



- I. The Russellville Board of Education encourages citizens of the District to attend its sessions to become better acquainted with the operation and programs of the School District. The Board reserves the right to adjourn or recess a meeting at any time to discuss matters that are properly considered in Executive Session.

- II. The following procedures and rules pertain to public participation at Board meetings:
 - A. Agenda Items

There are two procedures for Russellville School District residents to place items on the agenda:

 1. Russellville School District residents wishing to place an item on the agenda, either as an individual or as a member of a group, should inform the Superintendent of the desire to do so and of the topic to be discussed by 4:00 pm on the Wednesday preceding the regular Board meeting which is scheduled for the third Tuesday of each month.
 2. The Board of Education, by majority vote, may allow an item to be added to the meeting agenda. Requests should be made to the Board President and/or Superintendent at the earliest possible time preceding the meeting.

 - B. Comments and Questions
 1. The Board required that comments and questions from those present at Board meetings be confined to those items that have been placed on the Board agenda. The Board reserves the right to recognize only those patrons who are residents of the Russellville School District.
 2. Speakers may request to address the Board at appropriate times during the discussion of the item of following the discussion of the item and prior to the Board action on that item. Comment or questions should be directed to the Board President who, at his/her discretion, may address the questions to the administration when appropriate. Patron output will ordinarily be limited to three minutes per person or a total of 15 minutes for each agenda item. The Board of Education, by majority vote, may extend these times.

 - C. Public Complaints
 1. Speakers may offer criticism of school operations and programs; however, criticism should be voiced only after the complaint has

exhausted all administrative remedies as defined in Policy 6.1.7R Public Complaints/Grievance Procedure.

2. The Board, while in regular session, will not hear complaints against school personnel. Other channels (Policy 6.1.7R Public Complaints/Grievance Procedure) provide for Board consideration and disposition of legitimate complaints involving individuals.
- III. The Board vests in its presiding officer authority to terminate the presentation of any individual not adhering to the rules recorded above.
- IV. Persons appearing before the Board are reminded that members of the Board, by state law, are without authority to act independently as individuals in official matters.

Former Policy Number: BCBI Adopted: ND History PPC: History BOE: 1/19/1983, 1/16/1990 Revised: 1/16/1990
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