

**Minutes**  
**Watertown Board of Education**  
**Special Board Meeting**  
**John Trumbull Primary School – Special Education Conference Room**  
**779 Buckingham Street, Oakville**  
**Tuesday, July 7, 2015 – 10:00 AM**

**Present:** Mrs. Leslie Crotty, Chairman  
Mr. Don Orsini  
Mr. Victor Vicenzi Jr.  
Ms. Josephine Cavallo-Rosa  
Ms. Cathie Rinaldi  
Mr. Robert Makowski

**Others Present:** Dr. B. Heston Carnemolla

**1. Convene Meeting**

Mrs. Leslie Crotty, Chairman, convened the Special Board Meeting at 10:00 AM.

**2. Review of the Meeting**

Dr. Carnemolla discussed the Best Buddies field trip to Bloomington, Indiana, stating that this is a yearly field trip that includes two (2) Watertown High School students. Because of the liability of an out-of-state trip, she felt it should be discussed by the Board. She explained that the trip was paid for before she received the paperwork, and that is the reason it did not make the last Board meeting. The advisor did not realize that it had to be approved by the Board, because it is not being chaperoned by any of our faculty members. Best Buddies provides chaperones from their organization that meet students at the airport and accompany them on the trip. Mrs. Crotty added that the advisor is fully informed of the proper process going forward. Dr. Carnemolla also noted that the field trip was originally submitted on the old forms, which delayed the process even longer. Dr. Carnemolla stated that this trip is a fantastic opportunity for our students, and is at no cost to the Board of Education.

**3. Action Item – Adoption of Item to be Approved by Consent**

Subject: Consideration to Approve the Watertown High School Best Buddies Field Trip to Bloomington, Indiana on July 17, 2015, through July 20, 2015.

Motion Presented By: Mr. Don Orsini

Motion Seconded By: Mr. Victor Vicenzi

**4. Adjournment**

Subject: To Adjourn the Meeting

Motion Presented By: Ms. Cathie Rinaldi

Motion Seconded By: Ms. Josephine Cavallo-Rosa

Meeting adjourned at 10:09 AM.