

MINUTES
KELSO SCHOOL DISTRICT
MEETING OF THE BOARD OF DIRECTORS
11/4/19

The regular meeting of the Board of Directors of Kelso School District No. 458 was called to order at 6:00 p.m. in the boardroom of the Ruth B. Clark Administration Building.

Board Members: Leah Moore – President
Karen Grafton – Vice President
Howard Sharples
Mike Haas
Darr Kirk

Cabinet Members: Scott Westlund – Chief Financial Officer
Tim Peterson – Director of Human Resources
Don Iverson – Director of Student Services
Holly Budge – Director of Special Programs
Kim Yore – Director of Teaching & Learning
Lacey DeWeert – Associate Director of Teaching & Learning

Superintendent: Mary Beth Tack

Asst. Secretary: Molly Guler

OTHERS PRESENT – Rob Birdsell (Assistant Principal @ KHS/Renaissance Program) Don Sharer (Community Member)

ABSENT - Lacey DeWeert & Kim Yore (Both excused)

COMMENTS & QUESTIONS –

COMMUNICATIONS, CORRESPONDENCE & INTRODUCTIONS

APPROVAL OF AGENDA - Motion Passed

Motion to Approve BY: Director Kirk

Seconded By: Director Grafton

APPROVAL OF CONSENT AGENDA - Motion Passed

A. Minutes of Oct 21, 2019 Regular Board Meeting & Work Session

B. Certificated Employment Recommendations

C. Classified Employment Recommendations

D. Contracts and Agreements with Kelso School District

E. Vouchers

General Fund	Warrant Date	Amount	Warrant Number
Payroll	10/31/2019	\$1,296.51	255783-255786
Payroll	10/31/2019	\$4,714,740.21	255787-255821
AP Emp ACH	10/31/2019	\$8,618.90	255822
AP	10/31/2019	\$1,078,809.69	255823-256046
AP Comp Tax	10/31/2019	\$2,519.83	256047
Payroll	10/31/2019	\$39,994.72	256048
Payroll	10/31/2019	\$231.02	256049
Capital Projects Fund			
AP	10/31/2019	\$954,913.20	3159-3169
ASB Fund			
AP Emp ACH	10/31/2019	\$333.97	30467
AP	10/31/2019	\$62,762.62	30468-30507
AP Comp Tax	10/31/2019	\$335.00	30508
Trust & Agency Fund			
AP	10/31/2019	\$551.47	1634-1638

F. Cheer Shirt Surplus

Motion to Approve by: Director Sharples

Seconded by: Director Haas

UNFINISHED BUSINESS

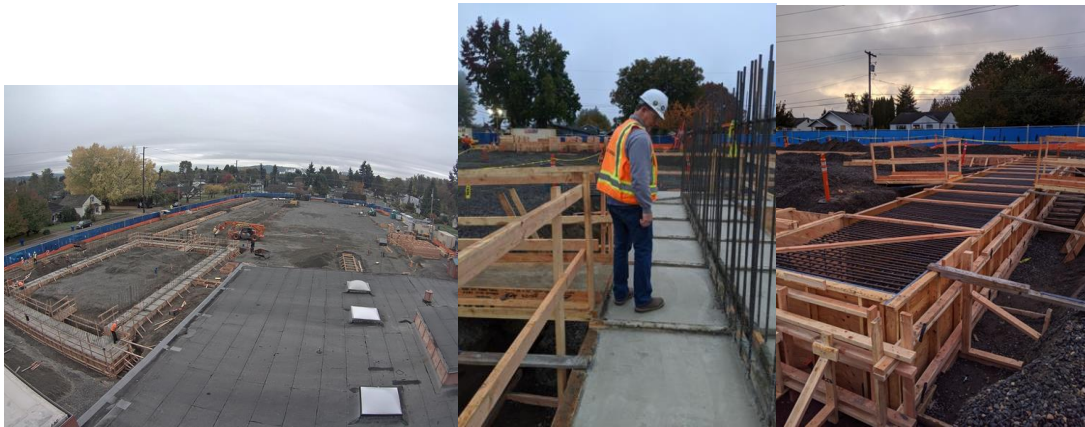
No unfinished business

NEW BUSINESS

UPDATE ON CONSTRUCTION - PRESENTED BY FORMA, CSG & INTEGRUS

Wallace Elementary Update-

- Area A footings/foundations have been poured
- Area B footing excavations
- Mechanical, Electrical & Plumbing (MEP) going in underground
- First concrete slab (gym) will be poured 11/20
- CMU 11/25
- Elevator Pit in place
- 3800 yds gravel poured



Lexington Elementary Update-

- Site clearing in process (70% finished, taking full advantage of clear weather)
- Building structural pad for Area C
- Aggregate pier prep/crane set up - Area C install starting 11/1
- Area C foundation excavation to begin 11/14
- We have several local companies working on the project
- Reaching out to neighbors regarding concerns due to construction
- Camera will be going up in the next few weeks (43ft pole)



Overall construction updates will be available monthly by flyer, in parent email, on social media, staff email, “real estate” type mailboxes at sites, flyers available at local businesses for handout.

APPROVAL OF RESOLUTION 2019/20-05 REPLACEMENT FOR EXPIRING LEVY - Motion Passed

Authorizing school district to go out to taxpayers for vote in February 2020.

The \$2.50 rate of local support is not attainable for rate payers in Kelso School District in 2021, as it may be in many school districts. With that said, as we experienced in developing the 2019/20 budget this past year with over \$3.5 million in reductions, the amount of state support is not adequate to continue meeting local programs and services in Kelso SD. Continued reductions will be necessary unless additional revenue is obtained. Therefore, the proposed levy resolution amounts and estimated levy rates for a four-year levy are:

Collection Year	Appx Levy Rate/\$1000 AV	Levy Amount
2021	\$2.07	\$6,000,000
2022	\$2.13	\$6,500,000
2023	\$2.19	\$7,000,000
2024	\$2.23	\$7,500,000

Motion to Approve by: Director Haas

Seconded by: Director Sharples

APPROVAL OF RESOLUTION 2019/20-06 CERTIFYING COMPLETION OF THE LEXINGTON ELEMENTARY CONSTRUCTABILITY - Motion Passed

The Kelso School District Board of Directors approves the Lexington Construction Documents for the project budget, scope and schedule. They accept the Constructability Review as complete and final and authorizes the corrected/revised drawings and specifications to be utilized for the bidding of the project.

Motion to Approve by: Director Kirk

Seconded by: Director Graff

**APPROVAL OF RESOLUTION 2019/20-07 INTENT TO CONSTRUCT PROJECT
LEXINGTON ELEMENTARY - Motion Passed**

Kelso School Board Directors does hereby certify that the construction of Lexington Elementary School will be completed for the purposes for which state funding assistance is being provided, as required by WAC 392.344.130

Motion to Accept by: Director Graff

Seconded by: Director Sharples

**UPDATE ON OPEN DOORS/RENAISSANCE PROGRAM - PRESENTED BY MR. ROB
BIRDSSELL**

In looking at other districts for another option to help kids not making progress in a traditional school environment, the Renaissance program will offer opportunity to complete their GED/Diploma while acquiring an employable certificate at the same time. Working with LCC, Longview and the state of Washington, Kelso will now be able to offer a program for such students as these as they are historically staying in Cowlitz County anyway. This helps them be employable and gets them into the local workforce with training, further boosting graduation rates and local economy. Kelso School District is looking to a January 2020 start date.

FIRST READING OF POLICY 3231 STUDENT RECORDS - MR. DON IVERSON

The addition of verbiage regarding access to homeless students records was made. They must be readily available to the enrolling students regardless of outstanding fines or fees.

**FIRST READING OF POLICY 3413P STUDENT IMMUNIZATIONS & LIFE THREATENING
HEALTH CONDITIONS - MR. DON IVERSON**

These changes are mostly informational as far as the exemption process. Kelso School District already follows almost all of these changes.

FIRST READING OF POLICY 3416 MEDICATION AT SCHOOL - MR. DON IVERSON

The changes made are just cleaning up the language, there is nothing changing with our current practices.

FIRST READING OF POLICY 6112 RENTAL OR LEASE OF DISTRICT REAL PROPERTY - MR. SCOTT WESTLUND

At this time KSD has no leases or rental properties. The changes in this policy has changed so that if we did have them, we could put the money into general funds for maintenance of buildings and grounds.

UPDATE ON SEPTEMBER BUDGET STATUS - MR. SCOTT WESTLUND

Overall average annual District enrollment (including Running Start only) for the 2019/20 school year was budgeted at 4988 FTE.

For district funding and staffing purposes (excluding Running Start and Kelso GOLD), estimated average annual FTE enrollment through Oct. 1 is 4866 FTE. With Running Start (113 FTE) and Kelso GOLD (8.5 FTE), our average annual FTE enrollment through September is 4987 FTE. This is right at budgeted annual enrollment.

We can likely anticipate losing 25-35 FTE throughout the school year, bringing our year end average annual FTE enrollment slightly below projection.

As we finish closing out the financials for 2018/19, our beginning fund balance is right around \$4,400,000 or 6.3% of projected expenditures/transfers.

Though extremely early in the process, it is estimated that our ending fund balance in August 2020 will be around \$4,000,000 or 5.7% of projected expenditures and transfers for 2019/20.

The budget looks good through the first month of the school year.

SUPERINTENDENT UPDATE

School Improvement Plans (SIP) are coming together for review. They will be coming before the board November 18th for approval.

KSD has recently had 2 successful open houses. 1. Barnes Headstart Program and 2. The new CTE department improvements made through bond dollars.

Elections for school board director positions 3, 4 & 5 are tomorrow (Nov 5th)

December board meeting we will be honoring Director Sharples and Director Kirk as they retire from the school board. Their time served has been greatly appreciated and they will be missed.

FOR THE GOOD OF THE ORDER

Director Sharples made it known that other districts have been going to a later start time for secondary schools. He was wondering if Kelso will be considering following suit.

Director Moore - Extended a huge thank you to Director Sharples and Director Kirk

Reminder that the November 18th board meeting will be at Wallace Elementary School.

Adjourn 7:00

X _____

President

X _____

Secretary