

OFFICIAL MINUTES
BOWMAN COUNTY SCHOOL DISTRICT #1

The regular meeting of the Bowman County School Board was held on Wednesday December 11, 2019 at 5:30pm in the Multi-Purpose Room Rhame Campus. Members present: President Stacy McGee, Vice President Andrea Bowman & Board Members Tobiann Andrews, Randy Gaebe, Russ Homelvig, Camie Janikowski & Jim Stafford. Others present: Superintendent Wayne Heckaman, Elementary Principal Mitch Strand, 7-12 Principal Tyler Senn & Business Manager Debbie Bucholz.

Guests present: Ashley Becker, Jon Brosz, Brosz Engineering, Amy Burke, Jonathan Jahner, McKaylee Kalstrom, Nancy Njos Heimer, Abby Smyle, Jason Waskiewicz & Cora Weiss

1. **Call to Order:** President Stacy McGee called meeting to order.
2. **Pledge of Allegiance.**
3. **Agenda:** Janikowski moved, seconded by Bowman to approve the agenda with the addition of “Approval of R&L Contracting Payment” under Unfinished Business item 8(e). Discussion was held. All in favor, motion carried.
4. **Routine Board Items:**
 - a. Minutes: Bowman moved, seconded by Stafford to approve the November 13, 2019 Regular Board Meeting minutes. Discussion was held. All in favor, motion carried.
 - b. Bills: Gaebe moved, seconded by Andrews to approve the district bills as presented. Discussion was held. All in favor, motion carried.
 - c. Financial Reports: Discussion was held. Approved as presented
5. **Committee Reports:**
 - a. School Leadership Committee: Discussion was held with no motions being made.
 - b. Technology Committee: Discussion was held with no motions being made.
6. **Public Comment:** Public Comment Guidance Statement read by President McGee. No comments were brought forth.

A. Becker, M. Kalstrom, A. Smyle & C. Weiss entered meeting.

7. **Administrative Reports:**
 - a. Elementary Principal Report: Written report distributed with school board packet information. Additional items include C Gaebe attending training related to the planetarium, principals attending SW Principals meeting, and Elementary STEM day scheduled for Friday Dec 20th. Discussion was held.
 - b. 7-12 Principal Report: Written report distributed with school board packet information. Additional items include community service performed by high school students with “Festival of Lights” event. In addition, over 90 students attended the successful Snowball dance held Saturday Dec 7th. Discussion was held.
 - c. Activities Director Report: Written report distributed with school board packet information. No additional items were added. Discussion was held.
 - d. Superintendent Report: Written report distributed. No additional items were added. Discussion was held.
 - e. Student Ambassador: Teachers Cora Weiss and Ashley Becker introduced students McKaylee Kalstrom and Abby Smyle and highlighted their topic; student led conferences. Students demonstrated the process and their own web page that accumulates information for their individual student led conferences as well as their involvement/student activities to help in the future.

A. Becker, M. Kalstrom, A. Smyle & C. Weiss exited meeting.

8. **Unfinished Business:**
 - a. Transportation Update: Discussion was held regarding the newly hired route bus driver. No motions were made.
 - b. E-Rate Program Update: Jon Jahner spoke regarding the E-Rate program with additional information to follow during the application and reimbursement phases of this program. No motions were made.
 - c. Pre K Update: Amy Burke, Pre School Teacher, presented information related to the successful school year Pre School is having. No motions were made.

- d. Roof Project Update: Jon Brosz, Brosz Engineering, updated the board on the roof project and ceiling tile clean up additional quotes. Jon Brosz was asked to request additional terms from the contractors related to the ceiling tile clean-up. No motions were made.
- e. Approval of R&L Contracting Payment: Homelvig moved, seconded by Stafford to approve payment to R&L Contracting for \$32,805 with 1% retainage in order to keep contract open. This also keeps bonds and insurance in place. Discussion was held. All in favor, motion carried.

9. New Business:

- a. Safe Routes to School Project: Jon Brosz, Brosz Engineering discussed the Safe Routes to School Project in conjunction with the City of Bowman and requested a letter of support. Janikowski moved, seconded by Gaebe for administration to create a letter in support of the Safe Routes to School Project. Discussion was held. All in favor, motion carried.
- b. ATM @ School: Discussion was held regarding allowing a local bank to install an ATM in the commons area. No motions were made.
- c. Staffing – Teacher Retirement: Connie Gaebe’s letter of resignation was read. Andrews moved, seconded by Stafford to accept Mrs. Gaebe’s letter of resignation upon completion of the 2019-2020 school year. All in favor, motion carried.
- d. Skype meeting – Dr. Schatz – Strategic Plan: After Dr. Schatz presentation, Andrews moved, seconded by Bowman to hire Dr. Schatz as a consultant for creation of a strategic plan for the Bowman County School District. Discussion was held. All in favor, motion carried.

10. Other Items:

- a. Board Directives for Superintendent.
 - i. MOU with Booster Club
- b. Committee meetings: School Leadership Committee Dec 3 – Bowman & Janikowski; Technology Committee Nov 25 – Stafford

11. Future Meeting Date/Location:

- a. January Regular Meeting: Wed, Jan 15, 2020, 5:30pm @ Bowman County High School Conference Room.

12. Adjournment: With no further business, meeting was adjourned at 8:20pm.

Stacy McGee, President

Debbie Bucholz, Business Manager