

**LYNDONVILLE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

November 12, 2019

Held in the Elementary/Middle-High School Library
At 25 Housel Avenue, Lyndonville, NY

The Lyndonville Central School District Board of Education met on Tuesday, November 12, 2019 in the Elementary/Middle-High School Library.

Board President, Theodore Lewis called the meeting to order at 7:01 p.m.

PRESENT

Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr and Steven Vann.

MEMBERS ABSENT

OTHERS PRESENT

Jason A. Smith, Superintendent; Joe DiPassio Jr., Business Administrator; Aaron Slack, Middle-High School Principal; Elissa Smith, Elementary Principal; Sharon Smith, Director of Instruction and Student Services; Lori Lamay, District Clerk; Penny Barry, Cassandra Fleck, Jason Wilhelm, staff; Maddie Austin, Brian Cunningham, Julianna Scribner, Sawyer Wilson, students; Michelle Dillenbeck, Jon Frasier, Scottie Scribner, Darren Wilson, community members.

PUBLIC FORUM-

APPROVAL OF THE MINUTES

Moved by Susan Hrovat, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education approves the minutes of the October 15, 2019 Regular Board meeting. Yes – 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steve Vann) No - 0 Abstained- 0 Carried unanimously.

PRESENTATIONS

- Penny Barry and Cassie Fleck gave a presentation about the Crisis Response Team.
- Jim Zeliff gave a presentation about the fall sports participation and records.
- Joe DiPassio gave a presentation on an updated camera surveillance system.

SUPERINTENDENT'S REPORT

Mr. Smith thanked everyone who gave a presentation and said they did a great job! Mr. Smith also thanked the members of the Student Council who were in attendance and presented the Board members with a certificate and key chain for Board Recognition. He welcomed Sawyer Wilson as the Student Ex-Officio member of the Board of Education. He updated the Board on the recent Veterans' Program that was held and said it was a wonderful experience. Mr. Smith told the Board that the locker rooms are ready to open and be used. He informed the Board that the new math program has been well received. He told the Board that he and Dr. Slack had attended the National Technical Honor Society Induction at BOCES where several of our students were inducted. He informed the Board that the Academic Committee had met to discuss an update to the elementary report cards.

BUSINESS**ACTION ITEMS****Approval of the 2019-2020 Snow Removal Contract- Jeffrey Bale- Bale Construction**

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the 2019-2020 Snow Removal Contract. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of Board Policy #5140- ADMINISTRATION OF THE BUDGET

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves Board Policy #5140- ADMINISTRATION OF THE BUDGET. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of Board Policy #6150- ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STAFF)

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves Board Policy #6150- ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of Board Policy #6440- NEGOTIATIONS

Moved by Kelly Cousins, seconded by Susan Hrovat, RESOLVED, that the Board of Education approves Board Policy #6440- NEGOTIATIONS. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of Board Policy #7110- COMPREHENSIVE STUDENT ATTENDANCE

Moved by Susan Hrovat, seconded by Vernon Fonda, RESOLVED, that the Board of Education approves Board Policy #7110- COMPREHENSIVE STUDENT ATTENDANCE. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of Board Policy #7221- PARTICIPATION IN GRADUATION CEREMONIES AND ACTIVITIES

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education Board Policy #7221- PARTICIPATION IN GRADUATION CEREMONIES AND ACTIVITIES. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of Board Policy #7320- ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STUDENTS)

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves Board Policy #7320- ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STUDENTS). Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of Corrective Action Plan for Year Ended June 30, 2019

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves a Corrective Action Plan for Year Ended June 30, 2019 as printed. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of the 2020-2021 Budget Calendar

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the 2020-2021 Budget Calendar. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Preliminary Approval of the 8th Grade Trip to Albany, NY- May 8-9, 2020

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education preliminarily approves the 8th Grade Trip to Albany, NY- May 8-9, 2020. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Preliminary Approval of the Close-Up Trip to Washington, D.C.- March 9-14, 2020

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education preliminarily approves the Close-Up Trip to Washington, D.C.- March 9-14, 2020. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Preliminary Approval of the Music Trip to Cleveland, Ohio- May 8-10, 2020

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education preliminarily approves the Music Trip to Cleveland, Ohio- May 8-10, 2020. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of the Official School Newspaper- Lockport Union Sun and Journal

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the Official School Newspaper as the Lockport Union Sun and Journal. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Acceptance of the Donation of \$250 from the Lyndonville Teachers Association for the Close-Up Trip

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education accepts the Donation of \$250 from the Lyndonville Teachers Association for the Close-Up Trip with thanks. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Acceptance of the Donation of \$1,440 from the Lyndonville Area Foundation in Support of GCC College Credits

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education accepts the Donation of \$1,440 from the Lyndonville Area Foundation in Support of GCC College Credits with thanks. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

BUSINESS

INFORMATION ITEMS

The Board's attention was brought to the following business information items:

- A. Treasurer's Report- September 2019
- B. Student Activities Balance and Reconciliation Sheet- September 2019
- C. General Fund Schedule of Claims #1, #5, #6, #9
- D. Capital Project Fund Schedule of Claims #2

CALL FOR EXECUTIVE SESSION

Moved by Kristin Nicholson, seconded by Susan Hrovat to enter into executive session to discuss the employment of a particular person. Yes- 7 No- 0 Abstained- 0 Carried unanimously.

Executive session began at 8:15 p.m.

Moved by Kelly Cousins, seconded by Vernon Fonda to adjourn executive session. Executive session ended at 8:40 p.m. Carried unanimously. No action was taken.

PERSONNEL-CERTIFIED**A. Administrative Leave**

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Superintendent of Schools, in his discretion, is authorized to continue, the paid Administrative Leave of a Particular Employee. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

B. Student Teacher

- **Michael Gray**

Moved by Kristin Nicholson, seconded by Susan Hrovat, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Student Teacher through December 2019. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

C. Extra-Duty Resignation- Teacher Leader- Math Grades 3-6

- **Rebekah Farrow**

Moved by Susan Hrovat, seconded by Vernon Fonda, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent accepts the resignation of Teacher Leader- Math Grades 3-6, Rebekah Farrow. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

D. Substitute Teachers/Teacher Assistants

Resolved, upon the recommendation of the Superintendent of Schools that the following be appointed without benefits, except as required by law, to the position(s) indicated below, with services to be utilized on an as needed basis at the discretion of the Superintendent of Schools. Service shall be at will and at the pleasure of the Board of Education.

Annette Allis - Certified Substitute Teacher-\$110 per day (retroactive to 11/1/19)

William Clark - Non-Certified Substitute Teacher - \$95 per day

Cynthia Grabowski - Non-Certified Substitute Teacher \$95 per day, Teacher Assistant \$90 per day

Maxwell Owens - Non-Certified Substitute Teacher \$95 per day, Teacher Assistant \$90 per day

Moved by Kristin Nicholson, seconded by Vernon Fonda, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Substitute Teachers/Teacher Assistants. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

E. Extra Duty Assignment- Sixth Assignment

- **Rebecca Lacy, AVID 12**

Moved by Susan Hrovat, seconded by Vernon Fonda, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Extra Duty Assignment- AVID 12. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

F. Coaching Recommendations

Name	Position
Lindsay Pajek	Volunteer Cheerleading Coach
Harold Suhr	Volunteer Wrestling Coach

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Coaching Recommendations. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Steven Vann) No- 0 Abstained- 1 (Harold Suhr) Carried.

G. Extracurricular Advisors- Leo Club

- Kimberly Bow
- Kimberly Nealon

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Extracurricular Advisors- Leo Club. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

PERSONNEL- CLASSIFIED**A. Keyboard Specialist**

Mallory Berry

The Superintendent recommends the contingent permanent appointment of Mallory Berry as Keyboard Specialist effective November 7, 2019.

Mallory shall receive a salary as per the negotiated collective bargaining agreement with the Lyndonville Employees Association.

Moved by Kristin Nicholson, seconded by Susan Hrovat, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves Mallory Berry as Keyboard Specialist. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

B. Substitute Teacher Aide/Assistant

Resolved, upon the recommendation of the Superintendent of Schools that the following be appointed without benefits, except as required by law, to the positions indicated with services to be utilized on an as needed basis at the discretion of the Superintendent of Schools. Service shall be at will and at the pleasure of the Board of Education.

Sarah Malucci - Teacher Aide/Teacher Assistant - \$90 per day

Sarah Malucci was appointed as a substitute teacher at the October 15, 2019 Board of Education Meeting. This is an extension of that appointment.

Moved by Susan Hrovat, seconded by Vernon Fonda, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves Sarah Malucci as a Substitute Teacher Aide/Teacher Assistant. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) NO- 0 Abstained- 0 Carried unanimously.

VOLUNTEERS

Nicholas Clemons
 Timothy Draper
 Tiffani Ford
 Michael Franks
 Merle Fredericks
 Amber Hamilton
 Mandee Heinsler
 Natalie Hodgins
 Jennifer Ilug
 Ritajane Isaacson
 Richard Jones
 Nicole Latini
 Melissa Marciszewski
 Christopher Pirro
 Jamie Reisman
 James Richards
 Susan Richards
 James Romano, Jr.
 Colleen Silversmith
 Kari Zelif

Moved by Kristin Nicholson, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned volunteers. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) NO- 0 Abstained- 0 Carried unanimously.

PROGRAM ACTION

A. Recommendations from the Committee on Special Education and Preschool Special Education

Moved by Kelly Cousins, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education approves the Recommendations from the Committee on Special Education and Preschool Special Education. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

B. Resolution to Approve Lead Evaluators

WHEREAS, the board of Education has been provided evidence that Jason Smith has completed training which meets the requirements of § NYCRR 30-3.10 and the Lyndonville Central School District's Annual Professional Performance Review Plan, for certification as a Lead Evaluator of Principals and Teachers:

THEREFORE, BE IT RESOLVED, that, Jason Smith is certified as a Lead Evaluator of Principals and Teachers;

WHEREAS, the Board of Education has been provided evidence that Aaron Slack has completed training which meets the requirements of § NYCRR 30-3.10 and the Lyndonville Central School District's Annual Professional Performance Review Plan, for certification as a Lead Evaluator of Teachers;

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, Aaron Slack is certified as a Lead Evaluator of Teachers.

WHEREAS, the Board of Education has been provided evidence that Sharon Smith has completed training which meets the requirements of § NYCRR 30-3.10 and the Lyndonville Central School District's Annual Professional Performance Review Plan, for certification as a Lead Evaluator of Teachers;

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, Sharon Smith is certified as a Lead Evaluator of Teachers.

WHEREAS, the Board of Education has been provided evidence that Elissa Smith has completed training which meets the requirements of § NYCRR 30-3.10 and the Lyndonville Central School District's Annual Professional Performance Review Plan, for certification as a Lead Evaluator of Teachers;

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, Elissa Smith is certified as a Lead Evaluator of Teachers.

Moved by Susan Hrovat, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education approves the Resolution to Approve Lead Evaluators. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

PROGRAM INFORMATION**A. Board Goals****ROUND TABLE**

- Mrs. Cousins thanked Mr. DiPassio and Mr. Wilhelm for the information provided on the new camera surveillance system. She said she had attended a couple of parent/teacher conferences and is very impressed with the teachers. She thanked all the teachers in the District.
- Mrs. Nicholson welcomed Sawyer to his new position. She congratulated all the fall athletes on their seasons and wished the winter athletes good luck. She also mentioned that she had attended the coach/parent meeting and said there was a great motivational speaker there. Mrs. Nicholson said the Sports Boosters are excited to open the newly remodeled concession stand which looks great!
- Mr. Suhr said he had attended the Veterans' Program and it was phenomenal! He thanked Mrs. Moore for all the work she did for it. He said it was great to see. He thanked Mr. DiPassio and Mr. Wilhelm for the work they did on the surveillance camera project.
- Ms. Hrovat welcomed Sawyer to the Board as a Student Ex-Officio member.
- Mr. Fonda thanked the presenters. He also gave kudos to all the faculty and staff that helped with the PTSA Halloween Party. He said it was a huge success.
- Mr. Vann said the Veterans' Program was cool. He also mentioned that he would like to see a change to the Elementary Report Cards as far as grading goes.
- Mrs. Smith said the Professional Development that was held on November 4th was very productive. She thanked Mrs. Barry and Mrs. Fleck for all the work they did on the Crisis Response Manual and for their presentation. She told the Board she had attended the United Way kick off campaign. She thanked Mr. Wilhelm for always being quick to respond to the District's technical needs and she thanked Mr. DiPassio and Mr. Wilhelm for the information on the surveillance cameras.
- Mr. DiPassio told the Board he is now an official member of the Lyndonville community as he has closed on his house. He welcomed Sawyer to his position as Student Ex-Officio member of the Board.
- Dr. Smith said the Veterans' Program was a win win for all in attendance, veterans and students. She thanked Mrs. Moore for all of her work on the project. She also gave kudos to Mrs. Barry and Mrs. Fleck for their work on the Crisis Response Team information.
- Dr. Slack welcomed Sawyer and said he has done a great job so far. He also thanked all the presenters and the Board for their support.
- Sawyer Wilson thanked the Board for the opportunity to be a part of the Board. He said it is a huge honor and he is very excited. He also informed the Board that if by chance he is unable to be in attendance, Madison Austin would be the Deputy member. He told the Board that the Veterans' Program was excellent and it was good to see how excited the students were and that the Veterans seemed to enjoy it. He said he is looking forward to seeing the published articles that the students will be writing and that it was good to see Assemblyman Steve Hawley in attendance.

3290

MEETING ADJOURNED

Moved by Susan Hrovat, seconded by Kristin Nicholson, to adjourn the meeting. Carried unanimously.

The meeting was declared adjourned at 9:10 p.m.

District Clerk