



# BLAINE SCHOOL DISTRICT

765 H Street ~ BLAINE, WA 98230  
(360) 332-5881 FAX (360) 332-7568

## APPLICATION FOR E-FLYER DISTRIBUTION

This completed application must be on file with the Blaine School District Superintendent's Office prior to any flyers being considered for approval. The completed application may be submitted by email (PDF) or by fax to:

Tina Padilla, Administrative Assistant

Email: [tpadilla@blainesd.org](mailto:tpadilla@blainesd.org)

Fax: (360)332-7568

Operating Name of Organization: \_\_\_\_\_

Nonprofit Organization Name, if different: \_\_\_\_\_

Name and Title of Contact Person: \_\_\_\_\_

Contact Person's Email: \_\_\_\_\_

Contact Person's Daytime Phone: \_\_\_\_\_

Organization's Physical Address: \_\_\_\_\_

Organization's Mailing Address: \_\_\_\_\_

Organization's Phone: \_\_\_\_\_

Blaine School District partners with nonprofit community organizations to provide information to families about not-for-profit services which have social, recreational or educational value for students. Any material submitted for distribution must meet the guidelines outlined in [Policy 4060](#) and its accompanying [procedure](#). **In order to be considered for approval, all e-flyers must meet the following standards:**

- An approved *Application for E-Flyer Distribution* must be on file with the Superintendent's Office.
- The event, activity, or information must fall into at least one of the following categories:
  1. Youth educational opportunities, youth-oriented activities, sports and recreational activities offered by local, regional or national non-profit community groups and organizations;
  2. Governmental and non-profit agencies that pertain to child and family services; or
  3. Youth-oriented classes or activities in the community.
- The event, activity, or information must be clearly youth-related or related to youth education and must promote the academic, vocational, or social/civil/cultural growth of students.
- The sponsoring organization's name and contact information must be clearly displayed on the flyer.
- For non-school events held on campus, school names may only be included as part of the location information.
- When there is a cost, financial assistance or scholarships should be prominently displayed and offered for students who cannot afford the services, and scholarship information must be clearly explained on the e-flyer.
- All materials distributed must contain the following disclaimer statement:

*"This event/information is NOT sponsored by the Blaine School District and the District assumes no responsibility for the conduct or safety of the event/activity. Permission to distribute this information should not be considered a recommendation of the program by the District. In consideration of the privilege to distribute these materials, the Blaine School District will be held harmless from any cause of action, claim or petition filed in any court or administrative tribunal arising out of the distribution of these materials, including all costs, attorney's fees and judgments or awards. The participants agree to protect, indemnify, and hold harmless the District, its elected and appointed officials, employees, agents, staff and volunteers, from any and all claims, liabilities, damages, expenses, or rights of action, directly or indirectly attributed to the activities."*

On behalf of the organization, I understand and agree to conform to the District's flyer requirements as stated above. By my signature below, I affirm that the organization and its activities are not-for-profit. If requested by Blaine School District, I will provide proof of the organization's nonprofit status.

\_\_\_\_\_  
Signature of Contact Person Named Above

\_\_\_\_\_  
Date