

# REQUEST FOR PROPOSAL (RFP)

## Network Infrastructure Upgrade

### For

## Greenview CUSD #200

### 470 # 200010767

The purpose of this Request for Proposal (RFP) is to solicit proposals to establish a contract through fair and competitive negotiations for Network Infrastructure upgrades. The goods and services requested in these documents are part of the E-Rate filings for Funding Year 2020 for Greenview Community Unit School District #200 (Greenview).

Further information can be found at the USAC Website <http://www.usac.org/sl/>.

- The vendor must provide their E-Rate **Service Provider Identification Number (SPIN)** number on proposal in order to be eligible for consideration.
- The vendor must agree to comply with rules and regulations of USAC. Vendors must be familiar with billing methods and timelines associated with USAC.
- Bids and awards related to this RFP are subject to receiving approval for funding through the E-Rate process. In the event projects are not funded, Greenview reserves the right to modify the scope of the project or cancel the project.
- Any contractual terms and conditions that would be necessary to complete a legally binding agreement must be included with the proposal submission.
- The winning vendor must complete the necessary FCC Form 471 templates required for each school/entity, i.e. Internal Connections, Basic Maintenance of Internal Connections and Managed Internal Broadband Services.

## PROPOSAL DELIVERY

The school district reserves the right to reject each and every bid, and to waive informalities, irregularities, and errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt of bids. In the event that a responsible bid is not received or if it is determined that the low bid received is too high, the bid received will be rejected and the project will be cancelled or re-bid.

Bids should be e-mailed to the office of Mitch Boston at [erate@greenviewschools.org](mailto:erate@greenviewschools.org) by 2 p.m. local time on February 27, 2020

## SPECIFICATIONS

Listed below are part numbers and quantities for proposal. **Vendors may submit alternative equipment as long as the equipment is an equivalent make and model or serves a similar functionality.**

All equipment shall be new, factory-sealed equipment currently available from the manufacturer; the District will not accept proposals of used, remanufactured, refurbished, "B stock," returns, open-box,

discontinued, “gray market,” or equipment in any condition other than new and factory-sealed with all original manufacturer warranties. No proposal can be submitted that includes equipment or components for equipment from companies deemed to provide a national security risk as defined by FCC Order 19-121.

Greenview reserves the right to adjust quantities prior to purchasing to meet the needs of the corporation.

### Greenview Elementary School

Function	Part Number	Description	Quantity
Switches	US-48-750W	Ubiquiti UniFi Switch 750W - 48 ports	1
Switches	US-48-500W	Ubiquiti UniFi Switch 500W - 48 ports	1
WAP	901-R610-US00	Ruckus ZoneFlex R610 Dual-Band 802.11ac Wave 2 3x3:3 Smart Wi-Fi Access Points	4
AP license	9E9-0001-ZD12	Ruckus ZoneDirector 1200 - upgrade license - 1 access point	4
UPS/Battery Backup	SMTL1000RM2UC	APC Smart-UPS Li-Ion 1000VA Short Depth with SmartConnect - UPS	1

### Greenview Jr.Sr. High School

Function	Part Number	Description	Quantity
Switches	US-48-750W	Ubiquiti UniFi Switch 750W - 48 ports	1
Switches	US-48-500W	Ubiquiti UniFi Switch 500W - 48 ports	1
WAP	901-R610-US00	Ruckus ZoneFlex R610 Dual-Band 802.11ac Wave 2 3x3:3 Smart Wi-Fi Access Points	5
AP license	9E9-0001-ZD12	Ruckus ZoneDirector 1200 - upgrade license - 1 access point	5
UPS/Battery Backup	SMTL1000RM2UC	APC Smart-UPS Li-Ion 1000VA Short Depth with SmartConnect - UPS	1

## PRICING

- Proposal shall provide a separate section listing for each school/entity with all costs associated with the proposal.
- Proposal MUST separate E-Rate eligible and E-Rate ineligible products/services by line item. **The vendor is responsible to clearly indicate all ineligible costs by line item for all services and equipment associated with this RFP.**
- Each line item on proposal should clearly list the following information:
  - Location (Building Name)
  - Quantity

- Manufacturer
- Part Number
- Description
- Unit Price
- Extended Price
- Classification (See categories below)
- Classification for each line item of products/services in a separate column on the proposal/bid from one of the following categories:
  - Cabling or Connectors
  - Caching (equipment or recurring service)
  - Data Distribution (router or switch)
  - Data Protection (firewall or UPS)
  - Miscellaneous (installation or training) – For training, please include who is doing the training, who is being trained, and when the training will take place.
  - Racks
  - Software (Operating System Software of Eligible Equipment)
  - Wireless Data Distribution (Antenna, Access Point, or LAN Controller)
- Labor pricing for installation of Access Points and communication racks must be listed separate.
- Any ongoing subscription pricing must be listed separate.
- Switch costs should include all software, cables, connectors, mounting hardware, and any other ancillary equipment necessary to mount the switch and connect it to the existing equipment.
- Licenses, software, and basic maintenance for the adequate performance of eligible components should be included in proposal.
- If applicable, vendor is to specify change fees, freight assurance fees, shipping charges, taxes, surcharges and contingency fees for eligible equipment.
- If applicable, vendor is to specify the manufacturer’s warranty provided as an integral part of an eligible component without separately identifiable cost.
- While price will be the most heavily weighted factor in our evaluation of the bids, the School Corporation reserves the right to award the proposal to the best-qualified vendor.

## **POST INSTALLATION REQUIREMENTS**

- For cabling, contractor shall provide documents showing the locations of all cabling drops installed as part of this project and all MDF/IDF locations (as-built drawings).
- For access points, vendor will be required to provide post-installation documentation to validate density in the classrooms and coverage for the building.

## **REFERENCES**

The vendor must include a list of at least three (3) clients for whom the vendor has provided products and/or services that are the same or similar to those products and/or services requested in this RFP. Information provided should include the name, address, and telephone number of the client facility and the name, title, and phone/fax numbers of a person who may be contacted for further information. In addition, a brief description of services rendered for the reference should be included.

## **EVALUATION CRITERIA**

While cost will be the most heavily weighted factor, the evaluation will also focus on the substance of the details provided in response to the requirements herein including but not limited to technical details, contract terms, experience, references, and adherence to the response format provided.

## **POINT OF CONTACT**

Any questions concerning technical specifications or Statement of Work (SOW) requirements must be directed to:

Mitch Boston, Technology Consultant

[erate@greenviewschools.org](mailto:erate@greenviewschools.org)

All questions concerning this request must be submitted by 2 p.m. local time on January 28, 2020. All questions and answers will be posted to <https://sites.google.com/greenviewschools.org/erateqac2/> once all questions have been received. It is the sole responsibility of the Service Provider to check for any additional information that may be issued.