

MINUTES
KELSO SCHOOL DISTRICT
MEETING OF THE BOARD OF DIRECTORS
12/16/19

The regular meeting of the Board of Directors of Kelso School District No. 458 was called to order at 6:00 p.m. in the library at Huntington Middle School.

Board Members:

Leah Moore
Karen Grafton – Vice President
Jeane Conrad
Mike Haas - President
Ron Huntington

Cabinet Members:

Scott Westlund – Chief Financial Officer
Tim Peterson – Director of Human Resources
Don Iverson – Director of Student Services
Holly Budge – Director of Special Programs
Kim Yore – Director of Teaching & Learning
Lacey DeWeert – Associate Director of Teaching & Learning

Superintendent:

Mary Beth Tack

Asst. Secretary:

Molly Guler

OTHERS PRESENT – HMS - Laura Hiatt, Chris Wiseman & Katie Ahola. Community Members - Barbara Clausen, Roger Rada, Glenys Hill, Charles Diseth, Eva Diseth, Marcus & Danielle Hynning, David & Tammy Parsons, Dan & Kelly Parsons, Tyler & Sophia Parsons, Kyle & Leah Parsons, Darren & Denise Parsons, Ryan Parsons, Jose G, Gilberto Hernandez, Jamie Brett, Marsha Lucas, Bob Lucas, Sheldon Conrad, Gay Selby, Don Sharer, Don & Jenny Parsons, Student - Hailey Parsons, Gateway - Linda Osborne, Construction - Carlie Calvar, Will Crothers, Matt Elsner, Cameron Walker, Phil Iverson.

ABSENT -

COMMENTS & QUESTIONS – Linda Osborne from Gateway introduced herself and wishes to partner with KSD.

COMMUNICATIONS, CORRESPONDENCE & INTRODUCTIONS

Swearing in of New Board Members- Mike Haas, Jeane Conrad & Ron Huntington by Secretary to the Board, Superintendent Tack

Election of New Board Officers- President - Mike Haas, through unanimous roll call vote.

Vice President - Karen Grafton, through unanimous roll call vote.

Huntington Student Recognition - The board recognized, Angelina Barbosa, Laurence Bostic, Daira Gavin, Deianeira Henriquez-Gonzalez and Jacob Rivera for their outstanding roles in leadership at Huntington Middle School. They were commended on their ability to recognize the diversity in the schools culture, then honor it and teach others about it, bringing their school community a cohesive approach to how they tackle everyday issues.

Presentation of Roy Parsons Executive Board Room Plaque-

Gay Selby, Glenys Hill & Mary Beth Tack all spoke on Roys dedication and contributions to Kelso School district during his time on the board. Some attributes mentioned were, leadership, caring, interested in doing the right thing, a good steward of taxpayer dollars and district resources, his engagement with the community, pride in Kelso, he was the “core of integrity”.. He loved the Turkey Bowl that used to be played on Thanksgiving against RA Long. He taught others to have a love and pride for Kelso. He left a lasting impact on the community. Many took the time to thank the board for naming the board room after him. His wife shared a few personal stories and said that Roy was proud of the “We ARE Kelso” mantra and lived it every day. A large representation of Roy’s family was there to accept a plaque in his honor.

The board also took a minute to thank Darr Kirk for his role on the board for the last 11 months as he was not at the previous board meeting.

APPROVAL OF AGENDA - Motion Passed

Motion to Approve BY: Director Moore

Seconded By: Director Conrad

APPROVAL OF CONSENT AGENDA - Motion Passed

Minutes of Nov 18, Regular Board Meeting

Certificated Employment Recommendations

Classified Employment Recommendations

Contracts and Agreements

Warrants

CMS Fundraiser Request

General Fund	Warrant Date	Amount	Warrant Number
AP	11/18/2019	\$25,522.13	256057
AP Emp ACH	11/27/2019	\$6,237.07	256058
AP Payroll	11/27/2019	\$233.44	256059-256061
AP Payroll	11/27/2019	\$4,749,876.61	256062-256096
AP	11/27/2019	\$832,634.79	256097-256293
AP Comp Tax	11/27/2019	\$1,942.32	256294
AP Payroll	12/2/2019	\$1,404.99	256295
AP Benefits	12/4/2019	\$5,145.02	256296-256303
Capital Projects Fund			
AP	11/27/2019	\$724,674.92	3171-3184
AP	12/4/2019	\$24,374.32	3185
ASB Fund			
AP Emp ACH	11/27/2019	\$370.65	30509
AP	11/27/2019	\$39,634.60	30510-30546
AP Comp Tax	11/27/2019	\$65.35	30547
Trust & Agency Fund			
AP	11/27/2019	\$413.61	1639-1641

Motion to Approve by: Director Moore

Seconded by: Director Grafton

UNFINISHED BUSINESS

Approval of Policy 2410 & 2410P Graduation Requirements -

There are 3 areas of change within policy 2410 and 2410P:

1. High School and Beyond Plan will be ongoing from 7th grade to 12th grade.
2. Automatic credits will be granted to 8th graders when a high school level course is taken and passed. This will be placed on student's transcript. It will not be reflected if a student fails the course.
3. Students may choose to pursue one or more of 8 pathway options to demonstrate college and career readiness.
 - a. Statewide High School Assessment
 - b. Dual Credit Courses
 - c. High School Transition Courses
 - d. AP Courses and International Baccalaureate Programs
 - e. SAT or ACT Scores
 - f. Combination of Options
 - g. Armed Services Vocational Aptitude Battery (ASVAB)
 - h. Career and Technical Education Courses

Motion to Approve by: Director Moore

Seconded by: Director Grafton

Approval of Policy 2418, 2418F & 2418P Waiver of Graduation Credits -

There have been minor language and verbiage changes.

Motion to Approve by: Director Grafton

Seconded by: Director Moore

NEW BUSINESS

CONSTRUCTION UPDATE (FORMA/CSG/INTEGRUS) -

Projects are on schedule and on budget.

WALLACE ELEMENTARY





LEXINGTON ELEMENTARY





ACCEPTANCE OF DUG OUT CLUB DONATION (SCOTT WESTLUND)- Motion Passed

Proposal to accept a donation of \$6000 for the Kage update project.

Motion to Accept by: Director Grafton

Seconded by: Director Moore

HUNTINGTON MIDDLE SCHOOL ACHIEVEMENT PRESENTATION (LAURA HIATT)

Huntington presentation focused on leadership among peers and through diverse cultures. Principal Hiatt and Vice Principal Chris Wiseman took this time to talk about a specific group of students who are going out of their way to promote love and acceptance of each other. They shared stories of how this is helping their culture become one of love and friendship.

Student Celebration: Leadership Diversity Group

A focus on diversity and equity of voice

- Husky Huddles: School-wide celebrations: Hispanic awareness, disabilities awareness, Indigenous awareness.
- Hispanic art and literature
- Bilingual approach
- Inventory to look through an equity lens



HMS: PBIS and AVID

**We are safe,
respectful,
and
responsible.**

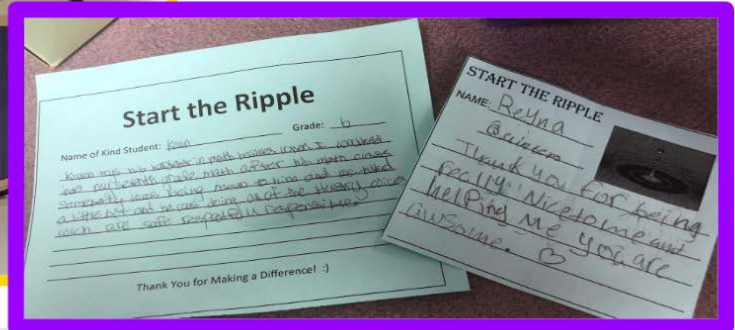


PBIS School-wide (Tier 1)

- Expectations, Rewards, and Recognition
- Promoting *respectful, responsible, safe* school



PBIS (Tier 1): *Start the Ripple & PAWSitive Locker Notes*



PBIS (Tier 1): Promoting Community and Kindness



PBIS (Tier 1): School-wide Lesson Topics

August	Common Area Expectations and Students Handbook Topics
September	PAWS Pledge (Goal Setting/Commitment) Harassment, Intimidation, Bullying
October	Bullying vs. Conflict
November	Kindness and Respect
December	Guest Teacher Expectations

SEL Exploration and Support (Tier 2 & 3)

- Strengthening our Behavior, Community Counseling, and Mental Health Supports
- An individualized approach to student needs to be behaviorally and academically successful.



AVID School-wide

School-wide focus:

- Organization and Planning
- Post-secondary Career and College Exploration
- Rigorous content for all students
- Access to higher level courses

Added 6th Grade AVID Skills

- Organization
- Communication (Collaboration, Social skills)
- Leadership (Goal-setting, Personal Inquiry)



AVID 7th and 8th Grade Cohort Quarter 1 GPA Averages

Term 1 2019-20			Term 1 2019-20	
Average 2025	2.613		Average AVID 2025	3.219
Term 1 2019-20			Term 1 2019-20	
Average 2024	2.737		Average 2024 AVID	2.971

Overall average annual District enrollment (including Running Start only) for the 2019/20 school year was budgeted at 4988 FTE.

For district funding and staffing purposes (excluding Running Start and Kelso GOLD), estimated average annual FTE enrollment through Nov. 1 is 4873 FTE. With Running Start (113 FTE) and Kelso GOLD (9.3 FTE), our average annual FTE enrollment through October is 4995 FTE. This is slightly higher than budget.

We can likely anticipate losing 25-35 FTE throughout the school year, bringing our year end average annual FTE enrollment slightly below projection.

Though extremely early in the process, it is estimated that our ending fund balance in August 2020 will be around budget of \$4,000,000, or 5.7% of projected expenditures and transfers for 2019/20.

The budget looks good through the two months of school.

ACCEPTANCE OF AGREEMENT FOR UTILITY SERVICES TO LEXINGTON ELEMENTARY (SCOTT WESTLUND)- Motion Passed

With the assistance of Forma Construction and Construction Services Group we have completed a Contribution in Aid agreement for utility services to Lexington Elementary School. Forma Construction will oversee the installation of the supply line into the Lexington Elementary site on the Kelso School District's behalf.

The agreement will allow Cascade Natural Gas to install a natural gas supply line from their Adams Drive service location in south Lexington, to Boardwalk and Lexington Elementary School. The line will allow for other resident and commercial installs in the area. The line will be maintained and owned by Cascade.

The Contribution in Aid Agreement reflects the excess costs of installation beyond what Cascade is allowed by regulatory agencies to contribute for the project. Excess costs are charged to the requesting owner. The cost of the agreement is \$481,556.35, and reflects an allowance of \$78,000 for Cascade's contribution.

The timeline for the project would provide for a hookup to the property in May 2020. This follows a few months of design and contractor selection, and 6-8 weeks of construction. Cascade will be responsible for all design and installation.

Motion to Accept by: Director Moore

Seconded by: Director Grafton

APPROVAL OF SELECTION OF ARCHITECTURAL/ENGINEERING TEAM FOR HUNTINGTON MIDDLE SCHOOL - Motion Passed

After soliciting qualifications for architectural/engineering services for the Huntington Middle School Modernization Project, we have made our selection.

With assistance from Construction Services Group out of ESD 112, our selection team comprised of Mary Beth Tack, Leah Moore, Gary Schimmel, and myself, have conducted a review of qualifications and performed subsequent interviews. Six (6) firms submitted qualifications with four (4) firms selected for interviews: BLRB Architects, Erickson McGovern Architects, LSW Architects, and Integrus Architecture.

We have selected Integrus Architecture to provide the design and project oversight for the Huntington Middle School Modernization Project.

We will begin contract negotiations with Integrus with a projected start date February, 2020 for initial educational specifications and schematic design work.

Motion to Accept by: Director Grafton

Seconded by: Director Haas

SUPERINTENDENT UPDATE

Thank you to Leah and Karen for their time as board President and Vice President. Welcome to our 3 newly elected officers, Jeane Conrad, Mike Haas & Ron Huntington, we are looking forward to the next 3 years. KHS Music Gala is tomorrow night at LCC. Kudo's to the K-12 music team. We are gearing up for our Levy information time in January and February.

WSSDA Update by Board

Leah - Session called, Laying the Foundation for Courageous Conversation - focused on community outrage and how to handle that at meetings, handling conflict @ board meetings and how to keep community stakeholders accountable.

Ron - Session called, Talk Shop - HS age do not have good social/fundamental foundations such as eye contact and firm handshakes. There is a big gap in younger generations.

Jeane - Session, Boot Camp - expectations of board members, how do you engage community. Session, Compassion Fatigue - Jeane feels that our district is already doing many of the things taught at this session. Session taught be the Teacher of the Year - his big question to himself is, "would I want to be a student in my class?"

Karen - Also went to the session taught by the Teacher of the Year. She was impressed by what she heard and especially liked the idea of creating grit and turning it into a positive, and how you have to prioritize what is on your plate, taking care of yourself needs to be a priority.

Mike - is impressed with the new WSSDA onboard (online) After many classes he feels that KSD is aligned with the best practice.

Mary Beth - Went to the session on compassion fatigue and is planning on sharing with the cabinet. She is also trying to get the Teacher of the Year as Kelso's opening speaker for next year.

FOR THE GOOD OF THE ORDER

Karen and Leah both wanted to point out how great the music team is doing in Kelso with all of their programs during the holidays.

Adjourn 7:42

X

President

X

Secretary