

SPRINGFIELD SCHOOL DISTRICT RE-4  
**Wednesday, July 24, 2019**  
REGULAR BOARD MEETING  
6:00 P.M. - BOARDROOM

- I. CALL TO ORDER: The regular meeting of the Springfield School District was called to order by Board President Larry Duncan at 6:02 p.m.
- A. ROLL CALL:
1. MEMBERS PRESENT: Larry Duncan, Tyler Gibson, Kay Maes
  2. MEMBERS ABSENT: Rick Birdsong and Clinton Arbuthnot
  3. SCHOOL PERSONNEL PRESENT: Richard Hargrove and Pam Hartley
  4. GUESTS PRESENT: Brinlyn Dukes and Alayah Meltabarger
- II. ADDITIONS TO THE AGENDA: Superintendent Hargrove requested an addition to NEW BUSINESS: Item I: FCCLA STUDENT PRESENTATION
- III. APPROVE THE AGENDA: Kay Maes made a motion to approve the agenda with the addition of Item I to New Business: FCCLA Student Presentation. Tyler Gibson seconded the motion. Motion passed.
- IV. ROUTINE ITEMS:
- A. APPROVE THE MINUTES OF THE June 24, 2019 Regular Meeting. Mr. Hargrove noted that spelling corrections should be made in June 24, 2019 minutes. Correct spelling should be Chelsea Gourley and Cortney Rosengrants. Kay Maes made a motion to approve the minutes of the June 24, 2019 regular meeting with the corrections to the spelling of Chelsea and Cortney. Tyler Gibson seconded the motion. Motion carried.
- B. FINANCIAL REPORTS: The board reviewed the financial reports. Superintendent Hargrove and the board explained and discussed various situations that resulted in some line items exceeding 100% of budget.
- C. FINANCIAL QUARTERLY REPORTS: Mr. Hargrove and the board reviewed the Quarterly Reports.
- D. CLAIMS PAYABLE – July 22, 2019: The board reviewed the July 22 claims payable. Kay Maes made a motion to approve the July 22, 2019 Claims Payable. Tyler Gibson seconded the motion. Motion carried.
- V. PUBLIC COMMENT: None

**IF YOU ARE HERE TO ADDRESS THE BOARD, PLEASE READ THE FOLLOWING:**

*Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation time with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in executive session. Discussion of individual students must occur in executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in executive session.*

- A. CORRESPONDENCE: None

- VI. OLD BUSINESS:
- A. UPDATE ON SECURITY AND SAFETY IMPROVEMENTS AND PLAYGROUND: Superintendent Hargrove reported that he hadn't heard recently from the company installing the playground, but the equipment is supposed to ship this week. He also provided an update on the current BEST grant. A survey of the buildings has been completed and results sent to RTA. RTA will now be preparing the scope of work/schedule. The work started during the school year should be non-intrusive with the bulk of the construction to happen after school ends in May. A representative from the BEST grant has visited and toured the campus. She shared ideas on how the District might want to start on a Master Plan for upgrading and/or new construction.

VII. NEW BUSINESS:

- A. APPROVE SUBSTITUTE TEACHER LIST: Mr. Hargrove presented a list of names of individuals who hold current substitute certification in Colorado and have agreed to be placed on the "Will Call" substitute list for the 2019-2020 school year. (list attached) Mr. Hargrove recommended that all those listed be approved as substitute teachers for the Springfield School District for the 19-20 school year. Tyler Gibson made a motion to approve the list of substitute teachers for the 2019-2020 school year as presented. Kay Maes seconded the motion. Motion passed.
- B. APPROVE MEMBERSHIP IN CHSAA: Mr. Hargrove recommended that the board approve membership in CHSAA for the 2019-20 school year. As a member of CHSAA the school district is agreeing to abide by established guidelines and regulations as applied to all high school sporting activities. Kay Maes made a motion to approve CHSAA membership for the 2019-20 school year. Tyler Gibson seconded the motion. Motion carried.
- C DISCUSS AND APPROVE CHANGES TO 2019 –2020 ELEM. AND JH/HS STUDENT HANDBOOK: Mr. Hargrove explained to the board that basically only bookkeeping corrections were made for this school year. These include updating employee names, position changes and date changes from 18-19 to 19-20. With the inclusion of 6<sup>th</sup> grade into Jr. /Sr. High School, several areas had to be updated to include 6<sup>th</sup> grade. Tyler Gibson made a motion to approve the current versions as presented of the Springfield Elementary Handbook and the Springfield Jr./Sr. High School Handbook for 2019-2020. Kay Maes seconded the motion. Motion carried.
- D. DISCUSS AND APPROVE INSTRUMENTAL RENTAL FEE: Mr. Hargrove presented a Musical Instrument Rental Agreement with accompanying fee assignments that has been authored by band director, Shane Hagan and proposed as a local school policy effective for the 2019-2020 school year. (attached) Mr. Hargrove and the board reviewed the terms of the policy. Kay Maes made a motion to approve the Musical Instrument Board Policy as a local policy as presented. Tyler Gibson seconded the motion. Motion carried.
- E. OPEN AND ACCEPT FUEL BIDS: Larry Duncan opened the one fuel bid submitted for the purchase of bulk delivery of unleaded gasoline and non-tax diesel. Cook Oil Company submitted a bid of \$2.156 per gallon for Unlead Gas and \$2.24 per gallon for Diesel with prices subject to change based on cost from supplier and no additional delivery charge. Tyler Gibson made a motion to approve Cook Oil Company as the provider of fuel for bulk storage for the Springfield School District effective August 1, 2019. Kay Maes seconded the motion. Motion carried.
- F OPEN AND ACCEPT TRASH BIDS: Board Secretary, Kay Maes stated she would be abstaining from the vote to approve trash bids. Trash bids were not opened and this item tabled due to the inability to have a quorum vote after Director Maes abstains. A special meeting will be scheduled for Wednesday, July 31 at 7:00 a.m. when a quorum can be established.
- G OPEN AND ACCEPT MILK BIDS: Larry Duncan opened the two milk bids that were submitted. Meadow Gold submitted a bid for 1% ½ pint white milk at .317 each and fat free ½ pint chocolate milk at .33 Cash-Wa Distributing submitted a bid for fat free ½ pint chocolate milk at .32 per carton and 1% ½ pint white milk at .31 per carton.  
All dairy bids pricing is based on the CO Dairy Board and are reviewed and adjusted if necessary on a monthly basis. Superintendent Hargrove recommended that Cash-Wa be approved as milk vendor for the 2019-2020 school year. Kay Maes made a motion to award the 2019-2020 milk vendor contract to Cash-Wa. Tyler Gibson seconded the motion. Motion carried.
- H. UPDATE ON VANDALISM: Superintendent Hargrove reported on the recent vandalism to school district property. He has been gathering prices for repairs and replacement and providing those to the local authorities conducting the investigation. He has been told that the DA will decide what action to take once the full scope of damages has been accessed.

- I. FCCLA STUDENT PRESENTATION: Brinlyn Dukes, Alayah Meltarburger and Peyton Oswald recently attended the National FCCLA Conference held in Anaheim, California where they competed with other FCCLA members from across the US. Brinlyn and Alayah presented a power point which provided information on how they qualified at District FCCLA to move on to Nationals and talked about the types of community service and fund-raising they participated in to help with some of the expense above what the District paid. The girls shared slides showing several of their experiences while attending the conference, which included an earthquake and amazing 4<sup>th</sup> of July fireworks display at Disneyland. They expressed their appreciation for the financial support from the district and for being allowed the opportunity to attend.
- VIII. EXECUTIVE SESSION: C.R.S. 24-6-402(4) (e) & (f): At 6:55 p.m. the board, Kyle Lasley and Richard Hargrove entered into executive session. At 7:22 p.m. the board returned to regular session.
- A. PERSONNEL:
1. Certified personnel (including SB18-200 employees)
  2. Classified personnel
- IX. ACT ON EXECUTIVE SESSION: Mr. Hargrove made recommendations to hire the following: Megan England as Teacher. Kay Maes made a motion to hire Megan England as a teacher for 2019-2020. Tyler Gibson seconded the motion. Motion carried.  
Tim Biggers as Teacher. Tyler Gibson made a motion to hire Tim Biggers as a Teacher for 2019-20. Kay Maes seconded the motion. Motion carried.  
Melissa Viney as Teacher. Kay Maes made a motion to hire Melissa Viney as a Teacher for 2019-2020. Tyler Gibson seconded the motion. Motion carried.  
Brady Humphrey as a JH Assistant FB Coach. Tyler Gibson made a motion to hire Brady Humphrey as an assistant JH FB Coach. Kay Maes seconded the motion. Motion carried.  
Tim Biggers as Head JH FB Coach. Kay Maes made a motion to hire Tim Biggers as the Head JH B Coach. Tyler Gibson seconded the motion. Motion carried.
- Superintendent Hargrove recommended that based on SB18-200- Teacher Shortage Bill, that retired teacher Julie Robins be hired as a 4<sup>th</sup> grade instructor, retired teacher Carol Grahn be hired as a 3<sup>rd</sup> grade instructor, and retired teacher Deb Sharpe be hired as Preschool Director for the 2019-20 school year. Tyler Gibson made a motion to hire retired teachers Julie Robins, Carol Grahn, and Deb Sharpe as instructors for the 2019-20 school year based on SB18-200. Kay Maes seconded the motion. Motion carried
- X. REPORTS
- A. JUNIOR/SENIOR HIGH PRINCIPAL – KYLE LASLEY- Mr. Lasley was not in attendance so no Jr./Sr. High School report was available.
- B. SUPERINTENDENT/ELEMENTARY PRINCIPAL REPORT – RICHARD HARGROVE: Mr. Hargrove reviewed a few of the items from his July 22, 2019 BOE Update that had not been previously discussed. An additional item he shared with the board was that Joel Robertson is working on new routes for the school buses that might allow for a little later pickup time for a few of the students.
- XI. OTHER ITEMS TO DISCUSS:
- A. Auditor scheduled for August (specific dates not yet determined) The auditor will be here August 19 through approximately August 21. Board members will be contacted when a definite date and time is scheduled for the exit audit.
- B. Community Picnic – August 15 (Volunteer cooks). The annual Back-to-school Community Picnic is scheduled to begin at 6:00 p.m. on Thursday, August 15. Board Members are ask to attend and “volunteer” to serve the BBQ beef.
- C. JH /HS first day of school—Aug. 12<sup>th</sup>, Elementary---August 14<sup>th</sup>, Pre-School Aug. 26<sup>th</sup>
- XII. BOARD MEETING DATES:
1. REGULAR BOARD MEETING – AUGUST 19, 2019 at 6:00 p.m.
  2. SPECIAL BOARD MEETING – JULY 31, 2019 at 7:00 a.m. in the Superintendent Office.

- XIII. COMMENTS FROM THE BOARD: Larry Duncan ask Superintendent Hargrove to contact the city office and ask about having the road lines repainted in front of the school. He also suggested that the city be notified of the community picnic and ask if it would be possible for them to spray for mosquitos prior to the picnic. He made the observation that the FFA pickup is needing washed and the school residence has a few upkeep items that need addressed.
- XIV. ADJOURNMENT: The meeting was adjourned by consensus of the board at 7:32 p.m.

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Larry Duncan, President

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Kay Maes, Secretary

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Rick Birdsong, Vice-President

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Tyler Gibson, Treasurer

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Clinton Arbuthnot, Director