

Board of Education
Regular Meeting Minutes
Monday, December 16, 2019
7:00 PM
High School Library Conference Room

1. Call to order, Roll Call and Pledge of Allegiance
 - 1.1. Meeting called to order by President Jason Oetzman @ 7:00 pm.
 - 1.2. In attendance: Jason Oetzman, Denise Huntley, Mitchell McCoic, Lindsay O'Hair, Jo Peterson, Mary Jo Onsager, Jenni Schrock, Curt Bisarek, Mindy Boldon, Chris Koopman, Julie Johnson, Paula Parker, Marie Kraska, Zach Bartsch, Dave Alexander, Kristi McCoic, Ed Levy, Alyssa Sherwood
 - 1.3. Pledge of Allegiance led by President Jason Oetzman.
2. Motion by Denise Huntley 2nd by Mitchel McCoic to approve the agenda as posted. Voice Vote. Motion carried 7-0-0.
3. Commendations
 - 3.1. Julie Johnson, Paula Parker, Zach , Marie Kraska for the production of the High School Musical and the wonderful success.
4. Presentations
 - 4.1. GlowForge and Haas MiniMill
 - 4.2. District and School Report Cards
5. Public Comment

As a matter of policy the Hillsboro School Board prefers to discuss personnel matters in closed session to protect the confidentiality of our employees and to protect the speaker from potential slander or defamation Lawsuits.

 - 5.1 Dave Alexander
6. Reports
 - 6.1. MS/HS Principal Report

Musical/Concerts

 - November 15-16 we had the musical *The Wizard of Oz*
 - December 9 - MS/HS Winter Concert
 - Both continue to show that our music department is one of the finest in the area

Lockdown Drill

 - On November 21, in coordination with the local police department and the Vernon County Sheriff's Department, we conducted a lockdown drill of the MS/HS building
 - Procedure went well with some minor issues that we discussed afterward
 - Also completed a drug sweep of the building that thankfully turned up nothing

Medical Team Drill

 - On December 3, the MS/HS Medical Emergency Team participated in a drill and, according to Emily Oyum, it went very well. Very quick response time.

School Improvement Committee/Student Council

- Tardy Procedure
 - Developed a new tardy procedure in conjunction with the current policy
 - Multiple tardies results in closed campus the following week
 - By all accounts, teachers seem to think it is having a positive effect
- Honors Study Hall
 - Grade checks every three weeks
 - Must have a B or above to remain in HSH
- CESA Conference - four-part series beginning in January focusing on developing the school's plan based off of data and goals

Academic Priority

- Coaches are placing a priority on academics in the winter sports
 - If students are not maintaining the expectation set forth by the individual head coaches, the students miss practice time and work on homework to get the grade up

Library Board Member

- I have taken over Missy Herek's position as a member of the Hillsboro Library Board

6.2. Business Manager Report

2018-19 Audited Financial Statements

WRS Contribution Rates

○ 2019: 6.55%

○ 2020: 6.75%

Resolution Authorizing Issuance of Individual Procurement Cards

WEA Annual Review Meeting

Calendar Year End Preparation

January Pupil Count Date

○ 1/10/20

○ Factors into equalization aid calculation for 2020-21

2020-21 Budget

6.3. Superintendent/Elementary Principal Report

Elementary Concert (12/17 at 7pm)

Climate Committee (Elementary)

2020-21 School Year Calendar Committee (District)

Michelle Bittick (observations/meetings with math teachers)

Educator Effectiveness—Meeting with a retired principal Wednesday to discuss his services for elementary this year.

Staff from Ithaca visited on 11/20 to primarily observe Kindergarten classrooms

Lockdown Drill on Nov. 21

7. Consent Agenda

- 7.1. Motion by Mitchel McCoic 2nd by Jo Peterson to approve minutes from November 11, 2019 Budget Committee, November 11, 2019 Regular Meeting and November 14, 2019 Special Meeting. Voice Vote Motion Carried 7-0-0
- 7.2. Approve Financial Report/Vouchers Payable
 - 7.2.1. Motion by Lindsay O'Hair 2nd by Denise Huntley to approve vouchers 107091-107308. Excluding 107198, 107138, 107124. Roll call motion carried 7-0-0
 - 7.2.2. Motion by Mitchel McCoic 2nd by Denise Huntley to approve 107198. Roll call. Motion carried 6-0-1 (Jason Oetzman abstained)
 - 7.2.3. Motion by Denise Huntley 2nd by Jo Peterson to approve 107138, 107124 Roll call. Motion carried 6-0-1 (Mitchel McCoic Abstain)
 - 7.2.4. Motion by Denise Huntley 2nd by Mitchel McCoic to approve the ACH debit dated 11/14/2019 for Fowler and Hammer. Roll call. Motion carried 7-0-0
 - 7.2.5. Motion by Denise Huntley 2nd by Jo Peterson to approve voucher 1002 to Sysco of Baraboo for Tables. Roll Call. Motion carried. 7-0-0.
 - 7.2.6. Motion by Linday O'Hair 2nd by Denise Huntley to approve the ACH debits dated 11/20/2019, 12/05/2019 for payroll. Roll call. Motion carried. 7-0-0
8. Old Business
 - 8.1. Review of four pillars of the strategic planning process
 - 8.1.1. Wellness
Gundersen/St Joseph presentation
 - 8.1.2. Excellence
 - 8.1.3. Character
 - 8.1.4. Community
9. New Business
 - 9.1. Motion by Denise Huntley 2nd by Mitchel McCoic to approve the resignation of Kelly Ravenscroft as the Middle School Girls Basketball coach. Roll Call Motion carried 7-0-0.
 - 9.2. Motion by Mitchel McCoic 2nd by Denise Huntley to hire Ben Pooley as the Middle School Girls Basketball coach. Roll call. Motion carried 7-0-0.
 - 9.3. Discussion of donations from John and Rose Briskey for the new flag and pulley system at the Elementary School and Hillsboro Equipment for Cheerleading Uniforms .
 - 9.4. Motion by Denise Huntley 2nd by Lindsay O'Hair to approve the Alternate Compensation Model for teacher salaries. Roll call Motion carried 7-0-0.
 - 9.5. Motion by Mary Jo Onsager 2nd by Mitchel McCoic to approve NEOLA school board policy updates of the following:

0142.4 – OATH
0165.1 - NOTICE OF REGULAR MEETINGS (Formerly “Regular Meetings”)
0168.1 - MEETING MINUTES (formerly “Open Meetings”)

2260 - NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY
2260.01 - SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY
2260.02 - ENGLISH LANGUAGE PROFICIENCY
2271 - EARLY COLLEGE CREDIT PROGRAM
2271.01 - START COLLEGE NOW PROGRAM
2340 - DISTRICT-SPONSORED TRIPS
2411 - SCHOOL COUNSELING AND ACADEMIC AND CAREER PLANNING
2451 - PROGRAM OR CURRICULUM MODIFICATIONS (formerly "ALTERNATIVE EDUCATION PROGRAMS")
3111 - CREATING A POSITION
4111 - CREATING A POSITION
5111 - ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
5112 - ENTRANCE AGE
5113 - OPEN ENROLLMENT PROGRAM (Inter-District)
5340 - STUDENT ACCIDENTS/ILLNESS/CONCUSSION
5460 - GRADUATION REQUIREMENTS
5830 - STUDENT FUNDRAISING
6470 - PAYMENT OF INVOICES (formerly "payment of CLAIMS)
6510 - PAYROLL AUTHORIZATION
6830 – AUDIT
7310 - DISPOSITION OF PERSONAL PROPERTY (Formerly Disposition of Surplus Property)
7434 - USE OF TOBACCO ON SCHOOL PREMISES
7455 - ACCOUNTING SYSTEM FOR FIXED ASSETS
7540.01 - TECHNOLOGY PRIVACY
8330 - STUDENT RECORDS
8390 - ANIMALS ON DISTRICT PROPERTY
8660 - TRANSPORTATION BY PRIVATE VEHICLE
9600 - STAFF/STUDENT PARTICIPATION IN COMMUNITY EVENTS
Roll call. Motion carried 7-0-0

- 9.6. Motion by Denise Huntley 2nd by Lindsay O'Hair to approve student travel to Dorian Music in January 2020. Voice Vote. Motion carried 7-0-0
- 9.7. Motion by Mitchel McCoic 2nd by Lindsay O'Hair to approve the hire of Jan Levy as the long-term elementary music teacher for 2nd semester 2019-20 school year. Roll call. Motion carried 7-0-0
- 9.8. Motion by Mitchel McCoic 2nd by Jo Peterson to approve the modification fo the elementary teacher workday. Voice Vote. Motion carried 7-0-0.
- 9.9. Motion by Jason Oetzman 2nd by Lindsay O'Hair to approve the EMC insurance renewal. Roll call. Motion carried 7-0-0

- 9.10. Motion by Jenni Schrock 2nd by Denise Huntley to approve the resolution authorizing issuance of individual procurement cards. Voice Vote. Motion carried 7-0-0
- 9.11. Discussion of transition planning for hiring elementary principal.
10. Motion by Jason Oetzman 2nd by Denise Huntley to move into closed session. Roll call. Motion carried 7-0-0
The Board may go into closed session under 19.85(1)(c) to discuss to personnel and preliminary staffing needs for 2020-21 and the contract of a school year employee.
Roll call. Motion carried 7-0-0.
11. Motion by 2nd by to adjourn meeting at . Voice Vote. Motion carried. 7-0-0

Respectfully Submitted
Jenni Schrock (Clerk)