

LAKELAND REGIONAL HIGH SCHOOL
205 CONKLINTOWN ROAD
WANAQUE, NEW JERSEY 07465

WORK SESSION MINUTES

**December 18, 2019
Work Session – 7:00 p.m.
Library**

PLEDGE OF ALLEGIANCE

CALL TO ORDER BY BOARD PRESIDENT

ROLL CALL

Present:

Robert Adams	John Griffin
Gerald Brennan	Suzanne Raoul
Maryann Brett	Daniel Sinclair
Bruce Gibson	Joseph Walker

Also Present:

Hugh Beattie Kathryn Davenport

Absent Samuel Nastory

OPEN PUBLIC MEETINGS STATEMENT BY BOARD PRESIDENT

Adequate notice of this meeting has been given by sending a meeting notice, dated January 13, 2019 to all Board members, Ringwood and Wanaque Council Clerks and Libraries, The Trends and The Record. This meeting notice states a work session will be held on December 18, 2019 at 7:00PM.

In accordance with the Open Public Meetings Act and Lakeland Board of Education Bylaw 0168 notice must be given to the School Business Administrator immediately prior to the meeting when sound recordings of the meeting will be made by the public.

Fire Exits are the Library main entrance to the audience's left and the alternate is located to the audience's right in the opposite corner of the Library.

PRESIDENT'S COMMENTS

Board President, Robert Adams, welcomed everyone to the Work Session.

COMMITTEE REPORTS

- Student Focus Committee
Mr. John Griffin reviewed the minutes from the December 3 Student Focus Committee meeting that covered the following topics:
 - Overnight Field Trip Requests
 - Band
 - Dance Team
 - RTI (Response to Intervention) Handbook
 - NHS Induction
 - District Calendar
 - Macy's "Believe" Campaign

- Education Committee

Ms. Maryann Brett reviewed the minutes from the December 3 Education Committee meeting that covered the following topics:

- Professional Development Presentations
 - Anti-Bullying Specialist Certification
 - Art Education Annual Convention
- 2019-20 Memorandum of Agreement
- Final 2020-21 Curriculum Handbook Review
- Changes in State Testing

- Finance Committee

Ms. Suzanne Raoul, Chair of the Finance Committee, reviewed the minutes from the December 3 Finance committee meeting that covered the following topics:

- Underground Storage Tank
- Alyssa's Law
- HVAC Issues
- Negotiations
- Administrative Budget Meetings
- Fiscal Efficiency Process

ADJOURNMENT TO REGULAR MEETING

Moved by Maryann Brett seconded by John Griffin that the meeting be adjourned at 7:29pm

VOICE VOTE: YES__8__NO__0__ABSTAIN__0__

Respectfully submitted,

Kathryn Davenport
School Business Administrator/Board Secretary

LAKELAND REGIONAL HIGH SCHOOL
205 CONKLINTOWN ROAD
WANAQUE, NEW JERSEY 07465

REGULAR MEETING MINUTES

December 18, 2019

Board Meeting – 7:30 p.m.
Library

PLEDGE OF ALLEGIANCE

CALL TO ORDER BY BOARD PRESIDENT

ROLL CALL

Present:

Robert Adams	John Griffin
Gerald Brennan	Suzanne Raoul
Maryann Brett	Daniel Sinclair
Bruce Gibson	Joseph Walker

Also Present:

Hugh Beattie Kathryn Davenport

Absent Samuel Nastory

OPEN PUBLIC MEETINGS STATEMENT BY BOARD PRESIDENT

Adequate notice of this meeting has been given by sending a meeting notice, dated January 13, 2019 to all Board members, Ringwood and Wanaque Council Clerks and Libraries, The Trends and The Record. This meeting notice states a regular meeting will be held on December 18, 2019 at 7:30 PM.

In accordance with the Open Public Meetings Act and Lakeland Board of Education Bylaw 0168 notice must be given to the School Business Administrator immediately prior to the meeting when sound recordings of the meeting will be made by the public.

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PRESIDENT COMMENTS

Board President, Robert Adams, welcomed everyone to the Regular Session.

MAKE-A-WISH BELIEVE CAMPAIGN RECOGNITION – Hannah Boorse

Recognition was given by the Board to Lakeland student, Hannah Boorse, who raised \$10,000 and prompted Macy's was to donate \$20,000 to the Make-A-Wish Foundation.

CROSS-COUNTRY RECOGNITION

Coaches: Damiano Conforti, George Lutz

The two coaches of our high-performing Cross Country Teams at reviewed many of the award-winning accomplishments and pride they brought to Lakeland this past season. The individual achievements of students Jesse Campoverde, Angelina Perez and Abigail Horevay were celebrated, as well.

DECA – PRESENTATION OF FUNDS FROM “STEPS AGAINST STIGMA” WALKATHON TO NAMI (National Alliance on Mental Illness) OF NEW JERSEY

Lakeland DECA students were honored for their recent project in which they raised \$1,326 for the National Alliance on Mental Illness of NJ. The money was formally presented to the NJ Chapter of NAMI and the students were praised for their efforts to “give back” to the community.

- **Jennifer Hughes – Associate Director, NAMI, NJ**
- **Meredith Masin Blount – Executive Director, NAMI, NJ**
- **Eric Rausch – Acting President NAMI – Essex/Passaic County**
- **Ornella Incardona – DECA Advisor/Teacher**
- **Kelly Norton – Student Assistance Coordinator**
- **Students: Connor Kennedy, Samantha Hess, Isabella Craus**

PUBLIC COMMENTS

Moved by Maryann Brett seconded by Daniel Sinclair that the Board approve the meeting be opened to the public to speak. This portion of the meeting is limited to 15 minutes unless an additional affirmative vote by Board members is taken. During this portion of the meeting the residents are invited to address the Board **with any questions, comments or concerns on agenda items only**. In doing so, the Board requests the individual address the Board, giving name and address, and asks that all remarks be directed to the Board President. The Board wishes to remind all attendees at its meetings that it subscribes without reservation to the principle of keeping the community completely informed. By policy the Board cannot allow public discussion of personnel matters. If a matter concerning the staff of the Lakeland Regional High School District is of interest or concern to a resident, the matter should be referred to the responsible Chief School Administrator or the Board of Education, either by telephone or letter.

VOICE VOTE: YES __8__ NO __0__ ABSTAIN __0__

None

Moved by John Griffin seconded by Maryann Brett that the Board close the public comments session.

VOICE VOTE: YES __8__ NO __0__ ABSTAIN __0__

APPROVAL OF MINUTES

Moved by Daniel Sinclair seconded by Susan Raoul that the Lakeland Regional Board of Education approve the following Board Minutes:

November 26, 2019 Work Session/Regular Meeting

ROLL CALL: YES __8__ NO __0__ ABSTAIN __0__

Moved by Joseph Walker seconded by Daniel Sinclair that the Lakeland Regional Board of Education approve the following Board Minutes:

November 26, 2019 Private Executive Session

ROLL CALL: YES __8__ NO __0__ ABSTAIN __0__

CHIEF SCHOOL ADMINISTRATOR’S REPORT AND RECOMMENDATIONS

1. Moved by Maryann Brett seconded by Daniel Sinclair, that the Board of Education, upon the recommendation of the Chief School Administrator and the Education Committee, approve and affirm the standards, procedures, and policies set forth in the “Uniform State Memorandum of Agreement Between Lakeland Regional High School and Wanaque/Ringwood Law Enforcement Officials”, for the **2019-2020 school year**, as presented.

ROLL CALL: YES __8__ NO __0__ ABSTAIN __0__

2. Moved by Maryann Brett seconded by Daniel Sinclair, that the Board of Education, upon the recommendation of the Chief School Administrator and the Education Committee, approve the **2020-2021 Curriculum Handbook**, as presented.

ROLL CALL: YES 8 NO 0 ABSTAIN 0

3. Moved by Maryann Brett seconded by Daniel Sinclair, that the Board of Education, upon the recommendation of the Business Administrator and the Chief School Administrator, approve the stipend amount for the following employees as per Chapter 78 Rules and the LEA Agreement for the period **July 2019 through December 2019** to be paid on January 30, 2020 for declining health benefits effective for the **2019-2020 school year**:

Name	Stipend
Pedro Aguila	\$1,936.00
Geraldine Batelli	\$2,500.00
Jamie Cawley	\$2,500.00
Randy Coren	\$2,500.00
Linda Dietz	\$2,500.00
Kristin Dowling	\$2,500.00
Ronald Etzkorn	\$2,500.00
Brenda Ferguson	\$2,500.00
Laura Fucilli	\$2,500.00
Kinga Galica	\$1,936.00
Amanda Higgins	\$2,293.00
Ornella Incardona	\$2,500.00
Laurie Landy-Lynch	\$2,500.00
Deborah Lane	\$1,936.00
Dianalyn Matlosz	\$2,500.00
Brian Mulhern	\$2,500.00
Susan Rosznagel	\$2,500.00
Virginia Vasquez	\$2,500.00
Heather Visser	\$2,500.00
TOTAL:	\$45,601.00

ROLL CALL: YES 8 NO 0 ABSTAIN 0

4. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Business Administrator and the Chief School Administrator, approve the stipend amount for the following employee as per Chapter 78 Rules and the Administrators/Supervisors Association Agreement for the period **July 2019 through December 2019** to be paid on January 30, 2020 for declining health benefits effective for the **2019-2020 school year**:

Name	Stipend
Rita Mazza	\$1,936.00
John Yost	\$2,500.00
TOTAL:	\$4,436.00

ROLL CALL: YES 8 NO 0 ABSTAIN 0

5. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Business Administrator and the Chief School Administrator, approve the stipend amount for the following employees as per Chapter 78 Rules for the period **July 2019 through December 2019** to be paid on January 30, 2020 for declining health benefits effective for the **2019-2020 school year**:

Name	Stipend
Jose Agüero	\$1,500.00
Elizabeth DiModugno	\$1,500.00
Diane Drew-Viviani	\$1,500.00

Kelly Engels	\$1,500.00
Ellen Herbert	\$ 250.00
Diane Maskley	\$1,500.00
Mary Noone	\$1,500.00
Angelica Sokolovic	\$1,500.00
Linda Whitehead	\$1,500.00
TOTAL:	\$12,250.00

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN___0___

6. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the **appointment** of Mr. Robert Pedatella, 67 West Shore Drive, Haskell, NJ 07420 as a **Volunteer** Assistant Indoor Track Coach for the 2019-2020 Winter Season.

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN___0___

7. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator and the Business Administrator, approve the **appointment** of Mr. Keith Bedell, 4 Bellot Road, Ringwood, NJ 07456 as an **"at-will" full-time (6 hours per day) 10-month Bus Driver/Custodian** effective **on or before February 1, 2020 through June 30, 2020**, at a **prorated** salary based on an annual salary of \$24,948.00. This appointment is contingent upon the successful attainment and verification of all NJ Department of Education requirements needed for employment.

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN___0___

8. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator and the Business Administrator, approve the **appointment** of Mr. Joseph Poggioli, 104 Madison Avenue, Midland Park, NJ 07432 as an **"at-will" full-time (6 hours per day) 10-month Bus Driver/Custodian** effective **on or before February 1, 2020 through June 30, 2020**, at a **prorated** salary based on an annual salary of \$24,948.00. This appointment is contingent upon the successful attainment and verification of all NJ Department of Education requirements needed for employment.

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN___0___

9. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, approve in accordance with the provisions of Board Policy 6471 and N.J.A.C. 6A:23B-1.1 et seq. as recommended by the Chief School Administrator and Business Administrator the reimbursement of work related travel and expenses that directly relate to and within the scope of following employee's current work responsibilities. This is in accordance with the previously authorized request for such travel and the District's Business Administrators review of the appropriate and complete documentation that is found to be in compliance with the Board's policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act and the Accountability Act P.L. 2007 c.53. Each item listed for reimbursement has been found to directly promote the delivery of instruction and/or the furtherance of the efficient operation of the school district:

Employee	Event	Travel Date(s)	Reimbursement Amount	Total Cost
Hugh Beattie	NJSBA 2019 Annual Convention, Atlantic City, NJ	10/21-24/2019	\$129.38	\$653.38
Melanie Bronstein	Identifying, Understanding Managing Self Harm Behaviors, West Orange, NJ	10/28/2019	\$12.83	\$12.83
Damiano Conforti	Nike National XC Meet, Bowdoin Park, NY	11/30/209	\$49.05	\$49.05
Kristin Dowling	Strategies Teaching Blind / Visually Impaired Students, New Brunswick, NJ	11/12/2019	\$33.98	\$33.98
Lorraine Nangle	Syracuse University Project Advance Seminar, Battery Park, NY	11/22/2019	\$36.50	\$36.50

Barbara Ziegler	SUPA Downstate Seminar, New York, NY	12/9/2019	\$27.99	\$27.99
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ROLL CALL: YES __8__ NO __0__ ABSTAIN __0__

10. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the travel request and the reimbursement of travel related expenses in compliance with Board Policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act, P.L. 2007 c. 53, the Accountability Act and the State Travel Guidelines.

The following employees are attending the events as indicated below. The attendance at this event and the work related travel expenses were approved by the Chief School Administrator as work related and within the scope of the work responsibilities of the attendees; as promoting the delivery of instruction or furthering efficient operation of the school district and fiscally prudent.

Employee	Event	Date(s)	Total Est. Cost	Approximate Substitute Cost Per Day	Chief School Administrator Approval Date
Ornella Incardona	Kean University – DECA Student Interviewing Process, Union, NJ	1/17/2020	\$21.08	\$100.00-\$110.00	12/13/2019
Tara Ross-Salman	Counselor Tour of Maryland Colleges, Annapolis, MD	3/23-27/2020	\$213.26	\$0.00	12/13/2019

ROLL CALL: YES __8__ NO __0__ ABSTAIN __0__

11. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the following Field Trip Requests and chaperones. These activities will be supervised in accordance with a chaperone ratio as prescribed by District Regulation File Code #2340.

- a. **Robotics Team** to attend the ***First Robotics Kickoff Workshop*** at Pascack Valley High School, Hillsdale, NJ on **Saturday, January 4, 2020**, from 9:00 a.m. to 5:00 p.m., for approximately 20 students, at an expense of approximately \$248.00 for transportation to be paid from the Robotics Student Activities Account.

Chaperones:

- Randy Coren – Advisor/Teacher
- Kimberly Allegrini – Advisor/Special Education Aide

- b. **Business Practice Firm Class** to *participate in the NJ/PA Virtual Enterprise Business Expo/Business Competitions* at Fairleigh Dickinson University, Florham Park, NJ on **Tuesday, January 14, 2020 (snow date: Thursday, January 16, 2020)**, from 7:15 a.m. to 4:00 p.m., for approximately 35 students, with **students missing one (1) day of school**, at an expense of approximately \$258.00 for transportation to be paid by the Board.

Chaperones:

- Karen Pavero – Teacher
- Audrey Lidsky – Teacher

- c. **LASO, Spanish Honor Society, Asian Cultural Club and FBLA** to participate in an ***orientation trip to welcome new members to the clubs*** at Floyd Hall Arena at Montclair State University, Little Falls, NJ on **Friday, January 17, 2020** from 8:00 p.m. to 11:30 p.m. for approximately 40 students, at an expense of approximately \$130.00 for transportation to be paid by the LASO, Spanish Honor Society, Asian Cultural Club and FBLA student activity accounts.

Chaperones:

- Estela Diaz – Co-Advisor/Teacher
- Amy Saco – Co-Advisor/Teacher
- Linda Dietz – Co-Advisor/Teacher
- Andrew Truong – Advisor/Teacher

- d. **Business UPAL Class** to *learn about the role of the New York Fed and Federal Reserve System* at The Federal Reserve Bank of New York, New York, NY on **Wednesday, January 29, 2020** from 8:20 a.m. to 2:30 p.m. for approximately 13 students, with **students missing approximately one (1) day of school**, at an expense of approximately \$255.00 for transportation to be paid by the Board.

Chaperone:

- Audrey Lidsky – Teacher
- Kenneth McCurnin – Supervisor

- e. **CORE/LEARN Classes** to *visit a café run by young adults with disabilities, practice money and communication skills* at Ethan & The Bean, Little Falls, NJ on **Wednesday, February 19, 2020 (snow date: Thursday, February 20, 2020)**, from 10:20 a.m. to 12:00 p.m., for approximately 19 students, with **students missing approximately three (3) blocks of school**, at an expense of approximately \$90.00 for transportation to be paid by the Board.

Chaperones:

- Jamie Haftek – Teacher
- Danielle Osborne – Teacher
- William Veres – Teacher
- All Assigned Special Education and ABA Therapist Aides

- f. **Asian Cultural Club** to *dine and try various Asian Cuisines* at Minado's Restaurant, Morris Plains, NJ on **Thursday, March 12, 2020**, from 5:30 p.m. to 8:00 p.m., for approximately 25 students, at an expense of approximately \$141.00 for transportation to be paid from the Asian Cultural Club.

Chaperone:

- Andrew Truong - Advisor/Teacher
- Amy Saco - Teacher

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN ___0___

12. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator and the Student Focus Committee, approve the request by the **Lakeland Dance Team** to participate/compete in the **2020 Union National Championships** to be held in Orlando, FL, from **Thursday, February 20, 2020, departing at 12:20 p.m. through Monday, February 24, 2020, returning at approximately 6:00 p.m.**, for approximately 11 students, with **students missing two and one-half (2½) days of**, at an expense of approximately \$200.00 for transportation to and from the airport to be paid by the Board. This activity will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340.

Chaperone:

- Nicole Secor – Advisor
- Jessica Focarino – Volunteer Advisor

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN ___0___

13. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator and the Student Focus Committee, approve the request by the Lakeland Band, Color Guard and Band Association to participate in the **Band Spring Tour, Concert Performances, Parades and Workshops** at Universal Studios, Orlando, FL from **Monday, April 13, 2020 through Saturday, April 18, 2020 (during Spring Break)** for approximately 75 students, at no expense to the Board. Funding for this trip will be provided by the Band Association and Fundraising. This activity will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340.

Chaperones:

- Laurie Kunzle – Band Director/Teacher
- Sean Kecherson – Assistant Band Director/Permanent Substitute Teacher
- Katherine Telschow – Band Front & Color Guard Advisor

Parent Chaperones as needed:

- Kenneth and Susan Anderson
- Wendy Rothlauf
- Christine Schouten

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN ___0___

14. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the nursing services by Loving Care Agency, Inc., d/b/a Aveanna Healthcare, at a rate of \$60.00 per hour for the **2019-2020 school year**.

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN ___0___

15. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the replacement instruction for the following student for credit recovery. Educational services shall be provided by Educere, Virtual School provider:

Student #20218(s)	Credit Recovery	Founders Education – World History High School Total: \$195.00	From: July 9, 2019 To: September 6, 2019
Student #22238(r)	Credit Recovery	Founders Education – Intro to Literature High School Total: \$195.00	From: July 9, 2019 To: September 6, 2019
Student #20137(s)	Credit Recovery	Computer Basics High School Total: \$299.50	From: November 1, 2019 To: June 30, 2020

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN ___0___

16. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the home instruction for the following students:

Student #23351(s)	Medical	\$35.00 per hour @ 10 hours per week Total: \$2,100.00	From: November 21, 2019 To: January 15, 2020 Total: 30 days
Student #22373(r)	Administrative	\$35.00 per hour @ 10 hours per week Total: \$1,120.00	From: November 27, 2019 To: December 20, 2019 Total: 16 days
Student #21143(r)	Medical	\$35.00 per hour @ 10 hours per week Total: \$1,050.00	From: December 3, 2019 To: December 20, 2019 Total: 14 days

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN ___0___

17. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, *revise* the October 15, 2019 Board Resolution to approve the staff members below, *as needed*, to assist the following special education students in **after-school athletic activity** for the indicated number of hours weekly, effective **September 27, 2019 through June 24, 2020**, at an hourly rate of pay based on their annual salary:

STAFF MEMBER(S)	ACTIVITY/CLUB	STUDENT (S)	HOURS
Rachel Barry Scott Bosma Lisette de la Torre Elizabeth DiModugno Jeffrey Fuentes Patricia Gray Jolanta Kwiatkowska Mary Noone Kathleen Parrotta James Tabuzzi Thomas Wittmann Kimberly Allegrini	Bowling (1 aide needed)	#23338(s)	Originally approved to not to exceed 10 hours per week REVISED: to not to exceed 20 hours per week

Troy Bianchi Mary Conklin Kelly Engels Matthew Keyzer Kyle Letsche Sandra Miele Joanne Moloughney Samantha Newell Gail Persico Candace Pfeifer Angelica Sokolovic Ryan Sottolano Susan West Linda Whitehead Ellen Herbert <u>As needed @ \$35/hour:</u> Jamie Haftek Maren McCormack Danielle Osborne William Veres			
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ROLL CALL: YES __8__ NO __0__ ABSTAIN__0__

18. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, *revise* the November 26, 2019 Board Resolution to approve the staff members below, *as needed*, to assist the following special education students in after-school activities, **sponsored by the Special Olympics** for the indicated number of hours weekly, effective **September 27, 2019 through June 24, 2020**, at an hourly rate of pay based on their annual salary, *with supplemental funding of stipends through the Play Unified Grant from Special Olympics.*:

STAFF MEMBER(S)	SPECIAL OLYMPIC ACTIVITY	STUDENTS	HOURS
Rachel Barry Scott Bosma Lisette de la Torre Elizabeth DiModugno Jeffrey Fuentes Patricia Gray Jolanta Kwiatkowska Mary Noone Kathleen Parrotta James Tabuzzi Thomas Wittmann Kimberly Allegrini Troy Bianchi Mary Conklin Kelly Engels Matthew Keyzer Kyle Letsche Sandra Miele Joanne Moloughney Samantha Newell Gail Persico Candace Pfeifer Angelica Sokolovic Ryan Sottolano Susan West	Swim Club (2 aides needed)	#21317(s) #19387(s) #23356(s) #19396(s) #21216(s)	Approved on 11/26/2019 as not to exceed 10 hours per week REVISED: to not to exceed 20 hours per week

Linda Whitehead
Ellen Herbert
Jamie Haftek
Karen McCormack
Danielle Osborne
William Veres

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN ___0___

19. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by Danielle Capozzi on behalf of the **Lakeland Softball Association**, use of the **West or East Gym, nearby restrooms and parking lots** for a *Softball Winter Training Clinic for Grades 7 - 12* from 8:00 a.m. – 12:00 p.m., to be held on the following Sunday's, *pending Certificate of Liability Insurance*.

January 5, 2020	February 2, 2020
January 12, 2020	February 16, 2020
January 19, 2020	February 23, 2020
January 26, 2020	March 1, 2020

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN ___0___

20. Moved by Maryann Brett seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the Administration Report as submitted for the month of November, 2019.

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN ___0___

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT AND RECOMMENDATIONS

1. Moved by Susan Raoul seconded by Bruce Gibson that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve the Bill List in the amount of \$ 2,849,464.47 and reviewed by the Board Finance Committee Members.

<u>DATE</u>	<u>TYPE</u>	<u>AMOUNT</u>
11/29/19	Pre Pay	\$ 829,000.00
12/03/19	Pre Pay	284,056.83
12/18/19	Bills List	232,393.58
11/30/19	Payroll	669,296.79
12/15/19	Payroll	743,475.23
11/30/19	Student Activity	13,197.38
11/30/19	Athletics	6,792.32
11/30/19	Transportation	32,922.38
11/30/19	Cafeteria	38,329.96

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TOTAL: \$ 2,849,464.47

ROLL CALL: YES ___8___ NO ___0___ ABSTAIN ___0___

2. Moved by Susanne Raoul seconded by Bruce Gibson that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, hereby accepts the report on the School Bus Emergency Evacuation Drill for both transported and non-transported students held on 9/18/2019-12/11/2019, as presented.

ROLL CALL: YES __8__ NO __0__ ABSTAIN __0__

3. Moved by Susan Raoul seconded by Bruce Gibson that the Lakeland Regional High School Board of Education, upon the recommendation of the School Business Administrator, approve the ESY transportation jointure with the Somerset Board of Education, effective July 8, 2019- August 2, 2019, as follows:

<u>Route #</u>	<u>Destination</u>	<u>Contractor</u>	<u># of Students</u>	<u>Total</u>
SPED2	Lakeland Reg. HS	Lakeland Reg HS	1	\$1,539.86

Somerset Bd of Ed pays LRHS

ROLL CALL: YES __8__ NO __0__ ABSTAIN __0__

4. Moved by Susan Raoul seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve the transportation contract with Montauk Student effective 9/5/19 - 06/20/20

<u>Route #</u>	<u>Destination</u>	<u>Contractor</u>	<u># of Students</u>	<u>Total</u>
PINE	Pinesbridge/Walden	Montauk Student	1	\$68,845.30
				+\$159.50(per day for aide)

LRHS pays Montauk Student LLC

ROLL CALL: YES __8__ NO __0__ ABSTAIN __0__

5. Moved by Susan Raoul seconded by Bruce Gibson that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve the proposal from Carrier for repair and replacement of the failed West Building air conditioning system, as follows:

Carrier Option C: Basic Scope of Work	\$482,750.00
Option to replace existing chilled water pumps, add VFDs and modify wiring:	109,750.00
5-Year PM Chiller service agreement	<u>47,000.00</u>
Total	<u>\$639,500.00</u>

(See attached documentation)

Note: This purchase will be made through the following purchasing co-op:

ROLL CALL: YES __8__ NO __0__ ABSTAIN __0__

6. Moved by Susan Raoul seconded by Bruce Gibson that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve the proposal from Carrier for replacement of the compromised air conditioning insulation throughout the West Building air conditioning system, as follows:

Carrier Proposal for insulation replacement	\$ 69,750.00
(See attached documentation)	

ROLL CALL: YES __8__ NO __0__ ABSTAIN __0__

7. Moved by Susan Raoul seconded by Bruce Gibson that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve the transfer of the following amounts from the

Capital Reserve Account to the Capital Projects Fund (Fund 30) for repairs and replacements associated with the West building air conditioning system, as follows:

- Repair and replacement of the failed West Building air conditioning system: \$639,500.00
- Repair and replacement of the compromised air conditioning insulation throughout the West Building: 69,750.00
- Total \$709,250.00

ROLL CALL: YES__8__NO__0__ABSTAIN__0__

8. Moved by Susan Raoul seconded by Bruce Gibson that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve the REVISED LRFP (Long Range Facility Plan) to include projects for repairs and replacements associated with the West building air conditioning system, as follows:

- Repair and replacement of the failed West Building air conditioning system: \$639,500.00
- Repair and replacement of the compromised air conditioning insulation throughout the West Building: 69,750.00
- Total \$709,250.00

ROLL CALL: YES__8__NO__0__ABSTAIN__0__

9. Moved by Susan Raoul seconded by Bruce Gibson that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve Step One of the Proposal for Consulting Services for Program Modeling as submitted by Edvocate School Support Solutions (Bill Gerichter) in the amount of \$5,995.00.
(Copy of proposal, as submitted)

ROLL CALL: YES__8__NO__0__ABSTAIN__0__

10. Moved by Susan Raoul seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve the Play Unified (Special Olympics) grant application in the amount of \$4,300.00 for the 2019-20 fiscal year.

ROLL CALL: YES__8__NO__0__ABSTAIN__0__

11. Moved by Susan Raoul seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, accept the Play Unified (Special Olympics) grant award in the amount of \$4,300.00 for the 2019-20 fiscal year.

ROLL CALL: YES__8__NO__0__ABSTAIN__0__

12. Moved by Susan Raoul seconded by Bruce Gibson that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve Amendment #1 to the 2019-20 ESSA grant for the charging of salaries (and/or portion of salary) to the ESSA Title 1 account. The 2019-2020 salaries of the following staff should be revised and charged to the account codes and grades indicated below (not to exceed the amounts indicated):

Name	Assignment		Salary to Charge to Fund 20	Grant
Deborah Lane	State Assessment Math Prep		\$7,000.00	ESSA
Ann Pagano	State Assessment ELA Prep		\$7,000.00	ESSA

ROLL CALL: YES__8__NO__0__ABSTAIN__0__

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS

Moved by Suzanne Raoul seconded by John Griffin that the Board approve the meeting be opened to the public to speak on any items of interest and further that this portion of the meeting be limited to 15 minutes unless an additional affirmative vote by the Board members is taken. During this portion of the meeting the residents are invited to address the Board **with any questions, comments or concerns** that may be in respect to the operation of their schools. In doing so, the Board requests the individual address the Board, giving name and address, and asks that all remarks be directed to the Board. The Board wishes to remind all attendees at its meetings that while it subscribes without reservations to the principle of keeping the community completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Lakeland Regional High School District is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Superintendent of Schools or the Board of Education, either by telephone or letter.

VOICE VOTE: YES__8__NO__0__ABSTAIN__0__

None

Moved by Suzanne Raoul seconded by Maryann Brett that the Board close the public comments session.

VOICE VOTE: YES__8__NO__0__ABSTAIN__0__

PRIVATE EXECUTIVE SESSION

Moved by Suzanne Raoul seconded by Gerald Brennan that the Board of Education will move to Private Executive Session to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

TIME IN 8:02pm

VOICE VOTE: YES__8__NO__0__ABSTAIN__0__

- a. Personnel - employment matters affecting a specific prospective or current employee
- b. Ongoing litigation
- c. Attorney-client privilege
- d. ☒ Individual student privacy
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Matters rendered confidential by Federal Law, State Law, or Court Rule
- h. Purchase or lease of real property if public interest could be adversely affected
- i. Collective bargaining agreements with Teacher's Association, Cafeteria Association, and School Business Administrator's contract.

Be it resolved that the Board move to Private Executive Session to discuss matters rendered confidential by the need to protect public safety and property, collective bargaining agreements with Teachers, Custodians/Maintenance, Administrative/Supervisors, Secretaries & Cafeteria negotiations and personnel - employment matters affecting a specific prospective or current employee. Any discussion held by the Board which need not remain confidential will

be made public as soon as practical. Minutes of the private executive session will not be disclosed until the needs for confidentiality no longer exists.

Moved by Daniel Sinclair seconded by Maryann Brett that the Board of Education return to public session at 8:17pm

VOICE VOTE: YES__8__NO__0__ABSTAIN__0__

ADJOURNMENT

Moved by Daniel Sinclair seconded by Maryann Brett that the meeting be adjourned at 8:18pm.

VOICE VOTE: YES__8__NO__0__ABSTAIN__0__

Respectfully submitted,

Kathryn Davenport
School Business Administrator/Board Secretary

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VOICE VOTE: YES ___8___ NO ___0___ ABSTAIN ___0___

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d. Individual student privacy

- CSA Hugh Beattie briefly informed the Board about the circumstances of a sophomore at Lakeland whose birth mother disappeared and whose step parents have alternated being incarcerated so as to render him with almost no parental figures or supervision and without a stable home. The step mother is currently living in a County facility in Wanaque and the boy has been living these past two years in a local shelter with a family who is not his, in any legal sense. Lakeland school administrators met with the stepmother who was supposed to give proof of residence, and County DCCP (formerly DYFS) has become involved. The discussion was informational only and currently no action is being sought.

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VOICE VOTE: YES ___8___ NO ___0___ ABSTAIN ___0___

ADJOURNMENT

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Respectfully submitted,

Kathryn Davenport
School Business Administrator/Board Secretary