

MINUTES
Curriculum and Instruction Committee Meeting
Monday, June 10, 2013 – 6:30 P.M.
Watertown High School Lecture Hall

Present: Guy Buzzannco, Chairman, Board of Education
Susan McCabe, Board of Education, Committee Member
Ray Nardella, Board of Education, Committee Member

Absent: Eric Berthel

Others Present: Dr. Gail Gilmore, Superintendent of Schools
Ms. Barbara Peck, Interim Director of Curriculum and Instruction

1. Convene Meeting

Mr. Guy Buzzannco, Chairman, Board of Education, called the meeting to order at 6:30 p.m. Mr. Buzzannco then turned the meeting over to Dr. Gilmore.

Dr. Gail Gilmore thanked the members of the Math Task Force Committee and asked them to introduce themselves.

Ms. Peck provided a detailed account of the Math Task Force Committee Work Action Plan. She said, "Our Math Task Force Action Plans responded to the 30-day request by the BOE C & I Committee to translate our Math Task Force recommendations into actionable and deliverable initiatives."

Ms. Peck handed out the plans and said "This document details the initiatives for year 1 of the plan. Except for the cost of the substitutes to provide coverage for our PLCs/Data Teams and the cost of the math consultant who is currently working in the district, this is a no cost solution to build on current initiatives, build capacity with the staff, meet the expectations of the CCSS and SEED, our new state administrator and teacher evaluation program. It builds confidence in the staff to be decision-makers, collaborators, partners and skilled users of data."

She then asked to move through the recommendations and then answer any questions. Included in the recommendations were, what schools were included in each recommendation, the action steps, priority year(s), challenges/issues, resolutions, and cost.

Recommendations:

1. Ensure at least 60 minutes daily of uninterrupted mathematics instruction in Grades 1-8, beginning in the 2013-14 school year.
2. Provide more frequent professional development through PLCs during and after school.
3. Create a climate of high expectations for all students, focused on the Math CCSS with relevant, engaging and rigorous instruction.
4. Keep class size within optimal ranges.
5. Provide budget to complete curriculum work in grades K-12, and provide technology and manipulatives to support the curriculum.

6. Provide student support, through interventionists/tutors, and after-school homework center in all schools.
7. Develop district benchmark and common unit assessments aligned to the CCSS to set the grade level achievement bar. (Utilize infinite campus to store, aggregate, disaggregate and monitor all district and unit assessment data.)
8. Encourage elementary schools to assign their most interested and skilled teachers to teach mathematics.
9. Examine and pilot new mathematics programs to determine the best fit to the curricular expectations and the needs of our students.
10. Ground instruction in evidenced-based best practice and monitor through the new administrator and teacher evaluation system.
11. Monitor individual student growth at the teacher and SRBI team level.
- 12A: Establish School Data Teams to monitor student achievement at the school level.
- 12B: Establish District Vertical Teams to monitor student achievement at the district level.

There was a short question and answer session.

Ms. Peck thanked everyone for being part of such a great team.

Mr. Guy Buzzannco, Chairman, Board of Education adjourned the meeting at 7:18 p.m.