MCKENZIE SCHOOL DISTRICT
JOB POSTING
January 9, 2020

POSITION TITLE: Counselor Grades K-12 - 1 FTE
Grant Funded

SALARY PLACEMENT: $35,863-54,625

1. POSITION PURPOSE:
This position is responsible working directly with students in need of counseling supports and other interventions, coordinating the implementation of the district’s established guidance curriculum and programs, and facilitating the establishment of processes for effective communication, decision-making, and progress monitoring of at-risk students. This position is responsible for referral and coordination with outside agencies where appropriate.

2. PRIMARY DUTIES AND ACCOUNTABILITIES:
A. Provide responsive services to meet individual students’ immediate needs.
   1. Provide individual or small group counseling to identified students.
   2. Consult with parents or other individuals working with the student.
   3. Participate as a member of the school/district crisis management team.

B. Provide support services to at-risk students and families.
   1. Develop and implement systems for identification and referral to mental health and social services for high-risk students.
   2. Refer students as appropriate to Lane ESD Title program services.
   3. Refer students as appropriate to local mental health service providers.
   4. Work closely with school-based Family and Community Resource Centers
   5. Assist to establish and develop school-based counseling advisory teams.

C. Coordinate the identification and implementation of guidance curricula such as Second Step and the Good Behavior Game.

D. Coordinate student planning teams and processes to support student social/emotional and academic success.
   1. Assist school teams in implementing the functions of Positive Behavior Support (PBIS) including the concepts of progress monitoring, universal screening, evidence-based continuum of supports, and fidelity monitoring.
   2. Establish processes for interpreting and using summative, formative, screening, diagnostic, and progress monitoring assessments (i.e. School Wide Information System, Easy CBM, DIBELS.) for student planning.
   3. Consult with individual teachers as requested to support student success in the classroom.

E. Participate on district strategic planning committees to guide district efforts in PBIS and coordinate with other related efforts in the district.

F. Participate in professional learning communities, data teams, and teacher collaboration meetings.

3. LICENSING:

Valid TSPC School Counseling license or Child Development Specialist (CDS) or MSW. A minimum of 2 years experience as a school counselor or CDS or MSW.
4. **WORK EXPECTATIONS:**
   A. Effectively engage with individuals from diverse cultures or backgrounds.
   B. The employee will demonstrate professionalism and appropriate judgment in behavior, speech, and dress in a neat, clean, and appropriate professional manner for the assignment and work setting.
   C. Proficiency in use of technology necessary to the work assignment.
   D. Maintain regular and punctual attendance.
   E. Confer regularly with immediate supervisor.
   F. Follow all District policies, work procedures, and reasonable requests by proper authority.

**CLOSING DATE:**   Open until Filled - Position Start Date - Immediately

**CONTACT:**   Nancy Asman
51187 Blue River Dr.
Vida, Or. 97488  541-822-3338
Submit Oregon State Teachers License Application
Cover letter, Resume, References and 3 Letters of Recommendation
Website: mckenziesd.org