Board and shared insight on the impact the experience had on their readiness for a career in the medical field and their personal growth. Dr. Harris spoke highly of the sincerity and commitment of the students and Mrs. Adams noted that students committed to the project “just for the experience” not knowing until later that they would earn a monetary award for their successful completion. Dr. Fletcher congratulated the students on “impressive work” stating that as they face other research tasks in college, they will be “research-ready”. He presented certificates of recognition to the students and to Dr. Harris and Mrs. Adams for their work with and support of students throughout the internship. He thanked Dr. Harris for the time he gave mentoring the students noting that the school district is blessed with many good community partners. Students completing the internship are Katelynn Boggs, Presley Boyer, Mykelia Brooks, Emily Burke, Alex Ratliff, Austin Ratliff, Ellan Sparks, Randa Thompson, Emily Vance, and Brooke Walker.

3.B. Outstanding District and School Volunteers

Dr. Fletcher stated that our schools are blessed with dedicated volunteers, some that are often mistaken for school employees they are such a part of the daily school environment. School Outstanding Volunteers were presented plaques: LMS, Pam Hay; LWES, Shiloe Ham; LEES, Atasha Hughes; LCHS, Ginger Copley; FES, Marla Spillman; BES, Pam Maxie. Blaine’s Pam Maxie with 1,228.75 volunteer hours was named District Volunteer of the Year. Blaine volunteer Jennifer Boggs also was recognized and received a plaque for having over 1,000 hours. She had 1,125 logged volunteer hours. Total volunteer hours logged at each school are as follows: Louisa Middle with 97; Louisa West with 143.08; Louisa East with 222.26; LCHS with 142; FES with 2,617, and winner of total school hours is Blaine Elementary with 3,065.25. Dr. Fletcher announced the district total of 6,286.59 hours thanking all volunteers for their dedication to our students and schools.

4. COMMUNICATION

4.A. Superintendent's Update

4.A.1. Partnership with ACTC students (12) registered in 4 areas

A special partnership has been developed with ACTC to allow more students to enter career-technical fields not offered at our high school, such as auto mechanics, electrical, industrial maintenance, and welding. Interested students and their parents met recently to learn about and commit to the ACTC courses. Twelve students have registered. Students will sign learning contracts and contracts for driving privileges to commute to ACTC for a half or full day for training in their chosen field.

4.A.2. Computerized manufacturing and machining field trip

Computerized manufacturing and machining is another training area that ACTC can offer. Principal Moore stated that after the field trip on Friday to learn more about this career field, several students are interested in registering for it.

4.A.3. Research on a partnership for computer technology/information technology

Dr. Fletcher announced that research is ongoing for another opportunity, one with Lycom for a partnership for training in computer technology/information technology, made possible through a grant.

4.A.4. JROTC program hosted awards/promotion ceremony

Dr. Fletcher praised the success of the high school's JROTC program under the leadership of Colonel Turner and Sergeant Runyon. The program had been in probation prior to their leadership and recently earned the title of Program of Distinction. The drill team placed 15th in the nation and even presented the "colors" at a Cincinnati Reds game this spring in addition to other awards earned by other cadets.

4.A.5. Viewing of Chalk in the Blood: A Brief History of Education in Lawrence County (7PM Thursday)

A Brief History of Education in Lawrence County, an hour-long documentary created by students under the mentorship of high school teacher David Prince will have its first public viewing on May 23 at 7 p.m. in the Lawrence County High gymnasium. The documentary was made possible through one of the \$1,000 Innovation Grants awarded to teachers in our district as part of our membership in KVEC. Much research and hours of filmed interviews were conducted by students including interviews with former Governor Paul Patton and retired educators throughout the county, including Blaine, Fallsburg, and Louisa. The documentary begins with a voiceover description of Lawrence County Schools by William (Bill) Cheek, former Superintendent of Schools from 1938-1974.

4.A.6. LC hosts Regional Tennis, District Baseball, District Softball Tournaments

Dr. Fletcher noted that the entire campus on Bulldog Lane was busy with competitions while the board meeting was in session including regional tennis matches and district baseball and softball tournaments.

4.A.7. Graduation set for Friday, May 24th, 7 PM

"To cap off a busy week, graduation is set for Friday at 7 in the high school gymnasium".

4.B. Public Comment

5. STUDENT LEARNING AND SUPPORT SERVICES

5.A. Approval of **Minutes** of the April 15, 2019 Regular Meeting and May 1, 2019 Special Meeting passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.B. Approval of **Claims and Orders of the Treasurer** passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

Dr. Fletcher noted that the claims included summer cleaning supplies and training expenses for Mr. Burns and Mr. Muncy through DataSeam. As a result of the training, the district will receive \$50,000 in computers for our schools.

5.C. Approval of the **Monthly Financial Report** by Finance Officer Brandi VanHoose passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.C.1. Bank Reconciliation Report

Finance Officer Brandi VanHoose reported that the beginning balance for April was **\$4,915,706**. Total revenue for the month of April was **\$1,920,900**. Expenditures for the month totaled **\$1,679,431**. The Fund 1 cash balance for the month of April was **\$4,707,551**. The ending balance of all funds for April was **\$5,185,103**.

5.C.2. MUNIS Balance Sheet and Monthly Financial Report

Balance Sheets reflect the balance for each fund as of April 30.

5.C.3. Finance Update - Set Tentative Budget Work Session/Special Meeting by May 30

A special meeting is set for Thursday, May 30, at 5:30 p.m. During discussion, Dr. Fletcher expressed a thank you to the Sheriff's Office for the monthly tax revenues sent to the district. Previously, deposits were received only a few times each year making it hard to budget accurately.

CONSENT AGENDA

5.D. Approval of **Consent Agenda** items, including the additional items, passed with a motion by Mr. James See and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.D.1. Per diem and expenses for board members present

5.D.2. Contracts & Services:

5.D.2.a. 2019-2020 Infinite Campus license, subscription, support, hosting: \$14,458.40

5.D.2.b. 2019-2020 AESOP BDIA Annual Subscription with PSST: \$4,020.50

5.D.2.c. 2019-2020 ASEOP Renewal with Frontline Technologies Group: \$14,871.60

5.D.2.d. Custom Check Template Service 2019 with PSST: \$435.00

5.D.2.e. Kentucky Education Technology Program/KETS 3rd Offer (final) for FY-2019 with equal match of: \$11,115.00

5.D.2.f. Louisa East Elementary School with Herff Jones for 2019 yearbook: \$3,021.70

5.D.2.g. Renewal of 2019-2020 K9 Services Safe and Drug Free Services Agreement

5.D.2.h. Memorandum of Agreement with Kentucky Department of Education for FY20 Read to Achieve at Fallsburg Elementary; July 1, 2019 to June 30, 2020: \$47,200

5.D.3. Requests:

5.D.3.a. Fundraisers:

5.D.3.a.1. Louisa West Elementary School

5.D.3.b. Use of Facilities:

5.D.3.b.1. Fallsburg Elementary gym and classrooms for Camp Sciensational summer workshops; June 24-28 and July 15-17, 2019; Craig McDavid

5.D.3.c. Trips:

5.D.3.c.1. Overnight: LCHS Girls Soccer Team to Asbury University, Wilmore, KY; Team Soccer Camp, June 17-19, 2019; Coach Heath Webb

5.D.3.c.2. Overnight school trip to State Tennis Tournament, Lexington, KY; May 16 to May 18, 2018; Tennis Coaches Cindy Hay and Cassandra Webb (added to agenda

5.D.3.d. Grants:

5.D.3.d.1. Permission to apply for Learning Innovation Grants through KVEC: Wrendi McDavid, Matthew Hammond, Autumn Blevins, Courtney Kingsmore, Summer Brown, Jessica Crittendon, Pamela Puryear, Andrea Riffe, Shelby Preston, Craig McDavid, Mary Anne Pack, Melissa Davis, and Andrea Rowland with Melissa Ratliff and Angel Ward added to agenda

5.D.3.d.2. Permission for Sara Bowen, FES Principal, and Anna Prince, LEES Principal, to apply for Activating Catalytic Transformation (ACT) KVEC grants

5.D.3.d.3. Permission for FES (Brenda Curry) and LEES/LWES (Jessica Tackett) and LCHS/LMS (Anne Preece) and BES (Barbara Hall) FRCs to apply for United Way grants

5.D.3.d.4. Permission for LCHS to apply for KVEC's "Tiny House" Purpose Driven Learning Opportunity Grant (added to agenda)

5.D.4. For Review/FYI: (no action required)

5.D.4.a. School Activity Fund Reports: April

5.D.4.b. SBDM Council Minutes (LWES, BES, FES, LEES, LCHS, LMS)

5.E. Consider/Approve to award asphalt bid for paving of the parking lot/bus loading area at Blaine Elementary **(no action/no bids received)**

5.F. Approval of *Amended 2018-2019 School District Calendar* passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

The amended calendar reflects changes that occurred during the school year including the Non-Traditional Instruction days and will be submitted to the Kentucky Department of Education.

5.G. Approval of *2019-2020 Dual Credit Memorandum of Agreement with Ashland Community and Technical College System* passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.H. Approval of *2019-2020 Dual Credit Program Memorandum of Agreement with Morehead State University* passed with a motion by Mr. James See and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.I. Approval of the *2019-2020 Lawrence County Schools District Technology Plan* passed with a motion by Ms. Garnett Skaggs and a second by Mr. James See by a vote of 5 to 0.

Mr. Burns also provided the board with an overview of current technology and resources in the district including devices, servers, switches, wireless, and fiber.

5.J. Approval to declare Food Service items as surplus property passed with a motion by Ms. Maddlene Roberts and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

| EQUIPMENT | NUMBER OF ITEMS | SCHOOL |
|---|------------------------|---------------|
| 2 DOOR ROLL IN REFRIGERATORS (HOBART) | 3 | LCHS |
| STEAMER (TOP) AND (BOTTOM) | 1 | LCHS |
| REACH THROUGH SINGLE DOOR REFRIGERATOR | 1 | LMS |
| HOBART DISWASHER | 1 | BLAINE |
| HOBART DISHWASHER | 1 | LWES |
| WARMER | 1 | BLAINE |
| 80 QUART VULCAN MIXER | 1 | LCHS |

5.K. Lawrence County School District Finance Corporation

5.K.1. Approval to recess the Regular Board Meeting to convene the Lawrence County School District Finance Corporation passed with a motion by Ms. Barbara Robinson and a second by Mr. James See by a vote of 5 to 0.

5.K.2. Approval to re-convene the Regular Board Meeting passed with a motion by Ms. Barbara Robinson and a second by Mr. James See by a vote of 5 to 0.

5.L. Approval of *2019 Lawrence County School District Finance Corporation Annual Report* and filing fee of **\$15.00** passed with a motion by Mr. James See and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

5.M. Executive Session

5.M.1. Approval to enter **Executive Session** pursuant **KRS 61.810(1)(c)** to discuss proposed or pending litigation against or on behalf of the public agency passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 5 to 0.

5.M.2. Approval to return to **Open Session** passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

5.N. New Business (*none*)

6. PERSONNEL

6.A. Approval of abolishments, creation and changes regarding positions, as indicated, passed with a motion by Ms. Barbara Robinson and a second by Ms. Garnett Skaggs by a vote of 5 to 0.

The following positions are created effective July 1, 2019:

- (1) Math Teacher at Louisa Middle School
- (1) FMD Teacher at Louisa Middle School

The following position is abolished effective June 30, 2019:

- (1) Preschool Instructional Assistant at Fallsburg Elementary School (vacant)

The following position is abolished effective August 1, 2019:

- (1) Instructional Assistant at Fallsburg Elementary School (retirement)

The following positions are changed effective July 1, 2019:

- from (5) District School Health Nurses/District Special Needs Nurses (1-Year) to (5) District School Health Nurses/District Special Needs Nurses
- from (1) English Teacher at Lawrence County High School (1-Year) to (1) English Teacher at Lawrence County High School
- from (1) LBD Teacher at Fallsburg Elementary School (1-Year) to (1) LBD Teacher at Fallsburg Elementary School
- from (2) Teachers at Louisa East Elementary School (1-Year) to (2) Teachers at Louisa East Elementary School
- from (2) Teachers at Louisa West Elementary School (1-Year) to (2) Teachers at Louisa West Elementary School
- from (1) Preschool Teacher at Louisa West Elementary School (1-Year) to (1) Preschool Teacher at Louisa West Elementary School
- from (2) Instructional Assistants at Lawrence County High School (1-Year) to (2) Instructional Assistants at Lawrence County High School
- from (1) Instructional Assistant at Fallsburg Elementary School (1-Year) to (1) Instructional Assistant at Fallsburg Elementary School
- from (1) Instructional Assistant at Louisa East Elementary School (1-Year) to (1) Instructional Assistant at Louisa East Elementary School
- from (4) Instructional Assistants at Louisa West Elementary School (1-Year) to (4) Instructional Assistants at Louisa West Elementary School
- from (1) Instructional Assistant for the District Middle Grades Alternative Education Program (1-Year) to (1) Instructional Assistant for the District Middle Grades Alternative Education Program

6.B. Approval of the *2019-2020 Lawrence County Schools Payroll Calendar* passed with a motion by Ms. Maddlene Roberts and a second by Mr. James See by a vote of 5 to 0.

6.C. Approval of the *2019-2020 Athletic Extra Duty Payroll Calendar* passed with a motion by Ms. Garnett Skaggs and a second by Ms. Barbara Robinson by a vote of 5 to 0.

6.D. Approval to hire up to 100 emergency substitutes for the 2019-2020 school year passed with a motion by Ms. Maddlene Roberts and a second by Ms. Barbara Robinson by a vote of 5 to 0.

6.E. Superintendent Professional Growth and Evaluation System (SPGES) Update
Dr. Robbie L. Fletcher, EdD

6.E.1. Annual June Evaluation Process

Dr. Fletcher noted that information presented earlier in communication relates to goals on his growth plan dealing with establishing partnerships to increase dual credit opportunities for students. His annual evaluation occurs in June, and the date will be set at the special May 30 meeting. Board members were provided Dr. Fletcher's growth plan and the SPGES leadership rubric in their packets.

6.F. Approval to acknowledge receipt of **Superintendent's Personnel Action/Update** passed with a motion by Ms. Garnett Skaggs and a second by Ms. Maddlene Roberts by a vote of 5 to 0.

Hiring:

Substitute Teacher
Stephanie Freking

Substitute Instructional Assistant
Stephanie Freking

Substitute Custodians
Tyler Laney
Steven Brewer

Non-Renewal of Limited Contract

| | |
|-------------------|---|
| Timothy Mulkey | - Teacher at Louisa Middle School |
| John D. Goble | - Teacher at Fallsburg Elementary School |
| William B. Prince | - Teacher at Louisa East Elementary School |
| Amanda Hale | - (Emergency) FMD Teacher at Louisa East Elementary School |
| Angela Horn | - (Emergency) FMD Teacher at Fallsburg Elementary School |
| Peggy Fitch | - (Emergency) Preschool Teacher (Preschool Partnership Grant) |

Resignations

| | |
|-------------------|---|
| Charles Newman II | - Teacher at Fallsburg Elementary School <i>(effective August 1, 2019)</i> |
| Judith Bowen | - Instructional Assistant at Fallsburg Elementary School <i>(effective August 1, 2019)</i> |
| Tyler Laney | - Custodian at Louisa West Elementary School |

7. ADJOURNMENT

Approval to adjourn passed with a motion by Ms. Barbara Robinson and a second by Mr. James See by a vote of 5 to 0.

Chairman – D. Heath Preston

Secretary to the Board – Betty Mullins