



**BUTTONWILLOW UNION SCHOOL DISTRICT**  
**42600 Highway 58**  
**Buttonwillow, CA 93206**

**Minutes of Regular Board Meeting**  
**Held on December 9, 2019**

**Members Present:**

Regina Houchin, President  
Megan Lucas  
Richard Garcia  
Maria De La Rosa  
Marie Parsons

**Administrators Present:**

Stuart Packard, Superintendent  
Hiedi Witcher, Assistant Superintendent/Principal

**1.0 Convene Open Session**

- 1.1 The meeting was called to order at 6:02 p.m. by  
President, Regina Houchin.

**2.0 Courtesy to Visitors**

- 2.1 No visitors addressed the board.

**3.0 Consent Items**

3.1-3.4

Motion: Lucas

AYES: 5

NOES: 0

Second: Parsons

ABSENT: 0

**4.0 Communications**

- 4.1 Board member mail was distributed.  
4.2 Mr. Packard discussed calendar events.

**5.0 Reports**

- 5.1 Superintendent: Mr. Packard discussed and reported:
- a. Enrollment/Attendance
  - b. Date of organizational meeting – Set for December 19, 2019 at 7:30 a.m.
  - c. Early Childhood progress meeting set for January 13, 2020 at 3:30 p.m.
  - d. Quarterly billing was submitted to Pond School District for professional services of School Psychologist.

- e. Following conversation with Shafter High School administration, Board members will be informed of Shafter Principal Partners' Day in advance to allow Board members to plan to attend.
- 5.2 Assistant Superintendent: Mrs. Witcher discussed
  - a. History/Social Science textbook adoption
  - b. Internet access for 6<sup>th</sup> grade students
  - c. Future of student information system
  - d. California dashboard update
- 5.3 M&O Report: Mr. Santillan discussed
  - a. Maintenance and operations activities during winter break
- 5.4 Trustees Report:

## 6.0 Discussion/Action

- |     |  |                   |           |
|-----|--|-------------------|-----------|
| 6.1 | No items were pulled from the Consent Agenda.  |                   |           |
| 6.2 | Approval of dates of Regular Board meeting dates for 2020.   |                   |           |
|     | Motion: DeLa Rosa  | Second: Parsons   |           |
|     | AYES: 5  | NOES: 0           | ABSENT: 0 |
| 6.3 | Approval to see Annual Organizational Meeting of the Board for December 19, 2019, at 7:30 a.m.   |                   |           |
|     | Motion: Lucas  | Second: Parsons   |           |
|     | AYES: 5  | NOES: 0           | ABSENT: 0 |
| 6.4 | Discuss First Interim Report and make Positive Certification that projections indicate the District's ability to meet its financial obligations for the current year and two subsequent years. |                   |           |
| 6.5 | Discussion regarding Resolution No. 20-006, Annual Accounting of Development Fees for 2018-2019 Fiscal Year.   |                   |           |
| 6.6 | Approval of purchase of Chevrolet Traverse for Resource Center and District use.   |                   |           |
|     | Motion: Parsons  | Second: Lucas     |           |
|     | AYES: 5  | NOES: 0           | ABSENT: 0 |
| 6.7 | Approval to increase rental property to \$750 per month, plus water.   |                   |           |
|     | Motion: DeLa Rosa  | Second: Lucas     |           |
|     | AYES: 5  | NOES: 0           | ABSENT: 0 |
| 6.8 | Approval to list minimum bid price of rental house at Two Hundred Twenty-Five Thousand Dollars.  |                   |           |
|     | Motion: Lucas  | Second: DeLa Rosa |           |
|     | AYES: 5  | NOES: 0           | ABSENT: 0 |

## 7.0 Closed Session

- 7.1 The meeting adjourned at 8:02 p.m. to discuss Public Employee Release.

## 8.0 Open Session

- 8.1 The meeting returned from Closed Session at 8:35 p.m. Mrs. Houchin announced no action was taken. Having no further business, the meeting was adjourned at 8:36 p.m.