



*Changing the Headlines...
Allendale Forward*

Allendale County Schools

REQUEST FOR PROFESSIONAL DEVELOPMENT APPROVAL



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NAME _____

SCHOOL _____

POSITION _____

DATE _____

Please attach your responses to the following questions to your Request for Travel. No Professional Development will be approved without this form.

Conference or Workshop Title _____

Explain briefly what you intend to learn or gain (personally and/or professionally) from attending this activity.
How does this training/development relate to your primary assignment or role?
How will your attendance at this activity benefit the school or students you work with?
Indicate your strategy for redelivery to colleagues:

Approval:	Date
BUILDING PRINCIPAL _____	_____
SPECIAL SERVICES DIRECTOR _____	_____
FEDERAL PROJECTS DIRECTOR _____	_____
SUPERINTENDENT _____	_____