

**LYNDONVILLE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
October 15, 2019**

Held in the Elementary/Middle-High School Library
At 25 Housel Avenue, Lyndonville, NY

The Lyndonville Central School District Board of Education met on Tuesday, October 15, 2019 in the Elementary/Middle-High School Library.

Board President, Theodore Lewis called the meeting to order at 7:02 p.m.

PRESENT

Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, and Harold Suhr.

MEMBERS ABSENT

Steven Vann

OTHERS PRESENT

Jason A. Smith, Superintendent; Joe DiPassio Jr., Business Administrator; Aaron Slack, Middle-High School Principal; Elissa Smith, Elementary Principal; Sharon Smith, Director of Instruction and Student Services; Lori Lamay, District Clerk; Kim Bow, Jeff Gress, Tammy Mallon, Laura Moore, Shane Price, Staff Members; Shantel Benedict, Ethan Bowie, Faith Chaffee, Taylor Hallows, Jenahlee Riemer, Sawyer Wilson, Kaci Wittmeyer, Students; Stephanie Freas, Kimberley Scribner, Scottie Scribner, Darren Wilson, Community Members.

PUBLIC FORUM-

APPROVAL OF THE MINUTES

Moved by Harold Suhr, seconded by Susan Hrovat, RESOLVED, that the Board of Education approves the minutes of the September 9, 2019 Regular Board meeting. Yes – 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No - 0 Abstained- 0 Carried.

Moved by Harold Suhr, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the minutes of the September 16, 2019 Special Board meeting. Yes – 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No - 0 Abstained- 0 Carried.

PRESENTATIONS

- John Rynkiewicz Jr., Manager, Mengel Metzger Barr & Co (Ray Wager, CPA) gave an update on the District's finances. He told the group the District is doing very well.
- Michelle Randolph gave a presentation on ENL, English as a New Language (formerly known as English as a Second Language).
- Aaron Slack gave a presentation on Independent Study.

SUPERINTENDENT'S REPORT

Mr. Smith extended his sympathies to the families involved in the recent deadly motor vehicle accident. He thanked the Crisis Response Team for the quick response and plan once information was gained. He said he is very proud of them. Mr. Smith thanked the Student Council advisors and students for the rekindled Homecoming Spirit that was exhibited during the week of Homecoming. He told the group that the Capital Project is winding down and coming along nicely. He informed the Board that there will be a Veteran's Program on Friday, November 8th which will involve our 5th and 11th grade students. He mentioned that the new math program is moving forward with much anticipation. Lastly he said that the week of October 21st is Board recognition week and thanked the members for their service.

BUSINESS**ACTION ITEMS****Acceptance of Basic Financial Statements for Year Ended June 30, 2019**

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education accepts the Basic Financial Statements for Year Ended June 30, 2019. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

Acceptance of Communicating Internal Control Related Matters Identified in an Audit for Year Ended June 30, 2019

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education accepts the Communicating Internal Control Related Matters Identified in an Audit for Year Ended June 30, 2019. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

Budget Transfers over \$10,000

Moved by Susan Hrovat, seconded by Vernon Fonda, RESOLVED, that the Board of Education approves Budget Transfers over \$10,000. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

Student Ex-Officio Member of the Board of Education- Sawyer Wilson

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves Student Ex-Officio Member of the Board of Education- Sawyer Wilson. Yes- 5 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson) No- 0 Abstained- 1 (Harold Suhr) Carried.

Memorandum Between the Lyndonville Teachers Association and the Lyndonville Central School District- Creative Writing Club

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the Memorandum of Agreement Between the Lyndonville Teachers Association and the Lyndonville Central School District- Creative Writing Club. Yes- 5 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson,) No- 1 (Harold Suhr) Abstained- 0 Carried.

Agreement for Contract Services, Thomas Wenhold, PT PC

Moved by Kelly Cousins, seconded by Susan Hrovat, RESOLVED, that the Board of Education approves the Agreement for Contract Services, Thomas Wenhold, PT PC. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

Acceptance of the Donation of \$1,000 from the Lyndonville United Methodist Church United Methodist Women- After School Reading and Math Program

Moved by Kristin Nicholson, seconded by Susan Hrovat, RESOLVED, that the Board of Education accepts the Donation of \$1,000 from the Lyndonville United Methodist Church United Methodist Women-After School Reading and Math Program with thanks. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

Acceptance of the Donation of 2 (\$500) Checks in Support of Character Education Assembly Value-Up

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education accepts the Donation of 2 (\$500) Checks in Support of Character Education Assembly- Value-Up with thanks. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried unanimously.

Approval of a Fundraising Proposal- Life Skills Class

Moved by Harold Suhr, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves a Fundraising Proposal- Life Skills Class. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

BUSINESS**INFORMATION ITEMS**

The Board's attention was brought to the following business information items:

- A. Treasurer's Report- August 2019
- B. Student Activities Balance and Reconciliation Sheet- August 2019
- C. General Fund Schedule of Claims #35, #3, #4
- D. Federal Fund Schedule of Claims #18, #1
- E. School Lunch Fund Schedule of Claims #13
- F. Capital Project Fund Schedule of Claims #1
- G. Trust & Agency Fund Schedule of Claims #38
- H. Scholarship Fund Schedule of Claims #6
- I. Use of School Facilities
- J. Board Policy #5140- ADMINISTRATION OF THE BUDGET
- K. Board Policy #6150- ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STAFF)
- L. Board Policy #6440- NEGOTIATIONS
- M. Board Policy #7110- COMPREHENSIVE STUDENT ATTENDANCE
- N. Board Policy #7221- PARTICIPATION IN GRADUATION CEREMONIES AND ACTIVITIES
- O. Board Policy #7320- ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STUDENTS)
- P. Board Regulation #6150R- ALCOHOL, TOBACCO, DRUGS AND OTHER SUBSTANCES (STAFF)

PERSONNEL-CERTIFIED**A. Resignation**

- Aimee Chaffee

Moved by Kelly Cousins, seconded by Susan Hrovat, RESOLVED, that the Board of Education, accepts the Resignation of Aimee Chaffee, Special Education Teacher (including positions of Dean of Students, AVID Teacher, Leo Club Advisor) with regret, thanks for all of her work and good luck. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

B. Substitute Teachers

- **Pamela Stroud- Certified Teacher (Retired from Lyndonville CSD)- \$120 per day**
- **Sara Malucci- Non-Certified- \$95 per day**

Resolved, upon the recommendation of the Superintendent of Schools that the above mentioned people be appointed without benefits, except as required by law, to the position of Substitute Teacher, with services to be utilized on an as needed basis at the discretion of the Superintendent of Schools. Service shall be at will and at the pleasure of the Board of Education.

Moved by Kristin Nicholson, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned substitutes. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

C. Extracurricular Appointments

EXTRACURRICULAR ACTIVITY	ADVISOR
Elementary Musical	Jennifer Trupo, Myles Kifner
Freshman Class	Madelin Feltz
National Honor Society	Paula Bachman (rescind Regina Marker's appointment from 9/9/19 BOE)

Moved by Kelly Cousins, seconded by Susan Hrovat, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Extracurricular Appointments. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

D. Extra Duty Stipends

TEACHER	*EXTRA DUTY ADJUSTMENT	New Stipend
Paula Bachman	Increase to 1.0 Sixth Assignment (appointed .5 at 9/9/19 BOE meeting)	\$2,750
Laura Valley	Decrease to .5 Sixth Assignment (appointed 1.0 at 9/9/19 BOE meeting)	\$1,375
Shane Phillips	Decrease to 1.0 Independent Study (appointed 2.0 at 9/9/19 BOE meeting)	\$500

*Represents a net decrease of \$500 for fiscal year 2019-20

Moved by Kristin Nicholson, seconded by Susan Hrovat, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Extra Duty Stipends. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

PERSONNEL- CLASSIFIED**A. Teacher Aide Appointment**

- Shauna Poler

The Superintendent recommends the 52-week probationary appointment of Shauna Poler as a Teacher Aide, effective October 16, 2019.

Shauna shall receive a salary for the 2019-20 school year as per the negotiated collective bargaining unit agreement with the Lyndonville Employees' Association.

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves Shauna Poler as a Teacher Aide. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

PERSONNEL- OTHER**A. Student Observer- Kennedy Clark**

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves Kennedy Clark as a Student Observer. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

VOLUNTEERS

Amy Avery	George Avery	Mallory Bailor	Thomas Bailor
Daniell Baker	Stephen Bane, Jr.	Maribeth Barnum	Tom Barry
Brian Belson	Rachel Belson	Jessica Bergeman	Chris Botsford
Rebecca Botsford	Joy Boyer	James Bresett	Meghan Bruning
Johanna Chelton	Loretta Clark	Patricia Corser	Scott Corser
Kelly Cousins	Andrew Cousins	Christopher Crandall	Ashley Crawford
Annabel Czajkowski	Marie Delobbe-Scott	Michelle Dillenbeck	Stacy Doolan
Tara Draper	Timothy Draper	Barbara Dunham	Julianne Dunn
Heather Eagle	Kristin Fonda	Amanda Frasier	Stephanie Freas
Marlene Garza	Stacy Gidley	Brian Gidley	Ellen Goheen
Mark Goheen	Joan Greene	Christina Groves	Kathryn Hannon
Chelsea Hare	Joseph Hausler	Brad Hazel	Matthew Heinsler
Richard Hellert	Catherine Henliss Somerville	Rebecca Hezlitt Despard	Ryan Howes
Courtney Hutchings	Colleen Ingersoll	Anna Karrer	Andrew Kassay
Kristin Keiffer	Kimberly Kenyon	Polly Kepner	Sally Kidney
Elizabeth Kistner	Nicole Kistner	Kathryn Klotzbach	Linda Klotzbach
Jessica Ladd	Shannon Lockwood	Amanda Luckman	Zachary Lujan

Madina Martazanova	Terra McBain McGaffick	Charles Keith McKinney	Rhonda McKinney
Jason Miller	Marlie Miller	Clayton Miller	Angela Modoux
Rebecca Moore	Christianne Moreale	Greg Moskaluk	Krystal Neal
Tiffany Neroni	Jill Newman	Amanda Nowicki	Gregory Nowicki, Jr.
Brandon Pajek	Charity Pangrazio DeLee	Andrea Passmore	Walter Passmore
Emilie Rath	Jeff Robinson	Justin Rodgers	Kristina Scroth
Chad Scott	Courtney Sillick	Ashley Silversmith	Lynn Starr
Peggy Stear	Shaun Stephens	Brian Stoll	Jolene Stoll
Clifford Tanner	Amy Temich	Lisa Thilkey	Jerod Thurber
Jessica Townsend	Richard Townseld	Alexander Upton	Steven Vann
Kali White	Samantha Wilkins	Jessica Witkop	Patrick Woodworth
Rachel Woodworth	Stephanie Hargrave	Shaun Smith	

Moved by Kristin Nicholson, seconded by Susan Hrovat, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned volunteers. Yes- 5 (Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 1 (Kelly Cousins) Carried.

PROGRAM ACTION

A. Recommendations from the Committee on Special Education and Preschool Special Education

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the Recommendations from the Committee on Special Education and Preschool Special Education. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

B. SAT Proposal

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves the SAT Proposal. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

PROGRAM INFORMATION

A. Board Goals

B. Official Lyndonville Central School District Newspaper

ROUND TABLE

- Mr. Fonda stated he has received many positive comments on the addition of our BOCES Technology person, David Mileham. He said the youth soccer club ends next week with 84 students participating. He thanked all the staff involved for their help. He also wished Mrs. Chaffee good luck as she pursues a new avenue in her career.
- Ms. Hrovat also thanked Mr. Mileham for the work he is doing with our students and staff. She said she is frustrated with the county for not doing more to get Wi Fi access. She said it puts everyone at an unfair disadvantage. She would like to see Wi Fi put on some buses and have them placed around the district. She is excited about all the new things that are happening and said that as a community we need to be good to each other.
- Ms. Hrovat also let the group know that Mr. Vann wanted everyone to know he is excited about the upcoming changes to the Elementary Report Cards.
- Mr. Suhr mentioned that he thinks it is unfair that the unvaccinated students are unable to attend school.
- Mrs. Nicholson expressed her sincere condolences to the families of the two young adults that were recently killed in a car accident. She said that homecoming was awesome and congratulated the staff who had helped to arrange the activities. She congratulated Mrs. Chaffee on her new position.
- Mrs. Cousins informed the group that she had recently attended a NOSBA event. She congratulated Sawyer Wilson on his appointment as Student Ex-Officio member of the Board of Education.
- Mrs. Smith agreed with Ms. Hrovat about the Wi Fi service. She said the Envision Math materials have arrived and the teachers are eager and excited to get started. She informed the Board that a great professional development day had taken place with a lot of impressive work being done. She also told the Board that she is proud to be a part of the Lyndonville community. She was very impressed with the way the staff and Crisis Team used wisdom and compassion on the day of the tragic accident.
- Mr. DiPassio informed the Board that he has purchased a home in Lyndonville and is looking forward to being a part of the community. He said he is proud to be part of the administrative team.
- Dr. Smith said that the homecoming spirit was fantastic! She informed the Board that the PTA had bought shirts for every student in grades PreK through 6th. She extended her sympathies to the families of the two who lost their lives. She also wished Mrs. Chaffee good luck.
- Dr. Slack said he is grateful for all the compassion and courage that has been shown throughout the past week and thanked the Board for helping to put supports in place. He congratulated Sawyer Wilson on his appointment to the Board as an Ex-Officio member and thanked Mrs. Chaffee for all she has done for the district and wished her luck.

CALL FOR EXECUTIVE SESSION

Moved by Kelly Cousins, seconded by Kristin Nicholson to enter into executive session to discuss the employment of a particular person and Collective Negotiations pursuant to article 14 of the Civil Service Law. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

Executive session began at 8:10 p.m.

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Moved by Theodore Lewis, seconded by Kelly Cousins to adjourn executive session. Executive session ended at 8:40 p.m. Carried. No action was taken.

MEETING ADJOURNED

Moved by Kelly Cousins, seconded by Kristin Nicholson, to adjourn the meeting. Carried.

The meeting was declared adjourned at 8:41 p.m.

District Clerk