

**REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS**  
**Maranacook Community Middle School**  
**December 4, 2019**  
**Minutes of Meeting**

Members Present: Chair Gary Carr, Vice Chair Wendy Brotherlin, Kim Bowie, Patty Gordon, Cathy Jacobs, Rebecca Lambert, Betty Morrell, Melissa Tobin, David Twitchell, Alexander Wright (arrived 8:15)

Member Absent: Shawn Roderick, (two vacant positions)

Student Representatives: Cassidy McCormack, Wyatt Folsom, Claire Holman, Dana Reynolds

Administrator: Superintendent James Charette, Special Education Director Ryan Meserve, Principals Jeff Boston, Dwayne Conway, Janet Delmar, Abbie Hartford, Kristen Levesque, Assistant Principal Tina Brackley, Director of Curriculum, Instruction & Assessment Nancy Harriman, Finance Manager Brigette Williams, Director of Maintenance & Transportation Shaun Drinkwater, Adult & Community Education Director Steve Vose

1. Call to Order: Chair Carr called the meeting to order at 6:35 p.m.

2. Student Representative Reports:

High School representatives Dana Reynolds and Claire Holman reported on activities at the high school. The fall theater production of Mama Mia was a huge success, winter sports are in full swing.

Middle School representatives Wyatt Folsom and Cassidy McCormack reported on team projects. The Naturalization Ceremony was a huge success. Chair Carr requested a copy of the speech by Mr. Hector Pietra Santa V.

3. Presentations:

a. Dual Enrollment Program

Principal Dwayne Conway, Vice Principal Tina Brackley and High School Counselors Kim Ray and Sarah Chisholm presented on the Dual Enrollment program at the high school. This year 180 students have taken part in the dual enrollment program, for a total of 441 course enrollments and 1,465 credits college credits. This equates to \$1,416,830 tuition at partner schools' rates and \$544,696 equivalent at UMaine in-state tuition. Many students are reporting back that they are graduating one or two years early due to their taking dual enrollment courses. Maranacook currently offers 29 courses that are dual enrollment, most through Thomas College; plus 2 summer courses, and a French program through UMA. CATC also takes part and Maranacook had 2 students who attended CATC also graduate with their Associate degrees. This year, students participating in the dual enrollment program include: 9.6% of Freshmen; 31.3% of Sophomores (due in large part to our accelerated English program); 89.9% of Juniors (due in large part to a required course, personal finance); and 84% of Seniors. A vast majority of Maranacook students are graduating with some college course credits. Classes recently added to the program are AP Biology and Geology. Other potential agreements are: Spanish with KVCC; Intro to computer science with UMA; and Honors Studio Art with UMF.

b. Social Studies Curriculum

Director of Curriculum, Instruction & Assessment Nancy Harriman introduced members of the Social Studies Curriculum Team who presented the Social Studies Curriculum. They are: Jennifer Galletta, Grade 4 teacher at Manchester Elementary, representing the K-5 teachers;

Dan Holman, Middle School teacher, representing 6-8 teachers; and Dylan Sirois, representing the High School Social Studies Department. They each presented on their area of the social studies curriculum. Dr. Harriman added that the Curriculum Committee of the Board asked that they list resources and professional development they would like. She will forward the slide presentation with meeting notes to the Board. Mr. Sirois reported that the HS text book collection is struggling. They are working on setting up a 7 year rotation of textbooks for the high school. It is estimated that a yearly allocation of \$4,000-\$4,500 will be needed. Dr. Harriman added that at the K-8 levels they are trying to do the same, and there are needs for other kinds of materials.

4. Reports:

a. Administrators:

In addition to the Board reports included in the board packet, administrators reported on recent events at their schools and in their programs and responded to questions.

b. Curriculum Committee:

In addition to the minutes in the board packet, Vice Chair Brotherlin reported the Maranacook Alternative Program (MAP) course of study will be coming to the Board for approval later this year. The next meeting is scheduled for February 12th.

c. Facilities Committee:

In addition to the minutes in the board packet, Chair Carr reported the facilities committee was informed that the main controller for the middle school boiler has failed and needs to be replaced. The Facilities Committee reviewed the options and recommends the Board vote to approve replacing the main controller as outlined in the minutes using bond proceeds. Chair Carr stated the Board needs to decide whether to replace all the valves rather than the ones being recommended. This is item 7h, on the agenda.

d. Policy Committee:

In addition to the minutes included in the board packet, Ms. Gordon noted there are several policies included on this agenda for first readings. She asked that members review these policies and let a policy committee member or Superintendent Charette know if there are any questions or comments/revisions they would like addressed prior to the next Policy Committee meeting on December 17<sup>th</sup>.

5. Citizens Comments: none

6. Additions/Adjustments to the Agenda by Board and/or Superintendent:

Chair Carr noted that the Board has a sheet in their folders titled Ten Year Plus Plan-2021 and Beyond. He is not asking for changes to be made on what's on it, but to add what you see as needed to be addressed 2020 and beyond. He is hoping the Board will have a document by January and then the Superintendent will take it to the A-Team and then the board will meet with the A-Team, and then at that point we will ask the public to work on it. He wants to keep moving ahead so if we have a construction bond coming up we will know what we are needing. Looking for ideas and thinking ahead.

7. Action Items:
  - a. Approval of Minutes of October 16, 2019  
**MOTION** by Brotherlin second by Morrell to approve the minutes of October 16, as presented. **Motion Carried:** 9 in favor, 0 opposed, 1 abstained (Jacobs)
  - b. Acceptance of Donations  
**MOTION** by Brotherlin, second by Jacobs to accept the donations as presented.  
**Motion Carried:** unanimous
  - c. Acceptance of teacher resignation, Laura Friedman, HS Physical Education & Health  
**MOTION** by Brotherlin, second by Jacobs to accept the resignation of High School Teacher Laura Friedman. **Motion Carried:** unanimous
  - d. Policy Second Reading: BCC/GBCA, Nepotism  
**MOTION** by Brotherlin, second by Morrell to adopt the revised Policy BCC/GBCA, Nepotism as presented. Question was asked, what was the idea of having it go to the 4th degree? Chair Carr responded state law. **Motion Carried:** unanimous
  - e. Approval of Social Studies Curriculum  
**MOTION** by Brotherlin, second by Morrell to approve the Social Studies Curriculum as presented. **Motion Carried:** unanimous
  - f. Consideration of overnight field trip request – HS Outdoors Club, Kingfield Maine  
**MOTION** by Brotherlin, second by Jacobs to approve the overnight field trip request for the HS Outdoors Club for December 7-8, 2019. Mrs. Morrell asked about the form of transportation. Student Dana Reynolds responded private vehicles driven by 3 different chaperones. Mrs. Morrell expressed her concern with private transportation if a small bus could be used for liability issues. **Motion Carried:** unanimous
  - g. Approval of ALICE Organization Certification Program  
**MOTION** by Brotherlin, second by Twitchell to authorize the purchase of the ALICE Certification Program as presented. Superintendent Charette added that the first year will be paid through the District’s partnership with Winthrop and RSU 2. **Motion Carried:** unanimous
  - h. Approval of Facilities Committee recommendation – replacement of MS boiler control panel  
**MOTION** by Brotherlin, second by Lambert to authorize the replacement of the MS boiler control panel at the cost of \$228,623.00 from bond proceeds as recommended by the Facilities Committee. Chair Carr asked if the Board wants to include the valves in the project for an additional \$59,377.00. Discussion ensued. **Motion Carried:** unanimous.
8. Informational Items:

Superintendent Charette reported the Health Center Advisory Council’s next meeting will be January 28<sup>th</sup>.
9. Executive Session to consider labor contract proposal discussions between Maranacook Area School Staff Association and RSU #38 Board of Directors pursuant to 1 M.R.S.A. §405 (6)(D)  
**MOTION** by Brotherlin, second by Jacobs to enter Executive Session to consider labor contract proposal discussions between Maranacook Area School Staff Association and RSU #38 Board of Directors pursuant to 1 M.R.S.A. §405 (6)(D). **Motion Carried:** unanimous  
Alexander Wright arrived during Executive Session.  
The Board entered Executive Session at 8:02, and returned to Public Session at 9:14.

Approved 01/08/20

10. Action Following Executive Session  
**MOTION** by Morrell, second by Lambert to direct Superintendent Charette to bring a counter proposal to the Association. **Motion Carried:** unanimous
  
11. Executive Session to consider the evaluation of Superintendent Charette pursuant to 1 M.R.S.A. §405 (6)(D)  
**MOTION** by Morrell, second by Gordon to enter Executive Session to consider the evaluation of Superintendent Charette pursuant to 1 M.R.S.A. §405 (6)(D).  
**Motion Carried:** unanimous  
  
The Board entered Executive Session at 9:16, and returned to Public Session at 9:36.
  
12. Action Following Executive Session  
**MOTION** by Morrell, second by Jacobs to offer Superintendent Charette a three-year contract with a \$4,000 salary increase for the 2020-2021 school year.  
**Motion Carried:** unanimous
  
13. Adjournment: Motion and second to adjourn at 9:37.

Respectfully submitted,  
James Charette, Superintendent/Secretary  
D. Foster, Recorder