

**Blaine School District**  
**Student Chromebook Checkout Agreement**  
**2022 - 2023**



## **Students**

- I agree to follow teachers'/building/district instructions when using technology as stated in my school Student Handbook and the District Technology Use Agreements.
- I agree to be polite, considerate, and to use appropriate language.
- I agree to report and/or help prevent any bullying, abuse, or harm of others.
- I agree to tell an adult if I read, see, or access something inappropriate, or if I witness inappropriate use of technology.
- I agree to follow all filters and security measures.
- I agree to use technology carefully, take care of equipment, and to conserve district resources.
- I agree not to share my passwords, except with my teacher or parent/guardian (**Family Educational Rights and Privacy Act or FERPA**)
- I agree to use only my own files, folders and account. I will not access another individual's files, folders or account without their permission.
- I agree not to reveal or post personal information belonging to myself or another person (i.e., passwords, addresses, or telephone numbers).
- I agree to follow copyright laws.

Following Federal, State and local laws, Blaine School District will protect student and employee data. However, I understand that my use of any district technology (computer, network, internet, resources, etc.) will be monitored and is neither private nor confidential to district/authorized personnel. I understand that if I violate this agreement, the district's policies and procedures, or my student handbook, I may not be allowed to continue to use technology or I may receive other appropriate consequences.

## **Parents/Guardians:**

- I understand that the Blaine School District Electronic Resource Acceptable use Procedure 2022 explains student requirements for appropriate and responsible use of technology.
- I understand that the district may cover the costs associated with repair/replacement for accidental damage, loss, or theft.
- I understand that the district reserves the right to charge the user full cost of repair or replacement when damage or loss is intentional or due to gross negligence as determined by building administrators.
- I understand that my student must return the equipment when requested at the end of the school year or prior to transferring from Blaine School District.
- I understand that I will be charged for any missing or lost case or power cord.
- I accept responsibility to support my student following the student technology equipment use agreement and the appropriate use of technology resources outside the school day.

## **Why District Issued Chromebooks?**

- Be able to access real-time information.

- Create meaningful connections with peers and teachers on campus and at home.
- Allow for the design of more individualized programs to meet the needs of students.

### **Chromebook Monitoring and Filtering**

- Internet activity at school is filtered through a district server.
- Internet activity through your home wireless network is not filtered.
- All activity is logged and monitored when logged into your district Google account.
- **Emails ARE NOT** confidential. Emails are monitored. Emails are considered legal documents.

### **Student Safety**

- You are responsible for what is in your Google account.
- Be careful about information you share from your Google drive.
- Once something is posted on social media and online, it is permanent.
- Respect others: Never post anything rude or offensive .
- If someone makes you feel uncomfortable - do not respond, save evidence, tell your parent, guardian or another trusted adult.
- Keep your passwords strong and secure.
- Do NOT leave your device logged into your Google account and unattended.

### **Internet Safety Tips for Home**

- Keep vital numbers private.
- Establish “house rules” - Use your device in a “public” place in the home.
- Have your student show you what they have learned.

## **Cyberbullying**

### **What is Cyberbullying?**

- Cyberbullying is bullying that takes place using electronic technology. Electronic technology includes devices and equipment such as cell phones, computers, and tablets as well as communications tools including social media sites, text messages, chat and websites.
- Examples of cyberbullying include mean text messages or emails, rumors sent by email or posted on social networking sites and embarrassing pictures, videos, websites or fake profile

Parents/Guardians should discuss cyberbullying with their student(s). The Blaine School District has a zero tolerance policy against cyberbullying and it is considered unacceptable use of district issued technology.

**Unacceptable use of the district's network and electronic resources includes, but is not limited to, the following examples which are NOT PERMITTED:**

*The following is information from the K-5 & 6-12 Network User Agreement. All students and parents are required to sign this each year:*

“Action constituting harassment, intimidation or bullying, including cyberbullying, hate mail, defamation, and discriminatory jokes or remarks (This may also include the manufacture, distribution, or possession of inappropriate digital images.)”

**Any violation of this agreement, or the district's policy and procedure, may result in disciplinary action, including but not limited to suspension or revocation of my student's access privilege. I further understand that certain violations may constitute a criminal offense, in which case appropriate legal action may be taken.**

## **Student Chromebook Care Expectations**

### **Cleaning and Care Of Your District Issued Chromebook**

- Use microfiber cloths to clean screens.
- No Windex or chemicals.
- Never spray water directly on the Chromebook, spray the cloth.
- Do not apply excessive pressure on the screen.
- Keep your Chromebook and Power Cord clean.
- Keep your device at room temperature at all times - Don't leave it in the car, or in the rain.
- Rest on hard surface while in use.
- Make sure that the keyboard area is clear prior to closing the lid.
- Keep your Chromebook in the bag when you are not using it.
- Don't drop or throw the Chromebook on the floor, desk or table.
- Open and close your Chromebook with care.
- Bundle and store your charger appropriately.
- Do not pick apart, cut, or purposely damage the keyboard or casing.
- Do not place stickers the chromebook.
- Keep liquids at a safe distance from your Chromebook.
- Keep your Chromebook & charger away from pets.
- Close your Chromebooks before moving.

### **At School**

- Arrive at school with your device fully charged.

- Carry the device in the issued bag if you are out of the classroom.
- No device use is permitted at breakfast or lunch if there is food/drink on the table.

### **Storing Chromebooks At School & Extra Curricular Activities**

- In between classes? Carry it in your school-issued case or inside your case inside another bag.
- At lunch? Keep your case in your possession either by carrying it or hanging on the back of your chair.
- During PE/Athletics? Your Chrome Book needs to be **LOCKED** in your locker.
- During practice or extracurricular trips? It needs to be **LOCKED** in your locker. At no time should it travel to games, left on buses, etc...

### **Preventing Theft**

- Keep your device in your possession at all times.
- You could be liable for loss and/or damage.
- Theft of a laptop will result in legal action.
- **Failure to return a laptop at the end of the year or at the time of withdrawal will be treated as theft.**

### **The Condition Of Your Students Chromebook**

Every summer the Technology Department completes a thorough examination of all district chromebooks. Repairs are made and the devices are prepared for the new school year. If the Tech Department notices any damage to the casing of the device, or other willful destruction, this is noted. If the device is no longer able to function properly, it is deprovisioned and your student will be assessed fees for damages. If the device is in working order, the department flags the device to be re-issued to the same student at the beginning of the school year.

Please take a moment to visually inspect your student's device when they receive it. Please note any damage and contact the Tech Dept. at 360-332-0732. We will confirm whether or not this was previous damage that was noted during our examination of the device.

## **Chromebook Fines & Fees**

- LCD Panels-Dell Chromebook 11 11.6" WXGA HD 1336 X 768 LLED LCD Screen  
\$55.00
- Palmrest with Keyboard & Touchpad R36YR Compatible with DELL 11 G2 3120  
\$43.00
- Liquid Damage  
life of unit
- Dell Chromebook Models 11 & 3120  
\$50.00
- Dell Chromebook Model 3180  
\$100.00
- Dell Chromebook Model 3100  
\$150.00
- Chromebook Charger  
\$30.00
- T-Mobile T9  
\$90.00
- Laptop Case  
\$10.00
- T-Mobile T9 Charge Cord  
\$15.00
- Chromebook Hinge Covers  
\$5.00

## **Affordable Care Plan**

The Blaine School District will not be issuing hotspots this school year. If your family is in need of internet at your home, the Affordable Care Plan may be an option for you. For more information visit <https://www.affordableconnectivity.gov/>

If you have questions or need assistance signing up for ACP, please contact the Tech Help office at 360-332-0732.

## **Electronic Resource Acceptable Use**

Please review Policy/Procedure/Form 2022 - Electronic Resource Acceptable Use and District Technology Use Agreement ( <https://go.boarddocs.com/wa/wabsd/Board.nsf/Public> )

## **Technical Support**

- Do not attempt to repair your Chromebook.
- Email [techhelp@blainesd.org](mailto:techhelp@blainesd.org) for any technical support.
- Do not purchase after market chargers, etc.
- If you are having technical concerns email [techhelp@blainesd.org](mailto:techhelp@blainesd.org)
- Questions by phone (360)332-0732