

Hamilton Community Schools

903 SOUTH WAYNE STREET HAMILTON, IN 46742

Hamilton Elementary School
Phone: (260) 488-2101
Fax: (260) 488-3634

Office of the Superintendent
Phone: (260) 488-2513
FAX: (260) 488-2348

Hamilton Junior-Senior High School
Phone: (260) 488-2161
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Board of School Trustees Reorganization Meeting Agenda

Date Posted: January 6, 2020

Meeting Date: January 13, 2020

Regular Meeting Time: 6:00 p.m.

Location: Board Room, Hamilton Jr./Sr. High School

This is a meeting of the School Board in public for the purpose of Board Reorganization.

1. Call to Order the Reorganization Meeting - Mr. Cassel
Election of Officers-Mr. Cassel
 1. Board President
 2. Board Vice President
 3. Secretary
2. New Business
 - i. Appointment of School Corporation Legal Counsel
 - ii. Appointment of School Corporation Treasurer
 - iii. Appointment of School Corporation Deputy Treasurer
 - iv. Appointment of School Corporation ECA Treasurer
 - v. Appointment of Finance Committee
 - vi. Appointment of ISBA Delegate
 - vii. Appointment of Hamilton Park Board Representative
 - viii. Appointment of Hamilton Redevelopment Committee Representative
 - ix. Appointment of Teacher Contract Negotiation Committee
 - x. Establishment of Schedule of Board Meetings for the period of January 1-December 31, 2020
3. Adjournment

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Appointment of Corporation Legal Counsel

Pursuant to Board Policy 0154 and 0172:

The School Board may appoint a legal counsel whose duty shall be to advise the Board and the Superintendent and others as designated by the Superintendent on specific legal problems submitted by the Superintendent and to make such recommendations as required. The legal counsel shall also represent the Board where required by law.

It is recommended the Board appoints Mr. Timothy S. Shelly or Warrick & Boyn as lead counsel for Hamilton Community Schools.

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Appointment of Corporation Treasurer

Pursuant to IC 20-26-4-1b, the governing board, at the time officers are elected, may appoint a Treasurer of the governing body and school corporation.

It is recommended the Board approve Mrs. Brittany Taylor as the Business Manager/Treasurer for Hamilton Community Schools.

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Appointment of Corporation Deputy Treasurer

Pursuant to IC 20-26-4-1b, the governing board, at the time officers are elected, may appoint a Deputy Treasurer of the governing body and school corporation.

It is recommended the Board approve Miss Claire Smith as the Deputy Treasurer for Hamilton Community Schools.

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Appointment of Corporation ECA Treasurer

Pursuant to IC 20-26-4-1b, the governing board, at the time officers are elected, may appoint an ECA Treasurer of the governing body and school corporation.

It is recommended the Board approve Mrs. Lori Zimmerman as the ECA Treasurer for Hamilton Community Schools.

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Finance Committee

Pursuant to Board Policy 0151.1, the School Board shall establish a Board of Finance consisting of the members of the School Board. The Board of Finance shall elect a President and a Secretary from its membership. Each January, the School Board may determine whether or not a meeting of the Board of Finance is necessary.

The function of the Finance Board will be twofold. Its first responsibility will be to designate the depositories for the safekeeping of Corporation funds. Such depositories must be designated as public depositories by the State Board of Depositories and be located within the Corporation's boundaries except in circumstances outlined in State law.

The second function of the Board will be to review the Corporation's investment policy, practices, and portfolio. The Corporation's Treasurer shall provide the Board with a copy of the policy and practices as well as a written report that summarizes the investment activities during the previous year.

It is recommended that the Board discuss how they wish to handle the appointment of members to the Finance Committee. Currently, all members have stated they would meet to discuss matters, as needed.

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Effective Use of Resources ISBA Delegate

Pursuant to Board Policy 0154, the Board shall appoint a Board member as legislative liaison to the Indiana School Boards Association at its organizational meeting.

Currently, Mr. Gould serves in this role.

It is recommended a Board member is appointed to serve as legislative liaison to the Indiana School Boards Association at its organizational meeting.

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Park Board Representative

Pursuant to Board Policy 0154, the Board shall appoint a Board member as legislative liaison to the Indiana School Boards Association at its organizational meeting.

Currently, Mr. Cassel serves in this capacity.

It is recommended a Board member is appointed to serve as a representative to the Hamilton Park Board at its organizational meeting.

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Hamilton Redevelopment Commission Representative

Pursuant to Board Policy 0154, the Board shall appoint a Board member as legislative liaison to the Indiana School Boards Association at its organizational meeting.

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It is recommended a Board member is appointed to serve as a representative to the HRDC at its organizational meeting.

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Contract Negotiation Representative

Pursuant to Board Policy 0154, the Board shall appoint a Board member as legislative liaison to the Indiana School Boards Association at its organizational meeting.

Currently, Mr. Hill and Ms. Merritt serve in this capacity.

It is recommended a Board member(s) is/are appointed to serve as a representative to the contract negotiation committee.

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Schedule of Meetings

In accordance with Board Policy 0154, the Board shall determine a schedule of regular meetings at its organizational meeting. Meetings should be held at least once every month.

It is recommended the Board approve the listed schedule of meetings. Meetings occur typically on the third Monday of the month and at 6:30 p.m.*.

Monday, January 20, 2020

Monday, February 17, 2020

Monday, March 16, 2020

Monday, April 20, 2020

Monday, May 18, 2020

Monday, June 15, 2020

Monday, July 20, 2020

Monday, August 17, 2020

Monday, September 21, 2020

Monday, October 19, 2020

Monday, November 16, 2020

Monday, December 21, 2020

*Meeting dates and times are subject to change pursuant Board Policy 0154.