

6:00PM—Closed Session for Appointment, Employment, Compensation, Discipline,
Performance or Dismissal of an Employee(s) and Pending Litigation

COMMUNITY UNIT SCHOOL DISTRICT NO. 205

Board of Education

7:00PM—Monday, January 13, 2020

932 Harrison Street – Galesburg, IL

Regular Meeting

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

V. RECOGNITION OF VISITORS

(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)

VI. PRESENTATIONS TO THE BOARD

A. Student Council

B. Recognition of National Board Certified Teachers

C. Recognition of Illinois State Scholars

VII. APPROVAL OF CONSENT AGENDA

A. Consider Approval of Minutes:

Monday, December 9, 2019, Regular Meeting

Monday, December 9, 2019, Closed Session

Thursday, December 19, 2019, Special Meeting

B. Consider Approval of Payroll and Claims

Balance Sheet

Treasurer's Report

Fund Balance Report

Revenue Report

Expense Report

Investment Performance Report

Accounts Payable

Check Register

Activity Accounts

Health Insurance Trust Fund Balance

- VIII. FOCUS AREA #1: Relevant Skills that Lead to Employability
 - A. Administrative Report on Curriculum
 - B. Special Education Report
 - C. Building Reports
 - D. Truancy Discussion
- IX. FOCUS AREA #2: Facilities That Assist in Skill Acquisition
 - A. Enrollment Report
 - B. Building and Grounds Committee Report
 - C. Consider Approval of Phase One GHS Kitchen Bid Document (Available for Viewing at Board Office Due to Large File)
 - D. Consider Approval of Sanitary and Water Modular Classroom Bid Specifications
- X. FOCUS AREA #3: Responding to the Changing Needs of our Community
 - A. Consider Approval of PRESS Policies (Second Reading)
 - B. Consider Approval of 2020-2021 School Calendar (First Reading)
- XI. PERSONNEL
 - A. Consider Approval of Personnel Report
 - B. Grievance Update
 - C. Report on FOIA Requests
- XII. COMMENTS BY BOARD OF EDUCATION
- XIII. FUTURE AGENDA ITEMS
- XIV. FUTURE MEETING DATE(S) AND TIME
 - A. Monday, February 10, 2020, 7:00 PM
- XV. ADJOURN

MINUTES

Community Unit School District #205 Board of Education December 9, 2019

Call to Order/Roll Call

The Community Unit School District #205 Board of Education met in closed session prior to the regular meeting on Monday, December 9, 2019 at 6:00 PM at 932 Harrison St., Galesburg, IL. The meeting was called to order by President Cervantez. The roll was read and the following Members responded: Cervantez, Hunigan, Lyon, Phelps, Rodriguez, Scherpe, Walters (7) Roll Call #1

Closed Session

It was moved by Member Walters and seconded by Member Phelps to move to closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of an employee(s) and pending litigation—6:00 PM. On roll call the following Members voted AYE: Hunigan, Lyon, Phelps, Rodriguez, Scherpe, Walters, Cervantez (7) Motion carried. Roll Call #2

Following closed session, it was moved by Member Lyon and seconded by Member Walters to return to open session—6:55 PM. On roll call the following Members voted AYE: Lyon, Phelps, Rodriguez, Scherpe, Walters, Cervantez, Hunigan (7) Motion carried. Roll Call #3

Call to Order/Roll Call

President Cervantez stated that the Board was already in open session. On roll call the following Members were present. Phelps, Rodriguez, Scherpe, Walters, Cervantez, Hunigan, Lyon (7) Motion carried. Roll Call #4

Moment of Silence/Pledge of Allegiance

A moment of silence was observed followed by the Pledge of Allegiance.

Recognition of Visitors

DeVone Eurales spoke to the Board on behalf of Brittney Grimes and the NAACP in favor of the boundaries. David Amour spoke to the Board in favor of the new boundaries. Jim Jacobs spoke to the Board in favor of the new boundaries.

Presentations to the Board

Student Council

Jacara Kelley gave an update on events at Galesburg High School which included student council decorated GHS for the holidays which will stay up until break. Operation Christmas boxes and angel trees were done again this year. Student Council is working on Swirl spirit week.

Mr. Russell Robb recognized the ILMEA participants in grades 4-12.

Mr. Tom Hawkins, Churchill Junior High Principal and Mr. Nick Young, Lombard Middle School Principal, presented information on the Illinois School Report Card and the next action steps for both buildings.

Instructional Coaches presented information on their work in the District. The coaches have worked with over 55 teachers in the District and are continually planning and presenting professional development on a wide variety of topics.

Approval of Consent Agenda

A. Consider Approval of Minutes:

Tuesday, November 9, 2019, Regular Meeting

Tuesday, November 9, 2019, Closed Session

B. Consider Approval of Payroll and Claims

It was moved by Member Scherpe and seconded by Member Rodriguez to approve the Consent Agenda as presented. On roll call the following Members voted AYE: Rodriguez, Scherpe, Walters, Cervantez, Hunigan, Lyon, Phelps (7) Motion carried. Roll Call #5

Focus Area #1: Relevant Skills that Lead to Employability

A. Administrative Report on Curriculum

Mrs. Tiffany Springer, Director for Curriculum and Instruction, updated the Board on MTSS (Multi-Tiered Systems of Support), professional development and a schedule for the January 6, 2020 institute day, the winter benchmark is coming to a close for Ready Math on Friday, December 6th in grades K-8. An Amplify Science pilot team is meeting and working on the second round of the pilot. The equity leadership team met on November 19th. Mrs. Springer met with Dr. Gorski to have a member of his team help set up an equity plan for the District.

B. Special Education Report

Dr. Michaud stated that she continues to look for employees. Special Education has training planned for the January Institute regarding the new laws taking place regarding restraining students.

C. Building Reports—No questions were asked

D. Truancy Discussion

Dr. Asplund stated this item will remain for next month, returning with more information. He informed the Board how the District is reporting attendance differently at the different grade levels and that changes need to be made to streamline the reporting.

Focus Area #2: Facilities That Assist in Skill Acquisition

A. Enrollment Report—Member Scherpe asked why the GHS numbers fluctuate so much and if the reasons are known.

B. Building Study Committees

Member Lyon stated that a buildings and grounds committee meeting was held this week and pointed out that in the agenda there are photos and timelines. The committee discussed the commons areas and auditorium ideas at the secondary campus and what to call it along with possible sites for the area vocational center. Ideas were discussed for a possible life skills transition class so that those students can be better equipped after graduation in a real setting. Other items discussed were the change orders that are on the agenda for approval.

Focus Area #3: Responding to the Changing Needs of our Community

Dr. Asplund stated that due to some illness in the central office the agenda didn't get amended as it should have and that there is a threshold set for certain items and Items A, C and E are below that threshold and don't need to be voted on by the Board. He also stated that Item J is covered under personnel.

B. Consider Approval of Lombard Change Order Request-Sanitary Sewer

Mr. Lee Marbach, Russell Construction, stated that this item is for a sanitary sewer due to the line that is there has collapsed so this change order is for the sewer line from the addition. Member Lyon asked if the kitchen will feed into this same line. Mr. Marbach stated that it will feed to the new line. It was moved by Member Lyon and seconded by Member Scherpe to approve as presented. On roll call the following Members voted AYE: Scherpe, Walters, Cervantez, Hunigan, Lyon, Phelps, Rodriguez (7) Motion carried. Roll Call #6

D. Consider Approval of King Elementary Bid Package 2

It was moved by Member Scherpe and seconded by Member Phelps to approve as presented. Mr. Marbach stated that the bid opening for King Elementary bid package 2 was held on November 26th. Bids were received in all categories except for the epoxy flooring which will be bid out again in January when the bid process is held for the high school kitchen project in hopes that two projects will attract a bidder. All bids came in under budget and under estimate. Mr. Marbach went through all the bids that are being accepted. On roll call the following Members voted AYE: Phelps, Rodriguez, Scherpe, Walters, Cervantez, Hunigan, Lyon (7) Motion carried. Roll Call #7

F. Consider Approval of Resolution to Abate Series 2011B and 2014B Alternate Revenue Bonds

Mrs. Jennifer Hamm, Assistant Superintendent for Finance and Operations, stated that each year before the board passes the tax levy the Board must pass the abatement of the 2011B and 2014B series alternate revenue bonds which allows the District to take the money being collected from the penny sales tax and pay the bond payments directly. Dr. Asplund also noted that if the District did not abate the bonds yearly that property taxes would go up. It was moved by Member Scherpe and seconded by Member Rodriguez to approve as presented. On roll call the following Members voted AYE: Cervantez, Hunigan, Lyon, Phelps, Rodriguez, Scherpe, Walters (7) Motion carried. Roll Call #8

G. Consider Approval of Tax Levy

Dr. Asplund stated due to posting requirements this item won't be voted on until Thursday, December 19, 2019. Mrs. Hamm reviewed the information from the November meeting stating that the District is still looking at a \$4.83 tax rate and expecting a 3% equalized assessed valuation.

H. Consider Approval of Boundaries

It was moved by Member Phelps and seconded by Member Scherpe to approve as presented. Dr. Asplund recapped the path to the recommendation of the current boundary lines in an attempt to level out the socioeconomic makeup of each building. Board Members made comments. On roll call the Members voted AYE: Scherpe, Walters, Cervantez, Hunigan, Lyon, Phelps, Rodriguez (7) Motion carried. Roll Call #9

I. IASB Delegate Assembly Report

President Cervantez stated that yearly there is a conference held in Chicago for school board members and Superintendents and other members of administration. This year Members Phelps, Scherpe, Hunigan, Lyon and Cervantez attended. Member Hunigan, Phelps and Cervantez shared their thoughts on the experience.

K. Consider Approval of PRESS Policies (first Reading)

It was moved by Member Phelps and seconded by Member Rodriguez to approve as first reading. Dr. Asplund stated that this is one of the bigger policy packets. On voice vote the following

Members voted AYE: Phelps, Rodriguez, Scherpe, Walters, Cervantez, Hunigan, Lyon (7) Motion carried. Roll Call #10

Personnel

A. Consider Approval of Personnel Report

It was moved by Member Walters and seconded by Member Phelps to approve the personnel report as presented. On roll call the following Members voted AYE: Walters, Cervantez, Hunigan, Lyon, Phelps, Rodriguez, Scherpe (7) Motion carried. Roll Call #11

B. Consider Approval of Transfer Resolution for Employee #899138

It was moved by Member Lyon and seconded by Member Phelps to approve the resolution as presented. On roll call the following Members voted AYE: Cervantez, Hunigan, Lyon, Phelps, Rodriguez, Scherpe, Walters (7) Motion carried. Roll Call #12

C. Grievance Update

Dr. Asplund stated that there are currently no outstanding grievances.

D. Report on FOIA Requests

Dr. Asplund stated that two were received. Smart Procure requested all purchasing records from September 2019 to present and Tri City Building and Construction Trades Council requested a copy of the power purchase agreement with Clean Energy Design Group.

Board of Education Comments

Comments were made by Members Rodriguez, Hunigan, Phelps, and Cervantez.

Future Agenda Items

President Cervantez stated that we will need to have a conversation on new laws regarding activity accounts.

Adjournment

It was moved by Member Walters and seconded by Member Phelps that the regular meeting be adjourned—8:56 PM. On roll call the following Members voted AYE: Lyon, Phelps, Rodriguez, Scherpe, Walters, Cervantez, Hunigan (7) Motion carried. Roll Call #13

Tianna Cervantez, President

ATTEST:

Maury Lyon, Secretary

Minutes
Community Unit School District #205
Board of Education
December 19, 2019

Public Hearing

A public hearing for the purpose of a truth in taxation hearing was held at 12:07PM. On roll call the following Members were present: Cervantez, Hunigan, Phelps, Scherpe (4) Absent: Lyon, Rodriguez, Walters (3) Motion carried. Roll Call #1

President Cervantez asked for any public comments. None were made. Member Phelps made a motion to close the hearing and Member Hunigan seconded the motion. On voice vote the following Members voted AYE: Cervantez, Huniga, Phelps, Scherpe (4) Motion carried. Roll Call #2

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a special meeting on Thursday, December 19, 2019 at 12:08 PM at 932 Harrison St., Galesburg, IL. The meeting was called to order by President Cervantez. The roll was read and the following Members responded: Cervantez, Hunigan, Phelps, Scherpe (4) Absent: Lyon, Rodriguez, Walters (3) Roll Call #3

Consider Approval of 2018 Payable in 2019 Property Tax Levy

Mrs. Hamm stated that the item needed to be amended to state Consider Approval of 2019 Payable in 2020 Property Tax Levy. It was moved by Member Scherpe and seconded by Member Phelps that the Board of Education approve the tax levy as amended. On roll call the following Members voted AYE: Phelps, Scherpe, Cervantez, Hunigan (4) Motion carried. Roll Call #4

Consider Approval of School Maintenance Project Grant

It was moved by Member Scherpe and seconded by Member Phelps to approve as presented. Dr. Asplund explained the school maintenance grant. Mrs. Hamm is putting the \$50,000 grant towards King Elementary. On roll call the following Members voted AYE: Phelps, Scherpe, Cervantez, Hunigan (4) Motion carried. Roll Call #5

Personnel Agenda

It was moved by Member Scherpe and seconded by Member Phelps to approve as presented. On roll call the following Members voted AYE: Scherpe, Cervantez, Hunigan, Phelps (4) Motion carried. Roll Call #6

Adjournment

It was moved by Member Scherpe and seconded by Member Phelps that the meeting be adjourned—12:15 PM. On voice vote the following Members voted AYE: Scherpe, Cervantez, Hunigan, Phelps (4) Motion carried. Roll Call #7

Tianna Cervantez, President

ATTEST:

Maury Lyon, Secretary

Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
10 Educational Fund				
A Asset				
10 CHECKING - EDUCATION	1,927,584.59	255,153.79	-490,683.54	1,436,901.05
10 SAVINGS - EDUCATION	1,028.63	0.00	0.00	1,028.63
10 ILLINOIS FUNDS (CREDIT CARDS)	0.00	0.00	0.00	0.00
10 CHECKING - CAFETERIA	19,049.20	0.00	0.00	19,049.20
10 PROPERTY TAX RECEIVABLE	11,184,362.00	0.00	-11,184,362.00	0.00
10 PROPERTY TAX RECEIVABLE/SP ED	0.00	0.00	0.00	0.00
10 PROPERTY TAX RECEIVABLE/LEASE	0.00	0.00	0.00	0.00
10 ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
10 RECEIVABLES-DUE FROM STATE	0.00	0.00	0.00	0.00
10 RECEIVABLES-DUE FROM FED	0.00	0.00	0.00	0.00
10 RECEIVABLE-DUE FROM OTHER GOVT	1,621,430.52	0.00	-1,621,430.52	0.00
10 OTHER RECEIVABLES	0.00	0.00	0.00	0.00
10 Due from AVC	0.00	0.00	0.00	0.00
10 INVESTMENTS - EDUCATION	13,655,613.11	-475,896.47	7,585,936.19	21,241,549.30
10 ISDLAF - EDUCATION	0.00	0.00	0.00	0.00
10 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
10 CASH/SP ED (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
10 CASH SUSPENSE	0.00	0.00	0.00	0.00
10	28,409,068.05	-220,742.68	-5,710,539.87	22,698,528.18
L Liability				
10 A/P LIABILITIES	-269,778.49	0.00	269,778.49	0.00
10 DUE TO ED FUND	0.00	0.00	0.00	0.00
10 TEACHER RETIREMENT PAYABLES	0.00	0.00	0.00	0.00
10 FEDERAL TAX PAYABLES	0.00	0.00	0.00	0.00
10 STATE TAX PAYABLES	0.00	0.00	0.00	0.00
10 IMRF PAYABLES	0.00	0.00	0.00	0.00
10 ANNUITIES PAYABLES	0.00	175.00	175.00	175.00
10 INSURANCE PAYABLES	-198,150.90	0.00	198,725.15	574.25
10 FICA PAYABLES	0.00	0.00	0.00	0.00
10 MEDICARE PAYABLES	0.00	0.00	0.00	0.00
10 OTHER PR DEDUCTS PAYABLES	-16.18	0.00	0.00	-16.18
10 PAYROLL ACCRUAL	-2,444,622.87	0.00	2,444,622.87	0.00
10 DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
10 DUE TO ISBE	0.00	0.00	0.00	0.00
10 DEFERRAL/GRANTS	-37,540.00	0.00	37,540.00	0.00
10 DEFERRED PROPERTY TAX REVENUE	-5,170,065.00	0.00	5,170,065.00	0.00
10 DEFERRED PROPERTY TAX REV/SPED	0.00	0.00	0.00	0.00
10	-8,120,173.44	175.00	8,120,906.51	733.07
Q Equity				
10 ENCUMBRANCE OFFSET/RESERVE	0.00	0.00	0.00	0.00
10 RESERVE F/B - TUTORING	-9,973.80	0.00	0.00	-9,973.80
10 TITLE I RESERVE UNEMP COM	0.00	0.00	0.00	0.00
10 RESERVE F/B HOMELESS	-1,314.09	0.00	0.00	-1,314.09
10 RESERVE F/B-RYNER SCHOLAR	0.00	0.00	0.00	0.00
10 RESERVE F/B-RYNER BUS EQU	0.00	0.00	0.00	0.00
10 RESERVE F/B - FOOD SERVICE	0.00	0.00	0.00	0.00

Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
10 Educational Fund				
Q Equity				
10 RESERVE F/B- AUDITORIUM	-1,536.84	0.00	0.00	-1,536.84
10 RESERVE F/B - BAND UNIFORMS	-1,503.63	0.00	1,503.63	0.00
10 RESERVE F/B-GRANTS	-46.26	0.00	0.00	-46.26
10 READING AT THE CROSSROADS	-6,487.73	0.00	0.00	-6,487.73
10 RECRUIT/EDUCATIONAL DIVERSITY	-815.72	0.00	0.00	-815.72
10 NET CHANGE FUND BALANCE/UNRESV	-20,176,441.35	194,767.68	-2,413,051.64	-22,589,492.99
10 F/B RESERVE-DONATIONS	0.00	0.00	0.00	0.00
10 AVC Reserve	0.00	0.00	0.00	0.00
10 RESERVE F/B-GREAT GBURG SHAKE	-305.00	0.00	0.00	-305.00
10 RESERVE F/B-ACHIEVE GRANT	-4,292.41	0.00	0.00	-4,292.41
10	0.00	0.00	0.00	0.00
10 RESERVE F/B-ESL FUNDS	0.00	0.00	0.00	0.00
10 INVSTMNT-GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00
10 RESERVE F/B-GCF GRANT/LOMBARD	0.00	0.00	0.00	0.00
10 RESERVE F/B-GCF GRANT/GHSN	0.00	0.00	0.00	0.00
10 RESERVE F/B-FITNESS GRAM(GPSF)	-400.00	0.00	0.00	-400.00
10 RESERVE-F&M BANK NAMING RIGHTS	-22,100.00	26,000.00	4,440.00	-17,660.00
10 GHS MARQUEE SIGN	-63,677.78	0.00	0.00	-63,677.78
10 RESERVE F/B-ATHLETIC CAP PROJS	0.00	0.00	0.00	0.00
10 RESERVE F/B-INSTRUMNT REPLACMT	0.00	0.00	-2,758.63	-2,758.63
10 RESERVE-YOUNG BLACK HISTORIANS	0.00	-200.00	-500.00	-500.00
10 RESERVE F/B-MENTAL HEALTH 708	0.00	0.00	0.00	0.00
10 TRANSFER AMONG FUNDS	0.00	0.00	0.00	0.00
10	-20,288,894.61	220,567.68	-2,410,366.64	-22,699,261.25
10	0.00	0.00	0.00	0.00

Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
15 Ryner Scholarship				
A Asset				
15 CHECKING - RYNER SCHOLARSHIP	140,126.39	0.00	-4,454.78	135,671.61
15 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
15	140,126.39	0.00	-4,454.78	135,671.61
L Liability				
15 A/P LIABILITIES - RYNER SCHOL	-1,652.56	0.00	1,652.56	0.00
15	-1,652.56	0.00	1,652.56	0.00
Q Equity				
15 ENCUMBRANCE OFFSET/RESERVE	0.00	0.00	0.00	0.00
15 STARTING FUND BALANCE	-138,473.83	0.00	2,802.22	-135,671.61
15 NET CHANGE FUND-RYNER SCHOL	0.00	0.00	0.00	0.00
15	-138,473.83	0.00	2,802.22	-135,671.61
15	0.00	0.00	0.00	0.00
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Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
16 Ryner Equipment				
A Asset				
16 CHECKING - RYNER EQUIPMENT	165,663.50	0.00	-12,726.41	152,937.09
16 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
16	165,663.50	0.00	-12,726.41	152,937.09
L Liability				
16 A/P LIABILITIES -	-4,988.95	0.00	4,988.95	0.00
16	-4,988.95	0.00	4,988.95	0.00
Q Equity				
16 ENCUMBRANCE OFFSET/RESERVE	0.00	0.00	0.00	0.00
16 STARTING FUND	-160,674.55	0.00	7,737.46	-152,937.09
16 NET CHANGE FUND-RYNER EQUIP	0.00	0.00	0.00	0.00
16	-160,674.55	0.00	7,737.46	-152,937.09
16	0.00	0.00	0.00	0.00
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Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
17 Verna May Sargent Scholarship				
A Asset				
17 Verna Sargent Scholarship	99,663.57	130.36	932.11	100,595.68
17 ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
17 Sargent Scholarship Investment	0.00	0.00	0.00	0.00
17	99,663.57	130.36	932.11	100,595.68
L Liability				
17 Sargent Scholarship A/P	0.00	0.00	0.00	0.00
17	0.00	0.00	0.00	0.00
Q Equity				
17 Sargent Scholarship	0.00	0.00	0.00	0.00
17 Sargent Scholarship Fund	-99,663.57	-130.36	-932.11	-100,595.68
17 Sargent Scholarship	0.00	0.00	0.00	0.00
17	-99,663.57	-130.36	-932.11	-100,595.68
17	0.00	0.00	0.00	0.00

Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
20 Operations and Maintenance Fun				
A Asset				
20 CHECKING - BUILDING	1,867,397.86	-73,007.10	715,329.57	2,582,727.43
20 SAVINGS - BUILDING	99.29	0.00	0.00	99.29
20 PROPERTY TAX RECEIVABLE	1,365,114.00	0.00	-1,365,114.00	0.00
20 ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
20 OTHER RECEIVABLES	0.00	0.00	0.00	0.00
20 INVESTMENTS - BUILDING	0.00	0.00	0.00	0.00
20 ISDLAF - BUILDING	0.00	0.00	0.00	0.00
20 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
20	3,232,611.15	-73,007.10	-649,784.43	2,582,826.72
L Liability				
20 A/P LIABILITIES	-142,093.80	0.00	142,093.80	0.00
20 TEACHER RETIREMENT PAYABLES	0.00	0.00	0.00	0.00
20 FEDERAL TAX PAYABLES	0.00	0.00	0.00	0.00
20 STATE TAX PAYABLES	0.00	0.00	0.00	0.00
20 IMRF PAYABLES	0.00	0.00	0.00	0.00
20 ANNUITIES PAYABLES	0.00	0.00	0.00	0.00
20 INSURANCE PAYABLES	0.00	0.00	0.00	0.00
20 FICA PAYABLES	0.00	0.00	0.00	0.00
20 MEDICARE PAYABLES	0.00	0.00	0.00	0.00
20 OTHER PR DEDUCTS PAYABLES	-99.29	0.00	0.00	-99.29
20 PAYROLL ACCRUAL	-13,155.52	0.00	13,155.52	0.00
20 DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
20 DEFERRED PROPERTY TAX REVENUE	-631,037.00	0.00	631,037.00	0.00
20	-786,385.61	0.00	786,286.32	-99.29
Q Equity				
20 ENCUMBRANCE OFFSET/RESERVE	0.00	0.00	0.00	0.00
20 RESERVE F/B-GHS PARKING	0.00	0.00	0.00	0.00
20 STARTING FUND BALANCE	-2,446,225.54	73,007.10	-136,501.89	-2,582,727.43
20 NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00
20 TRANSFER AMONG FUNDS	0.00	0.00	0.00	0.00
20	-2,446,225.54	73,007.10	-136,501.89	-2,582,727.43
20	0.00	0.00	0.00	0.00

Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
30 Bond and Interest Fund				
A Asset				
30 CHECKING - BOND & INTEREST	1,347,213.62	-1,137,830.46	-1,242,633.75	104,579.87
30 SAVINGS - BOND & INTEREST	0.00	0.00	0.00	0.00
30 PROPERTY TAX RECEIVABLE	3,897,648.00	0.00	-3,897,648.00	0.00
30 INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
30 ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
30 INVESTMENTS - BOND & INTEREST	1,896,386.68	-495,408.84	2,022,274.41	3,918,661.09
30 ISDLAF - BOND & INTEREST	0.00	0.00	0.00	0.00
30 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
30	7,141,248.30	-1,633,239.30	-3,118,007.34	4,023,240.96
L Liability				
30 A/P LIABILITIES	0.00	0.00	0.00	0.00
30 ACCRUED INTEREST PAYABLE	0.00	0.00	0.00	0.00
30 DEFERRED PROPERTY TAX REVENUE	-1,801,727.00	0.00	1,801,727.00	0.00
30	-1,801,727.00	0.00	1,801,727.00	0.00
Q Equity				
30 STARTING FUND BALANCE	-5,339,521.30	1,633,239.30	1,316,280.34	-4,023,240.96
30 NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00
30	-5,339,521.30	1,633,239.30	1,316,280.34	-4,023,240.96
30	0.00	0.00	0.00	0.00

Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
40 Transportation Fund				
A Asset				
40 CHECKING - TRANSPORTATION	3,092,843.62	56,587.00	311,442.98	3,404,286.60
40 SAVINGS - TRANSPORTATION	0.00	0.00	0.00	0.00
40 PROPERTY TAX RECEIVABLE	793,785.00	0.00	-793,785.00	0.00
40 ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
40 RECEIVABLES-DUE FROM STATE	0.00	0.00	0.00	0.00
40 OTHER RECEIVABLES	0.00	0.00	0.00	0.00
40	0.00	0.00	0.00	0.00
40 INVESTMENTS - TRANSPORTATION	0.00	0.00	0.00	0.00
40 ISDLAF - TRANSPORTATION	0.00	0.00	0.00	0.00
40 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
40	3,886,628.62	56,587.00	-482,342.02	3,404,286.60
L Liability				
40 A/P LIABILITIES	-71,462.94	0.00	71,462.94	0.00
40 TEACHER RETIREMENT PAYABLES	0.00	0.00	0.00	0.00
40 FEDERAL TAX PAYABLES	0.00	0.00	0.00	0.00
40 STATE TAX PAYABLES	0.00	0.00	0.00	0.00
40 IMRF PAYABLES	0.00	0.00	0.00	0.00
40 ANNUITIES PAYABLES	0.00	0.00	0.00	0.00
40 INSURANCE PAYABLES	0.00	0.00	0.00	0.00
40 FICA PAYABLES	0.00	0.00	0.00	0.00
40	0.00	0.00	0.00	0.00
40 OTHER PR DEDUCTS PAYABLES	0.00	0.00	0.00	0.00
40 PAYROLL ACCRUAL	-3,418.30	0.00	3,418.30	0.00
40 DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
40 ACCRUED MEDICAL EXPENSE	0.00	0.00	0.00	0.00
40 DEFERRED PROPERTY TAX REVENUE	-366,936.00	0.00	366,936.00	0.00
40	-441,817.24	0.00	441,817.24	0.00
Q Equity				
40 ENCUMBRANCE OFFSET/RESERVE	0.00	0.00	0.00	0.00
40 STARTING FUND BALANCE	-3,444,811.38	-56,587.00	40,524.78	-3,404,286.60
40 NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00
40	-3,444,811.38	-56,587.00	40,524.78	-3,404,286.60
40	0.00	0.00	0.00	0.00

Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
50 Municipal Retirement/Social Se				
A Asset				
50 CHECKING - IMRF	1,018,232.45	-43,924.97	-79,363.86	938,868.59
50 SAVINGS - IMRF	0.00	0.00	0.00	0.00
50 PROPERTY TAX RECEIVABLE	183,802.00	0.00	-183,802.00	0.00
50 ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
50 OTHER RECEIVABLES	0.00	0.00	0.00	0.00
50 INVESTMENTS - IMRF	0.00	0.00	0.00	0.00
50 ISDLAF - IMRF	0.00	0.00	0.00	0.00
50 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
50	1,202,034.45	-43,924.97	-263,165.86	938,868.59
L Liability				
50 A/P LIABILITIES	0.00	0.00	0.00	0.00
50 DUE TO WORKING CASH	0.00	0.00	0.00	0.00
50 FEDERAL TAX PAYABLES	0.00	0.00	0.00	0.00
50 IMRF PAYABLES	-16,504.43	0.00	16,504.43	0.00
50 FICA PAYABLES	0.00	0.00	0.00	0.00
50 MEDICARE PAYABLES	0.00	0.00	0.00	0.00
50 OTHER PR DEDUCTS PAYABLES	0.00	0.00	0.00	0.00
50 PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
50 DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
50 DEFERRED PROPERTY TAX REVENUE	-84,964.00	0.00	84,964.00	0.00
50	-101,468.43	0.00	101,468.43	0.00
Q Equity				
50 STARTING FUND BALANCE	-1,100,566.02	43,924.97	161,697.43	-938,868.59
50 NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00
50	-1,100,566.02	43,924.97	161,697.43	-938,868.59
50	0.00	0.00	0.00	0.00
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Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
55 Fica/Medicare				
A Asset				
55 CHECKING - FICA/MED	12,131.07	-57,557.83	148,064.37	160,195.44
55 SAVINGS - FICA/MED	0.00	0.00	0.00	0.00
55 PROPERTY TAX RECEIVABLE	542,433.00	0.00	-542,433.00	0.00
55	0.00	0.00	0.00	0.00
55	0.00	0.00	0.00	0.00
55 ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
55 INVESTMENTS - FICA/MED	0.00	0.00	0.00	0.00
55 ISDLAF - FICA/MED	0.00	0.00	0.00	0.00
55 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
55	554,564.07	-57,557.83	-394,368.63	160,195.44
L Liability				
55 A/P LIABILITIES	0.00	0.00	0.00	0.00
55 IMRF PAYABLES	0.00	0.00	0.00	0.00
55 FICA PAYABLES	-11,003.01	0.00	11,003.01	0.00
55 MEDICARE PAYABLES	-32,576.73	0.00	32,576.73	0.00
55	0.00	0.00	0.00	0.00
55 DEFERRED PROPERTY TAX REVENUE	-250,745.00	0.00	250,745.00	0.00
55	-294,324.74	0.00	294,324.74	0.00
Q Equity				
55	0.00	0.00	0.00	0.00
55	0.00	0.00	0.00	0.00
55 STARTING FUND BALANCE	-260,239.33	57,557.83	100,043.89	-160,195.44
55	0.00	0.00	0.00	0.00
55 NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00
55	-260,239.33	57,557.83	100,043.89	-160,195.44
55	0.00	0.00	0.00	0.00

Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
60 Site and Construction/Capital				
A Asset				
60 CHECKING - CAPITAL PROJECTS	209,998.80	428,190.55	415,659.37	625,658.17
60 PROPERTY TAX RECEIVABLE	0.00	0.00	0.00	0.00
60 INVESTMENTS - CAPITAL PROJECTS	17,000,000.00	-363,366.74	-921,374.75	16,078,625.25
60 ACCRUALS	451,039.38	0.00	-451,039.38	0.00
60	17,661,038.18	64,823.81	-956,754.76	16,704,283.42
L Liability				
60 A/P LIABILITIES	-188,611.68	0.00	188,611.68	0.00
60 DEFERRED PROPERTY TAX REVENUE	0.00	0.00	0.00	0.00
60	-188,611.68	0.00	188,611.68	0.00
Q Equity				
60 ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
60 NET CHANGE FUND BALANCE	-17,472,426.50	-64,823.81	768,143.08	-16,704,283.42
60 PERM TRANSFER FROM WORKING CASH	0.00	0.00	0.00	0.00
60	-17,472,426.50	-64,823.81	768,143.08	-16,704,283.42
60	0.00	0.00	0.00	0.00
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Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
70 Working Cash Fund				
A Asset				
70 CHECKING - WKG CASH	1,978,176.15	2,591.13	18,294.38	1,996,470.53
70 SAVINGS - WKG CASH	0.00	0.00	0.00	0.00
70 PROPERTY TAX RECEIVABLE	0.00	0.00	0.00	0.00
70 ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
70 INTERFUND LOANS RECEIVABLE	0.00	0.00	0.00	0.00
70 DUE FROM IMRF	0.00	0.00	0.00	0.00
70 DUE FROM TORT	0.00	0.00	0.00	0.00
70 DUE FROM LIFE SAFETY	0.00	0.00	0.00	0.00
70 INVESTMENTS - WKG CASH	0.00	0.00	0.00	0.00
70 ISDLAF - WKG CASH	0.00	0.00	0.00	0.00
70 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
70	1,978,176.15	2,591.13	18,294.38	1,996,470.53
L Liability				
70 A/P LIABILITIES	0.00	0.00	0.00	0.00
70 DEFERRED PROPERTY TAX REVENUE	0.00	0.00	0.00	0.00
70	0.00	0.00	0.00	0.00
Q Equity				
70 STARTING FUND BALANCE	-1,978,176.15	-2,591.13	-18,294.38	-1,996,470.53
70 NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00
70 ABATE/ABOLISH WORKING CASH	0.00	0.00	0.00	0.00
70	-1,978,176.15	-2,591.13	-18,294.38	-1,996,470.53
70	0.00	0.00	0.00	0.00
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Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
80 Tort				
A Asset				
80 CHECKING - TORT	753,642.28	-5,642.04	22,016.21	775,658.49
80 SAVINGS - TORT	0.00	0.00	0.00	0.00
80 PROPERTY TAX RECEIVABLE	1,223,487.00	0.00	-1,223,487.00	0.00
80 ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
80 INVESTMENTS - TORT	0.00	0.00	0.00	0.00
80 ISDLAF - TORT	0.00	0.00	0.00	0.00
80 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
80	1,977,129.28	-5,642.04	-1,201,470.79	775,658.49
L Liability				
80 A/P LIABILITIES	-54,358.58	0.00	54,358.58	0.00
80 DUE TO WORKING CASH	0.00	0.00	0.00	0.00
80 TEACHER RETIREMENT PAYABLES	0.00	0.00	0.00	0.00
80 FEDERAL TAX PAYABLES	0.00	0.00	0.00	0.00
80 STATE TAX PAYABLES	0.00	0.00	0.00	0.00
80 IMRF PAYABLES	0.00	0.00	0.00	0.00
80 ANNUITIES PAYABLES	0.00	0.00	0.00	0.00
80 INSURANCE PAYABLES	0.01	0.00	0.00	0.01
80 FICA PAYABLES	0.00	0.00	0.00	0.00
80	0.00	0.00	0.00	0.00
80 OTHER PR DEDUCTS PAYABLES	0.00	0.00	0.00	0.00
80 PAYROLL ACCRUAL	-19,562.55	0.00	19,562.55	0.00
80 DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
80 ACCRUED UNEMPL COMPENSATON INS	0.00	0.00	0.00	0.00
80 DEFERRED PROPERTY TAX REVENUE	-564,182.00	0.00	564,182.00	0.00
80	-638,103.12	0.00	638,103.13	0.01
Q Equity				
80 ENCUMBRANCE OFFSET/RESERVE	0.00	0.00	0.00	0.00
80 STARTING FUND BALANCE	-1,339,026.16	5,642.04	563,367.66	-775,658.50
80 NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00
80	-1,339,026.16	5,642.04	563,367.66	-775,658.50
80	0.00	0.00	0.00	0.00
=====				

Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
90 Fire Prevention				
A Asset				
90 CHECKING - FIRE PREV/SAFE	902,357.53	1,264.31	72,273.51	974,631.04
90 SAVINGS - FIRE PREV/SAFE	0.00	0.00	0.00	0.00
90 PROPERTY TAX RECEIVABLE	0.00	0.00	0.00	0.00
90 ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
90 INVESTMENTS - FIRE PREV/SAFE	23,190,283.48	-287,284.36	-1,432,979.04	21,757,304.44
90 ISDLAF - FIRE PREV/SAFE	0.00	0.00	0.00	0.00
90 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
90	24,092,641.01	-286,020.05	-1,360,705.53	22,731,935.48
L Liability				
90 A/P LIABILITIES	-126,712.00	0.00	126,712.00	0.00
90 INTERFUND LOANS PAYABLE	0.00	0.00	0.00	0.00
90 DUE TO WORKING CASH	0.00	0.00	0.00	0.00
90 DEFERRED PROPERTY TAX REVENUE	0.00	0.00	0.00	0.00
90	-126,712.00	0.00	126,712.00	0.00
Q Equity				
90 ENCUMBRANCE OFFSET/RESERVE	0.00	0.00	0.00	0.00
90 STARTING FUND BALANCE	-23,965,929.01	286,020.05	1,233,993.53	-22,731,935.48
90 NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00
90 PERM TRANSFER FROM WORKING CASH	0.00	0.00	0.00	0.00
90	-23,965,929.01	286,020.05	1,233,993.53	-22,731,935.48
90	0.00	0.00	0.00	0.00
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Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
93				
A				
AVC				
Asset				
93 CHECKING - AVC	237,996.74	-23,881.31	131,661.28	369,658.02
93 SAVINGS - AVC	0.00	0.00	0.00	0.00
93 OTHER RECEIVABLES	0.00	0.00	0.00	0.00
93 INVESTMENTS - AVC	0.00	0.00	0.00	0.00
93 ISDLAF - AVC	116,367.00	0.00	-116,367.00	0.00
93 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
93	354,363.74	-23,881.31	15,294.28	369,658.02
L				
Liability				
93 A/P LIABILITIES	0.00	0.00	0.00	0.00
93 TEACHER RETIREMENT PAYABLES	0.00	0.00	0.00	0.00
93 FEDERAL TAX PAYABLES	0.00	0.00	0.00	0.00
93 STATE TAX PAYABLES	0.00	0.00	0.00	0.00
93 IMRF PAYABLES	0.00	0.00	0.00	0.00
93 ANNUITIES PAYABLES	0.00	0.00	0.00	0.00
93 INSURANCE PAYABLES	-1,813.87	0.00	1,813.87	0.00
93 FICA PAYABLES	0.00	0.00	0.00	0.00
93 MEDICARE PAYABLES	0.00	0.00	0.00	0.00
93 OTHER PR DEDUCTS PAYABLES	0.00	0.00	0.00	0.00
93 PAYROLL ACCRUAL	-24,705.18	0.00	24,705.18	0.00
93 DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
93 DUE TO ISBE	0.00	0.00	0.00	0.00
93	-26,519.05	0.00	26,519.05	0.00
Q				
Equity				
93 ENCUMBRANCE OFFSET/RESERVE	0.00	0.00	0.00	0.00
93 STARTING FUND BALANCE	-327,844.69	23,881.31	-41,813.33	-369,658.02
93 AVC RESERVE	0.00	0.00	0.00	0.00
93 NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00
93	-327,844.69	23,881.31	-41,813.33	-369,658.02
93	0.00	0.00	0.00	0.00
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Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
94 Medical Trust				
A Asset				
94 CHECKING- MEDICAL TRUST	544,279.42	-119,610.56	53,737.35	598,016.77
94 CHECKING-EMPLOYEE FLEX SPENDING	0.00	-18,232.83	80,969.06	80,969.06
94 CHECKING- MEDICAL - A/P	0.00	0.00	0.00	0.00
94 CHECKING- MEDICAL - GROUP LIFE	0.00	0.00	0.00	0.00
94 SAVINGS - MEDICAL	0.00	0.00	0.00	0.00
94 Reinsurance Receivable	477,742.00	0.00	-477,742.00	0.00
94 INVESTMENTS - MEDICAL	3,183,807.62	3,475.88	-573,178.79	2,610,628.83
94 ISDLAF - MEDICAL	0.00	0.00	0.00	0.00
94 CASH (ACCRUAL CLEARING)	44,000.00	0.00	0.00	44,000.00
94	4,249,829.04	-134,367.51	-916,214.38	3,333,614.66
L Liability				
94 A/P LIABILITIES	-480,488.00	0.00	480,488.00	0.00
94 LOAN PAYABLE TO EDUCATION	-3,000.00	0.00	0.00	-3,000.00
94 FLEX SPENDING OFFSET	0.00	18,232.83	19,030.94	19,030.94
94	-483,488.00	18,232.83	499,518.94	16,030.94
Q Equity				
94 RSRV F/B-POST EMPL BENEFIT TR	0.00	0.00	0.00	0.00
94 STARTING FUND BALANCE	897,044.77	116,134.68	416,695.44	1,313,740.21
94 NET CHANGE FUND BALANCE	-4,663,385.81	0.00	0.00	-4,663,385.81
94	-3,766,341.04	116,134.68	416,695.44	-3,349,645.60
94	0.00	0.00	0.00	0.00

Account Level	Beginning	December 2019-20	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
Grand Asset Totals	95,144,785.50	-2,354,250.49	-15,036,014.03	80,108,771.47
Grand Liability Totals	-13,015,971.82	18,407.83	13,032,636.55	16,664.73
Grand Equity Totals	-82,128,813.68	2,335,842.66	2,003,377.48	-80,125,436.20
Grand Totals	0.00	0.00	0.00	0.00

Number of Accounts: 293

***** End of report *****

<p>COMMUNITY UNIT SCHOOL DISTRICT NO. 205</p> <p>TREASURER'S REPORT</p> <p>DECEMBER 2019 PAYROLLS & JANUARY 2020 BILLS</p>

PAYROLL

	<u>12/6 & 12/20/19</u>
Education	2,495,974.63
Building	8,291.72
Transportation	12,242.53
Tort	64,582.08
Area Vocational Center	26,448.95
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TOTAL PAYROLL	\$ 2,607,539.91
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BOARD PAID BENEFITS

	<u>12/6 & 12/20/19</u>
IMRF	49,027.15
FICA	35,962.08
Medicare	33,257.54
Insurance	199,456.05
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TOTAL IMRF, FICA & MEDICARE	\$ 317,702.82
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BOARD BILLS

	<u>1/13/20</u>
Education	312,841.43
Operation & Maintenance	131,271.43
Bond & Interest	-
Transportation	154,877.01
Capital Projects	635,693.92
Tort	16,157.97
Area Vocational Center	9,986.71
Fire Prevention	256,428.77
Ryner Scholarship	-
Ryner Equipment	-
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TOTAL BOARD BILLS	\$ 1,517,257.24
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MANUAL CHECKS:

Education	37,702.92
Operation & Maintenance	3,544.39
Transportation	2,070.90
Area Vocational Center	130.73

COMMUNITY UNIT SCHOOL DISTRICT NO. 205
FUND BALANCE REPORT
DECEMBER 2019

FUND	BEGINNING UNRESTRICTED FUND BALANCE		Receipts		Disbursements		ENDING UNRESTRICTED FUND BALANCE		DIFFERENCE BETWEEN 12/2018 and 12/2019 ENDING BALANCE	YEAR-TO-DATE TOTALS FY 2020	
	11/30/19	11/30/18	DECEMBER 2019	DECEMBER 2018	DECEMBER 2019	DECEMBER 2018	12/31/19	12/31/18	DIFFERENCE	RECEIPTS	DISBURSEMENTS
EDUCATION	22,893,540.55	17,042,495.26	2,671,046.44	2,813,081.60	2,865,325.74	2,669,360.47	22,699,261.25	17,186,216.39	5,513,044.86	17,828,254.46	15,412,754.18
OPERATION & MAINTENANCE	2,655,734.53	2,714,468.96	32,850.82	57,961.83	105,857.92	151,205.34	2,582,727.43	2,621,225.45	(38,498.02)	740,673.99	604,172.10
BOND & INTEREST	5,656,480.26	3,659,277.73	87,060.71	62,986.51	1,720,300.01	1,692,143.76	4,023,240.96	2,030,120.48	1,993,120.48	3,498,693.86	4,814,974.20
TRANSPORTATION	3,347,699.60	3,012,716.92	240,819.18	47,531.55	184,232.18	184,510.54	3,404,286.60	2,875,737.93	528,548.67	865,744.31	906,269.09
I M R F	982,483.48	1,135,853.90	5,102.18	4,554.86	48,717.07	58,797.76	938,868.59	1,081,611.00	(142,742.41)	95,235.07	255,382.86
SITE & CONSTRUCTION	16,639,459.61	444,787.84	449,764.65	435,521.05	384,940.84	23,138.72	16,704,283.42	857,170.17	15,847,113.25	(179,925.75)	588,217.33
WORKING CASH	1,993,879.40	1,947,492.20	2,591.13	8,978.06	-	-	1,996,470.53	1,956,470.26	40,000.27	18,294.38	-
TORT LIABILITY	781,300.54	1,165,684.55	78,725.32	53,030.50	84,367.36	100,903.94	775,658.50	1,117,811.11	(342,152.61)	628,535.55	1,191,903.21
FICA & MEDICARE	217,499.63	248,704.88	11,669.29	15,572.77	68,973.48	63,179.32	160,195.44	201,098.33	(40,902.89)	255,311.15	353,931.58
FIRE PREVENTION & SAFETY	23,017,955.53	891,067.01	30,369.58	6,981.28	316,389.63	-	22,731,935.48	898,048.29	21,833,887.19	271,395.19	1,505,388.72
TOTAL	78,186,033.13	32,262,549.25	3,609,999.30	3,506,200.01	5,779,104.23	4,943,239.85	76,016,928.20	30,825,509.41	45,191,418.79	24,022,212.21	25,632,993.27

FUND	BEGINNING UNRESTRICTED FUND BALANCE		Receipts		Disbursements		ENDING UNRESTRICTED FUND BALANCE		DIFFERENCE BETWEEN 12/2018 and 12/2019 ENDING BALANCE	YEAR-TO-DATE TOTALS FY 2020	
MEDICAL	3,465,780.28	4,013,855.96	274,689.39	257,102.12	390,824.07	401,684.18	3,349,645.60	3,869,273.90	(519,628.30)	1,787,885.27	2,204,580.71
AREA VOCATIONAL CENTER	393,539.33	304,483.97	1,903.36	1,260.96	25,784.67	28,004.54	369,658.02	277,740.39	91,917.63	200,672.08	158,858.75

RESTRICTED FUND BALANCES - 12/31/19		
RESTRICTED FUND - RYNER FARM / SCHOLARSHIP		135,671.61
RESTRICTED FUND - RYNER FARM / EQUIPMENT		152,937.09
RESTRICTED FUND-VERNA SARGENT SCHOLARSHIP		100,595.68
TOTAL RESTRICTED FUND BALANCE	\$	<u>389,204.38</u>

*This modified cash report is based on the modified accrual method of accounting. Please see Donna Palmer with questions.

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD %
10	Educational Fund					
10	Revenue From Local Sources	367,488.12	6,609,778.33	14,579,680.00	7,969,901.67	45.34
10	FLOW-THROUGH REVENUE FROM ONE	0.00	0.00	0.00	0.00	0.00
10	Revenue From State Sources	2,056,925.92	9,717,600.04	19,149,833.00	9,432,232.96	50.75
10	Revenue From Federal Sources	246,632.40	1,500,876.09	4,925,192.00	3,424,315.91	30.47
10		0.00	0.00	19,258,683.00	19,258,683.00	0.00
10	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
10	Educational Fund	2,671,046.44	17,828,254.46	57,913,388.00	40,085,133.54	30.78
		=====	=====	=====	=====	=====

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD %
15	Ryner Scholarship					
15	Revenue From Local Sources	0.00	0.00	20,000.00	20,000.00	0.00
15	Ryner Scholarship	0.00	0.00	20,000.00	20,000.00	0.00
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FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD %
16	Ryner Equipment					
16	Revenue From Local Sources	0.00	0.00	36,000.00	36,000.00	0.00
16	Ryner Equipment	0.00	0.00	36,000.00	36,000.00	0.00
		=====	=====	=====	=====	=====

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD %
17		Verna May Sargent Scholarship				
17	Revenue From Local Sources	130.36	932.11	1,000.00	67.89	93.21
17	Verna May Sargent Scholarship	130.36	932.11	1,000.00	67.89	93.21
		=====	=====	=====	=====	=====

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD %
20	Operations and Maintenance Fun					
20	Revenue From Local Sources	32,850.82	740,673.99	1,620,907.00	880,233.01	45.70
20	Revenue From State Sources	0.00	0.00	0.00	0.00	0.00
20	Revenue From Federal Sources	0.00	0.00	0.00	0.00	0.00
20	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
20	Operations and Maintenance Fun	32,850.82	740,673.99	1,620,907.00	880,233.01	45.70

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD
30	Bond and Interest Fund					
30	Revenue From Local Sources	87,060.71	3,023,446.10	6,092,256.00	3,068,809.90	49.63
30	Other Financing Sources	0.00	475,247.76	0.00	-475,247.76	0.00
30	Bond and Interest Fund	87,060.71	3,498,693.86	6,092,256.00	2,593,562.14	57.43

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD %
40	Transportation Fund					
40	Revenue From Local Sources	31,351.09	450,549.75	949,650.00	499,100.25	47.44
40	Revenue From State Sources	209,468.09	415,194.56	814,501.00	399,306.44	50.98
40	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
40	Transportation Fund	240,819.18	865,744.31	1,764,151.00	898,406.69	49.07
		=====	=====	=====	=====	=====

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD %
50		Municipal Retirement/Social Se				
50	Revenue From Local Sources	5,102.18	95,235.07	249,203.00	153,967.93	38.22
50	Revenue From Federal Sources	0.00	0.00	0.00	0.00	0.00
50	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
50	Municipal Retirement/Social Se	5,102.18	95,235.07	249,203.00	153,967.93	38.22

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD
55	Fica/Medicare					
55	Revenue From Local Sources	11,669.29	255,311.15	622,000.00	366,688.85	41.05
55	Revenue From Federal Sources	0.00	0.00	0.00	0.00	0.00
55	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
55	Fica/Medicare	11,669.29	255,311.15	622,000.00	366,688.85	41.05

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD %
60		Site and Construction/Capital				
60	Revenue From Local Sources	449,764.65	-179,925.75	686,144.00	866,069.75	-26.22
60	Revenue From State Sources	0.00	0.00	2,745,507.00	2,745,507.00	0.00
60	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
60	Site and Construction/Capital	449,764.65	-179,925.75	3,431,651.00	3,611,576.75	-5.24
		=====	=====	=====	=====	=====

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD %
70	Working Cash Fund					
70	Revenue From Local Sources	2,591.13	18,294.38	20,000.00	1,705.62	91.47
70	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
70	Working Cash Fund	2,591.13	18,294.38	20,000.00	1,705.62	91.47

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD %
80	Tort					
80	Revenue From Local Sources	78,725.32	628,535.55	1,355,100.00	726,564.45	46.38
80	Revenue From State Sources	0.00	0.00	0.00	0.00	0.00
80	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
80		0.00	0.00	0.00	0.00	0.00
80	Tort	78,725.32	628,535.55	1,355,100.00	726,564.45	46.38

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD %
90	Fire Prevention					
90	Revenue From Local Sources	30,369.58	271,395.19	90,060.00	-181,335.19	301.35
90	Revenue From State Sources	0.00	0.00	238,000.00	238,000.00	0.00
90	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
90	Fire Prevention	30,369.58	271,395.19	328,060.00	56,664.81	82.73

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD %
93	AVC					
93	Revenue From Local Sources	1,903.36	195,622.08	424,753.00	229,130.92	46.06
93	FLOW-THROUGH REVENUE FROM ONE	0.00	5,050.00	141,251.00	136,201.00	3.58
93	Revenue From State Sources	0.00	0.00	0.00	0.00	0.00
93	Revenue From Federal Sources	0.00	0.00	0.00	0.00	0.00
93	AVC	1,903.36	200,672.08	566,004.00	365,331.92	35.45
		=====	=====	=====	=====	=====

FD	FUNC	Month Activity	YTD Activity	2019-20 Revised Budget	2019-20 Remaining Balance	2019-20 FYTD
94	Medical Trust					
94	Revenue From Local Sources	274,689.39	1,787,885.27	0.00	-1,787,885.27	0.00
94	Medical Trust	274,689.39	1,787,885.27	0.00	-1,787,885.27	0.00
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		Month	YTD	2019-20	2019-20	2019-20
FD	FUNC	Activity	Activity	Revised Budget	Remaining Balance	FYTD %
Grand Revenue Totals		3,886,722.41	26,011,701.67	74,019,720.00	48,008,018.33	35.14

Number of Accounts: 346

***** End of report *****

FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD %
10 Educational Fund						
10 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
10	0.00	0.00	0.00	0.00	0.00	0.00
10 AVC/205	0.00	144,670.98	3,889.00	401,000.00	252,440.02	37.05
10 Healthy Comm. Inv. Gran	0.00	0.00	0.00	0.00	0.00	0.00
10 Administration	49,202.71	408,783.20	3,510.38	915,504.00	503,210.42	45.03
10 Athletics	76,943.59	348,235.20	3,378.51	719,128.00	367,514.29	48.89
10 Board	3,670.72	11,495.32	0.00	25,000.00	13,504.68	45.98
10 Childcare	0.00	0.00	0.00	0.00	0.00	0.00
10 Contingency	-472.74	22,999.13	0.00	577,000.00	554,000.87	3.99
10 Curriculum	217.00	7,155.18	86.70	261,800.00	254,558.12	2.77
10 TECH PROF DEVEL COOR BD	0.00	0.00	0.00	0.00	0.00	0.00
10 ALTERNATIVE ED PROGRAM	31,167.62	166,345.45	0.00	425,396.00	259,050.55	39.10
10 Library Services	17,459.50	87,307.62	0.00	225,734.00	138,426.38	38.68
10 Custodial	7,844.10	30,839.12	0.00	106,704.00	75,864.88	28.90
10 Drivers Education	14,510.92	63,568.08	0.00	88,557.00	24,988.92	71.78
10 Elementary	671,101.54	3,417,863.12	21,390.86	8,644,051.00	5,204,797.02	39.79
10 Fine Arts	6,506.90	54,763.62	468.77	111,466.00	56,233.61	49.55
10 Food Service	201,693.13	959,492.07	105,161.68	2,121,931.00	1,057,277.25	50.17
10 Health	18,727.66	84,068.40	79.95	198,028.00	113,879.65	42.49
10 High School	410,558.19	2,073,498.41	1,314.87	5,468,852.00	3,394,038.72	37.94
10 Homestudy	7,571.49	34,798.27	0.00	119,359.00	84,560.73	29.15
10 Special Education Regul	496,547.81	2,631,388.44	3,766.60	6,823,675.00	4,188,519.96	38.62
10 Special Education Summe	0.00	2,100.78	-150.00	0.00	-1,950.78	0.00
10 Maintenance Salaries/Fr	0.00	0.00	0.00	0.00	0.00	0.00
10 Mary Davis Home	0.00	0.00	0.00	0.00	0.00	0.00
10 Middle School	323,789.45	1,679,343.11	5,598.69	4,185,323.00	2,500,381.20	40.26
10 Outreach Workers	14,457.00	29,333.35	0.00	91,564.00	62,230.65	32.04
10 Principals office	28,847.26	183,436.30	4,711.46	378,957.00	190,809.24	49.65
10 Superintendents Office	25,418.76	163,635.96	0.00	316,140.00	152,504.04	51.76
10 Technology	13,025.87	276,725.26	55,223.59	537,825.00	205,876.15	61.72
10 Technology Other	16,319.42	243,047.34	-15,876.00	295,115.00	67,943.66	76.98
10 1:1 Computing	0.00	0.00	0.00	0.00	0.00	0.00
10 Water	0.00	0.00	0.00	0.00	0.00	0.00
10 SUMMER SCHOOL	0.00	8,803.75	0.00	1,500.00	-7,303.75	586.92
10 RIF LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
10 WECEP	0.00	0.00	0.00	0.00	0.00	0.00
10 Bilingual	54,064.64	268,568.22	0.00	747,549.00	478,980.78	35.93
10 Truancy	0.00	43,160.57	0.00	64,046.00	20,885.43	67.39
10 Early Childhood Block G	0.00	0.00	0.00	0.00	0.00	0.00
10 PreK Grant	56,651.55	273,180.11	-2,386.18	871,647.00	600,853.07	31.07
10 EC RES REFERRAL CURRENT	15,763.66	120,210.89	-23,926.25	273,690.00	177,405.36	35.18
10 PRE SCH FOR ALL 3-5 FY0	0.00	0.00	0.00	0.00	0.00	0.00
10 PRE SCH FOR ALL 0-3 CUR	0.00	0.00	0.00	0.00	0.00	0.00
10 Social/Emotional Learni	0.00	0.00	0.00	0.00	0.00	0.00
10	36,810.21	36,922.37	-9,065.10	79,827.00	51,969.73	34.90
10	0.00	0.00	0.00	0.00	0.00	0.00
10 Title I Prior	0.00	0.00	0.00	0.00	0.00	0.00
10 T1 CURRENT	92,561.43	850,847.86	0.00	1,952,983.00	1,102,135.14	43.57
10 Title I Delinquent	0.00	0.00	0.00	0.00	0.00	0.00
10 TI School Improvement 1	0.00	61,778.20	0.00	30,000.00	-31,778.20	205.93
10 Title I Migrant Educati	0.00	0.00	0.00	0.00	0.00	0.00
10 Title I Migrant Incenti	0.00	0.00	0.00	0.00	0.00	0.00
10 Title IV	0.00	0.00	0.00	0.00	0.00	0.00
10 Knox Warren Pre School	320.06	320.06	0.00	7,850.00	7,529.94	4.08
10 PRE SCH PSYCH SALARY TR	1,639.40	8,159.42	45.68	23,067.00	14,861.90	35.57

FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD %
10 Educational Fund						
10 Knox Warren 94-142	85,067.59	157,797.68	-1,910.01	300,156.00	144,268.33	51.94
10 IDEA Salary TRS	61,210.42	306,806.02	0.00	735,750.00	428,943.98	41.70
10 Title I ARRA	0.00	0.00	0.00	0.00	0.00	0.00
10 ELL/LIPLEPS Grant	4,902.22	4,902.22	0.00	26,800.00	21,897.78	18.29
10 Title II & Class Size R	6,312.22	74,379.88	0.00	351,385.00	277,005.12	21.17
10	0.00	0.00	0.00	0.00	0.00	0.00
10 Dors Grant	6,277.91	24,094.84	-4,288.85	72,813.00	53,007.01	27.20
10	0.00	0.00	0.00	10,387.00	10,387.00	0.00
10	3,014.24	14,983.46	0.00	39,369.00	24,385.54	38.06
10 Mental Health Board Gra	0.00	18,134.25	0.00	141,301.00	123,166.75	12.83
10 LIBRARY BOOKS	4,062.96	5,251.34	0.00	16,031.50	10,780.16	32.76
10 GALE SCHOLARS	1,559.33	9,559.33	0.00	9,400.00	-159.33	101.70
10 ON BEHALF	0.00	0.00	0.00	0.00	0.00	0.00
10 Educational Fund	2,865,325.74	15,412,754.18	151,024.35	38,793,660.50	23,229,881.97	40.12

FD	SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD %
15	Ryner Scholarship						
15	Miscellaneous	0.00	2,802.22	0.00	23,000.00	20,197.78	12.18
15	Ryner Scholarship	0.00	2,802.22	0.00	23,000.00	20,197.78	12.18

FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD %
16	Ryner Equipment					
16 Miscellaneous	0.00	7,737.46	0.00	45,000.00	37,262.54	17.19
16 Ryner Equipment	0.00	7,737.46	0.00	45,000.00	37,262.54	17.19

FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD %
17	Verna May Sargent Scholarship					
17 Miscellaneous	0.00	0.00	0.00	750.00	750.00	0.00
17 Verna May Sargent Schol	0.00	0.00	0.00	750.00	750.00	0.00
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FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD %
20	Operations and Maintenance Fun					
20 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
20 Electricity	47,946.15	173,109.72	0.00	497,250.00	324,140.28	34.81
20 Energy Education Costs	0.00	0.00	0.00	0.00	0.00	0.00
20 Gas	12,812.31	30,951.10	0.00	251,750.00	220,798.90	12.29
20 Maintenance General Sup	25,220.94	240,175.67	37,489.36	792,750.00	515,084.97	35.03
20 Capital Improvement Pro	0.00	0.00	0.00	200,000.00	200,000.00	0.00
20 Maintenance Salaries/Fr	8,291.72	76,127.24	0.00	164,410.00	88,282.76	46.30
20 Telephone	3,856.60	60,244.52	0.00	162,600.00	102,355.48	37.05
20 Water	7,730.20	23,563.85	0.00	54,450.00	30,886.15	43.28
20	0.00	0.00	0.00	0.00	0.00	0.00
20 T1 CURRENT	0.00	0.00	0.00	0.00	0.00	0.00
20 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
20 Operations and Maintena	105,857.92	604,172.10	37,489.36	2,123,210.00	1,481,548.54	30.22

FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD %
30	Bond and Interest Fund					
30 Miscellaneous	1,720,300.01	4,814,974.20	0.00	6,329,322.00	1,514,347.80	76.07
30 Administration	0.00	0.00	0.00	0.00	0.00	0.00
30 Bond and Interest Fund	1,720,300.01	4,814,974.20	0.00	6,329,322.00	1,514,347.80	76.07

FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD %
40	Transportation Fund					
40 T1 CURRENT	0.00	0.00	0.00	0.00	0.00	0.00
40 GENERAL TRANSPORTATION	184,232.18	906,269.09	0.00	2,163,133.00	1,256,863.91	41.90
40 Transportation Fund	184,232.18	906,269.09	0.00	2,163,133.00	1,256,863.91	41.90
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FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD %
50	Municipal Retirement/Social Se					
50 Miscellaneous	4,904.85	31,886.85	0.00	47,902.00	16,015.15	66.57
50 Administration	3,091.67	20,188.78	0.00	36,895.00	16,706.22	54.72
50 Athletics	417.85	2,092.11	0.00	4,213.00	2,120.89	49.66
50 Childcare	0.00	0.00	0.00	0.00	0.00	0.00
50 ALTERNATIVE ED PROGRAM	0.00	-180.58	0.00	2,299.00	2,479.58	-7.85
50 Library Services	451.36	2,257.30	0.00	6,033.00	3,775.70	37.42
50 Custodial	537.85	2,302.89	0.00	7,300.00	4,997.11	31.55
50 Elementary	8,189.00	40,943.54	0.00	94,500.00	53,556.46	43.33
50 Energy Education Costs	0.00	0.00	0.00	0.00	0.00	0.00
50 Food Service	6,575.46	30,003.50	0.00	7,935.00	-22,068.50	378.12
50 Health	1,467.77	6,646.66	0.00	10,066.00	3,419.34	66.03
50 High School	2,701.27	13,925.27	0.00	37,408.00	23,482.73	37.23
50 Special Education Regul	10,637.68	48,258.81	0.00	109,605.00	61,346.19	44.03
50 Special Education Summe	0.00	202.02	0.00	0.00	-202.02	0.00
50 Maintenance General Sup	0.00	0.00	0.00	0.00	0.00	0.00
50 Maintenance Salaries/Fr	445.84	3,996.59	0.00	32,122.00	28,125.41	12.44
50 Mary Davis Home	0.00	0.00	0.00	0.00	0.00	0.00
50 Middle School	2,691.53	13,397.27	0.00	33,796.00	20,398.73	39.64
50 Principals office	86.61	392.30	0.00	0.00	-392.30	0.00
50 Superintendents Office	499.52	3,249.22	0.00	6,615.00	3,365.78	49.12
50 Technology Other	1,373.42	8,918.93	0.00	17,967.00	9,048.07	49.64
50 SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00
50 Bilingual	0.00	0.00	0.00	0.00	0.00	0.00
50 MI Monmouth-Roseville S	0.00	0.00	0.00	0.00	0.00	0.00
50 LD/MMI Monmouth-Rosevil	0.00	0.00	0.00	0.00	0.00	0.00
50 Early Childhood Block G	0.00	0.00	0.00	0.00	0.00	0.00
50 PreK Grant	895.70	4,937.55	0.00	25,064.00	20,126.45	19.70
50 EC RES REFERRAL CURRENT	483.28	2,195.77	0.00	6,006.00	3,810.23	36.56
50 PRE SCH FOR ALL 3-5 FY0	0.00	0.00	0.00	0.00	0.00	0.00
50 PRE SCH FOR ALL 0-3 CUR	0.00	0.00	0.00	0.00	0.00	0.00
50 Social/Emotional Learni	0.00	0.00	0.00	0.00	0.00	0.00
50 Title I Prior	0.00	0.00	0.00	0.00	0.00	0.00
50 T1 CURRENT	904.80	6,447.11	0.00	82,753.00	76,305.89	7.79
50 Title I Migrant Educati	0.00	0.00	0.00	0.00	0.00	0.00
50 Title IV	0.00	0.00	0.00	0.00	0.00	0.00
50 Knox Warren Pre School	0.00	0.00	0.00	0.00	0.00	0.00
50 Knox Warren 94-142	532.36	2,797.07	0.00	12,085.00	9,287.93	23.14
50 IDEA Salary TRS	0.00	0.00	0.00	0.00	0.00	0.00
50 AVC GENERAL	256.40	1,668.54	0.00	3,465.00	1,796.46	48.15
50 Title I ARRA	0.00	0.00	0.00	0.00	0.00	0.00
50 Summer Initiative	0.00	0.00	0.00	0.00	0.00	0.00
50	0.00	0.00	0.00	0.00	0.00	0.00
50 Title II & Class Size R	0.00	0.00	0.00	0.00	0.00	0.00
50 Dors Grant	263.21	1,135.95	0.00	2,587.00	1,451.05	43.91
50	280.00	1,391.84	0.00	3,640.00	2,248.16	38.24
50 Communication Program C	0.00	0.00	0.00	0.00	0.00	0.00
50 Bright Futures PreK Pro	0.00	0.00	0.00	0.00	0.00	0.00
50 GENERAL TRANSPORTATION	1,029.64	6,327.57	0.00	13,374.00	7,046.43	47.31
50 Speech 13 Prgm	0.00	0.00	0.00	0.00	0.00	0.00
50 Individual Paraprofessi	0.00	0.00	0.00	0.00	0.00	0.00
50 Municipal Retirement/So	48,717.07	255,382.86	0.00	603,630.00	348,247.14	42.31

FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD %
55	Fica/Medicare					
55 Miscellaneous	4,157.32	26,747.82	0.00	33,242.00	6,494.18	80.46
55 Administration	2,584.56	17,041.67	0.00	30,694.00	13,652.33	55.52
55 Athletics	2,625.03	9,565.51	0.00	13,410.00	3,844.49	71.33
55 Childcare	0.00	0.00	0.00	0.00	0.00	0.00
55 Curriculum	0.00	0.00	0.00	0.00	0.00	0.00
55 TECH PROF DEVEL COOR BD	0.00	0.00	0.00	0.00	0.00	0.00
55 ALTERNATIVE ED PROGRAM	386.45	1,957.61	0.00	5,947.00	3,989.39	32.92
55 Library Services	517.14	2,590.74	0.00	6,734.00	4,143.26	38.47
55 Custodial	590.18	2,397.00	0.00	4,232.00	1,835.00	56.64
55 Drivers Education	173.21	770.67	0.00	537.00	-233.67	143.51
55 Elementary	14,063.67	70,311.24	0.00	159,053.00	88,741.76	44.21
55 Energy Education Costs	0.00	0.00	0.00	0.00	0.00	0.00
55 Fine Arts	50.48	252.78	0.00	656.00	403.22	38.53
55 Food Service	6,361.94	28,729.47	0.00	6,506.00	-22,223.47	441.58
55 Health	1,238.35	5,581.56	0.00	8,083.00	2,501.44	69.05
55 High School	6,986.97	35,217.21	0.00	85,720.00	50,502.79	41.08
55 Homestudy	102.35	475.67	0.00	3,924.00	3,448.33	12.12
55 Special Education Regul	13,169.49	61,291.80	0.00	131,626.00	70,334.20	46.57
55 Special Education Summe	0.00	316.36	0.00	0.00	-316.36	0.00
55 Maintenance General Sup	0.00	0.00	0.00	0.00	0.00	0.00
55 Maintenance Salaries/Fr	403.03	4,512.11	0.00	26,596.00	22,083.89	16.97
55 Mary Davis Home	0.00	0.00	0.00	0.00	0.00	0.00
55 Middle School	5,856.89	29,724.27	0.00	64,575.00	34,850.73	46.03
55 Outreach Workers	193.20	574.49	0.00	2,512.00	1,937.51	22.87
55 Perkins Grant	0.00	0.00	0.00	0.00	0.00	0.00
55 Principals office	474.67	2,818.61	0.00	4,374.00	1,555.39	64.44
55 Superintendents Office	635.64	4,104.88	0.00	8,295.00	4,190.12	49.49
55 Technology Other	1,188.04	7,394.80	0.00	14,733.00	7,338.20	50.19
55 SUMMER SCHOOL	0.00	202.19	0.00	0.00	-202.19	0.00
55 WECEP	0.00	0.00	0.00	0.00	0.00	0.00
55 Bilingual	692.35	3,440.59	0.00	9,005.00	5,564.41	38.21
55 LD/MMI Monmouth-Rosevil	0.00	0.00	0.00	0.00	0.00	0.00
55 Truancy	0.00	0.00	0.00	0.00	0.00	0.00
55 Early Childhood Block G	0.00	0.00	0.00	0.00	0.00	0.00
55 Parental Training Grant	0.00	0.00	0.00	0.00	0.00	0.00
55 PreK Grant	1,073.23	5,999.99	0.00	28,265.00	22,265.01	21.23
55 EC RES REFERRAL CURRENT	527.69	2,570.41	0.00	6,425.00	3,854.59	40.01
55 PRE SCH FOR ALL 3-5 FY0	0.00	0.00	0.00	0.00	0.00	0.00
55 PRE SCH FOR ALL 0-3 CUR	0.00	0.00	0.00	0.00	0.00	0.00
55 Advanced Placement FY07	0.00	0.00	0.00	0.00	0.00	0.00
55 Social/Emotional Learni	0.00	0.00	0.00	0.00	0.00	0.00
55	6.88	8.31	0.00	0.00	-8.31	0.00
55 T1 CURRENT	1,636.43	11,280.46	0.00	72,003.00	60,722.54	15.67
55 TI School Improvement 1	0.00	356.92	0.00	0.00	-356.92	0.00
55 Title I Migrant Educati	0.00	0.00	0.00	0.00	0.00	0.00
55 Title IV	0.00	0.00	0.00	0.00	0.00	0.00
55 Knox Warren Pre School	0.00	0.00	0.00	0.00	0.00	0.00
55 PRE SCH PSYCH SALARY TR	18.78	94.08	0.00	735.00	640.92	12.80
55 Knox Warren 94-142	485.72	2,509.81	0.00	8,450.00	5,940.19	29.70
55 IDEA Salary TRS	734.88	3,751.88	0.00	13,732.00	9,980.12	27.32
55 AVC GENERAL	598.76	3,327.59	0.00	7,093.00	3,765.41	46.91
55 Title I ARRA	0.00	0.00	0.00	0.00	0.00	0.00
55	0.00	0.00	0.00	0.00	0.00	0.00
55 Summer Initiative	0.00	0.00	0.00	0.00	0.00	0.00
55	0.00	0.00	0.00	0.00	0.00	0.00

FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD
55	Fica/Medicare					
55 Title II & Class Size R	110.25	432.32	0.00	0.00	-432.32	0.00
55	0.00	0.00	0.00	0.00	0.00	0.00
55 Dors Grant	239.95	1,016.42	0.00	2,364.00	1,347.58	43.00
55	0.00	0.00	0.00	0.00	0.00	0.00
55	230.33	1,144.90	0.00	2,995.00	1,850.10	38.23
55 LD Silas Willard Elemen	0.00	0.00	0.00	0.00	0.00	0.00
55 IDEA SW SALARY TRS	0.00	0.00	0.00	0.00	0.00	0.00
55 EBD Silas Willard Eleme	0.00	0.00	0.00	0.00	0.00	0.00
55 MI Steele Elementary Sc	0.00	0.00	0.00	0.00	0.00	0.00
55 LD/MMI Steele Elementar	0.00	0.00	0.00	0.00	0.00	0.00
55 SMI Churchill Jr. High	0.00	0.00	0.00	0.00	0.00	0.00
55 LD Churchill Jr. High S	0.00	0.00	0.00	0.00	0.00	0.00
55 EBD Churchill Jr. High	0.00	0.00	0.00	0.00	0.00	0.00
55	0.00	0.00	0.00	0.00	0.00	0.00
55 LD/MMI Lombard Jr. High	0.00	0.00	0.00	0.00	0.00	0.00
55 EBD Lombard Jr. High Sc	0.00	0.00	0.00	0.00	0.00	0.00
55 MI/SMI Galesburg High S	0.00	0.00	0.00	0.00	0.00	0.00
55 LD/MMI Galesburg High S	0.00	0.00	0.00	0.00	0.00	0.00
55 EBD Galesburg High Scho	0.00	0.00	0.00	0.00	0.00	0.00
55 Bright Futures PreK Pro	0.00	22.00	0.00	0.00	-22.00	0.00
55 GENERAL TRANSPORTATION	859.62	5,397.44	0.00	10,914.00	5,516.56	49.45
55 Fica/Medicare	68,973.48	353,931.58	0.00	773,430.00	419,498.42	45.76

FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD
60	Site and Construction/Capital					
60 Miscellaneous	384,940.84	588,217.33	-31,556.40	20,370,507.00	19,813,846.07	2.73
60 Administration	0.00	0.00	0.00	0.00	0.00	0.00
60 Site and Construction/C	384,940.84	588,217.33	-31,556.40	20,370,507.00	19,813,846.07	2.73

FD	SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD %
70		Working Cash Fund					
70	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
70	Administration	0.00	0.00	0.00	0.00	0.00	0.00
70	Working Cash Fund	0.00	0.00	0.00	0.00	0.00	0.00

FD	SOURCE	Month Activity	YTD Activity	Encumbered Amount	2019-20 Revised Budget	Unencumbered Balance	2019-20 FYTD %
80		Tort					
80	Miscellaneous	84,367.36	1,191,903.21	232,130.95	2,549,734.00	1,125,699.84	55.85
80	Tort	84,367.36	1,191,903.21	232,130.95	2,549,734.00	1,125,699.84	55.85
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1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840.

| FD SOURCE | Month
Activity | YTD
Activity | Encumbered
Amount | 2019-20
Revised Budget | Unencumbered
Balance | 2019-20
FYTD % |
|------------------|-------------------|-----------------|----------------------|---------------------------|-------------------------|-------------------|
| 93 | AVC | | | | | |
| 93 Miscellaneous | 0.00 | 0.00 | 0.00 | 84,964.00 | 84,964.00 | 0.00 |
| 93 Perkins Grant | -4,048.97 | 5,312.87 | 5,524.56 | 56,287.00 | 45,449.57 | 19.25 |
| 93 AVC GENERAL | 29,833.64 | 153,545.88 | 6,958.59 | 508,753.00 | 348,248.53 | 31.55 |
| 93 AVC | 25,784.67 | 158,858.75 | 12,483.15 | 650,004.00 | 478,662.10 | 26.36 |

| FD SOURCE | Month
Activity | YTD
Activity | Encumbered
Amount | 2019-20
Revised Budget | Unencumbered
Balance | 2019-20
FYTD |
|------------------|-------------------|-----------------|----------------------|---------------------------|-------------------------|-----------------|
| 94 | Medical Trust | | | | | |
| 94 Miscellaneous | 390,824.07 | 2,204,580.71 | 0.00 | 0.00 | -2,204,580.71 | 0.00 |
| 94 Medical Trust | 390,824.07 | 2,204,580.71 | 0.00 | 0.00 | -2,204,580.71 | 0.00 |
| ===== | | | | | | |

| FD SOURCE | Month
Activity | YTD
Activity | Encumbered
Amount | 2019-20
Revised Budget | Unencumbered
Balance | 2019-20
FYTD % |
|----------------------|-------------------|-----------------|----------------------|---------------------------|-------------------------|-------------------|
| Grand Expense Totals | 6,195,712.97 | 28,006,972.41 | 401,571.41 | 97,895,711.50 | 69,487,167.68 | 29.02 |

Number of Accounts: 6943

***** End of report *****

GALESBURG COMMUNITY UNIT SCHOOL DISTRICT NO. 205
WORKING INVESTMENTS
DECEMBER 31, 2019

| INVESTMENT | FUND | BOOK VALUE | MARKET VALUE | DATE MADE | INSTITUTION | INCOME EARNED | | | |
|-------------------|---------------------|------------------|------------------|------------|-----------------|---------------|------|---------------|-----------|
| | | | | | | YIELD | DAYS | THIS MONTH | MATURITY |
| CD | EDUCATION | 487,200.00 | 487,200.00 | 2/13/2019 | ISDLAF/PMA | 2.61 | 365 | 1,079.73 | 2/13/2020 |
| CD | EDUCATION | 1,000,000.00 | 1,000,000.00 | 3/21/2019 | ISDLAF/PMA | 2.53 | 364 | 2,148.61 | 3/26/2020 |
| CD | EDUCATION | 247,900.00 | 247,900.00 | 10/7/2019 | ISDLAF/PMA | 1.66 | 180 | 349.37 | 4/6/2020 |
| CD | EDUCATION | 247,122.76 | 247,122.76 | 10/21/2019 | ISDLAF/PMA | 1.75 | 180 | 367.04 | 4/21/2020 |
| CD | EDUCATION | 1,469,400.00 | 1,469,400.00 | 7/26/2019 | ISDLAF/PMA | 2.03 | 365 | 2,533.32 | 7/27/2020 |
| CD | EDUCATION | 481,600.00 | 481,600.00 | 3/21/2019 | ISDLAF/PMA | 2.51 | 540 | 1,026.41 | 9/11/2020 |
| SAVINGS ACCOUNT | EDUCATION | 17,308,326.54 | 17,308,326.54 | | ISDLAF/MAX FUND | 1.57 | | 24,103.53 | |
| SAVINGS ACCOUNT | BOND & INTEREST | 3,918,661.09 | 3,918,661.09 | | ISDLAF/MAX FUND | 1.57 | | 4,591.16 | |
| SAVINGS ACCOUNT | FIRE PREVENTION/HLS | 21,757,304.44 | 21,757,304.44 | | ISDLAF/MAX FUND | 1.57 | | 29,105.27 | |
| SAVINGS ACCOUNT | MEDICAL | 2,610,628.83 | 2,610,628.83 | | ISDLAF/MAX FUND | 1.57 | | 3,475.88 | |
| SAVINGS ACCOUNT | SITE & CONSTRUCTION | 16,078,625.25 | 16,078,625.25 | | ISDLAF/MAX FUND | 1.57 | | 21,574.10 | |
| CHECKING ACCOUNT | MEDICAL | 678,985.83 | 678,985.83 | | F&M BANK | 0.25 | | 138.99 | |
| CHECKING ACCOUNT | EDUCATION | 1,437,076.05 | 1,437,076.05 | | F&M BANK | 1.50 | | 2,233.97 | |
| CHECKING ACCOUNT | RYNER SCHOLARSHIP | 135,671.61 | 135,671.61 | | F&M BANK | 1.50 | | - | |
| CHECKING ACCOUNT | RYNER EQUIPMENT | 152,937.09 | 152,937.09 | | F&M BANK | 1.50 | | - | |
| CHECKING ACCOUNT | SARGENT SCHOLARSHIP | 100,595.68 | 100,595.68 | | F&M BANK | 1.50 | | 130.36 | |
| CHECKING ACCOUNT | BUILDING | 2,582,727.43 | 2,582,727.43 | | F&M BANK | 1.50 | | 3,351.86 | |
| CHECKING ACCOUNT | BOND & INTEREST | 104,579.87 | 104,579.87 | | F&M BANK | 1.50 | | 135.71 | |
| CHECKING ACCOUNT | TRANSPORTATION | 3,404,286.60 | 3,404,286.60 | | F&M BANK | 1.50 | | 4,419.74 | |
| CHECKING ACCOUNT | IMRF | 938,868.59 | 938,868.59 | | F&M BANK | 1.50 | | 1,219.67 | |
| CHECKING ACCOUNT | SITE & CONSTRUCTION | 625,658.17 | 625,658.17 | | F&M BANK | 1.50 | | 812.51 | |
| CHECKING ACCOUNT | WORKING CASH | 1,996,470.53 | 1,996,470.53 | | F&M BANK | 1.50 | | 2,591.13 | |
| CHECKING ACCOUNT | TORT | 775,658.49 | 775,658.49 | | F&M BANK | 1.50 | | 1,007.16 | |
| CHECKING ACCOUNT | AVC | 369,658.01 | 369,658.01 | | F&M BANK | 1.50 | | 480.36 | |
| CHECKING ACCOUNT | FICA/MEDICARE | 160,195.44 | 160,195.44 | | F&M BANK | 1.50 | | 210.77 | |
| CHECKING ACCOUNT | FIRE PREVENTION/HLS | 974,631.04 | 974,631.04 | | F&M BANK | 1.50 | | 1,264.31 | |
| TOTAL | | \$ 80,044,769.34 | \$ 80,044,769.34 | | | | | \$ 108,350.96 | |
| TOTAL INVESTMENTS | | \$ 80,044,769.34 | \$ 80,044,769.34 | | | | | \$ 108,350.96 | |

INVESTMENT BREAKDOWN BY FUND

| | |
|---------------------|-------------------------|
| MEDICAL | 3,289,614.66 |
| EDUCATION | 22,678,625.35 |
| RYNER SCHOLAR. | 135,671.61 |
| RYNER EQUIPMENT | 152,937.09 |
| SARGENT SCHOLAR. | 100,595.68 |
| BUILDING | 2,582,727.43 |
| BOND & INTEREST | 4,023,240.96 |
| TRANSPORTATION | 3,404,286.60 |
| IMRF | 938,868.59 |
| SITE & CONSTRUCTION | 16,704,283.42 |
| WORKING CASH | 1,996,470.53 |
| TORT | 775,658.49 |
| AVC | 369,658.01 |
| FICA / MEDICARE | 160,195.44 |
| FIRE PREVENTION | 22,731,935.48 |
| | <u>\$ 80,044,769.34</u> |

| | | |
|--|-------|-------|
| 90-Day Treasury Bill | | |
| Discount rate/yield effective 12/31/19 | 1.52% | 1.55% |
| Investment portfolio average | | |
| annual yield effective 12/31/19 | | 1.58% |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|-------------------------------|------------|-------------------|--|------------|----------------|--------------|
| 102384 | ABC Fire Extinguisher Sales & | 01/13/2020 | 1199120119 | Hawthorne Annual
Inspection | 0 | 171.60 | 3,521.75 |
| | | | 1200120119 | Rose Hoben Annual
Inspection | 0 | 111.55 | |
| | | | 1201120119 | Nielson Annual
Inspection | 0 | 92.85 | |
| | | | 1202120119 | Lincoln office
Annual Inspection | 0 | 82.35 | |
| | | | 1203120119 | King Annual
Inspection | 0 | 123.20 | |
| | | | 1204120119 | Silas Annual
Inspection | 0 | 187.25 | |
| | | | 1205120119 | Steele Annual
Inspection | 0 | 204.85 | |
| | | | 1206120119 | Lombard Annual
Inspection | 0 | 629.60 | |
| | | | 1207120119 | GHS Annual
Inspection | 0 | 818.95 | |
| | | | 2531120119 | Churchill Annual
Inspection | 0 | 595.05 | |
| | | | 2532120119 | Gale 1 Annual
Inspection | 0 | 436.75 | |
| | | | 2533120119 | Galesburg Sports
complex Annual
Inspection | 0 | 67.75 | |
| 102385 | ACER America Corporation | 01/13/2020 | BPU376595 | Acer Chromebook
Repair Parts | 1802000037 | 6,966.00 | 12,393.95 |
| | | | BPU376651 | Acer Chromebook
Repair Parts | 1802000037 | 99.80 | |
| | | | BPU378002 | Acer Chromebook
Repair Parts | 1802000037 | 32.88 | |
| | | | BU377690 | Acer Chromebook
Repair Parts | 1802000037 | 5,295.27 | |
| 102386 | Acme Tools | 01/13/2020 | 6980743 | Perkins | 9302000011 | 243.70 | 478.66 |
| | | | 6980883 | Perkins | 9302000011 | 89.97 | |
| | | | 6982342 | Perkins | 9302000011 | 29.99 | |
| | | | 6990616 | Perkins | 9302000011 | 115.00 | |
| 102387 | AD Scott Company LLC | 01/13/2020 | 1785 | Advertising-The
Burg | 0 | 440.00 | 770.00 |
| | | | 1900 | advertising
December 2019 | 0 | 330.00 | |
| 102388 | Adcock, Shelton Michael | 01/13/2020 | athl wrk 11/23 | athletic worker | 0 | 102.00 | 462.00 |
| | | | athl wrk 11/26 | athletic worker | 0 | 42.00 | |
| | | | athl wrk 11/29/19 | athletic worker | 0 | 72.00 | |
| | | | athl wrk 11/30/19 | athletic worker | 0 | 72.00 | |
| | | | athl wrk 12/14 | athletic worker | 0 | 42.00 | |
| | | | athl wrk 12/17 | athletic worker | 0 | 24.00 | |
| | | | athl wrk 12/2/19 | athletic worker | 0 | 24.00 | |
| | | | athl wrk 12/7 | athletic worker | 0 | 48.00 | |
| | | | athl wrk 1218 | athletic worker | 0 | 36.00 | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|-------------------------|------------|--|--|-----------------------|--|--------------|
| 102389 | Advance Auto Parts | 01/13/2020 | 6181935175776 | repair Service | 0 | 74.04 | 74.04 |
| 102390 | Airgas | 01/13/2020 | 9095604060 | general supplies | 0 | 166.23 | 166.23 |
| 102391 | Alldata | 01/13/2020 | 2005245390 | Perkins | 9302000023 | 975.00 | 975.00 |
| 102392 | Allegra Print & Imaging | 01/13/2020 | 12059 | King Return
Envelopes | 2052000022 | 56.00 | 56.00 |
| 102393 | Allison, Bill | 01/13/2020 | athl wrk 11/23
athl wrk 11/30
athl wrk 12/12
athl wrk 12/14
athl wrk 12/5/19 | athletic worker
athletic worker
athletic worker
athletic worker
athletic worker | 0
0
0
0
0 | 150.00
60.00
42.00
42.00
42.00 | 336.00 |
| 102394 | Alwood High School | 01/13/2020 | speech Tournm | Speech Tournament
1/18/20 | 0 | 125.00 | 125.00 |
| 102395 | Vendor Continued Void | 01/13/2020 | | | | | 0.00 |
| 102396 | Vendor Continued Void | 01/13/2020 | | | | | 0.00 |
| 102397 | Amazon Capital Services | 01/13/2020 | 11LR-WJT9-HYCR | Melissa Pischke
OT/PT order for
Steele School | 262000064 | 199.98 | 3,030.29 |
| | | | 14RP-PPGC-VWMW | Labels for move | 2052000024 | 110.35 | |
| | | | 16TQ-9FT6-3JDX | Institutue day
supplies | 0 | 104.00 | |
| | | | 16YV-YKVL0LK4M | Gale
instructional
supplies | 2181900029 | 135.20 | |
| | | | 177D-CMQ3-MMXY | Wholesale Kids
Bulk Earbuds
Headphones
Individually
Bagged 50 Pack 6
Assorted Colors
for Schools,
Libraries,
Hospitals | 1222000027 | 435.68 | |
| | | | 17G1-NQMV-CHRM | INSTR | 2182000011 | 97.83 | |
| | | | 17XK-7XYY-6YDK | Books for Black
History Month | 2152000026 | 51.90 | |
| | | | 1C4M-DN7X-JTH1 | Dual Credit Book | 9302000027 | 18.73 | |
| | | | 1J4G-RKVD-6DDv | Ipad Cover | 1002000034 | 39.99 | |
| | | | 1JNW-CCJP-DKY1 | Class set of
headphones | 1212000016 | 297.80 | |
| | | | 1KN6-PWQY-DL1D | Special Education
Department
Credit-item
returned | 232000033 | -59.99 | |
| | | | 1KT4-9M3J-PWLW | Reading Medals-
order per Jon B. | 2152000022 | 269.99 | |
| | | | 1L7J-NW4G-7MH9 | Wireless
Presenter Remote
from Amazon | 232000034 | 19.98 | |
| | | | 1MNV-MYL1-7RW6 | B07D7X7X2M
Tara DeWitt | 262000069 | 70.62 | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|----------------------|------------|------------------|-------------------|------------|----------------|--------------|
| | | | | Speech Path | | | |
| | | | | yearly | | | |
| | | | | instructional | | | |
| | | | | supply | | | |
| | | | 1MNV-MYL1-LRL1 | Batteries for | 262000071 | 23.14 | |
| | | | | Hearing aids | | | |
| | | | | Kelly Franklin | | | |
| | | | 1MVV1-6RXD-VTRK | Amazon cart for | 2152000017 | 17.98 | |
| | | | | Jennings | | | |
| | | | 1PLC-19D9-J3FF | Samsill Junior | 262000057 | 41.98 | |
| | | | | Binders for | | | |
| | | | | Speech Paths Sara | | | |
| | | | | Carr | | | |
| | | | 1QMH-NQ9Q-NJD9 | Special Education | 232000033 | 59.99 | |
| | | | | Department | | | |
| | | | 1QX9-DXLF-6n9Y | The Invention of | 1212000014 | 102.83 | |
| | | | | Hugo Cabret for | | | |
| | | | | Elise Rasso | | | |
| | | | 1RQ4-QKHJ-73LY | INSTR | 2182000010 | 129.52 | |
| | | | 1T7Y-P96G-T6FD | INSTR | 2182000014 | 85.00 | |
| | | | 1V4H-KWCC-9177 | Amazon cart for | 2152000017 | 119.11 | |
| | | | | Jennings | | | |
| | | | 1WFG-JLLL-9WLL | INSTR | 2182000013 | 99.48 | |
| | | | 1WKW-X4YH-1LYG | Gale | 0 | 110.85 | |
| | | | | instructional | | | |
| | | | | supplies | | | |
| | | | 1X41-HDKV-V4L1 | Amazon cart for | 2152000019 | 79.77 | |
| | | | | Brakenbury | | | |
| | | | 1X4K-RN63-R1DV | Life | 0 | 143.20 | |
| | | | | Safety-biohazard | | | |
| | | | | waste disposal | | | |
| | | | | bags for nurses | | | |
| | | | | stations | | | |
| | | | 1XY7-RMFW-CXH3 | Games for Rachel | 2212000029 | 73.82 | |
| | | | | Kellogg's room | | | |
| | | | 1YKT-FYMY-WHPV | Ellis Island | 2212000033 | 63.92 | |
| | | | | books for Hannah | | | |
| | | | | Orellana | | | |
| | | | 1YQ4-K6KT-LGCK | Sara Carr Bright | 262000070 | 87.64 | |
| | | | | Futures Speech | | | |
| | | | | yearly | | | |
| | | | | instructional | | | |
| | | | | supply order | | | |
| 102398 | Ameren Illinois | 01/13/2020 | 9223024653 Jan20 | Equipment Rental | 0 | 98.89 | 311.39 |
| | | | 9469965617 jan20 | Temporary | 0 | 212.50 | |
| | | | | Electric Service | | | |
| | | | | Steele | | | |
| 102399 | AMP Electrical, Inc. | 01/13/2020 | 19-2101 | contractual | 0 | 4,157.28 | 4,157.28 |
| | | | | parking lot | | | |
| | | | | lights | | | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|---------------------|--|------------|----------------|--------------|
| 102400 | Ancora Publishing | 01/13/2020 | 101069 | Champs 2ndedition
for SEL Classroom
Behavior, Dawn
Michaud | 262000058 | 635.58 | 635.58 |
| 102401 | ARTHUR J. GALLAGHER RISK MANAG | 01/13/2020 | 3276394 | General
Obligation School
bond Series 2019 | 0 | 5,193.00 | 5,193.00 |
| 102402 | Avalos, Karen A | 01/13/2020 | mileage reimb 11/22 | mileage
reimbursement
9/5-11/22/19 | 0 | 41.24 | 69.70 |
| | | | reimbursement | Reimbursement for
Statewide
Conference ELL
Oak Brook, IL
12/3-12/4 | 0 | 28.46 | |
| 102403 | Avery, Matthew D | 01/13/2020 | mileage reimb 12/20 | mielage reimb
11/22-12/20/19 | 0 | 23.49 | 23.49 |
| 102404 | B&B Masonry & Restoration, Inc | 01/13/2020 | App #2 Lombard | Application #2
Lombard | 0 | 23,400.00 | 23,400.00 |
| 102405 | Bazon, Joshua | 01/13/2020 | mileage reimb 12/19 | mileage reimb
12/2/19-12/19/19 | 0 | 23.90 | 23.90 |
| 102406 | Beetler, Anita | 01/13/2020 | mileag reimb 11/26 | mielage reimb
11/1-11/26/19 | 0 | 17.57 | 47.15 |
| | | | mileage reimb 12/18 | mileage reimb
11/1-12/18/19 | 0 | 29.58 | |
| 102407 | Billeter, David A | 01/13/2020 | mileage reimb 12/20 | mileage reimb
11/21-12/20/19 | 0 | 26.62 | 26.62 |
| 102408 | Blick Art Materials | 01/13/2020 | 238722 | Lucky 5 Art
Orders | 1002000033 | 1,860.63 | 1,860.63 |
| 102409 | Bolins 24 Hour Towing | 01/13/2020 | 60474 | Unit #19 repair | 0 | 80.00 | 80.00 |
| 102410 | Boone, Alison L | 01/13/2020 | mileage reimb | mileage reimb
8/7-8/19/19 | 0 | 56.14 | 238.26 |
| | | | reimbursement | mileage & meal
reimbursement
Joint annual
conference
11/21-11/24 | 0 | 182.12 | |
| 102411 | Branstetter, Ann M | 01/13/2020 | mileage reimb 12/20 | mileage reimb
11/21-12/20/19 | 0 | 273.76 | 273.76 |
| 102412 | Bryant, Jeanine | 01/13/2020 | athl wrk 11/26 | athletic worker | 0 | 48.00 | 510.00 |
| | | | athl wrk 11/29 | athletic worker | 0 | 48.00 | |
| | | | athl wrk 11/30/19 | athletic worker | 0 | 138.00 | |
| | | | athl wrk 12/13 | athletic worker | 0 | 42.00 | |
| | | | athl wrk 12/5/19 | athletic worker | 0 | 42.00 | |
| | | | athl wrker 11/23 | athletic worker | 0 | 150.00 | |
| | | | athl wrker 12/10 | athletic worker | 0 | 42.00 | |
| 102413 | BSN Sports | 01/13/2020 | 907110234 | GHS - Athletic
Supplies | 1502000052 | 151.51 | 557.32 |
| | | | 907299667 | All Purpose Steel
Goal SKU# 1256208 | 1222000024 | 405.81 | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|--|--|-------------|-------------------------|--------------|
| 102414 | Burlington Trailways | 01/13/2020 | 29260 | charter Boys
basketball-Quincy
High School
12/6/19 | 0 | 1,347.28 | 1,347.28 |
| 102415 | Bushue Background Screening, I | 01/13/2020 | Galesburg20191130 | Background
screening | 0 | 15.00 | 15.00 |
| 102416 | Byerly, Judy | 01/13/2020 | athl wrk 11/23
athl wrk 11/26
athl wrk 11/29 | athletic worker
athletic worker
athletic worker | 0
0
0 | 54.00
30.00
48.00 | 132.00 |
| 102417 | Cain, Christenel | 01/13/2020 | reimbursement | reimbursement for
classroom paper | 0 | 34.71 | 34.71 |
| 102418 | Caldwell, Kari | 01/13/2020 | reimbursement | Reimbursement for
Bilingual
Conference
Oakbrook, IL
12/5-12/6/19 | 0 | 50.48 | 50.48 |
| 102419 | Cambrooke Therapeutics, Inc | 01/13/2020 | 408204 | Open PO
Speciality foods
for student
special diet | 5002000002 | 121.97 | 121.97 |
| 102420 | Camelot Ed/CHG Alternative Edu | 01/13/2020 | Nov2020 | tution nov20 | 0 | 26,514.12 | 26,514.12 |
| 102421 | Carl Sandburg Historic Site As | 01/13/2020 | English Dept | English Dept
instructional
supplies | 0 | 285.00 | 285.00 |
| 102422 | CDWG | 01/13/2020 | VWL7244 | Internal hard
disk drives for
PC's | 1802000040 | 665.90 | 1,751.40 |
| | | | WBZ5501 | Replacement hard
disk drives for
PC's | 1802000043 | 1,085.50 | |
| 102423 | Cedar Valley Steel, Inc | 01/13/2020 | 1324881 | Steele Elementary | 0 | 48,375.00 | 48,375.00 |
| 102424 | Centennial Contractor's of the | 01/13/2020 | App #3 Steele | Application #3
Steele | 0 | 127,417.50 | 139,702.50 |
| | | | App #4 Lombard | Application #4
Lombard | 0 | 12,285.00 | |
| 102425 | Vendor Continued Void | 01/13/2020 | | | | | 0.00 |
| 102426 | CENTURY Link | 01/13/2020 | 304002733 jan20 | Bright Futures
phone | 0 | 78.05 | 5,100.09 |
| | | | 304009018 jan20 | Churchil phone
charges | 0 | 132.51 | |
| | | | 304009018 jan20 1 | Admin phone
charges | 0 | 176.00 | |
| | | | 304009018 jan20 2 | Lombard phone
charges | 0 | 118.58 | |
| | | | 304009018 jan20 3 | DSL charges | 0 | 2,535.85 | |
| | | | 304014921 jan20 | Nielson phone
charges | 0 | 180.33 | |
| | | | 304018875 jan20 | GHS Phone charges | 0 | 321.56 | |
| | | | 304020074 jan20 | King phone
charges | 0 | 131.84 | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|-----------------------------|------------|------------------|-------------------------------|-----------|----------------|--------------|
| | | | 304022239 jan20 | Steele phone charges | 0 | 164.48 | |
| | | | 304037691 jan20 | Lincoln phone charges | 0 | 41.36 | |
| | | | 304045758 jan20 | Gale phone charges | 0 | 99.37 | |
| | | | 304049846 jan20 | Silas Phone charges | 0 | 341.32 | |
| | | | 304055877 jan20 | Hawthorne phone | 0 | 120.09 | |
| | | | 304057329 jan20 | Rosehoben phone charges | 0 | 155.58 | |
| | | | 304074922 jan20 | Special Ed phone charges | 0 | 129.33 | |
| | | | 412247384 jan20 | BFutures RR phone | 0 | 5.16 | |
| | | | 431407731 jan20 | 911 line | 0 | 115.28 | |
| | | | 440908601 jan20 | GHS fieldhouse phone | 0 | 253.40 | |
| 102427 | Chicago Behavioral Hospital | 01/13/2020 | C097 | Hospital tutoring-12/5/19 | 0 | 35.00 | 35.00 |
| 102428 | Cintas | 01/13/2020 | 4036441556 | custodial supplies | 0 | 165.56 | 662.24 |
| | | | 4037086705 | custodial supplies | 0 | 165.56 | |
| | | | 4037477214 | custodial supplies | 0 | 165.56 | |
| | | | 4038075636 | custodial supplies | 0 | 165.56 | |
| 102429 | City of Galesburg | 01/13/2020 | 008003-001 jan20 | Silas water | 0 | 369.98 | 5,124.24 |
| | | | 008003-002 jan20 | Silas fire line | 0 | 15.75 | |
| | | | 008006-000 jan20 | hawthorne water | 0 | 43.09 | |
| | | | 008007-000 Jan20 | Lincoln water | 0 | 283.87 | |
| | | | 008009-000 jan20 | Nielson water | 0 | 748.27 | |
| | | | 013967-000 jan20 | Rose Hoben water | 0 | 33.80 | |
| | | | 013969-000 jan20 | Gale water | 0 | 316.38 | |
| | | | 013976-000 jan20 | GHS boiler room water | 0 | 1,022.26 | |
| | | | 013976-001 jan20 | GHS Meter 9 concession stand | 0 | 33.80 | |
| | | | 013976-002 jan20 | GHS football bldg | 0 | 33.80 | |
| | | | 013976-003 jan20 | GHS Meter 6 | 0 | 17.30 | |
| | | | 013976-004 jan20 | GHS meter 5 football fountain | 0 | 33.80 | |
| | | | 013976-006 jan20 | GHS Recreation Center #1 | 0 | 646.10 | |
| | | | 013976-007 jan20 | GHS recreation Center #2 | 0 | 15.75 | |
| | | | 013976-008 jan20 | GHS fieldhouse | 0 | 131.32 | |
| | | | 013976-009 jan20 | GHS fieldhouse fireline | 0 | 15.75 | |
| | | | 013976-010 jan20 | GHS meter 1 | 0 | 33.80 | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|---------------------|-------------------|-----------|----------------|--------------|
| | | | | sundburg field | | | |
| | | | 013979-000 jan20 | Steele water | 0 | 256.00 | |
| | | | 013981-000 jan20 | CHurchill water | 0 | 427.83 | |
| | | | 023757-000 jan20 | King water | 0 | 302.44 | |
| | | | 023759-000 jan20 | Lombard | 0 | 200.28 | |
| | | | 023759-001 jan20 | Lombard fireline | 0 | 12.25 | |
| | | | 023759-002 jan20 | Lombard meter 2 | 0 | 130.62 | |
| 102430 | City of Galesburg | 01/13/2020 | 0312443 | 11/19 False Alarm | 0 | 50.00 | 50.00 |
| | | | | GHS | | | |
| 102431 | Clevenger Group | 01/13/2020 | 100905 | Project #M177.20 | 0 | 240.00 | 1,980.00 |
| | | | | Steele | | | |
| | | | | construction | | | |
| | | | | Admin phase | | | |
| | | | 100906 | Project M177.30 | 0 | 240.00 | |
| | | | | Lombard | | | |
| | | | | construction Adm | | | |
| | | | | phase | | | |
| | | | 100907 | project #M177 | 0 | 1,500.00 | |
| | | | | Galesburg School | | | |
| | | | | district- | | | |
| | | | | Management | | | |
| | | | | advisory services | | | |
| 102432 | Cloud, Leigh Ann | 01/13/2020 | mileage reimb 11/26 | mileage reimb | 0 | 47.10 | 47.10 |
| | | | | 11/1-11/26/19 | | | |
| 102433 | Comcast Cable | 01/13/2020 | 0473324 dec19 | Internet Jan 2020 | 0 | 348.35 | 695.20 |
| | | | Dec2019 | Dec 2019 Internet | 0 | 346.85 | |
| | | | | services | | | |
| 102434 | Connor Company | 01/13/2020 | S8860690.001 | Plumbing supplies | 0 | 237.61 | 1,068.99 |
| | | | S8868970.001 | plumbing | 0 | 411.67 | |
| | | | S8875513.001 | plumbing | 0 | 419.71 | |
| 102435 | Conscious Discipline/Loving Gu | 01/13/2020 | 176613 | Ferguson/Wright | 262000046 | 373.75 | 373.75 |
| | | | | Life Skills | | | |
| | | | | Conscious | | | |
| | | | | Discipline | | | |
| 102436 | Constellation NewEnergy Gas Di | 01/13/2020 | 2774063 | Building gas | 0 | 29,464.67 | 29,464.67 |
| | | | | charges for | | | |
| | | | | November 2019 | | | |
| 102437 | Constellation Energy Services, | 01/13/2020 | 5570068 jan20 | ADM/Lincoln | 0 | 1,481.60 | 33,415.50 |
| | | | | electric | | | |
| | | | 5570070 jan20 | GHS electric | 0 | 4,564.02 | |
| | | | 5570071 jan20 | Churchill | 0 | 34.74 | |
| | | | | electric | | | |
| | | | 5570072 jan20 | Lombard electric | 0 | 51.84 | |
| | | | 5570073 jan20 | GHS electric | 0 | 167.22 | |
| | | | 5570074 jan20 | GHS electric | 0 | 46.54 | |
| | | | 5570075 jan20 | GHS electric | 0 | 108.26 | |
| | | | 5570076 Jan20 | High school | 0 | 53.53 | |
| | | | | electric | | | |
| | | | 5570077 jan20 | Churchill | 0 | 2,294.45 | |
| | | | | electric | | | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|---------------------|--|------------|----------------|--------------|
| | | | 5570078 jan20 | silas willard | 0 | 5,316.75 | |
| | | | 5570079 jan20 | King electric | 0 | 1,311.42 | |
| | | | 5570159 jan20 | King electric | 0 | 1,598.14 | |
| | | | 5570160 jan20 | GHS electric | 0 | 78.89 | |
| | | | 5570161 jan20 | Gale electric | 0 | 1,349.32 | |
| | | | 5570162 jan20 | Hawthorne electric | 0 | 683.23 | |
| | | | 5570164 jan20 | GHS electric | 0 | 259.30 | |
| | | | 5570165 jan20 | GHS electric | 0 | 10,251.36 | |
| | | | 5570166 jan20 | Steele electric | 0 | 3,693.89 | |
| | | | 5570167 jan20 | Rose Hoben electric | 0 | 71.00 | |
| 102438 | Cooks & Company | 01/13/2020 | 3924 | flowers | 0 | 35.00 | 35.00 |
| 102439 | Cottage Rehabilitation & Sport | 01/13/2020 | 1407 | Athletic Trianing Services Nov 2019 | 0 | 1,000.00 | 1,000.00 |
| 102440 | Cozadd Diesel Service Inc. | 01/13/2020 | 58159 | vehicle supplies | 0 | 27.40 | 27.40 |
| 102441 | Cratty, Debbie | 01/13/2020 | mileage reimb 12/20 | mileage reimb 11/25-12/20/19 | 0 | 49.65 | 49.65 |
| 102442 | Crowl, Virginia | 01/13/2020 | mileage reimb 12/18 | mileage reimbursement 12/10-12/18/19 | 0 | 80.62 | 80.62 |
| 102443 | Davis, Matthew Paul | 01/13/2020 | milage reimb 10/16 | mileage reimbursement Kohls food show 10/16/19 | 0 | 135.72 | 246.86 |
| | | | mileage reimb | mileage reimb 11/19/19 Coop meeting | 0 | 55.57 | |
| | | | mileage reimb 10/15 | mileage reimbursement COOP meeting 10/15/19 | 0 | 55.57 | |
| 102444 | Dell Computers | 01/13/2020 | 10358830393 | Dell server data backups | 1802000039 | 14,950.00 | 14,950.00 |
| 102445 | Design Build Structures, LLC | 01/13/2020 | 13182 King | Draw #2 King | 0 | 756.94 | 756.94 |
| 102446 | Ecolab | 01/13/2020 | 6252947556 | supplies | 5002000016 | 232.74 | 232.74 |
| 102447 | Eichenauer Services | 01/13/2020 | 0073258 | Foodservice | 0 | 63.70 | 63.70 |
| 102448 | Ellison, Tiffany N | 01/13/2020 | reimbursement | Reimbursement for Bilingual Conference Oakbrook, IL 12/5-12/6/19 | 0 | 279.00 | 279.00 |
| 102449 | Empey, Andrew R | 01/13/2020 | mileage reimb 12/20 | mileage reimbursement 11/25-12/20/19 | 0 | 21.69 | 21.69 |
| 102450 | Erickson, Valerie E | 01/13/2020 | tuition reimb | tuition reimbursement | 0 | 1,400.00 | 1,400.00 |
| 102451 | Farm King Supply | 01/13/2020 | 258 | custodial supplies | 0 | 18.48 | 41.47 |
| | | | 9082 | custodial | 0 | 22.99 | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|---------------------|--------------------|-----------|----------------|--------------|
| | | | | supplies | | | |
| 102452 | Fastenal Company | 01/13/2020 | ILGAL152735 | general supplies | 0 | 82.56 | 82.56 |
| 102453 | Ferguson, Jennifer L | 01/13/2020 | tuition reimb | tuition | 0 | 1,400.00 | 1,400.00 |
| | | | | reimbursement | | | |
| 102454 | FIRM Systems | 01/13/2020 | 1339276 | fingerprinting | 0 | 416.00 | 416.00 |
| 102455 | First Student | 01/13/2020 | Dec 2019 Ed | Transportation | 0 | 16,831.80 | 169,878.86 |
| | | | | December 2019 | | | |
| | | | Dec 2019 Transp | Transportation | 0 | 153,047.06 | |
| | | | | December 2019 | | | |
| 102456 | Fleming, Amy L | 01/13/2020 | mileage reimb 12/18 | mileage reimb | 0 | 48.29 | 48.29 |
| | | | | 11/22-12/18/19 | | | |
| 102457 | Flores Printing | 01/13/2020 | 11887 | Boundry Maps | 0 | 156.00 | 156.00 |
| 102458 | Florine, Courtney | 01/13/2020 | reimbursement | reimbursement | 0 | 485.66 | 485.66 |
| | | | | 2019 IL Art | | | |
| | | | | Education | | | |
| | | | | Association | | | |
| | | | | Conference | | | |
| | | | | 11/21-11/22/19 | | | |
| 102459 | Flowers, Megan M | 01/13/2020 | mileage reimb 12/20 | mileage reimb | 0 | 25.06 | 25.06 |
| | | | | 11/26-12/20/19 | | | |
| 102460 | Four Seasons | 01/13/2020 | 76152 | Lincoln monthly | 0 | 18.00 | 537.00 |
| | | | | service | | | |
| | | | 77631 | Gale School | 0 | 18.00 | |
| | | | | monthly service | | | |
| | | | 77669 | Bus Garage | 0 | 45.00 | |
| | | | | monthly service | | | |
| | | | 77815 | GHS monthly | 0 | 120.00 | |
| | | | | service | | | |
| | | | 78012 | Lincoln School | 0 | 18.00 | |
| | | | | monthly service | | | |
| | | | 78017 | Nielson monthly | 0 | 18.00 | |
| | | | | service | | | |
| | | | 78724 | GHS Bedbug | 0 | 100.00 | |
| | | | | treatment | | | |
| | | | 78726 | King-bedbug | 0 | 200.00 | |
| | | | | treatment | | | |
| 102461 | Fruendt, Clay Joseph | 01/13/2020 | athl wrk 11/30 | athletic worker | 0 | 138.00 | 138.00 |
| 102462 | FSS Incorporated | 01/13/2020 | 3157 | page speaker | 0 | 6,157.46 | 6,157.46 |
| | | | | system @ Bright | | | |
| | | | | Futures | | | |
| 102463 | Galesburg Area Chamber Of Comm | 01/13/2020 | 203576 | voluntary | 0 | 566.00 | 566.00 |
| | | | | Contribution for | | | |
| | | | | Technology | | | |
| | | | | Upgrade-membership | | | |
| 102464 | Galesburg Cottage Hospital | 01/13/2020 | HMSGAL20191031 | Student testing | 0 | 350.00 | 350.00 |
| 102465 | Galesburg Electric Supply | 01/13/2020 | 447932 | electrical | 0 | 0.99 | 3,546.41 |
| | | | | supplies | | | |
| | | | 449168 | electrical/sidewal | 0 | 930.97 | |
| | | | | k lights outside | | | |
| | | | | Lombard | | | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|---------------------|--------------------|------------|----------------|--------------|
| | | | 449281 | general supplies | 0 | 521.96 | |
| | | | 449476 | general | 0 | 0.99 | |
| | | | 449901 | electrical | 0 | 15.40 | |
| | | | 450713 | electrical | 0 | 680.00 | |
| | | | | supplie | | | |
| | | | 451056 | electrical | 0 | 954.17 | |
| | | | | supplies | | | |
| | | | 451818 | general supplies | 0 | 4.44 | |
| | | | 452117 | electrical | 0 | 170.00 | |
| | | | | supplies | | | |
| | | | 452118 | electrical | 0 | 132.75 | |
| | | | | supplies | | | |
| | | | 452120 | electrical | 0 | 134.74 | |
| | | | | supplies | | | |
| 102466 | Galesburg Manufacturing Compan | 01/13/2020 | 11/12/19 RB | 11/12/19 Salt | 0 | 10.00 | 42.00 |
| | | | | truck RB | | | |
| | | | 11/15/19 #18 | 11/15/19 AP unit | 0 | 12.00 | |
| | | | | #18 | | | |
| | | | 11/26 JT | 11/26/19 JT | 0 | 5.00 | |
| | | | JO Van Nov19 | JO Van Nov19 | 0 | 15.00 | |
| 102467 | Galesburg Nissan | 01/13/2020 | 91406 | Car Repair | 9302000032 | 144.18 | 144.18 |
| 102468 | Gavc Culinary Occupations | 01/13/2020 | 9 | Cookie Trays | 0 | 120.00 | 120.00 |
| 102469 | GHS Activity Acct | 01/13/2020 | RevTrak Dec19 | Fees received in | 0 | 125.00 | 2,762.00 |
| | | | | December 2019 | | | |
| | | | | through REvTrak | | | |
| | | | | online payments | | | |
| | | | RevTrak Nov19 | Fees received in | 0 | 2,622.00 | |
| | | | | November 2019 | | | |
| | | | | through RevTrak | | | |
| | | | | online payments | | | |
| | | | Sports passes Dec19 | Portion of | 0 | 15.00 | |
| | | | | Boys/Girls | | | |
| | | | | basketball/all | | | |
| | | | | sports passes for | | | |
| | | | | invitational | | | |
| 102470 | GHS Athletic Department | 01/13/2020 | Official reimb | Official | 0 | 5,080.00 | 5,080.00 |
| | | | | Reimbursement Nov | | | |
| | | | | 23-Dec 20, 2019 | | | |
| 102471 | Glass Specialty Wlc, Inc | 01/13/2020 | 01051208 | 6 sheets clear | 0 | 890.88 | 890.88 |
| | | | | plexi | | | |
| 102472 | Guerrero, Christina M | 01/13/2020 | mileage reimb 12/19 | mileage reimb | 0 | 339.42 | 339.42 |
| | | | | 11/26-12/19/19 | | | |
| 102473 | Haldeman Homme, Inc. | 01/13/2020 | job #56787 | Foor | 0 | 5,025.00 | 5,025.00 |
| | | | | repairs-fieldhouse | | | |
| | | | | from Rental to | | | |
| | | | | Railroad Days Toy | | | |
| | | | | show. | | | |
| 102474 | Halloran, Pat | 01/13/2020 | Conference Sessions | 5 on site | 0 | 720.00 | 720.00 |
| | | | | sessions-1 zoom | | | |
| | | | | conference & | | | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------|------------|---------------------|---|------------|----------------|--------------|
| | | | | travel | | | |
| 102475 | Harvey Brothers Electric | 01/13/2020 | 34256 | general supplies | 0 | 13.20 | 603.60 |
| | | | 34285 | heating supplies | 0 | 11.90 | |
| | | | 34297 | electrical | 0 | 229.50 | |
| | | | | supplies | | | |
| | | | 34437 | general supplies | 0 | 349.00 | |
| 102476 | Heinemann Educ'L Books | 01/13/2020 | 7164899 | Benchmark Assessment System 1 | 2152000021 | 935.00 | 935.00 |
| 102477 | Hofer, Brian | 01/13/2020 | 1 | coaching with 4 Administrators, oct 10, 2019 | 0 | 330.00 | 330.00 |
| 102478 | Holden, Scott M | 01/13/2020 | mileage reimb 12/26 | mileage reimbursement 12/26/19 Peoria lift test | 0 | 58.00 | 58.00 |
| 102479 | Vendor Continued Void | 01/13/2020 | | | | | 0.00 |
| 102480 | Holt Supply Co | 01/13/2020 | 3173201 | general supplies | 0 | 74.58 | 4,007.73 |
| | | | 3177232 | plumbing supplies | 0 | 466.00 | |
| | | | 3177398 | plumbing supplies | 0 | 107.34 | |
| | | | 3177836 | plumbing supplies | 0 | 115.01 | |
| | | | 3178424 | plumbing supplies | 0 | 3.59 | |
| | | | 3178605 | plumbing supplies | 0 | 260.44 | |
| | | | 3178606 | plumbing supplies/fesh valves lombard | 0 | 781.33 | |
| | | | 3178607 | plumbing supplies | 0 | 39.88 | |
| | | | 3178734 | heating supplies | 0 | 13.96 | |
| | | | 3179324 | plumbing supplies | 0 | 535.19 | |
| | | | 3180442 | plumbing | 0 | 51.08 | |
| | | | 3180445 | plumbing | 0 | 1,097.08 | |
| | | | 3180459 | plumbing | 0 | 217.30 | |
| | | | 3180715 | plumbing | 0 | 11.73 | |
| | | | 3181553 | plumbing supplies | 0 | 16.74 | |
| | | | 3181554 | plumbing supplies | 0 | 56.21 | |
| | | | 3181841 | plumbing supplies | 0 | 30.29 | |
| | | | 3181934 | plumbing supplies | 0 | 87.18 | |
| | | | 3182423 | plumbing supplies | 0 | 31.29 | |
| | | | 3182709 | plumbing supplies | 0 | 11.51 | |
| 102481 | Hubert Company | 01/13/2020 | Q463469 | Cafeteria Tray | 5002000052 | 155.44 | 219.68 |
| | | | Q463533 | Black Rubber General Purpose Drainage Mat | 5002000053 | 64.24 | |
| 102482 | Hy-Vee | 01/13/2020 | 12/17/19 8:33am | Miscellaneous / Special Foods | 5002000000 | 11.97 | 11.97 |
| 102483 | Vendor Continued Void | 01/13/2020 | | | | | 0.00 |
| 102484 | Hy-Vee Supermarket | 01/13/2020 | 12/12/19 7:37am | Culinary Resale | 9302000035 | 26.31 | 602.20 |
| | | | 4810847871 | Culinary Supplies | 9302000028 | 14.04 | |
| | | | 4810879610 | Culinary Supplies | 9302000028 | 23.20 | |
| | | | 4810946453 | Culinary Supplies | 9302000028 | 53.71 | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|--|--|------------------------------------|----------------------------------|--------------|
| | | | 4811174291 | Culinary Supplies | 9302000028 | 60.19 | |
| | | | 4811238362 | Family and
Consumer Sciences
Open PO for
supplies | 232000012 | 65.81 | |
| | | | 4811606169 | Family and
Consumer Sciences
Open PO for
supplies | 232000012 | 14.92 | |
| | | | 4811674073 | Family and
Consumer Sciences
Open PO for
supplies | 232000012 | 56.08 | |
| | | | 5837529929 | Culinary Supplies | 9302000028 | 81.21 | |
| | | | 5837571527 | Family and
Consumer Sciences
Open PO for
supplies | 232000012 | 56.45 | |
| | | | 5837825030 | Culinary Supplies | 9302000028 | 94.61 | |
| | | | 5837825172 | Family and
Consumer Sciences
Open PO for
supplies | 232000012 | 55.67 | |
| 102485 | Ictm Grade School | 01/13/2020 | Registration | ICTM Grade
School/Junior
High Math Contest | 1222000026 | 135.00 | 135.00 |
| 102486 | Illinois Principals Assoc | 01/13/2020 | 280868 | Building School
leader network
2020-standard
member | 2202000003 | 200.00 | 200.00 |
| 102487 | Ingles, Michael | 01/13/2020 | athl sec 12/12
athl sec 12/20 | athletic security
athletic security | 0
0 | 90.00
90.00 | 180.00 |
| 102488 | Innovative Modular Solutions | 01/13/2020 | L-31392 | Lease Agreement
down payment for
Modular Buildings | 0 | 64,860.00 | 64,860.00 |
| 102489 | Internal Revenue Service | 01/13/2020 | Penalty | Penalty on late
employment tax
payment | 0 | 8,144.09 | 8,144.09 |
| 102490 | Iron Hustler Excavating, Inc. | 01/13/2020 | App #4 Steele | Application #4
Project
#01-19-0050
Steele | 0 | 24,415.89 | 24,415.89 |
| 102491 | Iron Mountain Information Mgt, | 01/13/2020 | CDDX427
CGTM782 | shredding charges
shredding
services | 0
0 | 78.63
78.63 | 157.26 |
| 102492 | J W Pepper | 01/13/2020 | 227045175
227930279
227995513
230467358 | Downtown Tango
the Avengers
Junior High Jazz
Band Materials
Junior High Jazz | 0
0
1002000036
1002000036 | 56.99
53.99
36.97
16.99 | 164.94 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|----------------------|--|-----------|----------------|--------------|
| 102493 | Johnson, Carie M | 01/13/2020 | mileage reimb 12/20 | Band Materials
mileage reimb
11/26-12/20/19 | 0 | 60.24 | 273.07 |
| | | | reimbursement | St. Charles,
IAHPERD
conference
mileage meal
reimbursement | 0 | 212.83 | |
| 102494 | Johnson Controls Fire Protecti | 01/13/2020 | 86309545 | fire alarm
monitoring
contractual | 0 | 2,148.89 | 5,839.89 |
| | | | 86358986 | service Gale | 0 | 1,271.00 | |
| | | | 86381318 | services call GHS | 0 | 957.51 | |
| | | | 86409082 | service call GHS | 0 | 1,462.49 | |
| 102495 | Jones, Jessica M | 01/13/2020 | mileage reimb 12/20 | mileage reimb
11/19-12/20/19 | 0 | 13.23 | 260.87 |
| | | | reimbursement | Reimbursement for
Bilingual
Conference
Oakbrook, IL
12/5-12/6/19 | 0 | 247.64 | |
| 102496 | Kane, Megan R | 01/13/2020 | 0005 | Luncheon
Desserts-retiremen
t | 0 | 65.00 | 65.00 |
| 102497 | Kaplan School Supply | 01/13/2020 | ORD7755389 | Teacher Folding
Floor Seats | 0 | 219.80 | 219.80 |
| 102498 | Karmark Tire | 01/13/2020 | 12/12/19 | Drivers Ed maint
12/12/19 | 0 | 44.00 | 88.00 |
| | | | 12/12/19 1 | Drivers Ed maint
12/12/19 | 0 | 44.00 | |
| 102499 | Kaser Power Equipment | 01/13/2020 | 166458 | general supplies | 0 | 182.76 | 619.48 |
| | | | 166624 | mower maintenance | 0 | 243.80 | |
| | | | 166666 | mower maintenance | 0 | 179.48 | |
| | | | 166699 | general supplies | 0 | 13.44 | |
| 102500 | Keenan, Patricia | 01/13/2020 | mileage reimb 12/20/ | mileage reimb
11/18-12/20/19 | 0 | 34.45 | 34.45 |
| 102501 | Kidder Music Service Inc | 01/13/2020 | 1000246950 | HS music | 0 | 16.45 | 578.50 |
| | | | 1000247211 | HS music | 0 | 16.10 | |
| | | | 1000247722 | HS music | 0 | 24.95 | |
| | | | REP1028683 | Music repair | 0 | 109.50 | |
| | | | REP1028684 | Music repair | 0 | 144.50 | |
| | | | REP1028685 | Music repair | 0 | 35.50 | |
| | | | REP1028737 | Music repair | 0 | 65.50 | |
| | | | REP1028774 | Music repair | 0 | 80.50 | |
| | | | REP108736 | Music repair | 0 | 85.50 | |
| 102502 | Kisler, Pat | 01/13/2020 | athl sec 11/30 | athletic security | 0 | 90.00 | 270.00 |
| | | | athl sec 12/5 | athletic security | 0 | 90.00 | |
| | | | athl secu 12/20 | athletic security | 0 | 90.00 | |
| 102503 | Knapp Concrete Contractors, In | 01/13/2020 | App #2 King | Application #2
King | 0 | 200,837.70 | 200,837.70 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|----------------------|------------|---------------------|---|------------|----------------|--------------|
| 102504 | Knox County Landfill | 01/13/2020 | 183571 | general supplies | 0 | 49.78 | 79.78 |
| | | | 183618 | general supplies | 0 | 30.00 | |
| 102505 | Knox Warren Sp Ed | 01/13/2020 | Nov 2019 | November 2019
payment for
OT/PT/HI/VI
services | 0 | 34,594.08 | 34,594.08 |
| 102506 | Knuth, Courtney Sue | 01/13/2020 | mileage reimb 12/19 | mileage reimb
12/2-12/19 | 0 | 83.23 | 83.23 |
| 102507 | Kohl Wholesale | 01/13/2020 | 547532 | Culinary Supplies | 9302000034 | 152.73 | 64,070.40 |
| | | | Churchill Jan20 | Lunch room
supplies | 0 | 208.66 | |
| | | | churchill jan20 1 | All other foods | 0 | 3,978.09 | |
| | | | Churchill jan20 2 | Lunch room
supplies | 0 | 144.23 | |
| | | | Churchill Jan20 3 | All other foods | 0 | 4,384.86 | |
| | | | GHS Jan20 | Lunch room
supplies | 0 | 338.50 | |
| | | | GHS Jan20 1 | All other foods | 0 | 5,850.35 | |
| | | | GHS Jan20 2 | Lunch room
supplies | 0 | 465.52 | |
| | | | GHS Jan20 3 | All other foods | 0 | 10,856.00 | |
| | | | Hawthorne Jan 20 2 | Lunch room
supplies | 0 | 236.20 | |
| | | | Hawthorne Jan20 | Lunch room
supplies | 0 | 503.30 | |
| | | | Hawthorne Jan20 1 | All other foods | 0 | 5,988.14 | |
| | | | Hawthorne jan20 3 | All other foods | 0 | 15,448.37 | |
| | | | Lombard Jan20 | Lunch room
supplies | 0 | 173.57 | |
| | | | Lombard Jan20 1 | All other foods | 0 | 6,329.28 | |
| | | | Lombard Jan20 2 | Lunch room
supplies | 0 | 114.25 | |
| | | | Lombard Jan20 3 | All other foods | 0 | 8,898.35 | |
| 102508 | KONE Inc | 01/13/2020 | 1157885030 | contractual-elevat
or maintenance
GHS | 0 | 1,610.99 | 3,236.27 |
| | | | 959421862 | GHS elevator
Maintenance | 0 | 1,625.28 | |
| 102509 | Kuffel, Scott D. | 01/13/2020 | 33 | Contracted
consultant Admin
Coaching | 0 | 2,260.00 | 2,260.00 |
| 102510 | Lakeshore | 01/13/2020 | 3606681119 | Items for ED
classrooms | 2152000018 | 342.70 | 342.70 |
| 102511 | Lamb, Jeff | 01/13/2020 | athl wrk 12/10 | athletic worker | 0 | 42.00 | 72.00 |
| | | | athl wrk 12/16 | athletic worker | 0 | 30.00 | |
| 102512 | Legat Architects | 01/13/2020 | 52476 | GHS Schematic
Design Nov 1-Nov
30, 2019 | 0 | 57,963.75 | 108,474.25 |
| | | | 52477 | Lombard
Construction | 0 | 3,825.62 | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|----------------------|---|------------|----------------|--------------|
| | | | | Administration
Nov 1-Nov 30,
2019 | | | |
| | | | 52478 | King Construction
documents/Bidding
& Negotiation Nov
1-Nove 30, 2019 | 0 | 43,470.00 | |
| | | | 52479 | Steele
Construction
Administration
Nov 1-Nov 30,
2019 | 0 | 3,214.88 | |
| 102513 | LINCOLN PRAIRIE BEHAVIORIAL HE | 01/13/2020 | 2020-13512 | Tutition | 0 | 350.00 | 350.00 |
| 102514 | Lock And Key Shop | 01/13/2020 | 129013 | general supplies | 0 | 2.34 | 2.34 |
| 102515 | Lowe's | 01/13/2020 | 1173179 | general supplies | 0 | 16.99 | 41.64 |
| | | | 26242497 | general supplies | 0 | 5.69 | |
| | | | 93854028 | custodial
supplies | 0 | 18.96 | |
| 102516 | Lozier Oil Company | 01/13/2020 | 0070756-IN | CNC Supplies | 9302000029 | 163.95 | 163.95 |
| 102517 | Luna, Joe | 01/13/2020 | athl sec 12/12/19 | athletic security | 0 | 90.00 | 360.00 |
| | | | athl sec 12/20 | athletic security | 0 | 90.00 | |
| | | | athl security 12/10 | athletic security | 0 | 90.00 | |
| | | | athl security 12/5 | athletic security | 0 | 90.00 | |
| 102518 | MACGILL & CO | 01/13/2020 | IN0700892 | Nurse Supplies | 1702000009 | 60.95 | 60.95 |
| 102519 | Majdich, Halle Elizabeth | 01/13/2020 | athl wrk 11/29 | athletic worker | 0 | 114.00 | 174.00 |
| | | | athl wrk 11/30 | athletic worker | 0 | 60.00 | |
| 102520 | Marenholtz, Jerry | 01/13/2020 | Mileage REimb | W/C mileage
reimbursement to
IWIRC 12/9/19 | 0 | 62.64 | 62.64 |
| 102521 | Martin Sullivan, Inc | 01/13/2020 | 1084082 | general supplies | 0 | 245.00 | 245.00 |
| 102522 | Matthews, Mindy J | 01/13/2020 | mileage reimb 12/20 | mileage reimb
12/2-12/20/19 | 0 | 19.95 | 19.95 |
| 102523 | Mckelvey, Tammy | 01/13/2020 | refund | Food Service
Refund | 0 | 20.30 | 20.30 |
| 102524 | McReynolds, Carol L | 01/13/2020 | mileage reimb 11/19 | mileage
reimbursement
11/1-11/19/19 | 0 | 25.46 | 25.46 |
| 102525 | Mechanical Service | 01/13/2020 | W58878 | GHS ice machine
repair | 0 | 253.00 | 253.00 |
| 102526 | Meling, Eric D | 01/13/2020 | mileage reimb 12/16/ | mileage reimb
12/11-12/16/19 | 0 | 11.60 | 11.60 |
| 102527 | Mellem, Scott | 01/13/2020 | mileage reimb 12/20 | mileage reimb
11/26-12/20/19 | 0 | 48.78 | 901.08 |
| | | | reimbursement | reimbursement
Hotel/meals/mileag
e 12/5-12/6/19
for Atuism
workshop | 0 | 852.30 | |
| 102528 | Menards | 01/13/2020 | 76733 | general supplies | 0 | 11.69 | 901.33 |
| | | | 76790 | general supplies | 0 | 35.97 | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|-------------------------------|------------|---------------------|---|-----------|----------------|--------------|
| | | | 76795 | general supplies | 0 | 22.96 | |
| | | | 76865 | general supplies | 0 | 39.45 | |
| | | | 76869 | paint | 0 | 15.04 | |
| | | | 77166 | General/Shop supplies | 0 | 238.92 | |
| | | | 77174 | Paint supplies | 0 | 12.96 | |
| | | | 77219 | general supplies | 0 | 14.22 | |
| | | | 77228 | general supplies | 0 | 42.50 | |
| | | | 77290 | general supplies | 0 | 21.96 | |
| | | | 77359 | general supplies | 0 | 0.49 | |
| | | | 77724 | general supplies | 0 | 54.99 | |
| | | | 77727 | general supplies | 0 | 3.48 | |
| | | | 77742 | general supplies | 0 | 10.04 | |
| | | | 77795 | general supplies | 0 | 39.99 | |
| | | | 78014 | general supplies | 0 | 14.55 | |
| | | | 78063 | general supplies | 0 | 15.98 | |
| | | | 78082 | general supplies | 0 | 21.88 | |
| | | | 78123 | general supplies | 0 | 81.49 | |
| | | | 78190 | general supplies | 0 | 70.96 | |
| | | | 78237 | general supplies | 0 | 9.97 | |
| | | | 78238 | general supplies | 0 | 49.39 | |
| | | | 78249 | general supplies | 0 | 12.16 | |
| | | | 78525 | general supplies | 0 | 60.29 | |
| 102529 | Michaud, Dawn L | 01/13/2020 | mileage reimb | mileage reimbursement
IAASE bd meeting
12/06/19 | 0 | 91.76 | 204.97 |
| | | | mileage reimb 11/21 | Mileage reimb
10/23-11/21/19 | 0 | 51.32 | |
| | | | mileage reimb 11/25 | mileage reimbursement
11/22 & 11/25 | 0 | 61.89 | |
| 102530 | Mid-American Glazing Systems, | 01/13/2020 | App #2 Lombard | Application #2
Lombard | 0 | 1,576.76 | 1,576.76 |
| 102531 | Miller, Jennifer L | 01/13/2020 | mileage reimb 11/19 | mileage reimb
10/18-11/19 | 0 | 34.45 | 64.20 |
| | | | mileage reimb 12/20 | mileage reimb
11/20-12/20 | 0 | 29.75 | |
| 102532 | Miller, Tracy, Braun, | 01/13/2020 | 95715 | retainer | 0 | 1,200.00 | 2,137.50 |
| | | | 95715 1 | legal fees | 0 | 937.50 | |
| 102533 | Mills, Sandra | 01/13/2020 | mileage reimb 12/20 | mileage reimb
11/6-12/20/19 | 0 | 30.74 | 30.74 |
| 102534 | Monmouth-Roseville Cusd #238 | 01/13/2020 | ES Cohort | ESL Cohort
EDS-430G (fall
2019) | 0 | 2,250.00 | 2,250.00 |
| 102535 | Morland Enviromental Services | 01/13/2020 | 10300-01 | Asbestos
Re-inspections
3year elementary
schools + Rose
Hoben | 0 | 900.00 | 900.00 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|---------------------------|------------|---------------------|-------------------|------------|----------------|--------------|
| 102536 | Napa Auto Parts | 01/13/2020 | 067381 | general supplies | 0 | 8.39 | 389.30 |
| | | | 078959 | Vehicle parts | 0 | 140.91 | |
| | | | 087534 | vehicle supplies | 0 | 139.47 | |
| | | | 087854 | vehicle maint | 0 | 28.68 | |
| | | | | supplies | | | |
| | | | 088229 | vehicle maint | 0 | 41.88 | |
| | | | | supplies | | | |
| | | | 088980 | truck maintenance | 0 | 19.98 | |
| | | | | supplies | | | |
| | | | 088989 | truck maintenance | 0 | 9.99 | |
| | | | | supplies | | | |
| 102537 | NCS PEARSON, INC | 01/13/2020 | 5624542 | Pearson | 262000012 | 140.00 | 837.72 |
| | | | | Assessment Order | | | |
| | | | | for Speech (Scott | | | |
| | | | | Mellem) | | | |
| | | | 7624564 | Pearson | 262000060 | 697.72 | |
| | | | | Assessments Scott | | | |
| | | | | Mellem Psych and | | | |
| | | | | Speech Protocols. | | | |
| 102538 | Nichols Diesel Service | 01/13/2020 | 1293400007 | state & fed test | 0 | 31.00 | 103.00 |
| | | | | 93 Ford Truck | | | |
| | | | 1293520010 | truck maintenance | 0 | 72.00 | |
| 102539 | Nielson, Amy | 01/13/2020 | reimbursement | Reimbursement for | 0 | 15.00 | 15.00 |
| | | | | Cab expense for | | | |
| | | | | King school | | | |
| | | | | student | | | |
| 102540 | Northwest Mechanical, Inc | 01/13/2020 | App #2 Lombard | Application #2 | 0 | 67,191.08 | 67,191.08 |
| | | | | Project | | | |
| | | | | #01-19-0049 | | | |
| | | | | Lombard | | | |
| 102541 | O'Riley, Julie A | 01/13/2020 | mileage reimb 12/20 | mileage reimb | 0 | 20.36 | 20.36 |
| | | | | 12/2-12/20/19 | | | |
| 102542 | Vendor Continued Void | 01/13/2020 | | | | | 0.00 |
| 102543 | Vendor Continued Void | 01/13/2020 | | | | | 0.00 |
| 102544 | Office Specialists, Inc | 01/13/2020 | 1064740-0 | Open PO to Office | 1212000001 | 74.98 | 2,152.80 |
| | | | | Specialists for | | | |
| | | | | teacher supplies | | | |
| | | | | Not to exceed | | | |
| | | | | \$3,000 | | | |
| | | | 1064741-0 | Open PO to Office | 1212000001 | 29.83 | |
| | | | | Specialists for | | | |
| | | | | teacher supplies | | | |
| | | | | Not to exceed | | | |
| | | | | \$3,000 | | | |
| | | | 1068075-0 | Add money to the | 2202000008 | 104.12 | |
| | | | | office account. | | | |
| | | | 1068562-0 | Classroom | 232000001 | 144.01 | |
| | | | | Supplies for the | | | |
| | | | | 2019-2020 school | | | |
| | | | | year | | | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|-------------|------------|----------------|---|------------|----------------|--------------|
| | | | 1068563-0 | Classroom
Supplies for the
2019-2020 school
year | 232000001 | 62.88 | |
| | | | 1068583-0 | Standing PO for
Office
Specialists | 2152000000 | 49.92 | |
| | | | 1068720-0 | Open PO | 2052000018 | 117.00 | |
| | | | 1068722-0 | Standing PO for
Office
Specialists | 2152000000 | 27.33 | |
| | | | 1068767-0 | 2020 Calendars | 2052000021 | 96.17 | |
| | | | 1068767-1 | 2020 Calendars | 2052000021 | 15.99 | |
| | | | 1068770-0 | Open PO | 2052000018 | 132.60 | |
| | | | 1069001-0 | Open PO to Office
Specialists for
teacher supplies
Not to exceed
\$3,000 | 1212000001 | 22.52 | |
| | | | 1069123-0 | Standing PO for
Office
Specialists | 2152000000 | 43.70 | |
| | | | 1069336-0 | Standing PO for
Office
Specialists | 2152000000 | 30.89 | |
| | | | 1069636-0 | Open PO to Office
Specialists for
teacher supplies
Not to exceed
\$3,000 | 1212000001 | 34.91 | |
| | | | 1069739-0 | Open PO | 2052000018 | 254.41 | |
| | | | 1069787-0 | Colored Paper for
concert programs | 1002000035 | 134.44 | |
| | | | 1069905-0 | Toner for Student
Printer | 1212000017 | 449.86 | |
| | | | 1069906-0 | Hanging file
folders for Jon
Bradburn | 2152000023 | 23.80 | |
| | | | 1069911-0 | Office Specialist
Batteries for
Student Devices.
Tara Dewitt
Assistant Tech | 2620000066 | 67.16 | |
| | | | 1070051-0 | Open PO | 2052000018 | 115.00 | |
| | | | 1070060-0 | Instructional
Supplies | 4002000005 | 53.10 | |
| | | | 1070408-0 | Standing PO for
Office
Specialists | 2152000000 | 99.04 | |
| | | | 1070474-0 | Open PO | 2052000018 | 280.14 | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|-------------------|--|------------|----------------|--------------|
| | | | C1067247-0 | Open PO Credit | 2052000018 | -194.00 | |
| | | | C1068720-0 | Open PO Credit | 2052000018 | -117.00 | |
| 102545 | Onarga Academy | 01/13/2020 | 191105 | tutiion | 0 | 3,594.96 | 3,594.96 |
| 102546 | One Less Thing | 01/13/2020 | 191182 | GAVC | 9302000021 | 155.00 | 155.00 |
| 102547 | Orpheum Theatre | 01/13/2020 | Rental Fee | Rental Fee GHS | 0 | 600.00 | 600.00 |
| | | | | Holiday concert | | | |
| 102548 | OSF Occupational Health/Multi | 01/13/2020 | 00075990-00 | basic exam-new employees | 0 | 708.00 | 708.00 |
| 102549 | Peoples Do It Best Rental | 01/13/2020 | A496737 | general supplies | 0 | 6.29 | 33.16 |
| | | | A496773 | general supplies | 0 | 26.87 | |
| 102550 | Peoria Public Schools | 01/13/2020 | Nov 19 tuition | Nov 2019 tuition | 0 | 4,179.06 | 4,179.06 |
| 102551 | Perfection Bakeries, Inc dba A | 01/13/2020 | Churchill Jan20 1 | Bread for 2019 - 2020 SY | 5002000005 | 139.16 | 1,342.10 |
| | | | Gale Jan20 | Bread for 2019 - 2020 SY | 5002000005 | 16.80 | |
| | | | Gale Jan20 1 | Bread for 2019 - 2020 SY | 5002000005 | 72.36 | |
| | | | GHS Jan20 | Bread for 2019 - 2020 SY | 5002000005 | 155.36 | |
| | | | GHS Jan20 1 | Bread for 2019 - 2020 SY | 5002000005 | 262.00 | |
| | | | King Jan20 | Bread for 2019 - 2020 SY | 5002000005 | 110.14 | |
| | | | Lombard Jan20 1 | Bread for 2019 - 2020 SY | 5002000005 | 124.90 | |
| | | | Nielson Jan20 | Bread for 2019 - 2020 SY | 5002000005 | 26.40 | |
| | | | Nielson Jan20 1 | Bread for 2019 - 2020 SY | 5002000005 | 122.86 | |
| | | | Silas Jan20 | Bread for 2019 - 2020 SY | 5002000005 | 24.00 | |
| | | | Silas Jan20 1 | Bread for 2019 - 2020 SY | 5002000005 | 105.34 | |
| | | | Steele Jan20 | Bread for 2019 - 2020 SY | 5002000005 | 28.80 | |
| | | | Steele Jan20 1 | Bread for 2019 - 2020 SY | 5002000005 | 153.98 | |
| 102552 | PESI, Inc | 01/13/2020 | 2235069 | Kristy Gerling for PESI Webinar | 262000059 | 239.99 | 719.97 |
| | | | 2238248 | Registration for Conference on January 28, 2020, for Dewitt/Ferguson | 262000062 | 479.98 | |
| 102553 | Phonak, LLC | 01/13/2020 | 5130734287 | Kelly Franklin King School/equipment for hearing impaired students. | 262000054 | 719.99 | 719.99 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|-------------------------|------------|-------------------|-------------------|------------|----------------|--------------|
| 102554 | Pieper, Phillip | 01/13/2020 | athl sec 12/10 | athletic security | 0 | 90.00 | 90.00 |
| 102555 | Ponce, Jesse | 01/13/2020 | athl wrk 11/26 | athletic worker | 0 | 48.00 | 78.00 |
| | | | athl wrk 12/10 | athletic worker | 0 | 30.00 | |
| 102556 | Vendor Continued Void | 01/13/2020 | | | | | 0.00 |
| 102557 | Prairie Farms | 01/13/2020 | Bfutures Jan20 | Milk PO for 2019 | 5002000006 | 312.09 | 15,696.51 |
| | | | | - 2020 SY | | | |
| | | | Bfutures Jan20 5 | Milk PO for 2019 | 5002000006 | 365.55 | |
| | | | | - 2020 SY | | | |
| | | | churchill jan20 | Milk PO for 2019 | 5002000006 | 1,077.58 | |
| | | | | - 2020 SY | | | |
| | | | churchill jan20 5 | Milk PO for 2019 | 5002000006 | 1,464.48 | |
| | | | | - 2020 SY | | | |
| | | | Gale Jan20 | Milk PO for 2019 | 5002000006 | 559.97 | |
| | | | | - 2020 SY | | | |
| | | | Gale Jan20 5 | Milk PO for 2019 | 5002000006 | 863.18 | |
| | | | | - 2020 SY | | | |
| | | | GHS jan20 | Milk PO for 2019 | 5002000006 | 690.83 | |
| | | | | - 2020 SY | | | |
| | | | GHS jan20 5 | Milk PO for 2019 | 5002000006 | 739.78 | |
| | | | | - 2020 SY | | | |
| | | | King Jan20 | Milk PO for 2019 | 5002000006 | 609.17 | |
| | | | | - 2020 SY | | | |
| | | | king jan20 5 | Milk PO for 2019 | 5002000006 | 1,174.04 | |
| | | | | - 2020 SY | | | |
| | | | lombard jan20 | Milk PO for 2019 | 5002000006 | 650.89 | |
| | | | | - 2020 SY | | | |
| | | | lombard jan20 5 | Milk PO for 2019 | 5002000006 | 1,339.14 | |
| | | | | - 2020 SY | | | |
| | | | nelson jan20 5 | Milk PO for 2019 | 5002000006 | 1,430.58 | |
| | | | | - 2020 SY | | | |
| | | | Nielson Jan20 | Milk PO for 2019 | 5002000006 | 608.55 | |
| | | | | - 2020 SY | | | |
| | | | Silas Jan20 | Milk PO for 2019 | 5002000006 | 681.64 | |
| | | | | - 2020 SY | | | |
| | | | silas jan20 5 | Milk PO for 2019 | 5002000006 | 1,120.25 | |
| | | | | - 2020 SY | | | |
| | | | Steele Jan20 | Milk PO for 2019 | 5002000006 | 396.08 | |
| | | | | - 2020 SY | | | |
| | | | steele jan20 5 | Milk PO for 2019 | 5002000006 | 1,612.71 | |
| | | | | - 2020 SY | | | |
| 102558 | Precision Builders, Inc | 01/13/2020 | App #1 Steele | Application #1 | 0 | 12,299.00 | 12,299.00 |
| | | | | Project | | | |
| | | | | #01-19-0050 | | | |
| | | | | Steele | | | |
| 102559 | Presence Learning, Inc. | 01/13/2020 | INV30719 | Consultant | 0 | 7,431.50 | 7,431.50 |
| 102560 | Princeton High School | 01/13/2020 | JV Wrestling | JV Wrestling | 0 | 100.00 | 100.00 |
| 102561 | Pro-Ed, Inc | 01/13/2020 | 2811634 | Adaptive PE | 262000068 | 165.00 | 165.00 |
| | | | | Pro-ed Test of | | | |
| | | | | Gross Motor | | | |
| | | | | Skills | | | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|---------------------|--|------------|----------------|--------------|
| 102562 | QuaverMusic.com, LLC | 01/13/2020 | 19346-1 | K-5 Music supplies | 1002000029 | 295.00 | 295.00 |
| 102563 | Rasso, Scott | 01/13/2020 | reimbursement | Reimbursement for Bilingual Conference Oakbrook, IL 12/3-12/6/19 | 0 | 120.00 | 120.00 |
| 102564 | Redeye Network Solutions LLC | 01/13/2020 | 2541 | Veeam offsite cold storage backup for ransomware protection | 1802000042 | 4,987.50 | 4,987.50 |
| 102565 | Register Mail | 01/13/2020 | 226076 | notice to bidders/annual finanacial report publications | 0 | 3,182.63 | 3,182.63 |
| 102566 | Rickard, Jasmine C | 01/13/2020 | mileage reimb 12/19 | mileage reim 11/22/19-12/19/19 | 0 | 93.70 | 93.70 |
| 102567 | Ritchie, Mindi | 01/13/2020 | Research/Plan | Paid research/plan development time @ \$40/hr-708 Grant | 0 | 3,896.00 | 3,896.00 |
| 102568 | Robinson, Becky A. | 01/13/2020 | mileage reimb 12/16 | Mileage reimb 11/22-12/16/19 | 0 | 39.85 | 39.85 |
| 102569 | Rock Island High School | 01/13/2020 | WB6 Boys Golf | boys golf WB6 registration | 0 | 200.00 | 380.00 |
| | | | WB6 Girls Golf | Girls golf WB6 registration | 0 | 180.00 | |
| 102570 | Rock River Electric, Inc | 01/13/2020 | App #4 Lombard | application #4 Project #01-19-0049 Lombard | 0 | 24,517.80 | 24,517.80 |
| 102571 | Rolling Meaows high School Mus | 01/13/2020 | 2020 Fesitval | Jazz in the Madows Festival 2020 registration | 0 | 480.00 | 480.00 |
| 102572 | Roto Rooter | 01/13/2020 | 120803 | contractual | 0 | 325.00 | 325.00 |
| 102573 | Russell Construction Company | 01/13/2020 | 01-19-0047-004 | preconstruction services through 12/23/19 | 0 | 9,963.18 | 155,522.34 |
| | | | App #5 King | Appliation #5 King Project #01-19-0048 | 0 | 60,731.76 | |
| | | | App #5 lombard | Application #5 Lombard Proj #01-19-0049 | 0 | 44,089.48 | |
| | | | App #5 Steele | Application #5 Steele Project #01-19-0050 | 0 | 40,737.92 | |
| 102574 | Safety Kleen Systems, Inc | 01/13/2020 | 81731793-1906292682 | AVC Maintenance | 0 | 640.08 | 640.08 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|---------------------|--|------------|----------------|--------------|
| 102575 | SCBA's Inc. | 01/13/2020 | 108307 | Classroom
Supplies | 9302000012 | 75.50 | 75.50 |
| 102576 | Schaafsma, Stuart L | 01/13/2020 | mileage reimb 12/17 | mileage reimb
8/20-12/17/19 | 0 | 85.14 | 85.14 |
| 102577 | Shenaut, Bradley W | 01/13/2020 | mileage reimb 12/13 | mileage reimb
11/4-12/13/19 | 0 | 110.64 | 128.57 |
| | | | reimbursement | reimbursement
Harbor Freight
tools | 0 | 17.93 | |
| 102578 | Sherwin-Williams | 01/13/2020 | 8340-5 | paint supplies | 0 | 36.68 | 57.07 |
| | | | 8808-1 | general supplies | 0 | 20.39 | |
| 102579 | Skyward Accounting Dept | 01/13/2020 | 0000201505 | billable system
support | 0 | 195.00 | 195.00 |
| 102580 | Slaton, Donna | 01/13/2020 | Contracted Psych | contracted psych
services August
2019-December
2019 | 0 | 5,348.83 | 5,348.83 |
| 102581 | Standard Stationery Supply IL | 01/13/2020 | 1022132 | Classroom Teacher
Art Supplies | 3012000013 | 72.21 | 140.09 |
| | | | 1022235 | classroom teacher
art supplies | 3012000014 | 66.56 | |
| | | | 1022705 | Kindergarten Art
Supplies | 3012000037 | 1.32 | |
| 102582 | Steck, Andrew Michael | 01/13/2020 | mileage reimb 12/17 | mileage reimb
11/13-12/17/19 | 0 | 34.45 | 68.90 |
| | | | reimbursement | Mileage
reimbursement
10/14-11/12/19 | 0 | 34.45 | |
| 102583 | Stroup, Carin M | 01/13/2020 | reimbursement | Reimbursement for
Bilingual
Conference
Oakbrook, IL
12/3-12/4/19 | 0 | 53.69 | 53.69 |
| 102584 | Summit Financial Resources, L. | 01/13/2020 | S219767 | Commodity Freight
- Lanter | 5002000022 | 549.49 | 549.49 |
| 102585 | Super Duper Speech Company | 01/13/2020 | 2484738A | Kristy Gerling
yearly allocation
for Instructional
supplies | 262000055 | 77.45 | 77.45 |
| 102586 | Swann Special Care Center | 01/13/2020 | 647-01 Nov19 | Tuition | 0 | 4,000.14 | 4,000.14 |
| 102587 | SYNCB/AMAZON | 01/13/2020 | 111-4782200-8940218 | Perkins | 9302000018 | 21.64 | 4,070.61 |
| | | | 111-8557978-3214641 | Perkins | 9302000010 | 4,048.97 | |
| 102588 | Teacher Synergy LLC | 01/13/2020 | 105377095 | Teachers Pay
Teachers order
for Sarah
Brakenbury | 2152000020 | 67.19 | 139.66 |
| | | | 107042051 | Anita Beetler
Speech yearly
supply order | 262000076 | 72.47 | |
| 102589 | Terracon Consultants, Inc. | 01/13/2020 | 07197116 | Mold Testing | 0 | 468.55 | 971.73 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|---------------------|---|------------|----------------|--------------|
| | | | TD09080 | Enviromental
Sampling testing
@ GHS | 0 | 503.18 | |
| 102590 | The Home Depot Pro/Supplyworks | 01/13/2020 | 523450104 | custodial
supplies | 0 | 9.00 | 11,080.12 |
| | | | 523894475 | custodial
supplies | 0 | 31.50 | |
| | | | 524326964 | Custodial
Supplies | 3152000011 | 9,409.90 | |
| | | | 524326972 | Custodial
Supplies | 3152000011 | 1,629.72 | |
| 102591 | The Pipco Companies, LTD | 01/13/2020 | 45088 | Semi Annual Fire
Protrection Silas | 0 | 325.00 | 8,689.83 |
| | | | App #2 Steele | Application #2
Project
#01-19-0050
Steele | 0 | 8,364.83 | |
| 102592 | Total Funds By Hasler | 01/13/2020 | 2862 dec19 | Postage for Dec
2019 | 0 | 2,000.00 | 2,000.00 |
| 102593 | Transportation Fund | 01/13/2020 | December 2019 | Tutoring Bus
Expense for
December 2019 | 0 | 3,162.60 | 7,228.80 |
| | | | Nov19 | Nov 2019
tutoring bus
expense | 0 | 4,066.20 | |
| 102594 | Tri States Water Utilities | 01/13/2020 | 79090 | pool supplies | 0 | 79.00 | 576.20 |
| | | | 79142 | pool supplies | 0 | 118.50 | |
| | | | 79261 | pool supplies | 0 | 299.70 | |
| | | | 79281 | pool supplies | 0 | 79.00 | |
| 102595 | Turner, Marty L | 01/13/2020 | mileage reimb 12/20 | mileage
reimbursement
11/20-12/20/19 | 0 | 28.19 | 28.19 |
| 102596 | U S Post Office | 01/13/2020 | Annual PO | Annual PO box fee | 0 | 234.00 | 234.00 |
| 102597 | Unite Private Networks Illinoi | 01/13/2020 | SI-19-012582 | EWAN lease
12/01/19-12/31/19 | 0 | 6,260.00 | 12,520.00 |
| | | | SI-20-000577 | EWAN Lease
01-01-20 thru
1/31/20 | 0 | 6,260.00 | |
| 102598 | University of South Florida | 01/13/2020 | H7N3Q33CSRT | Confirmation
#H7N3Q33CSRT
registration for
Mindi Ritchie | 0 | 545.00 | 545.00 |
| 102599 | Us Cellular | 01/13/2020 | 0344553036 ED | Education Fund
phone charges | 0 | 307.51 | 922.53 |
| | | | 0344553036 Maint | Maintenance Fund
phone charges | 0 | 439.30 | |
| | | | 0344553036 Trans | Transportation
Fund phone
charges | 0 | 175.72 | |
| 102600 | US Omni Group | 01/13/2020 | 1912-7065 | CPI 403(B)/457(B) | 0 | 7.00 | 14.00 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|-----------------------------|------------|----------------------|---|------------|----------------|--------------|
| | | | 2001-7065 | CPI
f403(b)/457(b)
plan vendor
agreement | 0 | 7.00 | |
| 102601 | Valley Construction Company | 01/13/2020 | App #1 Lombard | Application #1
Project
#01-19-0049
Lombard | 0 | 9,636.10 | 9,636.10 |
| 102602 | Varela, Alejandro | 01/13/2020 | mileage reimb 12/18 | mileage reimb
12/2-12/18/19 | 0 | 26.80 | 26.80 |
| 102603 | Verizon | 01/13/2020 | 9843319016 | Houston/Matthews/A
splund phone
charges | 0 | 201.19 | 675.20 |
| | | | 9843319017 | Imes/Harden phone
charges | 0 | 184.26 | |
| | | | 9843319018 | Mark Reed Phone | 0 | 92.13 | |
| | | | 9843368028 | Tech phone | 0 | 197.62 | |
| 102604 | Vex Robotics | 01/13/2020 | 427786 | STEM Robotics/
Skills USA | 9302000024 | 2,683.36 | 2,683.36 |
| 102605 | Wade, Seth T | 01/13/2020 | mileage reimb Dec19 | mileage
reimbursement
July
2019-December
2019 | 0 | 326.31 | 326.31 |
| 102606 | Warner, Tracy L | 01/13/2020 | W/C mileage Reimb | W/C mileage
reimbursement to
IWIRC Nov 22-Dec
6, 2019 | 0 | 328.98 | 328.98 |
| 102607 | Waste Management | 01/13/2020 | 0666761-0052-3 | Waste removal
food service | 0 | 2,154.04 | 4,308.08 |
| | | | 0666761-0052-3 maint | Waste removal
Maintenance | 0 | 2,154.04 | |
| 102608 | Webber's Rental | 01/13/2020 | 0082823 | general supplies | 0 | 28.00 | 208.00 |
| | | | 0083544 | general supplies | 0 | 180.00 | |
| 102609 | West Music | 01/13/2020 | SQ078868 | 70 Qty Harmony
H30S Recorder;
SOP; 3pc Quote
#SQ078868 | 2172000016 | 276.50 | 276.50 |
| 102610 | Western Psy Serv | 01/13/2020 | WPS298787 | WPS Publishing
Psych Dept. Scott
Mellem | 262000061 | 110.00 | 110.00 |
| 102611 | WestRock CP, LLC | 01/13/2020 | 4363363782 | Custodial
supplies | 0 | 492.00 | 984.00 |
| | | | 4363363966 | custodial
supplies | 0 | 492.00 | |
| 102612 | White, Michelle D | 01/13/2020 | mileage reimb 12/18 | mielage reimb
11/26-12/18/19 | 0 | 22.27 | 22.27 |
| 102613 | Wilson Paper Co | 01/13/2020 | 214527 | custodial
supplies | 0 | 68.40 | 291.17 |
| | | | 314428 | Mop Handles | 3152000012 | 99.72 | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------|------------|---------------------|-------------------------------------|-------------------------|----------------|--------------|
| | | | 314685 | Singlefold Paper Towels | 3152000013 | 123.05 | |
| 102614 | Woolsey, Susan | 01/13/2020 | athl wrk 12/17 | athletic worker | 0 | 30.00 | 30.00 |
| 102615 | WP Beverages, LLC | 01/13/2020 | 43203713 | All other foods | 0 | 619.89 | 3,786.82 |
| | | | 43203740 | All other foods | 0 | 80.00 | |
| | | | 43203788 | All other foods | 0 | 865.54 | |
| | | | 43203826 | All other foods | 0 | 651.12 | |
| | | | 43203868 | All other foods | 0 | 545.31 | |
| | | | | GHS | | | |
| | | | 43203900 | All other foods | 0 | 330.70 | |
| | | | | GHS | | | |
| | | | 43203937 | All other foods | 0 | 694.26 | |
| | | | | GHS | | | |
| 102616 | Wright, Brian | 01/13/2020 | mileage reimb 12/20 | mileage reimbursement 12/2-12/20/19 | 0 | 44.37 | 44.37 |
| 102617 | Xerox Corportation | 01/13/2020 | 800689830 | November lease charges | 0 | 7,738.00 | 7,738.00 |
| 102618 | Yard, Sheryl | 01/13/2020 | athl wrk 12/16 | athletic worker | 0 | 30.00 | 30.00 |
| 102619 | Zhorne, Brent | 01/13/2020 | athl wrk 11/23 | athletic worker | 0 | 138.00 | 528.00 |
| | | | athl wrk 11/26 | athletic worker | 0 | 48.00 | |
| | | | athl wrk 11/30 | athletic worker | 0 | 96.00 | |
| | | | athl wrk 12/11 | athletic worker | 0 | 30.00 | |
| | | | athl wrk 12/14 | athletic worker | 0 | 42.00 | |
| | | | athl wrk 12/2 | athletic worker | 0 | 24.00 | |
| | | | athl wrk 12/9 | athletic worker | 0 | 30.00 | |
| | | | athl wrker 11/29 | athletic worker | 0 | 120.00 | |
| | | | | 236 Computer | Check(s) For a Total of | | 1,517,257.24 |

| | | | | |
|-----------|-----|--|-----------------------|--------------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 236 | Computer | Checks For a Total of | 1,517,257.24 |
| Total For | 236 | Manual, Wire Tran, ACH & Computer Checks | | 1,517,257.24 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | | Net Amount | 1,517,257.24 |

F U N D S U M M A R Y

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|--------------------------------|---------------|----------|------------|------------|
| 10 | Educational Fund | 4,492.90 | 2,782.30 | 305,566.23 | 312,841.43 |
| 20 | Operations and Maintenance Fun | 0.00 | 0.00 | 131,271.43 | 131,271.43 |
| 40 | Transportation Fund | 0.00 | 0.00 | 154,877.01 | 154,877.01 |
| 60 | Site and Construction/Capital | 0.00 | 0.00 | 635,693.92 | 635,693.92 |
| 80 | Tort | 0.00 | 0.00 | 16,157.97 | 16,157.97 |
| 90 | Fire Prevention | 0.00 | 0.00 | 256,428.77 | 256,428.77 |
| 93 | AVC | 0.00 | 0.00 | 9,986.71 | 9,986.71 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|--------------------------------|------------|--------------|
| 102384 | ABC Fire Extinguisher Sales & | 01/13/2020 | 3,521.75 |
| 102385 | ACER America Corporation | 01/13/2020 | 12,393.95 |
| 102386 | Acme Tools | 01/13/2020 | 478.66 |
| 102387 | AD Scott Company LLC | 01/13/2020 | 770.00 |
| 102388 | Adcock, Shelton Michael | 01/13/2020 | 462.00 |
| 102389 | Advance Auto Parts | 01/13/2020 | 74.04 |
| 102390 | Airgas | 01/13/2020 | 166.23 |
| 102391 | Alldata | 01/13/2020 | 975.00 |
| 102392 | Allegra Print & Imaging | 01/13/2020 | 56.00 |
| 102393 | Allison, Bill | 01/13/2020 | 336.00 |
| 102394 | Alwood High School | 01/13/2020 | 125.00 |
| 102395 | Vendor Continued Check | 01/13/2020 | 0.00 |
| 102396 | Vendor Continued Check | 01/13/2020 | 0.00 |
| 102397 | Amazon Capital Services | 01/13/2020 | 3,030.29 |
| 102398 | Ameren Illinois | 01/13/2020 | 311.39 |
| 102399 | AMP Electrical, Inc. | 01/13/2020 | 4,157.28 |
| 102400 | Ancora Publishing | 01/13/2020 | 635.58 |
| 102401 | ARTHUR J. GALLAGHER RISK MANAG | 01/13/2020 | 5,193.00 |
| 102402 | Avalos, Karen A | 01/13/2020 | 69.70 |
| 102403 | Avery, Matthew D | 01/13/2020 | 23.49 |
| 102404 | B&B Masonry & Restoration, Inc | 01/13/2020 | 23,400.00 |
| 102405 | Bazon, Joshua | 01/13/2020 | 23.90 |
| 102406 | Beetler, Anita | 01/13/2020 | 47.15 |
| 102407 | Billeter, David A | 01/13/2020 | 26.62 |
| 102408 | Blick Art Materials | 01/13/2020 | 1,860.63 |
| 102409 | Bolins 24 Hour Towing | 01/13/2020 | 80.00 |
| 102410 | Boone, Alison L | 01/13/2020 | 238.26 |
| 102411 | Branstetter, Ann M | 01/13/2020 | 273.76 |
| 102412 | Bryant, Jeanine | 01/13/2020 | 510.00 |
| 102413 | BSN Sports | 01/13/2020 | 557.32 |
| 102414 | Burlington Trailways | 01/13/2020 | 1,347.28 |
| 102415 | Bushue Background Screening, I | 01/13/2020 | 15.00 |
| 102416 | Byerly, Judy | 01/13/2020 | 132.00 |
| 102417 | Cain, Christenel | 01/13/2020 | 34.71 |
| 102418 | Caldwell, Kari | 01/13/2020 | 50.48 |
| 102419 | Cambrooke Therapeutics, Inc | 01/13/2020 | 121.97 |
| 102420 | Camelot Ed/CHG Alternative Edu | 01/13/2020 | 26,514.12 |
| 102421 | Carl Sandburg Historic Site As | 01/13/2020 | 285.00 |
| 102422 | CDWG | 01/13/2020 | 1,751.40 |
| 102423 | Cedar Valley Steel, Inc | 01/13/2020 | 48,375.00 |
| 102424 | Centennial Contractor's of the | 01/13/2020 | 139,702.50 |
| 102425 | Vendor Continued Check | 01/13/2020 | 0.00 |
| 102426 | CENTURY Link | 01/13/2020 | 5,100.09 |
| 102427 | Chicago Behavioral Hospital | 01/13/2020 | 35.00 |
| 102428 | Cintas | 01/13/2020 | 662.24 |
| 102429 | City of Galesburg | 01/13/2020 | 5,124.24 |
| 102430 | City of Galesburg | 01/13/2020 | 50.00 |
| 102431 | Clevenger Group | 01/13/2020 | 1,980.00 |
| 102432 | Cloud, Leigh Ann | 01/13/2020 | 47.10 |
| 102433 | Comcast Cable | 01/13/2020 | 695.20 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|--------------------------------|------------|--------------|
| 102434 | Connor Company | 01/13/2020 | 1,068.99 |
| 102435 | Conscious Discipline/Loving Gu | 01/13/2020 | 373.75 |
| 102436 | Constellation NewEnergy Gas Di | 01/13/2020 | 29,464.67 |
| 102437 | Constellation Energy Services, | 01/13/2020 | 33,415.50 |
| 102438 | Cooks & Company | 01/13/2020 | 35.00 |
| 102439 | Cottage Rehabilitation & Sport | 01/13/2020 | 1,000.00 |
| 102440 | Cozadd Diesel Service Inc. | 01/13/2020 | 27.40 |
| 102441 | Cratty, Debbie | 01/13/2020 | 49.65 |
| 102442 | Crowl, Virginia | 01/13/2020 | 80.62 |
| 102443 | Davis, Matthew Paul | 01/13/2020 | 246.86 |
| 102444 | Dell Computers | 01/13/2020 | 14,950.00 |
| 102445 | Design Build Structures, LLC | 01/13/2020 | 756.94 |
| 102446 | Ecolab | 01/13/2020 | 232.74 |
| 102447 | Eichenauer Services | 01/13/2020 | 63.70 |
| 102448 | Ellison, Tiffany N | 01/13/2020 | 279.00 |
| 102449 | Empey, Andrew R | 01/13/2020 | 21.69 |
| 102450 | Erickson, Valerie E | 01/13/2020 | 1,400.00 |
| 102451 | Farm King Supply | 01/13/2020 | 41.47 |
| 102452 | Fastenal Company | 01/13/2020 | 82.56 |
| 102453 | Ferguson, Jennifer L | 01/13/2020 | 1,400.00 |
| 102454 | FIRM Systems | 01/13/2020 | 416.00 |
| 102455 | First Student | 01/13/2020 | 169,878.86 |
| 102456 | Fleming, Amy L | 01/13/2020 | 48.29 |
| 102457 | Flores Printing | 01/13/2020 | 156.00 |
| 102458 | Florine, Courtney | 01/13/2020 | 485.66 |
| 102459 | Flowers, Megan M | 01/13/2020 | 25.06 |
| 102460 | Four Seasons | 01/13/2020 | 537.00 |
| 102461 | Fruendt, Clay Joseph | 01/13/2020 | 138.00 |
| 102462 | FSS Incorporated | 01/13/2020 | 6,157.46 |
| 102463 | Galesburg Area Chamber Of Comm | 01/13/2020 | 566.00 |
| 102464 | Galesburg Cottage Hospital | 01/13/2020 | 350.00 |
| 102465 | Galesburg Electric Supply | 01/13/2020 | 3,546.41 |
| 102466 | Galesburg Manufacturing Compan | 01/13/2020 | 42.00 |
| 102467 | Galesburg Nissan | 01/13/2020 | 144.18 |
| 102468 | Gavc Culinary Occupations | 01/13/2020 | 120.00 |
| 102469 | GHS Activity Acct | 01/13/2020 | 2,762.00 |
| 102470 | GHS Athletic Department | 01/13/2020 | 5,080.00 |
| 102471 | Glass Specialty Wlc, Inc | 01/13/2020 | 890.88 |
| 102472 | Guerrero, Christina M | 01/13/2020 | 339.42 |
| 102473 | Haldeman Homme, Inc. | 01/13/2020 | 5,025.00 |
| 102474 | Halloran, Pat | 01/13/2020 | 720.00 |
| 102475 | Harvey Brothers Electric | 01/13/2020 | 603.60 |
| 102476 | Heinemann Educ'L Books | 01/13/2020 | 935.00 |
| 102477 | Hofer, Brian | 01/13/2020 | 330.00 |
| 102478 | Holden, Scott M | 01/13/2020 | 58.00 |
| 102479 | Vendor Continued Check | 01/13/2020 | 0.00 |
| 102480 | Holt Supply Co | 01/13/2020 | 4,007.73 |
| 102481 | Hubert Company | 01/13/2020 | 219.68 |
| 102482 | Hy-Vee | 01/13/2020 | 11.97 |
| 102483 | Vendor Continued Check | 01/13/2020 | 0.00 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|--------------------------------|------------|--------------|
| 102484 | Hy-Vee Supermarket | 01/13/2020 | 602.20 |
| 102485 | Ictm Grade School | 01/13/2020 | 135.00 |
| 102486 | Illinois Principals Assoc | 01/13/2020 | 200.00 |
| 102487 | Ingles, Michael | 01/13/2020 | 180.00 |
| 102488 | Innovative Modular Solutions | 01/13/2020 | 64,860.00 |
| 102489 | Internal Revenue Service | 01/13/2020 | 8,144.09 |
| 102490 | Iron Hustler Excavating, Inc. | 01/13/2020 | 24,415.89 |
| 102491 | Iron Mountain Information Mgt, | 01/13/2020 | 157.26 |
| 102492 | J W Pepper | 01/13/2020 | 164.94 |
| 102493 | Johnson, Carie M | 01/13/2020 | 273.07 |
| 102494 | Johnson Controls Fire Protecti | 01/13/2020 | 5,839.89 |
| 102495 | Jones, Jessica M | 01/13/2020 | 260.87 |
| 102496 | Kane, Megan R | 01/13/2020 | 65.00 |
| 102497 | Kaplan School Supply | 01/13/2020 | 219.80 |
| 102498 | Karmark Tire | 01/13/2020 | 88.00 |
| 102499 | Kaser Power Equipment | 01/13/2020 | 619.48 |
| 102500 | Keenan, Patricia | 01/13/2020 | 34.45 |
| 102501 | Kidder Music Service Inc | 01/13/2020 | 578.50 |
| 102502 | Kisler, Pat | 01/13/2020 | 270.00 |
| 102503 | Knapp Concrete Contractors, In | 01/13/2020 | 200,837.70 |
| 102504 | Knox County Landfill | 01/13/2020 | 79.78 |
| 102505 | Knox Warren Sp Ed | 01/13/2020 | 34,594.08 |
| 102506 | Knuth, Courtney Sue | 01/13/2020 | 83.23 |
| 102507 | Kohl Wholesale | 01/13/2020 | 64,070.40 |
| 102508 | KONE Inc | 01/13/2020 | 3,236.27 |
| 102509 | Kuffel, Scott D. | 01/13/2020 | 2,260.00 |
| 102510 | Lakeshore | 01/13/2020 | 342.70 |
| 102511 | Lamb, Jeff | 01/13/2020 | 72.00 |
| 102512 | Legat Architects | 01/13/2020 | 108,474.25 |
| 102513 | LINCOLN PRAIRIE BEHAVIORIAL HE | 01/13/2020 | 350.00 |
| 102514 | Lock And Key Shop | 01/13/2020 | 2.34 |
| 102515 | Lowe's | 01/13/2020 | 41.64 |
| 102516 | Lozier Oil Company | 01/13/2020 | 163.95 |
| 102517 | Luna, Joe | 01/13/2020 | 360.00 |
| 102518 | MACGILL & CO | 01/13/2020 | 60.95 |
| 102519 | Majdich, Halle Elizabeth | 01/13/2020 | 174.00 |
| 102520 | Marenholtz, Jerry | 01/13/2020 | 62.64 |
| 102521 | Martin Sullivan, Inc | 01/13/2020 | 245.00 |
| 102522 | Matthews, Mindy J | 01/13/2020 | 19.95 |
| 102523 | Mckelvey, Tammy | 01/13/2020 | 20.30 |
| 102524 | McReynolds, Carol L | 01/13/2020 | 25.46 |
| 102525 | Mechanical Service | 01/13/2020 | 253.00 |
| 102526 | Meling, Eric D | 01/13/2020 | 11.60 |
| 102527 | Mellem, Scott | 01/13/2020 | 901.08 |
| 102528 | Menards | 01/13/2020 | 901.33 |
| 102529 | Michaud, Dawn L | 01/13/2020 | 204.97 |
| 102530 | Mid-American Glazing Systems, | 01/13/2020 | 1,576.76 |
| 102531 | Miller, Jennifer L | 01/13/2020 | 64.20 |
| 102532 | Miller, Tracy, Braun, | 01/13/2020 | 2,137.50 |
| 102533 | Mills, Sandra | 01/13/2020 | 30.74 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|--------------------------------|------------|--------------|
| 102534 | Monmouth-Roseville Cusd #238 | 01/13/2020 | 2,250.00 |
| 102535 | Morland Enviromental Services | 01/13/2020 | 900.00 |
| 102536 | Napa Auto Parts | 01/13/2020 | 389.30 |
| 102537 | NCS PEARSON, INC | 01/13/2020 | 837.72 |
| 102538 | Nichols Diesel Service | 01/13/2020 | 103.00 |
| 102539 | Nielson, Amy | 01/13/2020 | 15.00 |
| 102540 | Northwest Mechanical, Inc | 01/13/2020 | 67,191.08 |
| 102541 | O'Riley, Julie A | 01/13/2020 | 20.36 |
| 102542 | Vendor Continued Check | 01/13/2020 | 0.00 |
| 102543 | Vendor Continued Check | 01/13/2020 | 0.00 |
| 102544 | Office Specialists, Inc | 01/13/2020 | 2,152.80 |
| 102545 | Onarga Academy | 01/13/2020 | 3,594.96 |
| 102546 | One Less Thing | 01/13/2020 | 155.00 |
| 102547 | Orpheum Theatre | 01/13/2020 | 600.00 |
| 102548 | OSF Occupational Health/Multi | 01/13/2020 | 708.00 |
| 102549 | Peoples Do It Best Rental | 01/13/2020 | 33.16 |
| 102550 | Peoria Public Schools | 01/13/2020 | 4,179.06 |
| 102551 | Perfection Bakeries, Inc dba A | 01/13/2020 | 1,342.10 |
| 102552 | PESI, Inc | 01/13/2020 | 719.97 |
| 102553 | Phonak, LLC | 01/13/2020 | 719.99 |
| 102554 | Pieper, Phillip | 01/13/2020 | 90.00 |
| 102555 | Ponce, Jesse | 01/13/2020 | 78.00 |
| 102556 | Vendor Continued Check | 01/13/2020 | 0.00 |
| 102557 | Prairie Farms | 01/13/2020 | 15,696.51 |
| 102558 | Precision Builders, Inc | 01/13/2020 | 12,299.00 |
| 102559 | Presence Learning, Inc. | 01/13/2020 | 7,431.50 |
| 102560 | Princeton High School | 01/13/2020 | 100.00 |
| 102561 | Pro-Ed, Inc | 01/13/2020 | 165.00 |
| 102562 | QuaverMusic.com, LLC | 01/13/2020 | 295.00 |
| 102563 | Rasso, Scott | 01/13/2020 | 120.00 |
| 102564 | Redeye Network Solutions LLC | 01/13/2020 | 4,987.50 |
| 102565 | Register Mail | 01/13/2020 | 3,182.63 |
| 102566 | Rickard, Jasmine C | 01/13/2020 | 93.70 |
| 102567 | Ritchie, Mindi | 01/13/2020 | 3,896.00 |
| 102568 | Robinson, Becky A. | 01/13/2020 | 39.85 |
| 102569 | Rock Island High School | 01/13/2020 | 380.00 |
| 102570 | Rock River Electric, Inc | 01/13/2020 | 24,517.80 |
| 102571 | Rolling Meaows high School Mus | 01/13/2020 | 480.00 |
| 102572 | Roto Rooter | 01/13/2020 | 325.00 |
| 102573 | Russell Construction Company | 01/13/2020 | 155,522.34 |
| 102574 | Safety Kleen Systems, Inc | 01/13/2020 | 640.08 |
| 102575 | SCBA's Inc. | 01/13/2020 | 75.50 |
| 102576 | Schaafsma, Stuart L | 01/13/2020 | 85.14 |
| 102577 | Shenaut, Bradley W | 01/13/2020 | 128.57 |
| 102578 | Sherwin-Williams | 01/13/2020 | 57.07 |
| 102579 | Skyward Accounting Dept | 01/13/2020 | 195.00 |
| 102580 | Slaton, Donna | 01/13/2020 | 5,348.83 |
| 102581 | Standard Stationery Supply IL | 01/13/2020 | 140.09 |
| 102582 | Steck, Andrew Michael | 01/13/2020 | 68.90 |
| 102583 | Stroup, Carin M | 01/13/2020 | 53.69 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|---------------------------------|------------|--------------|
| 102584 | Summit Financial Resources, L. | 01/13/2020 | 549.49 |
| 102585 | Super Duper Speech Company | 01/13/2020 | 77.45 |
| 102586 | Swann Special Care Center | 01/13/2020 | 4,000.14 |
| 102587 | SYNCB/AMAZON | 01/13/2020 | 4,070.61 |
| 102588 | Teacher Synergy LLC | 01/13/2020 | 139.66 |
| 102589 | Terracon Consultants, Inc. | 01/13/2020 | 971.73 |
| 102590 | The Home Depot Pro/Supplyworks | 01/13/2020 | 11,080.12 |
| 102591 | The Pipco Companies, LTD | 01/13/2020 | 8,689.83 |
| 102592 | Total Funds By Hasler | 01/13/2020 | 2,000.00 |
| 102593 | Transportation Fund | 01/13/2020 | 7,228.80 |
| 102594 | Tri States Water Utilities | 01/13/2020 | 576.20 |
| 102595 | Turner, Marty L | 01/13/2020 | 28.19 |
| 102596 | U S Post Office | 01/13/2020 | 234.00 |
| 102597 | Unite Private Networks Illinois | 01/13/2020 | 12,520.00 |
| 102598 | University of South Florida | 01/13/2020 | 545.00 |
| 102599 | Us Cellular | 01/13/2020 | 922.53 |
| 102600 | US Omni Group | 01/13/2020 | 14.00 |
| 102601 | Valley Construction Company | 01/13/2020 | 9,636.10 |
| 102602 | Varela, Alejandro | 01/13/2020 | 26.80 |
| 102603 | Verizon | 01/13/2020 | 675.20 |
| 102604 | Vex Robotics | 01/13/2020 | 2,683.36 |
| 102605 | Wade, Seth T | 01/13/2020 | 326.31 |
| 102606 | Warner, Tracy L | 01/13/2020 | 328.98 |
| 102607 | Waste Management | 01/13/2020 | 4,308.08 |
| 102608 | Webber's Rental | 01/13/2020 | 208.00 |
| 102609 | West Music | 01/13/2020 | 276.50 |
| 102610 | Western Psy Serv | 01/13/2020 | 110.00 |
| 102611 | WestRock CP, LLC | 01/13/2020 | 984.00 |
| 102612 | White, Michelle D | 01/13/2020 | 22.27 |
| 102613 | Wilson Paper Co | 01/13/2020 | 291.17 |
| 102614 | Woolsey, Susan | 01/13/2020 | 30.00 |
| 102615 | WP Beverages, LLC | 01/13/2020 | 3,786.82 |
| 102616 | Wright, Brian | 01/13/2020 | 44.37 |
| 102617 | Xerox Corportation | 01/13/2020 | 7,738.00 |
| 102618 | Yard, Sheryl | 01/13/2020 | 30.00 |
| 102619 | Zhorne, Brent | 01/13/2020 | 528.00 |

| | | | |
|-----|----------|-------------------------|--------------|
| 236 | Computer | Check(s) For a Total of | 1,517,257.24 |
|-----|----------|-------------------------|--------------|

| | | | | |
|-----------|-----|-----------------------------------|-----------------------|--------------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 236 | Computer | Checks For a Total of | 1,517,257.24 |
| Total For | 236 | Manual, Wire Tran, ACH & Computer | Checks | 1,517,257.24 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | Net Amount | | 1,517,257.24 |

F U N D S U M M A R Y

| Fund Description | Balance Sheet | Revenue | Expense |
|---------------------|---------------|----------|------------|
| Total | | | |
| 10 Educational Fund | 4,492.90 | 2,782.30 | 305,566.23 |
| 312,841.43 | | | |
| 20 Operations and M | 0.00 | 0.00 | 131,271.43 |
| 131,271.43 | | | |
| 40 Transportation F | 0.00 | 0.00 | 154,877.01 |
| 154,877.01 | | | |
| 60 Site and Constr | 0.00 | 0.00 | 635,693.92 |
| 635,693.92 | | | |
| 80 Tort | 0.00 | 0.00 | 16,157.97 |
| 16,157.97 | | | |
| 90 Fire Prevention | 0.00 | 0.00 | 256,428.77 |
| 256,428.77 | | | |
| 93 AVC | 0.00 | 0.00 | 9,986.71 |
| 9,986.71 | | | |

Galesburg District #205

Activity Account Deposits and Checks

December 2019

***Note:** The *"Ending Balance"* column in the attached Skyward report reflects as a negative (-) balance. This is a system function for liability accounts only. For example, the *GHS ART* account shows a balance of -\$82.61. The actual account balance is \$82.61.

VOID

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|----------------|---|-----------|----------------|--------------|
| 102103 | Learning Resources/Educational | 12/03/2019 | 3880867 | instructional supplies | 0 | 490.85 | 490.85 |
| 10E220 | 1110 4150 00 210045 | | | Educational Fund/Nielson/Elementary/INSTRUCTIONAL SUPPL | | 490.85 | |
| 1 | Void | | | Check(s) For a Total of | | | 490.85 |

| | | | |
|-----------|---------------|--|---------|
| 0 | Manual | Checks For a Total of | 0.00 |
| 0 | Wire Transfer | Checks For a Total of | 0.00 |
| 0 | ACH | Checks For a Total of | 0.00 |
| 0 | Computer | Checks For a Total of | 0.00 |
| Total For | 0 | Manual, Wire Tran, ACH & Computer Checks | 0.00 |
| Less | 1 | Voided | 490.85 |
| | | Net Amount | -490.85 |

FUND SUMMARY

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|------------------|---------------|---------|---------|---------|
| 10 | Educational Fund | 0.00 | 0.00 | -490.85 | -490.85 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|----------------------------|-----------------|------------|-------------------------------|-------------------|-------------------------|----------------|--------------|
| 102226 | Hunigan, Wendel | 12/04/2019 | Reimbursement | Hotel | 0 | 896.81 | 896.81 |
| | | | | reimbursement for | | | |
| | | | | Conference | | | |
| | | | | Chicago, IL | | | |
| 10E000 2319 3320 00 210010 | | | Educational Fund/Travel/Board | | | 896.81 | |
| | | | | 1 Computer | Check(s) For a Total of | | 896.81 |

| | | | |
|-------------|-----------------------------------|-----------------------|--------|
| 0 | Manual | Checks For a Total of | 0.00 |
| 0 | Wire Transfer | Checks For a Total of | 0.00 |
| 0 | ACH | Checks For a Total of | 0.00 |
| 1 | Computer | Checks For a Total of | 896.81 |
| Total For 1 | Manual, Wire Tran, ACH & Computer | Checks | 896.81 |
| Less 0 | Voided | Checks For a Total of | 0.00 |
| | | Net Amount | 896.81 |

FUND SUMMARY

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|------------------|---------------|---------|---------|--------|
| 10 | Educational Fund | 0.00 | 0.00 | 896.81 | 896.81 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|---------------------|------------|----------------------------|---|-----------|----------------|--------------|
| 102227 | City of Galesburg | 12/04/2019 | 013976-000 Nov19 | GHS Boiler room
water | 0 | 1,091.92 | 2,053.34 |
| 20E023 | 2540 3700 00 211060 | | Operations and Maintenance | Fun/GHS/Operation and Mainte | | 1,091.92 | |
| | | | 013976-002 nov19 | GHS football bldg
water | 0 | 33.80 | |
| 20E023 | 2540 3700 00 211060 | | Operations and Maintenance | Fun/GHS/Operation and Mainte | | 33.80 | |
| | | | 013976-003 nov19 | GHS meter 6
concession water | 0 | 17.30 | |
| 20E023 | 2540 3700 00 211060 | | Operations and Maintenance | Fun/GHS/Operation and Mainte | | 17.30 | |
| | | | 013976-004 nov19 | GHS meter 5
football fountain
water | 0 | 33.80 | |
| 20E023 | 2540 3700 00 211060 | | Operations and Maintenance | Fun/GHS/Operation and Mainte | | 33.80 | |
| | | | 013976-006 nov19 | GHS recreation
center #1 | 0 | 557.86 | |
| 20E023 | 2540 3700 00 211060 | | Operations and Maintenance | Fun/GHS/Operation and Mainte | | 557.86 | |
| | | | 013976-007 nov19 | GHS fireline
Recreation center
#2 | 0 | 15.75 | |
| 20E023 | 2540 3700 00 211060 | | Operations and Maintenance | Fun/GHS/Operation and Mainte | | 15.75 | |
| | | | 013976-008 nov19 | GHS fieldhouse | 0 | 214.92 | |
| 20E023 | 2540 3700 00 211060 | | Operations and Maintenance | Fun/GHS/Operation and Mainte | | 214.92 | |
| | | | 013976-009 nov19 | GHS Fireline
Fieldhouse | 0 | 15.75 | |
| 20E023 | 2540 3700 00 211060 | | Operations and Maintenance | Fun/GHS/Operation and Mainte | | 15.75 | |
| | | | 013976-010 nov19 | GHS Meter 1
Sundburg Field | 0 | 33.80 | |
| 20E023 | 2540 3700 00 211060 | | Operations and Maintenance | Fun/GHS/Operation and Mainte | | 33.80 | |
| | | | 13976-001 nov19 | GHS meter 9
concession stand
water | 0 | 38.44 | |
| 20E023 | 2540 3700 00 211060 | | Operations and Maintenance | Fun/GHS/Operation and Mainte | | 38.44 | |

1 Computer Check(s) For a Total of 2,053.34

| | | | |
|-------------|--|-----------------------|----------|
| 0 | Manual | Checks For a Total of | 0.00 |
| 0 | Wire Transfer | Checks For a Total of | 0.00 |
| 0 | ACH | Checks For a Total of | 0.00 |
| 1 | Computer | Checks For a Total of | 2,053.34 |
| Total For 1 | Manual, Wire Tran, ACH & Computer Checks | | 2,053.34 |
| Less 0 | Voided | Checks For a Total of | 0.00 |
| | | Net Amount | 2,053.34 |

FUND SUMMARY

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|--------------------------------|---------------|---------|----------|----------|
| 20 | Operations and Maintenance Fun | 0.00 | 0.00 | 2,053.34 | 2,053.34 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|----------------------------|----------------|------------|--------------------------|--------------------------------|-----------|----------------|--------------|
| 102038 | Ericson, David | 12/10/2019 | contracted | Madrigal 2019 | 0 | 100.00 | 100.00 |
| 10E000 1100 3100 00 210055 | | | Educational Fund/Regular | Programs/Professional and Tech | | 100.00 | |
| | | 1 | Void | Check(s) For a Total of | | | 100.00 |

| | | | |
|-------------|--|-----------------------|---------|
| 0 | Manual | Checks For a Total of | 0.00 |
| 0 | Wire Transfer | Checks For a Total of | 0.00 |
| 0 | ACH | Checks For a Total of | 0.00 |
| 0 | Computer | Checks For a Total of | 0.00 |
| Total For 0 | Manual, Wire Tran, ACH & Computer Checks | | 0.00 |
| Less 1 | Voided | Checks For a Total of | 100.00 |
| | | Net Amount | -100.00 |

FUND SUMMARY

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|------------------|---------------|---------|---------|---------|
| 10 | Educational Fund | 0.00 | 0.00 | -100.00 | -100.00 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|----------------------------|--------------------|------------|---|-------------------|-------------------------|----------------|--------------|
| 102268 | Secretary Of State | 12/10/2019 | bus permit | School Bus Permit | 0 | 4.00 | 4.00 |
| 40E000 2554 3230 00 590000 | | | Transportation Fund/Vehicle Servicing and Maintena/Repa | | | 4.00 | |
| | | | 1 | Computer | Check(s) For a Total of | | 4.00 |

| | | | |
|-----------|---------------|--|------|
| 0 | Manual | Checks For a Total of | 0.00 |
| 0 | Wire Transfer | Checks For a Total of | 0.00 |
| 0 | ACH | Checks For a Total of | 0.00 |
| 1 | Computer | Checks For a Total of | 4.00 |
| Total For | 1 | Manual, Wire Tran, ACH & Computer Checks | 4.00 |
| Less | 0 | Voided | 0.00 |
| | | Net Amount | 4.00 |

FUND SUMMARY

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|---------------------|---------------|---------|---------|-------|
| 40 | Transportation Fund | 0.00 | 0.00 | 4.00 | 4.00 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|----------------------------|--------------------|------------|---|---|-----------|----------------|--------------|
| 102269 | Ericson, David | 12/16/2019 | Madrigal | GHs Madrigal
Brass Ensemble
Dec. 14, 2019 | 0 | 50.00 | 50.00 |
| 10E000 1100 1100 00 210055 | | | Educational Fund/Regular Programs/Regular Salaries/Fine | | | 50.00 | |
| 102270 | Hampton Inn-DeKalb | 12/16/2019 | 83934933 | Room reservation
Recruiting
2/23/20-2/24/20
conf#83934933 T.
springer | 0 | 135.07 | 135.07 |
| 10E000 2640 4100 90 493200 | | | Educational Fund/Staff Services/General Supplies/FY10/T | | | 135.07 | |
| 102271 | Spurgeon, John | 12/16/2019 | Madrigal | GHs Madrigal
Brass Ensemble
Dec. 14, 2019 | 0 | 50.00 | 50.00 |
| 10E000 1100 1100 00 210055 | | | Educational Fund/Regular Programs/Regular Salaries/Fine | | | 50.00 | |
| | | | 3 Computer | Check(s) For a Total of | | | 235.07 |

| | | | |
|-----------|---------------|--|--------|
| 0 | Manual | Checks For a Total of | 0.00 |
| 0 | Wire Transfer | Checks For a Total of | 0.00 |
| 0 | ACH | Checks For a Total of | 0.00 |
| 3 | Computer | Checks For a Total of | 235.07 |
| Total For | 3 | Manual, Wire Tran, ACH & Computer Checks | 235.07 |
| Less | 0 | Voided | 0.00 |
| | | Net Amount | 235.07 |

FUND SUMMARY

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|------------------|---------------|---------|---------|--------|
| 10 | Educational Fund | 0.00 | 0.00 | 235.07 | 235.07 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|----------------------------|--------------|------------|----------------|---|-------------------------|----------------|--------------|
| 102272 | Music Makers | 12/17/2019 | 2061 | Replacement Sound System-GHS | 3012000052 | 30,637.00 | 30,637.00 |
| 10E000 1510 4100 00 210005 | | | | Educational Fund/General Supplies/Athletics | | 4,637.00 | |
| 10Q000 7074 0000 00 000000 | | | | Educational Fund/Miscellaneous | | 26,000.00 | |
| | | | | 1 Computer | Check(s) For a Total of | | 30,637.00 |

| | | | | |
|-----------|---|--|-----------------------|-----------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 1 | Computer | Checks For a Total of | 30,637.00 |
| Total For | 1 | Manual, Wire Tran, ACH & Computer Checks | | 30,637.00 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | | Net Amount | 30,637.00 |

FUND SUMMARY

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|------------------|---------------|---------|----------|-----------|
| 10 | Educational Fund | 26,000.00 | 0.00 | 4,637.00 | 30,637.00 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|--------------------------------|------------|---|--|-----------|----------------|--------------|
| 102334 | Corporate Payment Systems GAVC | 12/26/2019 | Aldi | Aldi-culinary instruction | 0 | 44.58 | 130.73 |
| 93E000 | 1400 4150 00 470000 | | AVC/Vocational Programs/INSTRUCTIONAL SUPPLIES/AVC GENE | | | 44.58 | |
| | | | Hyvee | Hyvee-Student of month balloons | 0 | 9.00 | |
| 93E000 | 1400 4150 00 470000 | | AVC/Vocational Programs/INSTRUCTIONAL SUPPLIES/AVC GENE | | | 9.00 | |
| | | | Lowe's | Lowe's-GAV instructional | 0 | 50.00 | |
| 93E000 | 1400 4150 00 470000 | | AVC/Vocational Programs/INSTRUCTIONAL SUPPLIES/AVC GENE | | | 50.00 | |
| | | | Walmart | culinary Supplies | 0 | 27.15 | |
| 93E000 | 1400 4150 00 470000 | | AVC/Vocational Programs/INSTRUCTIONAL SUPPLIES/AVC GENE | | | 27.15 | |
| 102335 | Vendor Continued Void | 12/26/2019 | | | | | 0.00 |
| 102336 | ELAN Corporate Payt Svcs | 12/26/2019 | 837 club | food admin-chicago conference | 0 | 30.31 | 5,916.79 |
| 10E000 | 2329 3320 00 210000 | | Educational Fund/Travel/Administration | | | 30.31 | |
| | | | aldi | Bright Futures snacks | 0 | 96.31 | |
| 10E000 | 2560 4110 90 370550 | | Educational Fund/Food Services/FOOD/FY10/PreK Grant | | | 96.31 | |
| | | | aldi 1 | Bright Futures snacks | 0 | 53.76 | |
| 10E000 | 2560 4110 90 370550 | | Educational Fund/Food Services/FOOD/FY10/PreK Grant | | | 53.76 | |
| | | | American Craft | food administrative chicago conference | 0 | 25.74 | |
| 10E000 | 2329 3320 00 210000 | | Educational Fund/Travel/Administration | | | 25.74 | |
| | | | Amtrak Credit | amtrak credit-phelps | 0 | -23.25 | |
| 10E000 | 2319 3320 00 210010 | | Educational Fund/Travel/Board | | | -23.25 | |
| | | | Globe TAXI | Taxi-supt chicago | 0 | 11.00 | |
| 10E000 | 2321 3320 00 211040 | | Educational Fund/Office of the Superintendent S/Travel/ | | | 11.00 | |
| | | | Hyvee | birthday cake/balloons | 0 | 24.00 | |
| 10E000 | 2321 6900 00 210000 | | Educational Fund/Office of the Superintendent S/Miscell | | | 24.00 | |
| | | | Indian garden | Meal-supt chicago | 0 | 143.88 | |
| 10E000 | 2321 3320 00 211040 | | Educational Fund/Office of the Superintendent S/Travel/ | | | 143.88 | |
| | | | Mburget | food | 0 | 14.00 | |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|---------------------|------------|---|--|-----------|----------------|--------------|
| | | | | administrative
chicago
conference | | | |
| 10E000 | 2329 3320 00 210000 | | Educational Fund/Travel/Administration | | | 14.00 | |
| | | | Swiss hotel | supt/board
memembers/administr
ators hotel
-chicago
conference | 0 | 5,201.94 | |
| 10E000 | 2319 3320 00 210010 | | Educational Fund/Travel/Board | | | 2,623.78 | |
| 10E000 | 2321 3320 00 211040 | | Educational Fund/Office of the Superintendent S/Travel/ | | | 1,336.36 | |
| 10E000 | 2329 3320 00 210000 | | Educational Fund/Travel/Administration | | | 1,241.80 | |
| | | | Swissotel | food
administrative
chicago
conference | 0 | 7.90 | |
| 10E000 | 2329 3320 00 210000 | | Educational Fund/Travel/Administration | | | 7.90 | |
| | | | walmart | health supplies | 0 | 313.13 | |
| 10E000 | 2134 4100 98 210070 | | Educational Fund/Nurse Services/General Supplies/Nurse/ | | | 313.13 | |
| | | | walmart 2 | health supplies | 0 | 18.07 | |
| 10E000 | 2134 4100 98 210070 | | Educational Fund/Nurse Services/General Supplies/Nurse/ | | | 18.07 | |
| 102337 | Wex Bank/Circle K | 12/26/2019 | 62995068 athl | athletics fuel
cost | 0 | 538.71 | 2,978.83 |
| 40E000 | 2550 4640 00 590000 | | Transportation Fund/Pupil Transportation Services/Gasol | | | 538.71 | |
| | | | 62995068 FS | Food service fuel | 0 | 103.24 | |
| 10E000 | 2560 4120 00 210060 | | Educational Fund/Food Services/MSIC/Food Service | | | 103.24 | |
| | | | 62995068 Maint | maintenance fuel | 0 | 1,142.54 | |
| 20E000 | 2545 4640 00 210095 | | Operations and Maintenance Fun/Vehicle Servicing and Ma | | | 1,142.54 | |
| | | | 62995068 Transp | transportation
fuel | 0 | 1,194.34 | |
| 40E000 | 2550 4640 00 590000 | | Transportation Fund/Pupil Transportation Services/Gasol | | | 1,194.34 | |

| | | | |
|-----------|---------------|--|----------|
| 0 | Manual | Checks For a Total of | 0.00 |
| 0 | Wire Transfer | Checks For a Total of | 0.00 |
| 0 | ACH | Checks For a Total of | 0.00 |
| 4 | Computer | Checks For a Total of | 9,026.35 |
| Total For | 4 | Manual, Wire Tran, ACH & Computer Checks | 9,026.35 |
| Less | 0 | Voided | 0.00 |
| | | Net Amount | 9,026.35 |

FUND SUMMARY

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|--------------------------------|---------------|---------|----------|----------|
| 10 | Educational Fund | 0.00 | 0.00 | 6,020.03 | 6,020.03 |
| 20 | Operations and Maintenance Fun | 0.00 | 0.00 | 1,142.54 | 1,142.54 |
| 40 | Transportation Fund | 0.00 | 0.00 | 1,733.05 | 1,733.05 |
| 93 | AVC | 0.00 | 0.00 | 130.73 | 130.73 |

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|-----------|---------------------|------------|----------------|---|-----------|-------------------------|--------------|
| 102338 | WEX Bank/Conoco | 01/02/2020 | 63072468 | athletic Fuel charges | 0 | 81.18 | 987.22 |
| 40E000 | 2550 4640 00 590000 | | | Transportation Fund/Pupil Transportation Services/Gasol | | 81.18 | |
| | | | 63072468 | DrvED Fuel charges | 0 | 304.86 | |
| 10E023 | 1700 4640 00 210035 | | | Educational Fund/GHS/DRIVERS EDUCATION/Gasoline/Drivers | | 304.86 | |
| | | | 63072468 | Maint Fuel charges | 0 | 348.51 | |
| 20E000 | 2545 4640 00 210095 | | | Operations and Maintenance Fun/Vehicle Servicing and Ma | | 348.51 | |
| | | | 63072468 | Transp Fuel charges | 0 | 252.67 | |
| 40E000 | 2550 4640 00 590000 | | | Transportation Fund/Pupil Transportation Services/Gasol | | 252.67 | |
| | | | 1 | Computer | | Check(s) For a Total of | 987.22 |

| | | | |
|-----------|---------------|--|--------|
| 0 | Manual | Checks For a Total of | 0.00 |
| 0 | Wire Transfer | Checks For a Total of | 0.00 |
| 0 | ACH | Checks For a Total of | 0.00 |
| 1 | Computer | Checks For a Total of | 987.22 |
| Total For | 1 | Manual, Wire Tran, ACH & Computer Checks | 987.22 |
| Less | 0 | Voided | 0.00 |
| | | Net Amount | 987.22 |

FUND SUMMARY

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|--------------------------------|---------------|---------|---------|--------|
| 10 | Educational Fund | 0.00 | 0.00 | 304.86 | 304.86 |
| 20 | Operations and Maintenance Fun | 0.00 | 0.00 | 348.51 | 348.51 |
| 40 | Transportation Fund | 0.00 | 0.00 | 333.85 | 333.85 |

| Account Level | December 2019-20 | December | December | Ending |
|--------------------------------|-------------------|----------|----------|------------|
| Description | Beginning Balance | Deposits | Checks | Balance |
| GHS Agriculture | -1.00 | 0.00 | 0.00 | -1.00 |
| GHS Art | -82.61 | 0.00 | 0.00 | -82.61 |
| GHS Athletic Invitational | -10,268.67 | 2,404.73 | 5,558.62 | -7,114.78 |
| GHS Auto | -120.00 | 0.00 | 0.00 | -120.00 |
| GHS Baseball | -2,887.91 | 2,900.00 | 173.60 | -5,614.31 |
| GHS Basketball | -4,177.88 | 6,658.00 | 1,099.88 | -9,736.00 |
| GHS Girls Basketball | -10,004.78 | 2,704.00 | 4,203.45 | -8,505.33 |
| GHS Booster/Pepsi Donation | -10,364.41 | 0.00 | 1,937.00 | -8,427.41 |
| GHS Bowling | -731.78 | 0.00 | 0.00 | -731.78 |
| GHS Budget | -470.18 | 0.00 | 0.00 | -470.18 |
| GHS Business | -769.14 | 0.00 | 0.00 | -769.14 |
| GHS Campus Pride | 0.00 | 0.00 | 0.00 | 0.00 |
| GHS CARE | -3,505.18 | 0.00 | 639.81 | -2,865.37 |
| GHS Football Cheerleader | -1,142.88 | 0.00 | 292.30 | -850.58 |
| GHS Basketball Cheerleader | -7,686.64 | 0.00 | 2,835.00 | -4,851.64 |
| GHS Chromo-zone | -16.17 | 0.00 | 0.00 | -16.17 |
| GHS Class of 2019 | -1,564.22 | 0.00 | 0.00 | -1,564.22 |
| GHS Class of 2020 | -162.33 | 0.00 | 0.00 | -162.33 |
| GHS Class of 2021 | -94.49 | 0.00 | 0.00 | -94.49 |
| GHS Class Of 2022 | -416.24 | 11.63 | 0.00 | -427.87 |
| GHS Co-Curricular | 0.00 | 0.00 | 0.00 | 0.00 |
| GHS Color Guard | -229.92 | 0.00 | 0.00 | -229.92 |
| GHS Common Grounds | -4,079.53 | 0.00 | 0.00 | -4,079.53 |
| GHS Fall Concessions | -6,460.83 | 0.00 | 0.00 | -6,460.83 |
| GHS Winter Concessioins | -600.00 | 0.00 | 0.00 | -600.00 |
| GHS Cross Country | -2,254.76 | 150.00 | 0.00 | -2,404.76 |
| GHS Drivers Education | -34.92 | 0.00 | 0.00 | -34.92 |
| GHS E. C.A. | -3,380.08 | 195.09 | 0.00 | -3,575.17 |
| GHS English | -46.67 | 0.00 | 0.00 | -46.67 |
| GHS FFA | -11,997.81 | 465.98 | 2,282.77 | -10,181.02 |
| GHS Faculty Social Fund | -250.59 | 0.00 | 11.00 | -239.59 |
| GHS FAMily Con Science | -169.10 | 0.00 | 0.00 | -169.10 |
| GHS Football | -19,720.88 | 0.00 | 0.00 | -19,720.88 |
| GHS Foreign Language Club | -515.32 | 0.00 | 0.00 | -515.32 |
| GHS French Honor Society | -141.67 | 0.00 | 0.00 | -141.67 |
| GHS Gadets | -2,173.73 | 236.00 | 2,305.50 | -104.23 |
| GHS GAPP | -20,977.82 | 1,075.00 | 0.00 | -22,052.82 |
| GHS General Fund | 0.00 | 0.00 | 0.00 | 0.00 |
| GHS German Honor Society | -86.95 | 0.00 | 0.00 | -86.95 |
| GHS North Activity | -547.84 | 150.00 | 0.00 | -697.84 |
| GHS Godmother FASHions | -285.69 | 0.00 | 0.00 | -285.69 |
| GHS Boys Golf | -1,172.83 | 0.00 | 27.49 | -1,145.34 |
| GHS Girls Golf | -899.54 | 0.00 | 27.50 | -872.04 |
| GHS GSA | 0.00 | 0.00 | 0.00 | 0.00 |
| GHS Holly Funds | -250.63 | 572.50 | 750.00 | -73.13 |
| GHS Home Ec | -608.01 | 0.00 | 0.00 | -608.01 |
| GHS ID Account | -8,166.56 | 0.00 | 0.00 | -8,166.56 |
| GHS Industrial Arts | -167.91 | 0.00 | 0.00 | -167.91 |
| GHS Band / Instrumental | -1,444.49 | 0.00 | 0.00 | -1,444.49 |
| GHS Interest | 5,877.23 | 0.00 | 0.00 | 5,877.23 |
| GHS Key Club | -1,445.70 | 48.80 | 0.00 | -1,494.50 |
| GHS Knox County Special Athlet | -3,251.78 | 30.00 | 30.00 | -3,251.78 |
| GHS Library | -2,934.08 | 7.56 | 0.00 | -2,941.64 |
| GHS Math Club | -426.52 | 0.00 | 0.00 | -426.52 |
| GHS Musical | -12,675.32 | 0.00 | 0.00 | -12,675.32 |
| GHS N.H.S. | -2,203.57 | 0.00 | 0.00 | -2,203.57 |
| GHS P.E. Fund | -2,641.73 | 0.00 | 0.00 | -2,641.73 |

| Account Level | December 2019-20 | December | December | Ending |
|--------------------------------|-------------------|----------|-----------|------------|
| Description | Beginning Balance | Deposits | Checks | Balance |
| GHS Principal/Staff Acct | -5,472.77 | 0.00 | 105.19 | -5,367.58 |
| GHS Project Graduation | -3,057.85 | 2,321.00 | 0.00 | -5,378.85 |
| GHS Reflector | -21,059.08 | 3,330.00 | 18,032.21 | -6,356.87 |
| GHS Rotary | -4,911.40 | 510.00 | 1,772.51 | -3,648.89 |
| GHS S.A.A. | -6,486.81 | 0.00 | 0.00 | -6,486.81 |
| GHS Scholastic Bowl | -2,104.20 | 0.00 | 0.00 | -2,104.20 |
| GSH Science Club | -231.87 | 0.00 | 0.00 | -231.87 |
| GHS Science Goggle Acct | -186.53 | 0.00 | 0.00 | -186.53 |
| GHS Boys Soccer | -304.04 | 0.00 | 0.00 | -304.04 |
| GHS Girls Soccer | -3,075.36 | 0.00 | 0.00 | -3,075.36 |
| GH Social Studies | -303.35 | 0.00 | 0.00 | -303.35 |
| GHS Softball | -2,174.08 | 0.00 | 0.00 | -2,174.08 |
| GHS Spanish Honor Society | -864.76 | 0.00 | 0.00 | -864.76 |
| GHS Special Education | 744.11 | 0.00 | 0.00 | 744.11 |
| GHS Speech Club | 0.00 | 0.00 | 0.00 | 0.00 |
| GHS Stage Call | 0.00 | 0.00 | 0.00 | 0.00 |
| GHS STOP | -162.05 | 17.45 | 77.34 | -102.16 |
| GHS Student Council | -5,501.85 | 27.69 | 27.69 | -5,501.85 |
| GHS Student Spirit Association | -864.97 | 0.00 | 0.00 | -864.97 |
| GHS Students for Life | 0.00 | 0.00 | 0.00 | 0.00 |
| GHS Boys Swimteam | -3,925.75 | 41.00 | 552.95 | -3,413.80 |
| GHS Girls Swimteam | -2,087.97 | 148.00 | 1,170.00 | -1,065.97 |
| GHS TEchnology Acct | -3,605.54 | 0.00 | 0.00 | -3,605.54 |
| GHS Tennis | 167.79 | 0.00 | 0.00 | 167.79 |
| GHS Testing Account | -15,357.03 | 778.00 | 159.72 | -15,975.31 |
| GHS Theatre | -8,239.09 | 0.00 | 0.00 | -8,239.09 |
| GHS Thiel Gym Video Board | -6,281.00 | 5,084.67 | 0.00 | -11,365.67 |
| GHS Boys Track | -5,120.11 | 0.00 | 0.00 | -5,120.11 |
| GHS Girls Track | -5,646.11 | 0.00 | 446.00 | -5,200.11 |
| GHS Vocal Music | -11,959.73 | 0.00 | 0.00 | -11,959.73 |
| GHS Volleyball | -9,558.21 | 0.00 | 179.90 | -9,378.31 |
| GHS Wrestling | -1,262.80 | 558.00 | 0.00 | -1,820.80 |
| GHS Class of 2018 | 0.00 | 0.00 | 0.00 | 0.00 |
| GHS Foundation Account | -2,726.76 | 0.00 | 0.00 | -2,726.76 |
| GHS Friends of Rachel Acct | 0.00 | 0.00 | 0.00 | 0.00 |
| GHS Graduation DVD Acct | 0.00 | 0.00 | 0.00 | 0.00 |
| GHS Marquee Account | -8,809.30 | 0.00 | 0.00 | -8,809.30 |
| GHS Transcripts | -6,359.81 | 0.00 | 0.00 | -6,359.81 |
| GHS Varsity G Club | -886.08 | 0.00 | 0.00 | -886.08 |
| GHS Pass-Through Account | -200.00 | 0.00 | 200.00 | 0.00 |
| GHS E-sports League | 0.00 | 0.00 | 0.00 | 0.00 |
| Churchill CIS | -7,526.04 | 1,210.80 | 1,102.40 | -7,634.44 |
| Churchill Band | -18.00 | 0.00 | 0.00 | -18.00 |
| Churchill Boys Basketball | -83.00 | 0.00 | 0.00 | -83.00 |
| Churchill Choir | -413.45 | 0.00 | 0.00 | -413.45 |
| Churchill Cross Country | -707.82 | 0.00 | 0.00 | -707.82 |
| Churchill Drama Club | -3,328.09 | 0.00 | 0.00 | -3,328.09 |
| Churchill Faculty Sunshine | -84.55 | 0.00 | 0.00 | -84.55 |
| Churchill Girls Basketball | -437.65 | 0.00 | 0.00 | -437.65 |
| Churchill Home Living | -27.16 | 0.00 | 0.00 | -27.16 |
| Churchill Library | -227.46 | 0.00 | 0.00 | -227.46 |
| Churchill Student Council | -3,095.07 | 791.00 | 847.00 | -3,039.07 |
| Churchill team 6th Grade | -3,400.62 | 0.00 | 72.94 | -3,327.68 |
| churchill team 7th Grade | -1,010.73 | 0.00 | 0.00 | -1,010.73 |
| Churchill Team 8th Grade | -706.79 | 0.00 | 94.00 | -612.79 |
| Churchill team Encore | -859.92 | 0.00 | 0.00 | -859.92 |
| Churchill Team PE | -0.34 | 0.00 | 0.00 | -0.34 |

| Account Level | December 2019-20 | December | December | Ending |
|--------------------------------|-------------------|-----------|-----------|-------------|
| Description | Beginning Balance | Deposits | Checks | Balance |
| Churchill Track | -493.85 | 68.00 | 0.00 | -561.85 |
| Churchill volleyball | -547.18 | 0.00 | 0.00 | -547.18 |
| Churchill Wrestling | -32.10 | 0.00 | 0.00 | -32.10 |
| Churchill Yearbook | -489.66 | 200.00 | 0.00 | -689.66 |
| Churchill Pass-Through Account | -1,157.00 | 385.00 | 1,157.00 | -385.00 |
| Lombard 6th Grade | -4.91 | 0.00 | 0.00 | -4.91 |
| Lombard 7th Grade | 0.00 | 0.00 | 0.00 | 0.00 |
| Lombard 8th grade | -1,271.00 | 0.00 | 0.00 | -1,271.00 |
| Lombard CIS | -2,892.12 | 947.14 | 102.31 | -3,736.95 |
| Lombard Band | -906.39 | 485.00 | 1,391.39 | 0.00 |
| Lombard Boys Basketball | -33.91 | 0.00 | 0.00 | -33.91 |
| Lombard Cheerleading | -69.72 | 0.00 | 69.72 | 0.00 |
| Lombard Choir | 0.00 | 0.00 | 0.00 | 0.00 |
| Lombard Faculty Sunshine | -352.24 | 0.00 | 12.00 | -340.24 |
| Lombard fine Arts | -253.59 | 0.00 | 253.59 | 0.00 |
| Lombard Geography Bowl | 0.00 | 0.00 | 0.00 | 0.00 |
| Lombard Girls Basketball | -15.16 | 0.00 | 0.00 | -15.16 |
| Lombard Library | -172.05 | 0.00 | 0.00 | -172.05 |
| Lombard PE/Health | 0.00 | 0.00 | 0.00 | 0.00 |
| Lombard Student Council | -1,312.87 | 845.00 | 75.00 | -2,082.87 |
| Lombard Track | -370.09 | 0.00 | 0.00 | -370.09 |
| Lombard Volleyball | -136.75 | 0.00 | 0.00 | -136.75 |
| Lombard Yearbook | -173.71 | 0.00 | 140.01 | -33.70 |
| Lombard Pass-Through Account | -1,255.50 | 924.00 | 1,255.50 | -924.00 |
| Silas CIS | -3,415.77 | 1,359.43 | 330.50 | -4,444.70 |
| Silas Sunshine | -7.60 | 0.00 | 0.00 | -7.60 |
| Silas Pass-Through Account | -5.00 | 5.00 | 5.00 | -5.00 |
| King CIS | -875.66 | 0.00 | 0.00 | -875.66 |
| King Int PR/Sunshine Fund | 0.00 | 0.00 | 0.00 | 0.00 |
| King Yearbook | -46.50 | 0.00 | 0.00 | -46.50 |
| King Pass-Through Account | -5.00 | 5.00 | 5.00 | -5.00 |
| Gale CIS | -5,811.56 | 440.80 | 0.00 | -6,252.36 |
| Gale Pass-Through Account | -10.00 | 0.00 | 10.00 | 0.00 |
| Nielson CIS | -4,246.52 | 11.63 | 135.53 | -4,122.62 |
| Nielson Sunshine Fund | 0.00 | 0.00 | 0.00 | 0.00 |
| Nielson Yearbook | -2,232.53 | 582.08 | 2,234.39 | -580.22 |
| Nielson Student Council | -80.73 | 0.00 | 119.22 | 38.49 |
| Nielson Pass-Through Account | 0.00 | 0.00 | 0.00 | 0.00 |
| Steele CIS | -5,579.06 | 0.00 | 200.00 | -5,379.06 |
| Steele Sunshine Fund | -39.37 | 0.00 | 0.00 | -39.37 |
| Steele Pass-Through Account | 0.00 | 0.00 | 0.00 | 0.00 |
| Bright Futures CIS | -3,435.01 | 0.00 | 0.00 | -3,435.01 |
| Bright Futures Pass-Thru Acct | 0.00 | 0.00 | 0.00 | 0.00 |
| | -368,363.22 | 38,684.98 | 54,509.93 | -352,538.27 |
| | -368,363.22 | 38,684.98 | 54,509.93 | -352,538.27 |
| Grand Liability Totals | -368,363.22 | 38,684.98 | 54,509.93 | -352,538.27 |

Number of Accounts: 157

***** End of report *****

MEDICAL TRUST FUND BALANCE

31-Dec-19

| Month | Year | Beginning Balance | Receipts | Disbursements | Ending balance | Previous 12 Months of Expenditures | Fund Balance to Expenditure Ratio |
|-----------|------|-------------------|------------|---------------|----------------|------------------------------------|-----------------------------------|
| JANUARY | 2017 | 4,224,814.54 | 307,699.29 | 189,550.27 | 4,342,963.56 | | |
| FEBRUARY | 2017 | 4,342,963.56 | 314,000.62 | 222,197.25 | 4,434,766.93 | | |
| MARCH | 2017 | 4,434,766.93 | 443,770.12 | 326,779.02 | 4,551,758.03 | | |
| APRIL | 2017 | 4,551,758.03 | 292,734.86 | 187,723.73 | 4,656,769.16 | | |
| MAY | 2017 | 4,656,769.16 | 276,932.31 | 238,600.22 | 4,695,101.25 | | |
| JUNE | 2017 | 4,695,101.25 | 337,285.68 | 388,710.25 | 4,643,676.68 | | |
| JULY | 2017 | 4,643,676.68 | 193,641.97 | 298,648.29 | 4,538,670.36 | 1,852,209.03 | 245% |
| AUGUST | 2017 | 4,538,670.36 | 129,502.39 | 395,334.87 | 4,272,837.88 | 2,247,543.90 | 190% |
| SEPTEMBER | 2017 | 4,272,837.88 | 272,715.92 | 147,868.26 | 4,397,685.54 | 2,395,412.16 | 184% |
| OCTOBER | 2017 | 4,397,685.54 | 267,782.28 | 236,472.40 | 4,428,995.42 | 2,631,884.56 | 168% |
| NOVEMBER | 2017 | 4,428,995.42 | 136,516.07 | 232,030.43 | 4,333,481.06 | 2,863,914.99 | 151% |
| DECEMBER | 2017 | 4,333,481.06 | 398,943.05 | 69,038.30 | 4,663,385.81 | 2,932,953.29 | 159% |
| JANUARY | 2018 | 4,663,385.81 | 277,457.96 | 263,359.36 | 4,677,484.41 | 3,006,762.38 | 156% |
| FEBRUARY | 2018 | 4,677,484.41 | 267,713.51 | 381,096.83 | 4,564,101.09 | 3,165,661.96 | 144% |
| MARCH | 2018 | 4,564,101.09 | 267,465.50 | 294,050.50 | 4,537,516.09 | 3,132,933.44 | 145% |
| APRIL | 2018 | 4,537,516.09 | 398,666.83 | 225,690.05 | 4,710,492.87 | 3,170,899.76 | 149% |
| MAY | 2018 | 4,710,492.87 | 249,622.41 | 538,951.10 | 4,421,164.18 | 3,471,250.64 | 127% |
| JUNE | 2018 | 4,421,164.18 | 234,312.27 | 214,518.07 | 4,440,958.38 | 3,297,058.46 | 135% |
| JULY | 2018 | 4,440,958.38 | 235,687.75 | 368,013.45 | 4,308,632.68 | 3,366,423.62 | 128% |
| AUGUST | 2018 | 4,308,632.68 | 402,418.20 | 372,074.94 | 4,338,975.94 | 3,343,163.69 | 130% |
| SEPTEMBER | 2018 | 4,338,975.94 | 262,170.15 | 289,375.13 | 4,311,770.96 | 3,484,670.56 | 124% |
| OCTOBER | 2018 | 4,311,770.96 | 268,622.04 | 354,459.35 | 4,225,933.65 | 3,602,657.51 | 117% |
| NOVEMBER | 2018 | 4,225,933.65 | 266,640.06 | 478,717.75 | 4,013,855.96 | 3,849,344.83 | 104% |
| DECEMBER | 2018 | 4,013,855.96 | 257,102.12 | 401,684.18 | 3,869,273.90 | 4,181,990.71 | 93% |
| JANUARY | 2019 | 3,869,273.90 | 272,414.38 | 474,641.48 | 3,667,046.80 | 4,393,272.83 | 83% |
| FEBRUARY | 2019 | 3,667,046.80 | 318,552.01 | 350,205.00 | 3,635,393.81 | 4,362,381.00 | 83% |
| MARCH | 2019 | 3,635,393.81 | 419,720.89 | 278,111.70 | 3,777,003.00 | 4,346,442.20 | 87% |
| APRIL | 2019 | 3,777,003.00 | 468,191.81 | 440,558.73 | 3,804,636.08 | 4,561,310.88 | 83% |

| | | | | | | | |
|-----------|------|--------------|------------|------------|--------------|--------------|------------|
| MAY | 2019 | 3,804,636.08 | 361,125.38 | 400,256.87 | 3,765,504.59 | 4,422,616.65 | 85% |
| JUNE | 2019 | 3,765,504.59 | 314,709.04 | 352,126.59 | 3,728,087.04 | 4,560,225.17 | 82% |
| JULY | 2019 | 3,728,087.04 | 342,486.16 | 857,387.26 | 3,213,185.94 | 5,049,598.98 | 64% |
| AUGUST | 2019 | 3,213,185.94 | 591,185.91 | 458,939.66 | 3,345,432.19 | 5,136,463.70 | 65% |
| SEPTEMBER | 2019 | 3,345,432.19 | 331,745.35 | 302,705.23 | 3,374,472.31 | 5,149,793.80 | 66% |
| OCTOBER | 2019 | 3,374,472.31 | 263,485.64 | 410,557.41 | 3,227,400.54 | 5,205,891.86 | 62% |
| NOVEMBER | 2019 | 3,227,400.54 | 506,034.82 | 267,655.08 | 3,465,780.28 | 4,994,829.19 | 69% |
| DECEMBER | 2019 | 3,465,780.28 | 274,689.39 | 390,824.07 | 3,349,645.60 | 4,983,969.08 | 67% |

GEA CBA Language

- 225 In the event that the Board elects a Program that is fully or partially self-funded, and in order to ensure an equitable balance between plan solvency, benefits, and premium costs, the following guidelines shall apply:
- The optimum balance for the Program fund shall be one hundred fifty percent (150%) of the previous twelve (12) month Program expenditures.
 - In the event that the fund balance drops below eighty percent (80%) of the previous twelve (12) month Program expenditures, the Committee will meet to determine the cause or causes. The Committee may, at its discretion, authorize premium increases and/or cost containment modifications.
 - Any premium increases and/or cost containment modifications will not take effect until the fund balance has dropped below sixty (60%) of the previous twelve (12) month Program expenditures.
 - In the event that the fund balance reaches two hundred percent (200%) of the previous twelve (12) month Program expenditures, the Committee may, at its discretion, authorize premium decreases and/or increased benefits.
 - All plan changes require school board action.

Curriculum Report

January 2019

➤ **MTSS**

- We will be meeting on January 13th from 3pm-5pm in the Curriculum Office.
- Our work continues on with identifying interventions, plans of action for students in need, and the development of teacher guidance for use.

➤ **Professional Development**

- We held our Teacher's Institute on January 6th. The activities were held at Galesburg High School.
- We are continuing to offer professional development for teachers with the help of our Instructional Coaches and our Co-Teaching trained teachers (Christinel Cain, Hannah Orellana, Shelly Golden, and Hannah Burgland).
 - Instructional Coaches: Classroom Management Research and Practical Strategies, along with a Grading Smarter Not Harder book study
 - Held in the months of January and February at two different times/locations:
 - 6:30-7:30am in the GHS Learning Center
 - 3:45-4:45pm at the Board Office
 - Co-Teaching: 5 Part Series on Co-Teaching
 - Held in the months of January and February from 3:45pm-4:45pm at Churchill Junior High
- Professional Development Look Back-Comparison of 2018-2019 and 2019-2020 PD in Galesburg CUSD #205 can be found [here](#).

➤ **Equity Leadership Team**

- At this time, our Equity Leadership Team will be working on utilizing the knowledge gained from these meetings to develop our District Equity Plan in the coming months.
 - A conference call is scheduled for January 10th with Marceline DuBose, from Dr. Gorski's team, to begin the equity plan process.
 - Marceline and I will work with the team, along with Dr. Gorski, to develop the equity plan with our team.

➤ **Curriculum Leaders**

- We will be meeting on January 27th at 3:45pm.
- Topics to review include: Ready Math, Multi-Tiered Systems of Support-Flow Chart and Development of District-wide Tier 2 practices, and Literacy

➤ **Achievement Data Review:**

- At the next board meeting, I will be sharing our Winter Benchmark Data from Scantron and AimsWeb+.

➤ **District Improvement Team Meeting:**

- The District Improvement Team will be meeting at 6pm on Tuesday, January 14th.

➤ **Code of Conduct**

- We plan to have a meeting on January 30th to look at proposed edits from the committee and then engage in a follow-up meeting on February 5th to continue the conversation, bring back any new information, and solidify plans. We will be bringing the proposed 2020-2021 Code of Conduct to the Board of Education for a first review in February.

DATE: January 3, 2019

TO: Dr. Asplund

FROM: Dawn Michaud, Special Ed Director

SUBJECT: Special Education Update for the January 13th Board

Personnel: Staff Shortages

LBS 1 Special Education Teachers

Long term subs are in place for 2019-20

Advertising for 2020-21 currently short 7 positions across the district

Paraprofessionals

Currently short 1 CC position at Churchill and a 1-2 position at Steele. Currently waiting for applicants to complete the para test that is now back into law

Projects working:

- Para positions for next year
- Submitted the report on restraint and seclusion to the state board

Board report information:

- Special Education numbers no updated changes due to the holidays

Future Projects:

- Special Ed handbook projected start Jan 2020
- Psychologist handbook project started reviewed research and putting a draft together. Estimated completion for Feb board timeframe



Galesburg Community Unit School District 205

Bright Futures Preschool

932 Harrison Street

Galesburg, IL 61401

Ph. (309) 973-2031

Fax (309) 342-7260

To: Dr. John Asplund
From: Ellen Spittell
Date: 1/8/20
Re: Monthly Board Report

Enrollment:

As of November 30: 201
December Adds: 1
December Drops: 1
As of December 20: 201

Parent Involvement

Parents/Guardians were invited to a sing-a-long on December 20 in the gym with songs led by Mrs. Liepitz, Purple Room teacher. We had several visitors who enjoyed our impromptu program. Additionally, students came dressed in their pajamas and brought favorite dolls, animals and blankets. It was a great way to enjoy our last day before break.

Curriculum

Students learned letters in their names in the Yellow Room by touching/saying each letter, practicing greeting (wave, handshake, high five, thumb kiss, pinky hug, etc). The Red Room learned about animals in winter and their hibernation, migration and adaptation. They also learned how to make playdough. The Green Room explored scents of the season with pine cones/needles in their science center. They made sowdy puff paint scenes in art. Buddy, the elf, visited the Purple Room and children had lots of fun finding her everyday in the classroom in a different location. The Blue Room learned about "The GingerBread Man" made a gingerbread man, graphed their favorite stories

Social Emotional Learning continues to be a focus with teachers/aides modeling how to be helpful and not hurtful, how to share, etc. Children continue to practice their calming skills and working through the 5 steps of self-regulation.

Seasonal books were the focus of December also with students reading "Rudolph the Red Nose Reindeer", "Pete the Cat Saves Christmas", "Polar Express", "Gingerbread Man".

Attendance

We have several students who are absent already in excess of 20 days at the end of December. Obviously, there are not attendance requirements for preschool. However, academic success is linked to attendance. Mrs. Spittell, classroom teachers, and parent educators are working diligently to contact parents/guardians to encourage students to be in attendance. We are also trying to problem solve with families if there is an issue with getting students to school. We are hopeful that, in the second semester, we will see improved attendance with our interventions.

Gale Elementary School

1131 W. Dayton Street • Galesburg, IL 61401-2499

(309) 973-2011

<https://gale.galesburg205.org/>

Date: January 7, 2019

To: Dr. John Asplund, Superintendent

From: Sarah Rozny, Principal, Gale Elementary School

Re: December 2019 Board Report

School Improvement: **Gale Elementary School Highlight Zone**

| | |
|---|---|
| <p>Academic Mission:
Our Gale family strives to make children confident and creative builders of their future.</p> | <p>Diversity, Equity, and Inclusivity Vision:
Gale School strives to create a diverse community in which all members are safe, respected and valued. We believe that in actively promoting a diverse learning environment, we are fostering intellectual, social and emotional growth for all.</p> |
| <p>Goal #1: Students will increase benchmark assessment scores in Math from 5 classes that have 80% of students meeting expectations to all 12 classes having 80% of students meeting expectations by the Spring benchmark window.
Action Step 1: We will provide students with a word problem of the week challenge for solving and writing mathematical thinking. <i>In progress</i>
Action Step 2: We will continue with the inter-school math fact practice in the first through fifth grades. <i>In progress</i>
Action Step 3: We provide teachers with a spiral review for first through fifth grades. <i>In progress</i>
Action Step 4: Provide professional development on incorporating writing in math. <i>Completed January 6th</i>
Update: Based on Scantron data alone, we currently have 5 of 8 classes with 80% of students meeting expectations.</p> | <p>Celebrations:</p> <ul style="list-style-type: none">• Our Gale Robotics Team, the Cougarbots has qualified for the state tournament held in Champaign, Illinois on January 25th!• Our Kindergarten students presented their performances for families in December.• 4th and 5th grade students performed songs and bucket drums for their families. |
| <p>Goal #2: Students will increase benchmark assessment scores in Reading from 4 classes that have 80% of students meeting expectations to all 12 classes having 80% of students meeting</p> | <p>How many times have you been in classrooms this month?
<i>Over the last 15 school days, I have completed 24 walkthroughs...Awesome things I observed</i></p> |

| | |
|--|--|
| <p>expectations by the Spring benchmark window.</p> <p>Action Step 1: We will post what staff members are reading for enjoyment so students see their teachers as lifelong readers. <i>Completed</i></p> <p>Action Step 2: We will organize a Family Reading Night centered around our students' cultures. <i>Completed</i></p> <p>Action Step 3: We will institute a schoolwide D.E.A.R. reading time once a week. <i>In progress</i></p> <p>Action Step 4: We will institute a pen pal program for students to write and receive letters. <i>In progress</i></p> <p>Action Step 5: Book display has been created to highlight books around the world. <i>In progress</i></p> <p>Action Step 6: Students will write one another book notes to recommend books to a friend. <i>In progress.</i></p> <p>Updated: Based on Scantron data alone, we currently have 6 of 8 classes with 80% of students meeting expectations.</p> | <p><i>included:</i></p> <ul style="list-style-type: none"> • Emergent bilingual students in 1st grade practicing listening skills and inferencing in a fun game. • 2nd grade students learning to read an analogue clock using several different fun and engaging activities. • 3rd grade students learning about graphs in which they were able to enter and interpret data. • Engaging social studies centers in 4th grade to learn details about the 50 states. • A teacher connecting ThinkCERCA with Amplify Science as students discussed and wrote about how a predator sees its prey. |
| <p>Goal #3: We will increase the number of people who report that students at Gale help one another even if they are not friends from 60 % to 80% by May 2020.</p> <p>Action Step 1: We will continue with the inter-school math fact practice in the first through fifth grades. <i>In progress</i></p> <p>Action Step 2: We will institute a pen pal program for students to write and receive letters. <i>In progress</i></p> <p>Action Step 3: We will institute Start with Hello week again with the help of Student Council. This includes opening doors for one another, using conversation cards at lunch, etc. <i>Completed</i></p> <p>Action Step 3: We will continue our Student Helpers program that we started at the end of the 2018 - 2019 school year. <i>In progress</i></p> <p>Action Step 4: We will share this goal with students before the Explorer of the Week announcements. <i>Modified - We read this as part of our pledge each morning</i></p> <p>Action Step 5: Host 5th Grade Night for 5th grade team building <i>In the planning stages</i></p> <p>Action Step 6: Host Team-building activities for 4th grade students to expand on activities from last year. <i>In the planning stages</i></p> | <p><u>Upcoming Meeting Dates/Next Steps:</u></p> <ul style="list-style-type: none"> ❖ January 20: No School ❖ January 21: Writers Workshop ❖ January 24, 2:00: Gale Robotics Pep Rally ❖ January 31: Family Movie Night in the gym hosted by Student Council ❖ February 4: Writers Workshop; PTO Meeting |

Action Step 7: Bullying sociogram is being distributed to students to help assess and address student behaviors to one another. *First round completed*

Update: Students will complete the survey to update progress on this goal this month. Results will be reported in the February board report.

[illegible]



Dr. Martin Luther King, Jr. Elementary School

“We are T.I.G.E.R.S”

1018 S. Farnham Street Galesburg, Il 61401-2499

309-973-2012

<http://king.galesburg205.org/>

Date: 1/07/2020

To: Dr. John Asplund, Superintendent

From: Amy Nielsen, Principal, Dr. Martin Luther King, Jr. Elementary School

Re: December Board Report

Scantron Data Summary:

| <u>Goal:</u> | <u>Fall-Winter Data</u> | <u>Winter-Spring Data</u> | <u>Yearly Data</u> |
|--|--|----------------------------------|---------------------------|
| <u>Goal 1:</u> The number of students (Grades K-5) in the average or above average range on Scantron math will increase from 66% to 80% by Spring, 2019. | 72% (Math Fall)
69% (Math Winter)
Gain/Loss- -3% | | |
| <u>Goal 2:</u> The number of students (Grades K-5) in the average or above average range on Scantron reading will increase from 73% (reading foundations) and 64% (reading) to 80% by Spring, 2019. | 77% (Reading Foundations Fall)
72% (Reading Foundations Winter)
Gain/Loss- -5%

<hr/> 68% (Reading Fall)
72% (Reading Winter)
Gain/Loss- +4% | | |
| <u>Goal 3:</u> King school will recognize the diversity (race, ability level, home language) of its student population and work to represent that diversity in its student leaders (60% of student population) by Spring 2019, and will include | 33% of students in our target group (5th grade) are in leadership positions. These students come from a variety of demographic | | |

| | | | |
|--|---|--|--|
| initiatives, activities that promote diversity acceptance, inclusion and equity. | backgrounds and represent a wide swath of ability levels, home languages, etc. | | |
|--|---|--|--|

Office Referrals by Category/Offense with monthly numbers and running total:

| Category/
Offense | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | Total |
|----------------------|-----|------|-----|-----|-----|-----|-----|-----|-------|-------|
| Detention | 0 | 5 | 0 | 7 | 0 | | | | | |
| ISS | 0 | 6 | 6 | 4 | 2 | | | | | |
| OSS | 1 | 0 | 0 | 2 | 0 | | | | | |

King Demographic Information

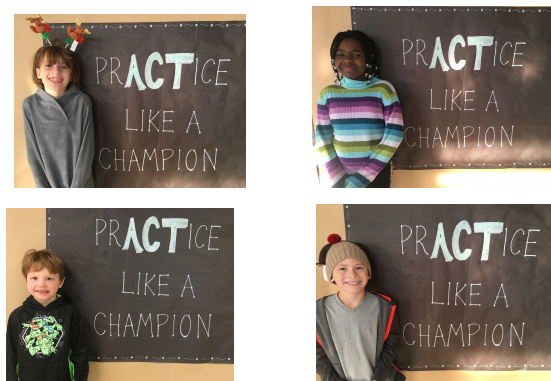
| Total Enrollment | 339 | | | | | |
|-------------------------|---------------|---------|--|--|--|--|
| | Student Count | Percent | | | | |
| F/R Lunch | 339 | 72 | | | | |
| Non-F/R Lunch | 96 | 38 | | | | |
| Female | 161 | 47 | | | | |
| Male | 178 | 53 | | | | |
| Race | Student Count | Percent | | | | |
| Black/ African-American | 43 | 13 | | | | |
| White/Non-Hispanic | 217 | 64 | | | | |
| Hispanic/Latino | 23 | 7 | | | | |
| Two or More Races | 56 | 16 | | | | |
| Asian | 0 | 0 | | | | |

King Discipline Information

| | August | September | October | November | December | January |
|---|--------|-----------|---------|----------|----------|---------|
| Total Referrals | 5 | 43 | 43 | 35 | 8 | |
| Number of Attendance Days in Month | 10 | 20 | 23 | 17 | 15 | |

| Gender | August | September | October | November | December | January |
|-------------------------|--------|-----------|---------|----------|----------|---------|
| Male | 1 | 31 | 31 | 24 | 4 | |
| Female | 3 | 12 | 12 | 11 | 4 | |
| Race | August | September | October | November | December | January |
| Black/ African-American | 0 | 12 | 10 | 13 | 2 | |
| White/Non-Hispanic | 4 | 26 | 31 | 20 | 5 | |
| Hispanic/Latino | 0 | 3 | 2 | 0 | 1 | |
| Two or More Races | 0 | 2 | 0 | 1 | 0 | |
| Asian | 0 | 0 | 0 | 0 | 0 | |

School Improvement: King Elementary School SIP “At a Glance”

| | |
|--|---|
| <p>Mission:
At Dr. Martin Luther King, Junior Elementary School, we believe that education is the foundation to life success for all students. To ensure that foundation we will:</p> <ul style="list-style-type: none"> • Collaborate as team players with students, families and the Galesburg community to include everyone. • Provide an equitable environment that is safe, nurturing and stimulating to meet students’ needs. • Foster a positive school climate which builds self-esteem, encourages mutual respect and values individual differences. • Support students through high academic and behavior expectations. | <p>Vision:
Dr. Martin Luther King, Junior Elementary School will embrace diversity, equity and inclusion to achieve academic excellence.</p> <p>MVPs Highlighted from December:</p> <div data-bbox="797 1325 1344 1703">  </div> |
| <p>Goal #1: The number of students (Grades 2-5) in the average or above average range on Scantron math will increase from 66%</p> | <p>Celebrations/Activities/Events:</p> <ul style="list-style-type: none"> • Our PTO presented held events that were very successful. The first event was a holiday |

| | |
|---|--|
| <p>(Spring, 2018) to 80% by Spring, 2019. Additionally, students in grades K/1 will achieve 80% at grade level on local assessments that are similar to AIMSweb Plus or Scantron.</p> <p>Action Step 1: 15 minutes of designated fact practice and small group instruction per day.</p> <p>Action Step 2: Each grade level is holding differentiated math groups that should over time, increase the bubble kids to get closer to the goal percentage. Also, 2-5 is having their lowest math students participate in after school tutoring 1x a week.</p> <p>Goal #2: The number of students (Grades 2-5) in the average or above average range on Scantron reading will increase from 73% (reading foundations, Spring 2018) and 64% (reading, Spring 2018) to 80% by Spring, 2019. Additionally, students in Grades K/1 will achieve 80% proficiency on the AIMSweb Plus assessment. An additional 30 minutes of Guided Literacy and Guided Reading will be added to all grade levels to address individual student deficits through differentiated instruction (District Goal).</p> <p>Action Step 1: Administer beginning of the year benchmark assessments to all students.</p> <p>Action Step 2: Implement 30 minutes of Differentiated Core 1st quarter- Guided Reading with all hands on deck</p> <p>Action Step 3: Provide additional, intensive Guided Reading lesson to lowest 5%</p> <p>Action Step 4: Offer after school tutoring to 2nd-5th grade students scoring below average on Scantron</p> <p>Action Step 6: Administer 2nd quarter assessments and adjust groups</p> <p>Goal #3:
King school will recognize the diversity</p> | <p>shoppe. Every student at King was able to shop, regardless of economic status. Students purchased gifts for family members. The second event was a craft/cookie decorating activity. All students were eligible to participate in the activities and had a good time.</p> <ul style="list-style-type: none"> • We had a holiday sing-along and bells performance before our holiday break. <p>How many times have you been in classrooms this month?
 <i>Over the last 15 school days, I have completed 20 walkthroughs...Evidence of effective practices that I observed:</i>
 <i>-Student-to-student conversations</i>
 <i>-Interactive discussions about literature</i>
 <i>-Group work</i>
 <i>-Student-centered problem solving</i>
 <i>-My World map activities that included students creating a representation of the geographical features of Earth</i>
 <i>-Peer editing of writing</i>
 <i>-Students giving themselves feedback on their writing (Kindergarten)</i></p> <p>Upcoming Meeting Dates/Next Steps:
 .
 School Improvement Team- January 21 3:15-5:15
 Problem Solving Meeting- January 22 at 3:30 p.m.
 Science Night- February 6 from 6-7:30 p.m.</p> |
|---|--|

(race, ability level, home language) of its student population and work to represent that diversity in its student leaders (60% of student population) by Spring 2019, and will include initiatives, activities that promote diversity acceptance, inclusion and equity.

Action Step 1: Safe space for each class, Helpers Program

Action Step 2: Need to prep for student helpers for 2nd quarter - 4th grade-jobs/students

Action Step 3: Incentive activity ie. pizza party to recognize and appreciate student helpers/end of quarter or semester or year. TBD

| | Aug/Sept | | | | Oct. | | | | Nov. | | | | Dec. | | | | Jan. | | | | Feb. | | | | March | | | | April | | | | May | | | | Totals | | | |
|---|----------|--|-----|--|------|--|-----|--|-------|--|-----|--|-------|--|-----|--|------|--|--|--|------|--|--|--|-------|--|--|--|-------|--|--|--|-----|--|--|--|--------|--|--|--|
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Referrals | 53 | | | | 36 | | | | 35 | | | | 8 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Number of Attendance Days in Month | 30 | | | | 23 | | | | 17 | | | | 15 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Gender | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Male | 39 | | 74% | | 25 | | 69% | | 23 | | 66% | | 4 | | 50% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Female | 15 | | 28% | | 11 | | 31% | | 12 | | 34% | | 4 | | 50% | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Referral Reason | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Significant disruption/inappropriate behavior | 12 | | 23% | | 2 | | 6% | | 2 | | 6% | | 2 | | 25% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Repeated disruption/inappropriate behavior | 0 | | 0% | | 0 | | 0% | | 0 | | 0% | | 0 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fighting/ physical aggression | 27 | | 51% | | 15 | | 42% | | 6 | | 17% | | 3 | | 38% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Multiple refusal to follow directions | 10 | | 19% | | 12 | | 33% | | 15 | | 43% | | 2 | | 25% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Harrassment/ Threats, Intimidation | 0 | | 0% | | 1 | | 3% | | 1 | | 3% | | 0 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Unacceptable language/ gestures/drawings | 4 | | 7% | | 6 | | 17% | | 10 | | 29% | | 0 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Stealing/ theft and/or burglary | 0 | | 0% | | 0 | | 0 | | 0 | | 0% | | 1 | | 13% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Possession/use of weapons and/or look alike | 0 | | 0 | | 0 | | 0 | | 0 | | 0% | | 0 | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Electronics(Acceptable use policy) | 0 | | 0 | | 0 | | 0% | | 1 | | 3% | | 0 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lied/Cheated | 0 | | 0 | | 0 | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Time of Day | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Prior to 9:15 am | 1 | | 1% | | 1 | | 3% | | 0 | | 0% | | 0 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9:15 am to Lunch | 17 | | 32% | | 9 | | 25% | | 12 | | 34% | | 2 | | 25% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lunchtime (includes transitions) | 9 | | 17% | | 5 | | 14% | | 9 | | 26% | | 0 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Afternoon to 3:15 | 16 | | 30% | | 16 | | 44% | | 10 | | 29% | | 6 | | 75% | | | | | | | | | | | | | | | | | | | | | | | | | |
| After 3:15 | | | | | | | | | 0 | | 0% | | 0 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bus | 10 | | 19 | | 5 | | 14 | | 4 | | 11% | | 0 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Student Grade | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kindergarten | 26 | | 49% | | *12 | | 33% | | *2 | | 6% | | ****4 | | 50% | | | | | | | | | | | | | | | | | | | | | | | | | |
| First Grade | 5 | | 9% | | 6 | | 17% | | 4 | | 12% | | 0 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Second Grade | 11 | | 21% | | 4 | | 11% | | 9 | | 26% | | 1 | | 13% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Third Grade | 2 | | 4% | | 2 | | 6% | | 4 | | 12% | | 1 | | 13% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fourth Grade | 2 | | 4% | | 2 | | 6% | | ***12 | | 34% | | 1 | | 13% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fifth Grade | 7 | | 13% | | 10 | | 28% | | 4 | | 12% | | 1 | | 13% | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Race | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Black/ African-American | 11 | | 21% | | 7 | | 19% | | 14 | | 40% | | 2 | | 25% | | | | | | | | | | | | | | | | | | | | | | | | | |
| White/Non-Hispanic | 35 | | 66% | | 27 | | 75% | | 20 | | 57% | | 5 | | 63% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Hispanic/Latino | 3 | | 6% | | 2 | | 6% | | 0 | | 0% | | 1 | | 13% | | | | | | | | | | | | | | | | | | | | | | | | | |
| Two or More Races | 4 | | 7% | | 0 | | 0% | | 1 | | 3% | | 0 | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Asian | 0 | | 0% | | 0 | | 0% | | 0 | | 0% | | 0 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Number of Days in Period | 30 | | | | 23 | | | | 17 | | | | 15 | | | | | | | | | | | | | | | | | | | | | | | | | | | |



Principal Kathryn Jennings

547 N. Farnham Street

Galesburg, Illinois 61401

309-973-2014 office

Twitter: @nielsonelementaryschool / #nielsonstrong

Facebook: @nielsonelementaryschool

Date: 1/09/2020

To: Dr. John Asplund, Superintendent

From: Kathryn Jennings, Principal

Re: December Board Report

Nielson Elementary School

Mission Statement

Nielson Elementary School strives to build an inclusive, diverse community of confident and responsible learners who persevere and have equitable educational opportunities--the sky's the limit!

Vision Statement

Nielson Elementary School strives to unite students, parents, and community to provide an inclusive, equitable, and safe environment where diversity is respected, and all students can succeed.

Goal #1: Confidence

- **Students will grow from 66%-80% meets expectations on reading Scantron in grades 3-5.**

| | Fall | Winter |
|---------|------|--------|
| 3rd | 75% | 70% |
| 4th | 53% | 56% |
| 5th | 68% | 59% |
| AVERAGE | 66% | 62% |

- **Students will grow from 73% to 80% meets expectations of Foundations of Reading Scantron test.**

| | Fall | Winter |
|-----------|------|--------|
| 2nd Grade | 73% | 64% |

- **Kindergarten will grow from 27.1% meets to 80% in AimsWeb Reading. (TBD)**
- **1st grade will grow from 33% meets to 80% in AimsWeb Reading. (TBD)**

Celebrations:

1. On December 5th, we enjoyed a family movie night with popcorn and the film *The Grinch* on the big screen in the gym. Families brought chairs and blankets to snuggle up together for the movie. We also wore our comfy jammies.
2. On December 10th, a few of our students were given the opportunity to enjoy a shopping trip with our local Kiwanis members.
3. On December 18th, we celebrated the relationships we have built with our reading buddies in the library. We enjoyed a treat together and a fun activity in the library.
4. On December 19th, the retired Nielson Teacher group celebrated our Nielson staff with a meal after school. Afterward, the Nielson Student Council went caroling to our local nursing homes and then Student Council members and their families enjoyed pizza together in our gym.
5. On December 20th, we held our Quarterly House Meeting. We celebrated perfect attendance for 30 students. We gave awards for most growth and highest overall achievement for each grade level on Scantron Reading and Scantron Math. We also did a school-wide singalong to songs from the Frozen Movies. Students had a blast celebrating this quarter's achievements with music, dancing, and laughter on our last day before Winter Break.
6. Throughout the month of December, over 100 items were donated to our Nielson students for winter wear-- including socks, coats, gloves, hats, underwear, boots, etc.
7. Nielson SIP team met to discuss progress and our

findings will be presented at the district leadership meeting. We have put into action all of our action steps and are continuing to monitor progress and make adjustments as we go.

8. We will begin our Student News Group soon.
9. We have celebrated Nielson Students of the Week each week since the start of school, and out of those students there were 28 students selected and recognized as the Outstanding Students of the Semester based on teacher nominations.
10. Nielson Staff celebrates the following professional development achievements for the semester which are directly tied to our school improvement plan : completing Be the One and Kids Deserve It book studies (from these books, we have developed our action steps for goal 3), Fountas and Pinnell and AimsWeb Plus Benchmark Assessment training for all teachers and paraprofessionals, de-escalation techniques training for all teaching staff, CPI training for all special education staff, as well as 10 additional trained staff in the building, 15 or more teachers in the building have utilized at least one or more of the instructional coaches, 2 teachers have gained Orton Gillingham training on their own and are utilizing this training in the classroom, monthly BIST discussion at every staff meeting, and various article discussions regarding research-based effective tier 1 instructional strategies during staff meetings regarding our action steps.

Goal #2: Perseverance

- **Students in grades 2nd-5th will grow from 55% to 80% meets expectations on Scantron Math assessments.**

| | Fall | Winter |
|----------------|------------|------------|
| 2nd | 39% | 39% |
| 3rd | 68% | 66% |
| 4th | 46% | 58% |
| 5th | 58% | 69% |
| AVERAGE | 55% | 58% |

- **Students in kindergarten will grow from 45.7% to 80% meeting in AimsWeb Math. (TBD)**
- **Students in 1st grade will grow from 47.8% to 80% in AimsWeb Math. (TBD)**

Classroom Walkthroughs

In the month of December, I completed 45+ walkthroughs, and the following are awesome things I observed in classrooms:

- Gingerbread house construction in 3rd grade,
- making and reading words in kindergarten using chunks,
- Winter Snowmen artwork,
- incredible competition and teamwork development in P.E. using pinball,
- more concert music work, especially the use of the ORF music curriculum instruments and lots of dancing and singing,
- New Year's Resolution and goal writing in many grades,
- debates in several classrooms, including discussion of counterargument,
- writing rubric, self assessment of writing, and planning of writing starting in 1st grade,
- Amplify Science Notebook observations of properties of glue, discussion of atoms and the difference between atom versus molecule including a computer simulation of how molecules are

| | |
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| | <p>formed, and</p> <ul style="list-style-type: none"> ● guided reading groups of fewer than 8 students in all grades. ● All assessments for guided reading were completed in grades 1-3 with students growing anywhere from 2 to as many as 10 or more levels, ● All district kindergarten benchmarking was completed aside from Aimsweb Testing which will occur in January. ● I saw several ThinkCERCA lessons in action, along with discussion of high-interest topics, ● All math pilot winter assessment benchmarks were completed. |
| <p>Goal #3: Responsibility</p> <ul style="list-style-type: none"> ➤ The climate and culture of our diverse building will be safe, inclusive, and equitable. <ul style="list-style-type: none"> ➔ 21% of Parents, 48% of Staff, 98% of Students have completed the 5 Essentials. ➔ School-developed culture, climate, and inclusivity surveys have been completed by parents, staff, and students. ➔ SIP Team discussed the 3 C's of Equity from the <i>Framework for an Equity-Based Environment</i> (Dr. Skanes, Leadership EDGE, LLC 2019)--courage, communication, and curriculum. ➔ The Student Leaders program is up and running. ➔ Teachers have completed and discussed self assessments on restorative vs. punitive practices. <ul style="list-style-type: none"> ➔ These conversations have spurred additional study and inquiry into the CHAMPS program, which was introduced to us by our instructional coaches in the district. ➔ All teachers communicate both weekly and monthly through newsletters and online communication modes. <ul style="list-style-type: none"> ➔ This has been received well by parents as indicated on Title I Needs Assessment Survey. ➔ On average approximately 100-150 people attend our monthly family engagement events. | <p>Upcoming Meeting Dates/Next Steps:</p> <ul style="list-style-type: none"> ● January 14- SIP Goal Meeting 8am ● January 14- District Leadership Team 6pm ● January 21- PTO Meeting ● January 23- 4 / 5 Music Concert 6:30pm ● January 27- Nielson Staff Meeting ● January 28- Writers Workshop, Tutoring, and Fusion
Nielson PTO Bingo & Books Family Night 5:30pm ● February 4- Nielson Science Night ● February 5- Fine Arts Trips |

[illegible]

| | Aug | % | Sept | % | Oct. | % | Nov. | % | Dec. | % | Jan. | % | Feb. | % | March | % | April | % | May | % | Totals | % |
|---|-----|-----|------|-----|------|-----|------|-----|------|-----|------|---|------|---|-------|---|-------|---|-----|---|--------|-----|
| Total Referrals | 17 | | 41 | | 89 | | 46 | | 37 | | | | | | | | | | | | 230 | |
| Number of Attendance Days in Month | 11 | | 20 | | 23 | | 16 | | 15 | | | | | | | | | | | | 85 | |
| | | | | | | | | | | | | | | | | | | | | | | |
| Gender | | | | | | | | | | | | | | | | | | | | | | |
| Male | 10 | 91% | 22 | 85% | 37 | 86% | 24 | 89% | 19 | 90% | | | | | | | | | | | 58 | |
| Female | 1 | 9% | 4 | 15% | 6 | 14% | 3 | 11% | 2 | 10% | | | | | | | | | | | 12 | |
| | | | | | | | | | | | | | | | | | | | | | | |
| Referral Reason | | | | | | | | | | | | | | | | | | | | | | |
| Significant disruption/inappropriate behavior | 12 | 71% | 15 | 37% | 18 | 20% | 5 | 11% | 7 | 19% | | | | | | | | | | | 58.58 | |
| Repeated disruption/inappropriate behavior | 0 | 0% | 2 | 5% | 14 | 16% | 11 | 24% | 4 | 11% | | | | | | | | | | | 31.56 | |
| Fighting/ physical aggression | 5 | 29% | 17 | 41% | 21 | 24% | 8 | 17% | 17 | 46% | | | | | | | | | | | 69.57 | |
| Multiple refusal to follow directions | 0 | 0% | 4 | 10% | 30 | 34% | 13 | 28% | 7 | 19% | | | | | | | | | | | 54.91 | |
| Harrassment/ Threats, Intimidation | 0 | 0% | 2 | 5% | 3 | 3% | 3 | 6% | 1 | 3% | | | | | | | | | | | 9.17 | |
| Unacceptable language/ gestures/drawings | 0 | 0% | 1 | 2% | 1 | 1% | 5 | 11% | 1 | 3% | | | | | | | | | | | 8.17 | |
| Stealing/ theft and/or burglary | 0 | 0% | 0 | 0% | 0 | 0% | 0 | 0% | 0 | 0% | | | | | | | | | | | 0 | |
| Possession/use of weapons and/or look alike | 0 | 0% | 0 | 0% | 0 | 0% | 0 | 0% | 0 | 0% | | | | | | | | | | | 0 | |
| Electronics(Acceptable use policy) | 0 | 0% | 0 | 0% | 1 | 1% | 0 | 0% | 0 | 0% | | | | | | | | | | | 1.01 | |
| Lied/Cheated | 0 | 0% | 0 | 0% | 1 | 1% | 1 | 2% | 0 | 0% | | | | | | | | | | | 2.03 | |
| | | | | | | | | | | | | | | | | | | | | | | |
| Time of Day | | | | | | | | | | | | | | | | | | | | | | |
| Prior to 9:15 am | 1 | 9% | 5 | 9% | 8 | 9% | 4 | 9% | 2 | 7% | | | | | | | | | | | 20 | 9% |
| 9:15 am to Lunch | 2 | 18% | 9 | 21% | 18 | 21% | 10 | 11% | 5 | 17% | | | | | | | | | | | 44 | 21% |
| Lunchtime (includes transitions) | 6 | 55% | 12 | 16% | 14 | 16% | 15 | 13% | 6 | 21% | | | | | | | | | | | 53 | 25% |
| Afternoon to 3:15 | 2 | 18% | 10 | 31% | 27 | 31% | 14 | 30% | 15 | 52% | | | | | | | | | | | 68 | 32% |
| After 3:15 | 0 | 0% | 3 | 8% | 7 | 8% | 2 | 4% | 1 | 3% | | | | | | | | | | | 13 | 6% |
| Bus | 0 | 0 | 2 | 14% | 12 | 14% | 2 | 4% | 0 | 0% | | | | | | | | | | | 16 | 7% |
| | | | | | | | | | | | | | | | | | | | | | | |
| Student Grade | | | | | | | | | | | | | | | | | | | | | | |
| Kindergarten | 8 | 47% | 11 | 27% | 7 | 8% | 9 | 20% | 11 | 30% | | | | | | | | | | | 46 | 20% |
| First Grade | 0 | 0% | 2 | 5% | 13 | 15% | 5 | 11% | 12 | 32% | | | | | | | | | | | 32 | 14% |
| Second Grade | 4 | 24% | 4 | 10% | 5 | 6% | 4 | 9% | 0 | 0% | | | | | | | | | | | 16 | 7% |
| Third Grade | 2 | 12% | 5 | 12% | 6 | 7% | 1 | 2% | 1 | 3% | | | | | | | | | | | 16 | 7% |
| Fourth Grade | 1 | 6% | 1 | 2% | 4 | 4% | 10 | 22% | 3 | 8% | | | | | | | | | | | 18 | 8% |
| Fifth Grade | 2 | 12% | 18 | 44% | 54 | 61% | 17 | 37% | 10 | 27% | | | | | | | | | | | 101 | 44% |
| | | | | | | | | | | | | | | | | | | | | | | |
| Race | | | | | | | | | | | | | | | | | | | | | | |
| Black/ African-American | 4 | 29% | 3 | 12% | 7 | 16% | 8 | 30% | 7 | 35% | | | | | | | | | | | 16 | 23% |
| White/Non-Hispanic | 5 | 35% | 16 | 63% | 33 | 76% | 15 | 57% | 10 | 46% | | | | | | | | | | | 44 | 62% |
| Hispanic/Latino | 1 | 12% | 1 | 2% | 1 | 1% | 1 | 2% | 0 | 0% | | | | | | | | | | | 1 | 2% |
| Two or More Races | 1 | 24% | 6 | 22% | 2 | 7% | 3 | 11% | 4 | 19% | | | | | | | | | | | 9 | 13% |
| Asian | 0 | 0% | 0 | 0% | 0 | 0% | 0 | 0% | 0 | 0% | | | | | | | | | | | 0 | 0% |
| | | | | | | | | | | | | | | | | | | | | | | |
| Number of Days in Period | 11 | | 20 | | 23 | | 16 | | 15 | | | | | | | | | | | | 85 | |
| Total Number of Referrals | 17 | 3% | 41 | 7% | 89 | 11% | 46 | 7% | 37 | 10% | | | | | | | | | | | 230 | 18% |



Silas Willard Elementary School

.....Helping Students Achieve Their Dreams....

Jonathan Bradburn, Principal, & Jennifer Bredemeier, Dean of Students

Phone: (309)973-2015 Fax: (309) 343-0569

460 Fifer St, Galesburg, IL. 61401

www.galesburg205.org

January 6, 2020

To: Dr. John Asplund, Superintendent

From: Jonathan Bradburn - Principal

Re: December Board Report

I. Upcoming and Current Events:

- January 8-10 - Silas Willard Science Days
- January 9 - Faculty meeting 8:15
- January 13 - Board meeting 7:00
- January 14 - District Improvement Meeting
- January 16 - SW Parent and Teacher Team Presentation - Childhood Trauma 6:00
- January 21 - Principal's Cabinet
- January 30 - SIP meeting 9:00 - 12:00

II. Silas Willard Discipline Data - Fall semester

| | First semester | Enrollment |
|---|-----------------------|-------------------|
| Total Referrals | 261 | 417 |
| Number of Attendance Days in Month | 86 | |

| Gender | | Percent |
|-------------------------|------------|----------------|
| Male | 209 | 80% |
| Female | 52 | 20% |
| Race | | |
| Black/ African-American | 66 | 25% |
| White/Non-Hispanic | 97 | 37% |

| | | |
|-------------------|-----------|------------|
| Hispanic/Latino | 22 | 8% |
| Two or More Races | 76 | 29% |
| Asian | 0 | 0 |

III. School Improvement: **Silas Willard Elementary School SIP “At a Glance”**

| | |
|---|---|
| <p>Mission:</p> <ul style="list-style-type: none"> • Silas Willard welcomes everyone in an inclusive, diverse learning community that values equality and recognizes and respects strengths and needs of all learners without exceptions. | <p>Vision:</p> <ul style="list-style-type: none"> • Silas Willard will provide a superior educational experience for all students in a diverse and inclusive learning environment. |
| <p>Goal #1: The percent of students making their annual growth goal as measured by Scantron benchmark assessments will increase from 59% to 64% in Reading Foundations by May 30) The percent of students making their annual growth goal as measured by Scantron benchmark assessments will increase from 53% to 58% in Reading by May 30) Kindergarten and first grade students will show a 5% increase in average NPR as measured by Aimweb Plus by May 30.</p> | <p>Celebrations:</p> <ul style="list-style-type: none"> • On Saturday, December 14th the Silas Willard Robotics Team earned a Judge’s Choice award at the Peoria FLL Tournament. The team was asked to present their research presentation to the entire auditorium. • We held a student recognition assembly on December 20th. Each class nominated an outstanding student to be recognized at the assembly. |
| <p>Goal #2: The percent of students making their annual growth goal as measured by Scantron benchmark assessments will increase from 58% to 63% in Math by May 30</p> | <p>How many times have you been in classrooms this month?</p> <p>During the last month, I have been in each classroom at least twice for informal walk-throughs. I have also conducted informal and formal observations. I observed the following exciting things:</p> <ul style="list-style-type: none"> • Our departmentalization appears to be working well. The students in fourth and fifth grades rotate in the morning between Social Studies, Science and Math. Most students have been |

| | |
|---|--|
| | <p>engaged during my visits.</p> <ul style="list-style-type: none"> ● We continue to focus on using guided reading with fidelity. I have observed small group rotations in every classroom. |
| <p>Goal #3: Improve staff and students positive feelings about work/school environment measured by school culture survey to be completed in the Fall and Spring.</p> | <p>Upcoming Meeting Dates/Next Steps:</p> <p>School Improvement meeting-
January 30 at 9:00 a.m.
We will be looking over our summative designation data provided by Mrs. Springer to suggest changes in our classroom instruction.</p> <p>Our preliminary data from the winter Scantron benchmark shows some encouraging growth in mathematics. Reading scores are still struggling. This will be a topic of our SIP meeting in January</p> |

| | Aug. | | Sept | | Year Total: | | Oct. | Oct. | Year Total: | | | Nov. | Year Total: | | | Dec. | Year Total: | | |
|---|--------|-----|--------|-----|-------------|-----|---------|------|-------------|-----|----|--------|-------------|-----|--|--------|-------------|-----|-----|
| Total Referrals | 30 | | 48 | | 78 | | 68 | | 146 | | 68 | | 214 | | | 47 | | 261 | |
| Number of Attendance Days in Month | 11 | | 20 | | 31 | | 23 | | 54 | | 17 | | 71 | | | 15 | | 86 | |
| Gender | | | | | | | | | | | | | | | | | | | |
| Male | 27 | 90% | 44 | 92% | 71 | 91% | 56 | 82% | 127 | 87% | 50 | | 177 | 83% | | 32 | 68% | 209 | 80% |
| Female | 3 | 10% | 4 | 8% | 7 | 9% | 12 | 18% | 19 | 13% | 18 | | 37 | 17% | | 15 | 32% | 52 | 20% |
| Referral Reason | | | | | | | | | | | | | | | | | | | |
| Significant disruption/inappropriate behavior | 10 | 33% | 7 | 15% | 17 | 22% | 11 | 16% | 28 | 19% | 11 | 16% | 39 | 18% | | 16 | 34% | 55 | 21% |
| Repeated disruption/inappropriate behavior | 8 | 27% | 14 | 29% | 22 | 28% | 6 | 9% | 28 | 19% | 19 | 28% | 47 | 22% | | 11 | 23% | 58 | 22% |
| Fighting/ physical aggression | 9 | 30% | 10 | 21% | 19 | 24% | 23 | 34% | 42 | 29% | 17 | 25% | 59 | 28% | | 10 | 21% | 69 | 26% |
| Multiple refusal to follow directions | 1 | 3% | 14 | 29% | 15 | 19% | 18 | 26% | 33 | 23% | 16 | 24% | 49 | 23% | | 5 | 11% | 54 | 21% |
| Harrassment/ Threats, Intimidation | | | 2 | 4% | 2 | 3% | 3 | 4% | 5 | 3% | 1 | 1% | 6 | 3% | | 2 | 4% | 8 | 3% |
| Unacceptable language/ gestures/drawings | 2 | 6% | 1 | 2% | 3 | 4% | 5 | 7% | 8 | 5% | 3 | 4% | 11 | 5% | | 1 | 2% | 12 | 5% |
| Stealing/ theft and/or burglary | | | | | | | 1 | 1% | 1 | 1% | 1 | 1% | 2 | 1% | | 2 | 4% | 4 | 2% |
| Possession/use of weapons and/or look alike | | | | | | | | | | | | | | | | | | | |
| Electronics(Acceptable use policy) | | | | | | | | | | | | | | | | | | | |
| Lied/Cheated | | | | | | | 1 | 1% | 1 | 1% | | | 1 | | | | | | |
| Time of Day | | | | | | | | | | | | | | | | | | | |
| Prior to 9:15 am | 3 | 10% | 18 | 38% | 21 | 27% | 10(9 B | 15% | 31 | 21% | 4 | 6% | 35 | 16% | | 2 | 4% | 37 | 14% |
| 9:15 am to Lunch | 7 | 23% | 11 | 23% | 18 | 23% | 10 | 15% | 28 | 19% | 14 | 21% | 42 | 20% | | 11 | 23% | 53 | 20% |
| Lunchtime (includes transitions) | 1 | 3% | 2 | 4% | 3 | 4% | 6 | 9% | 9 | 6% | 3 | 4% | 12 | 6% | | 3 | 6% | 15 | 6% |
| Lunch to 3:15 | 7 | 23% | 7 | 15% | 14 | 18% | 23 | 34% | 37 | 25% | 22 | 32% | 59 | 28% | | 19 | 40% | 78 | 30% |
| After 3:15 | 12 | 40% | 10 | 21% | 22 | 28% | 19(15 F | 28% | 41 | 28% | 25 | 37% | 66 | 31% | | 12 | 26% | 78 | 30% |
| Bus | 10 | 33% | 28 | 58% | 38 | 49% | 24 | 35% | 62 | 42% | 26 | 38% | 88 | 41% | | 10 | 21% | 98 | 38% |
| Student Grade | | | | | | | | | | | | | | | | | | | |
| Kindergarten | 15 | 50% | 3 | 6% | 18 | 23% | 6 | 9% | 24 | 16% | 14 | 21% | 38 | 18% | | 6 | 13% | 44 | 17% |
| First Grade | 2 | 6% | 7 | 15% | 9 | 12% | 16 | 24% | 25 | 17% | 9 | 13% | 34 | 16% | | 10 | 21% | 44 | 17% |
| Second Grade | 1 | 3% | 9 | 19% | 10 | 13% | 5 | 7% | 15 | 10% | 5 | 7% | 20 | 9% | | 2 | 4% | 22 | 8% |
| Third Grade | 1 | 3% | 11 | 23% | 12 | 15% | 13 | 19% | 25 | 17% | 16 | 24% | 41 | 19% | | 9 | 19% | 50 | 19% |
| Fourth Grade | 3 | 10% | 9 | 19% | 12 | 15% | 6 | 9% | 18 | 12% | 7 | 10% | 25 | 12% | | 11 | 23% | 36 | 14% |
| Fifth Grade | 8 | 27% | 9 | 19% | 17 | 22% | 22 | 32% | 39 | 27% | 17 | 25% | 56 | 26% | | 9 | 19% | 65 | 25% |
| Race | | | | | | | | | | | | | | | | | | | |
| Black/ African-American | 4 | 13% | 8 | 17% | 12 | 15% | 15 | 15% | 27 | 18% | 22 | 32% | 49 | 23% | | 17 | 36% | 66 | 25% |
| White/Non-Hispanic | 6 | 20% | 21 | 44% | 27 | 35% | 31 | 46% | 58 | 40% | 19 | 28% | 77 | 36% | | 20 | 43% | 97 | 37% |
| Hispanic/Latino | 0 | | 4 | 8% | 4 | 5% | 8 | 12% | 12 | 8% | 8 | 12% | 20 | 9% | | 2 | 4% | 22 | 8% |
| Two or More Races | 20 | 67% | 15 | 31% | 35 | 45% | 14 | 21% | 49 | 34% | 19 | 28% | 68 | 32% | | 8 | 17% | 76 | 29% |
| Asian | 0 | | 0 | | | | | | | | | | | | | | | | |
| Number of Days in Period | 11 | | 20 | | | | 23 | | | | | 17 | | | | 15 | | | |
| Total Number of Referrals | 30 | | 48 | | | | 68 | | | | | 68 | | | | 47 | | | |
| Referrals per Day | 2.72 | | 2.4 | | | | 2.96 | | | | | 4 | | | | 3.13 | | | |
| Total Enrollment | 423 | | 423 | | | | 421 | | | | | 418 | | | | 413 | | | |
| Students with a single Referral | 13 | | 21 | | | | 18 | | | | | 28 | | | | 23 | | | |
| Students with 2-5 | 2 | | 9 | | | | 21 | | | | | 10 | | | | 6 | | | |
| Students with 6-10 | 0 | | 1 | | | | 0 | | | | | 2 | | | | 1 | | | |
| Students with +10 | 1 | | 0 | | | | 0 | | | | | 0 | | | | 0 | | | |
| Count of Referred Students | 16 | | 31 | | | | 39 | | | | | 40 | | | | 30 | | | |
| Percentage of Students Referred | 4.00% | | 7.00% | | | | 9.26% | | | | | 9.57% | | | | 7.26% | | | |
| Percentage of Students w/o Referral | 96.00% | | 93.00% | | | | 90.73% | | | | | 90.43% | | | | 92.74% | | | |

| | Aug. | Sept | Year Total: | Oct. | Oct. | Year Total: | Nov. | Year Total: | Dec. | Year Total: |
|-----|------|---------------|-------------|------------|------|-------------|----------|-------------|------|-------------|
| ISS | 0 | 2 | | 2 | | | | | | |
| 0.5 | 0 | | | 1 | | | | | 4 | |
| 1 | 0 | | | | | | | | | |
| 1.5 | 0 | | | | | | | | | |
| 2 | 0 | | | | | | | | | |
| OSS | | | | | | | | | | |
| 0.5 | 1 | 8 | | 4 | | | 4 | | 1 | |
| 1 | 0 | 2 | | 1 | | | 2 | | 1 | |
| 1.5 | 0 | | | | | | | | 1 | |
| 2 | 0 | 1 | | 1 | | | | | | |
| 3 | 0 | | | | | | | | | |
| ED | | | | | | | | | | |
| ISS | 0 | 0 | | 1(0.5 day) | | | | | 0 | |
| OSS | 0 | 10 (7.5 days) | | 2(1 day) | | | 2(1 day) | | 0 | |

Steele Elementary School - Board Report
Where I Belong
JANUARY 2020

| | | | | | | | | | |
|---|--|----------|----------|----------|-----|-------|-------|-------|--|
| <p>Mission:</p> <p>AT STEELE SCHOOL...</p> <p>Diversity is who we are.</p> <p>Equity is what we strive to provide.</p> <p>Inclusion is how we achieve our goals.</p> <p>Together we inspire dreams,</p> <p>celebrate learning</p> <p>and embrace the future.</p> | <p>Vision:</p> <p>Creating learners who make wise choices, embrace challenges, and own their futures.</p> | | | | | | | | |
| <p>Goal #1:</p> <p>ELA 2-5</p> <p>By April 1, 2020, students will show an increase of 5% growth, as evidenced by Spring ELA Scantron Scale Score Data.</p> <p><u>Recent Action Steps</u></p> <p><u>Reading Growth Fall-Winter SCANTRON</u></p> <table><tr><td>2</td><td>3</td><td>4</td><td>5</td></tr><tr><td>+7%</td><td>+6.5%</td><td>+5.8%</td><td>+1.9%</td></tr></table> <p>OVERALL 2-5 : +5.3%</p> <p>GOAL MET! Continue current program!</p> <ul style="list-style-type: none">Continue to group students in grades 2 & 3 into guided reading groups based on ability and utilize all title and support staff to offer 30 minutes of individualized instruction.Review needs of 5th grade ELA in order to improve growth. | 2 | 3 | 4 | 5 | +7% | +6.5% | +5.8% | +1.9% | <p>Celebrations:</p> <p>A SEASON OF GIVING</p> <p><u>Secret Santa!</u></p> <p>Each morning as I walk into Steele School, I am reminded how lucky I am to work with such amazing, loving and dedicated teachers... AND, how lucky WE are to have the privilege of teaching some of the sweetest, hardest working students around! These magnificent teachers shower their students with love every single day. But the JOY they spread during the holiday season is unmatched. Mrs. Washabaugh (with the help of Steele Teachers) raised \$1,400.00 to provide 22 students with gifts for under their trees! STEELE SCHOOL...Where I Belong!</p> <p><u>Thank you Galesburg Ameren IL Local 51!</u></p> <p>The employees at the local Ameren provided one of our WONDERFUL Steele families with a Christmas they will not forget!</p> <p><u>Thank you Kuu Jackson</u></p> <p>Thank you Kuu Jackson, of Kuu's Kuts for donating your time and talents to the young men at Steele School! Kuu gave 28 of our boys stylish holiday haircuts!</p> <p>Thank you to Joey, Kiki and Quincy of the YMCA Solutions Program & Anthony Law of CSC for donating your time to play basketball and make crafts with the boys while they wait for their haircuts!</p> <p><u>Thank you G&M Distributors</u></p> <p>Thank you for donating coats to our students.</p> <p><u>Kiwanis Club</u></p> <p>Thank you for providing 12 our students with a shopping trip to target for clothes and holiday goodies.</p> <p><u>Lion's Club</u></p> <p>Thank you for providing a shopping trip and books for 20 of our LS and Communications students.</p> <p>THANK YOU TO OUR OUTREACH WORKER, Mrs. Scherpe for helping to coordinate these community events!</p> |
| 2 | 3 | 4 | 5 | | | | | | |
| +7% | +6.5% | +5.8% | +1.9% | | | | | | |

Goal #2:

ELA K

By January 1, 2020, the number of students below average on Aimsweb LNF will decrease by 50%, as evidenced by Aimsweb Spring Benchmark

Recent Action Steps

GOAL MET! Continue current program!

How many times have you been in classrooms this month?

Over the last 25 school days, I have completed 25+ walkthroughs...Awesome things I observed:

Kindergarten

Mrs. Stoup's kindergarten class received packages from GLOBE TROT SCOTT as he traveled the world. Each package included a book, souvenirs, food and a cultural piece from the location.

3rd grade

As a culminating project for their poetry unit, Mrs. Kellogg's third grade students performed a poetry slam for their families, complete with hot cocoa and cookies.

4th grade

Virtual field trip to Cahokia Mounds!

Goal #3:

ELA 1

By May 1, 2020, the number of students below average using Rigby benchmarking will decrease by 20%, as evidenced by Spring district benchmark goals.

Recent Action Steps

GOAL MET! Continue current program!

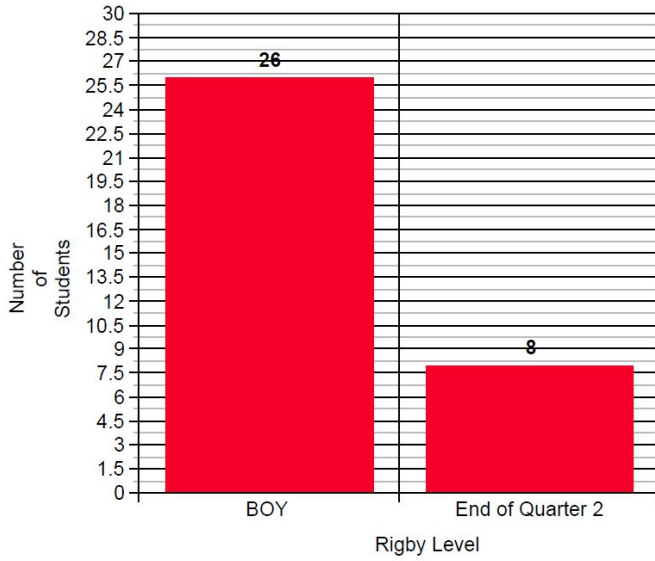
Phonics Instruction (whole and small group)

- Wilson Reading
- Visual Phonics

Guided Reading Block

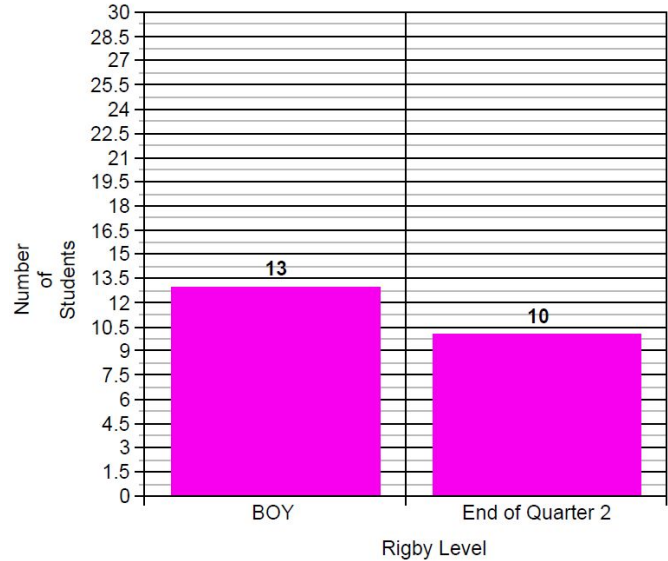
- 30 minute GR block in which all support staff push in to complete differentiated lessons at individual levels
- 3 teachers, 3 instructional aides, 2 two title teachers, 1 LC para, 1 special education teacher

Grade 1 Guided Reading BELOW



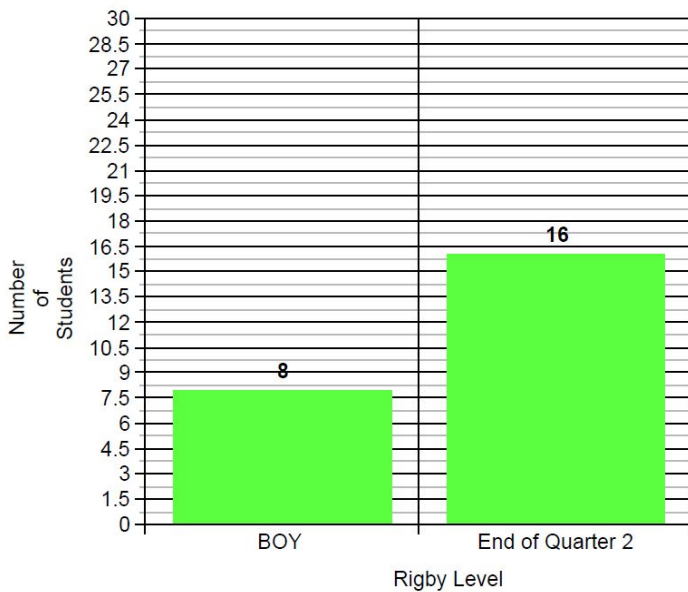
Beginning of Year to End of Second Quarter

Grade 1 Guided Reading APPROACHING



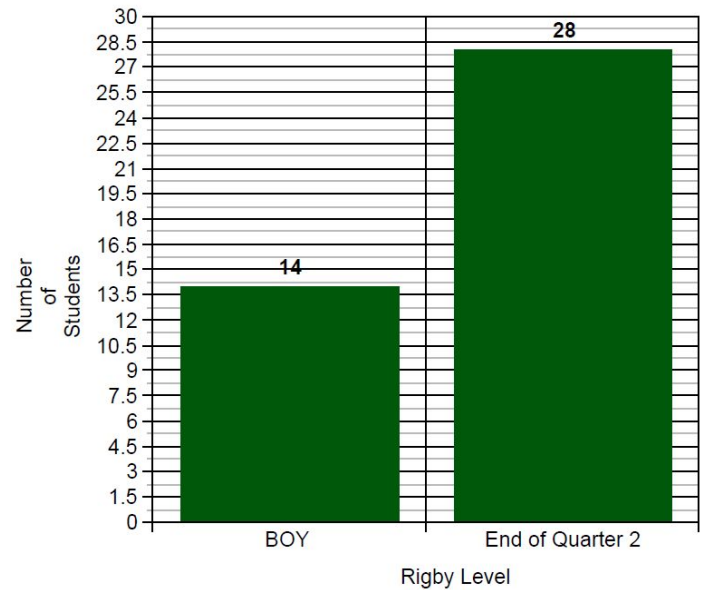
Beginning of Year to End of Second Quarter

Grade 1 Guided Reading MEETING



Beginning of Year to End of Second Quarter

Grade 1 Guided Reading EXCEEDING



Beginning of Year to End of Second Quarter

To: Dr. John Asplund, Superintendent of Schools

From: Tom Hawkins, Principal

January 8, 2020

Churchill Junior High School

| | |
|---|--|
| <p>Mission: Churchill Junior High School will embrace and celebrate the diversity contained within each member of our school community. In our nurturing environment, we will enable every student to reach their fullest potential. Together we will be accountable, responsible, and respectful members of society.</p> | <p>Vision: Churchill will be a school that is safe and inclusive, a place where learning is experienced by all members of our school community.</p> |
| <p>Goal #1: As of the Fall 2019 benchmark, 45% of Churchill students score in the average high/above average categories in math. We will increase this percentage to 50% by the Spring 2020 benchmark.</p> <p>As of the Winter 2019 benchmark, 46% of Churchill students score in the average high/above average categories in math.</p> <p>Note: 14 more students participated in the Winter benchmark than the Fall benchmark.</p> | <p>Celebrations:</p> <p>Our students donated 2055 canned food items to the local food pantries in Galesburg. This was part of our annual canned food drive before the holidays.</p> <p>Churchill had two students place in the annual Dr. Martin Luther King Jr. Essay Contest. This year, seventh grader Ava Richie placed 1st, while Autumn Choma placed Honorable Mention.</p> <p>Nine Churchill students will be recognized by the Veterans of Foreign Wars District Essay Contest at a luncheon in their honor in Aledo, Illinois on Sunday, January 19th.</p> |
| <p>Goal #2: As of the Fall 2019 benchmark, 50% of Churchill students score in the average high/above average categories in reading. We will increase this percentage to 55% by the Spring 2020 benchmark.</p> <p>As of the Winter 2019 benchmark, 50% of Churchill students score in the average high/above average categories in reading.</p> <p>Note: Nine more students completed the benchmark on the Winter assessment. We have seen movement from the lower, non-meeting categories into the meeting categories.</p> | <p><i>Over the past 7 days , I have completed 15 walkthroughs...Awesome things I observed:</i></p> <ul style="list-style-type: none">• <i>ThinkCERCA activities in Science</i>• <i>Small group activities</i>• <i>Public Speaking Presentations in Science and ELA.</i>• <i>Amplify Science Labs</i>• <i>Martin Luther King Jr. Essay Development</i>• <i>Cooperative projects between Industrial Arts and Art</i> <p><i>Note: 2 days with GHS 7-12 Legat Architects, and 3 out of town with personal medical issues.</i></p> |
| <p>Goal #3: 93% of Churchill students will not have an office referral for 7 out of 10 attendance months, during the 2019-2020 school year.</p> <p>Fall semester, Churchill students achieved the goal of 93% of Churchill students will not have an office referral for 4 out of 5 attendance months.</p> | <p>Upcoming Meeting Dates/Next Steps:</p> <p>January 16, 2020, 8-11:15 am
February 11, 2020, 3-5pm
March 24, 2020, 3-5pm
May 7, 2020, 8-11:15 am</p> |

[Discipline Update](#)

[Scantron Update](#)

| | Aug | | Sep | | Oct | | Nov | | Dec | | Jan | | Feb | | Mar | | Apr | | May | | Year to Date | |
|--|-----|---------|-----|---------|-----|---------|-----|---------|-----|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|--------------|---------|
| Number of Days in Period | 11 | | 20 | | 23 | | 17 | | 15 | | | | | | | | | | | | 86 | |
| Total Number of Referrals | 9 | | 52 | | 92 | | 76 | | 44 | | 0 | | | | | | | | | | 273 | |
| Referrals per Day | 0.8 | | 2.6 | | 4 | | 4.5 | | 2.9 | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | | 3.2 | |
| | | | | | | | | | | | | | | | | | | | | | | |
| Gender | | | | | | | | | | | | | | | | | | | | | | |
| Male | 7 | 77.80% | 48 | 92.30% | 84 | 91.30% | 56 | 73.70% | 36 | 81.80% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 231 | 84.60% |
| Female | 2 | 22.20% | 4 | 7.70% | 8 | 8.70% | 20 | 26.30% | 8 | 18.20% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 42 | 15.40% |
| | 9 | | 52 | | 92 | | 76 | | 44 | | 0 | | 0 | | 0 | | 0 | | 0 | | 273 | |
| | | | | | | | | | | | | | | | | | | | | | | |
| Referral Reason | | | | | | | | | | | | | | | | | | | | | | |
| Academic Dishonesty | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Aggression | 1 | 11.10% | 6 | 11.50% | 11 | 12.00% | 8 | 10.50% | 1 | 2.30% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 27 | 9.90% |
| Alcohol or Drug Use/Possession/ Distribution | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 1 | 1.30% | 0 | 0.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 1 | 0.40% |
| Arson/ Bomb Threat/ False Fire Alarm | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Bus/ Bus Stop | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Detention Skipped | 0 | 0.00% | 2 | 3.80% | 1 | 1.10% | 1 | 1.30% | 1 | 2.30% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 5 | 1.80% |
| Disrespect (Gross), Argumentative | 0 | 0.00% | 2 | 3.80% | 5 | 5.40% | 5 | 6.60% | 2 | 4.50% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 14 | 5.10% |
| Electronic Usage Inappropriate | 0 | 0.00% | 3 | 5.80% | 2 | 2.20% | 2 | 2.60% | 0 | 0.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 7 | 2.60% |
| Fighting | 3 | 33.30% | 6 | 11.50% | 9 | 9.80% | 0 | 0.00% | 0 | 0.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 18 | 6.60% |
| Gang Symbols/ Involvement | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Gross Non Compliance/ Defiance | 0 | 0.00% | 10 | 19.20% | 20 | 21.70% | 9 | 11.80% | 5 | 11.40% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 44 | 16.10% |
| KHFOOTY- | 1 | 11.10% | 5 | 9.60% | 8 | 8.70% | 11 | 14.50% | 9 | 20.50% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 34 | 12.50% |
| Language | 2 | 22.20% | 7 | 13.50% | 11 | 12.00% | 3 | 3.90% | 4 | 9.10% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 27 | 9.90% |
| Left Classroom | 0 | 0.00% | 0 | 0.00% | 3 | 3.30% | 16 | 21.10% | 6 | 13.60% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 25 | 9.20% |
| Peer to Peer Verbal or Physical threat | 2 | 22.20% | 3 | 5.80% | 5 | 5.40% | 1 | 1.30% | 2 | 4.50% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 13 | 4.80% |
| Refuse to ID self | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Repetitious Classroom Misconduct | 0 | 0.00% | 7 | 13.50% | 15 | 16.30% | 16 | 21.10% | 9 | 20.50% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 47 | 17.20% |
| Theft and Vandalism | 0 | 0.00% | 1 | 1.90% | 1 | 1.10% | 1 | 1.30% | 1 | 2.30% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 4 | 1.50% |
| Truant - Repeated Tardy - Skipped Class | 0 | 0.00% | 0 | 0.00% | 1 | 1.10% | 0 | 0.00% | 4 | 9.10% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 5 | 1.80% |
| Verbal or Physical Threat to Staff | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 1 | 1.30% | 0 | 0.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 1 | 0.40% |
| Weapon - Firearm/Other | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 1 | 1.30% | 0 | 0.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 1 | 0.40% |
| Disruption Count # (SIP 18-19) | 0 | 0.00% | 19 | 36.50% | 40 | 43.50% | 30 | 39.50% | 16 | 36.40% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 105 | 38.50% |
| | 9 | 100.00% | 52 | 100.00% | 92 | 100.00% | 76 | 100.00% | 44 | 100.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 273 | |
| | | | | | | | | | | | | | | | | | | | | | | |
| Time of Day | | | | | | | | | | | | | | | | | | | | | | |
| Prior to 8:05 am | 0 | 0.00% | 8 | 15.40% | 2 | 2.20% | 2 | 2.60% | 3 | 6.80% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 15 | 5.50% |
| Period 1 | 0 | 0.00% | 4 | 7.70% | 9 | 9.80% | 2 | 2.60% | 2 | 4.50% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 17 | 6.20% |
| Period 2 | 0 | 0.00% | 2 | 3.80% | 8 | 8.70% | 2 | 2.60% | 1 | 2.30% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 13 | 4.80% |
| Period 3 | 1 | 11.10% | 3 | 5.80% | 9 | 9.80% | 9 | 11.80% | 4 | 9.10% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 26 | 9.50% |
| Period 4 | 0 | 0.00% | 5 | 9.60% | 11 | 12.00% | 6 | 7.90% | 5 | 11.40% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 27 | 9.90% |
| Period 5 | 0 | 0.00% | 4 | 7.70% | 8 | 8.70% | 7 | 9.20% | 1 | 2.30% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 20 | 7.30% |
| Period 6 | 0 | 0.00% | 3 | 5.80% | 8 | 8.70% | 5 | 6.60% | 7 | 15.90% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 23 | 8.40% |
| Period 7 | 0 | 0.00% | 3 | 5.80% | 5 | 5.40% | 7 | 9.20% | 4 | 9.10% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 19 | 7.00% |
| Period 8 | 1 | 11.10% | 2 | 3.80% | 9 | 9.80% | 3 | 3.90% | 1 | 2.30% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 16 | 5.90% |
| Period 9 | 3 | 33.30% | 1 | 1.90% | 7 | 7.60% | 9 | 11.80% | 6 | 13.60% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 26 | 9.50% |
| Period 10 | 1 | 11.10% | 5 | 9.60% | 7 | 7.60% | 10 | 13.20% | 3 | 6.80% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 26 | 9.50% |
| Transition 1-4 | 0 | 0.00% | 2 | 3.80% | 2 | 2.20% | 1 | 1.30% | 0 | 0.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 5 | 1.80% |
| Transition 5-7 | 2 | 22.20% | 3 | 5.80% | 0 | 0.00% | 4 | 5.30% | 1 | 2.30% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 10 | 3.70% |
| Transition 7-10 | 0 | 0.00% | 1 | 1.90% | 2 | 2.20% | 1 | 1.30% | 0 | 0.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 4 | 1.50% |
| Lunchtime (includes transitions) | 1 | 11.10% | 3 | 5.80% | 3 | 3.30% | 8 | 10.50% | 2 | 4.50% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 17 | 6.20% |
| After 2:45 | 0 | 0.00% | 3 | 5.80% | 1 | 1.10% | 0 | 0.00% | 4 | 9.10% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 8 | 2.90% |
| Extra-Curricular Event | 0 | 0.00% | 0 | 0.00% | 1 | 1.10% | 0 | 0.00% | 0 | 0.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 1 | 0.40% |
| | 9 | 100.00% | 52 | 100.00% | 92 | 100.00% | 76 | 100.00% | 44 | 100.00% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 273 | 100.00% |

| Student Grade | | | | | | | | | | | | | | | | | | | | | | | |
|--|--------|---------|--------|---------|--------|---------|--------|--------|--------|--------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|-----|--------|--|
| 6th Grade | 0 | 0.00% | 11 | 21.20% | 22 | 23.90% | 18 | 23.70% | 3 | 6.80% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 54 | 19.80% | |
| 7th Grade | 1 | 11.10% | 4 | 7.70% | 16 | 17.40% | 13 | 17.10% | 10 | 22.70% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 44 | 16.10% | |
| 8th Grade | 8 | 88.90% | 37 | 71.20% | 54 | 58.70% | 45 | 59.20% | 31 | 70.50% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 175 | 64.10% | |
| | 9 | | 52 | | 92 | | 76 | | 44 | | 0 | | 0 | | 0 | | 0 | | 0 | | 273 | | |
| Race-Ethnicity | | | | | | | | | | | | | | | | | | | | | | | |
| Asian/Pac Islander/ Amer Indian/ Alaskan | 0 | 0.00% | 0 | 0.00% | 2 | 2.20% | 0 | 0.00% | 2 | 4.50% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 4 | 1.50% | |
| Black/ African-American | 5 | 55.60% | 25 | 48.10% | 26 | 28.30% | 25 | 32.90% | 12 | 27.30% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 93 | 34.10% | |
| White/Non-Hispanic | 4 | 44.40% | 19 | 36.50% | 45 | 48.90% | 36 | 47.40% | 24 | 54.50% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 128 | 46.90% | |
| Hispanic/Latino | 0 | 0.00% | 1 | 1.90% | 1 | 1.10% | 2 | 10.50% | 1 | 2.30% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 5 | 1.80% | |
| Two or More Races | 0 | 0.00% | 7 | 13.50% | 18 | 19.60% | 13 | 17.10% | 5 | 11.40% | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 43 | 15.80% | |
| | 9 | 100.00% | 52 | 100.00% | 92 | 100.00% | 76 | | 44 | | 0 | | 0 | | 0 | | 0 | | 0 | | 273 | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| | Aug | | Sep | | Oct | | Nov | | Dec | | Jan | | Feb | | Mar | | Apr | | May | | | | |
| Number of Days in Period | 11 | | 20 | | 23 | | 17 | | 15 | | | | | | | | | | | | | | |
| Total Number of Referrals | 9 | | 52 | | 92 | | 76 | | 44 | | 0 | | | | | | | | | | | | |
| Referrals per Day | 0.8 | | 2.6 | | 4 | | 4.5 | | 2.9 | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | | | | |
| Total Enrollment | 495 | | 495 | | 486 | | 484 | | 473 | | | | | | | | | | | | | | |
| Students with a single Referral | 9 | | 16 | | 30 | | 19 | | 22 | | | | | | | | | | | | | | |
| Students with 2-4 | 0 | | 10 | | 19 | | 11 | | 9 | | | | | | | | | | | | | | |
| Students with 5+ | 0 | | 2 | | 2 | | 0 | | 0 | | | | | | | | | | | | | | |
| Count of Referred Students | 9 | | 28 | | 51 | | 30 | | 31 | | 0 | | 0 | | 0 | | 0 | | 0 | | | | |
| Percentage of Students Referred | 1.80% | | 5.70% | | 10.50% | | 6.20% | | 6.60% | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | | | | |
| Percentage of Students w/o Referral | 98.20% | | 94.30% | | 89.50% | | 93.80% | | 93.40% | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | | | | |

Lombard Middle School

| | |
|--|---|
| <p>Mission: Lombard Middle School is committed to providing a safe, equitable, and inclusive environment in which all teachers, staff, and community value our diverse population of students, build relationships within our school and community, and help all students reach their highest level of academic achievement and social responsibility to become productive, life-long learners.</p> | <p>Vision: Lombard Middle School will be a model school for technology integration, curricular rigor and overall building climate.</p> |
| <p>Goal #1:
By the end of the 2019-2020 school year, students will show a 5% growth from Fall to Spring in Mathematics (schoolwide).</p> | <p>Celebrations:</p> <ul style="list-style-type: none"> • Lip Sync Competition (School-wide Booster no referrals) • Referral dip trending in the right direction: <p>2018-19 Classroom Disruptions through Winter Break:186
 2019-20 Classroom Disruptions through Winter Break:130
 2018-19 Tardies through Winter Break:152
 2019-20 Tardies through Winter Break:64</p> |
| <p>Goal #2:
By the end of the 2019-2020 school year, students will show a 5% growth from Fall to Spring in English Language Arts (schoolwide).</p> | <p>How many times have you been in classrooms this month?
 <i>Over the last 15 school days, I have completed 12 walkthroughs...Awesome things I observed:</i></p> <ul style="list-style-type: none"> • <i>Public Speaking rubric broken down--different elements focused on</i> • <i>Personalized Math Lesson with staff</i> • <i>Social Media Debate in Acc. ELA</i> • <i>Small Group/Station work in Sped. Math</i> |
| <p>Goal #3:
By the end of the 2019-2020 school year, the number of office referrals regarding classroom/school disruptions will be reduced by 3% compared to the 2018-2019 school year.</p> | <p>Upcoming Meeting Dates/Next Steps:</p> <ul style="list-style-type: none"> • Feb. 6--SIP Team Meeting • Identified Multi-race students to include in our targeted tutoring • Developing 1 to 1 peer tutoring with MOD/WOC • 1:1 CICO with staff • Boys Group/Open Gyms |

SCANTRON DATA

| | |
|-------------|---|
| NPR Math | Math |
| 6th--21 | Schoolwide 2520 (Fall) to 2576 (Winter) for a +56 (Growth of 2.2%) |
| 7th--33 | 6th Grade--2417 (Fall) to 2479 (Winter) for a +62 (Growth of 2.6%) |
| 8th--31 | 7th Grade--2546 (Fall) to 2614 (Winter) for a +68 (Growth of 2.7%) |
| | 8th Grade--2611 (Fall) to 2647 (Winter) for a +36 (Growth of 1.4%) |
| NPR Reading | Reading |
| 6th--27 | Schoolwide 2717 (Fall) to 2779 (Winter) for a +62 (Growth of 2.3%) |
| 7th--34 | 6th Grade--2611 (Fall) to 2675 (Winter) for a +64 (Growth of 2.5%) |
| 8th--30 | 7th Grade--2723 (Fall) to 2828 (Winter) for a +105 (Growth of 3.9%) |
| | 8th Grade--2835 (Fall) to 2852 (Winter) for a +17 (Growth of 0.6%) |

| Scantron Performance Bands (%) | | | | | | | | |
|--------------------------------|--------------|-------------|---------------|--|---------------|--------------|-------------|---------------|
| 6th Reading | | | | | 6th Math | | | |
| Above Average | Average High | Average Low | Below Average | | Above Average | Average High | Average Low | Below Average |
| 7 | 26 | 33 | 35 | | 8 | 21 | 17 | 54 |
| 7th Reading | | | | | 7th Math | | | |
| Above Average | Average High | Average Low | Below Average | | Above Average | Average High | Average Low | Below Average |
| 18 | 19 | 33 | 30 | | 17 | 16 | 27 | 39 |
| 8th Reading | | | | | 8th Math | | | |
| Above Average | Average High | Average Low | Below Average | | Above Average | Average High | Average Low | Below Average |
| 18 | 21 | 23 | 38 | | 11 | 18 | 32 | 39 |

| LOMBARD | Aug/Sept | | Oct. | | Nov. | | Dec. | | Jan. | | Feb. | | March | | April | | May | | Totals | |
|---|----------|------|------|------|------|------|------|------|------|--|------|--|-------|--|-------|--|-----|--|--------|-----|
| Total Referrals | 188 | | 161 | | 128 | | 110 | | | | | | | | | | | | 587 | |
| Number of Attendance Days in Month | 31 | | 23 | | 17 | | 15 | | | | | | | | | | | | 86 | |
| Gender | | | | | | | | | | | | | | | | | | | | |
| Male | 147 | 78% | 129 | 80% | 94 | 73% | 82 | 75% | | | | | | | | | | | 452 | 77% |
| Female | 41 | 22% | 32 | 20% | 34 | 27% | 28 | 25% | | | | | | | | | | | 135 | 23% |
| TOTAL | 188 | | 161 | | 128 | | 110 | | | | | | | | | | | | | |
| Referral Reason | | | | | | | | | | | | | | | | | | | | |
| Disruption | 51 | 27% | 23 | 14% | 27 | 21% | 29 | 26% | | | | | | | | | | | 130 | 22% |
| Tardy | 26 | 14% | 19 | 12% | 5 | 4% | 14 | 13% | | | | | | | | | | | 64 | 11% |
| Truancy | 0 | 0% | 0 | 0% | 0 | 0% | 0 | 0% | | | | | | | | | | | 0 | 0% |
| Disrespect | 18 | 10% | 16 | 10% | 13 | 10% | 8 | 7% | | | | | | | | | | | 55 | 9% |
| Defiance/Insubordination/Non-Compliance | 19 | 10% | 21 | 13% | 24 | 19% | 20 | 18% | | | | | | | | | | | 84 | 14% |
| Fighting | 16 | 9% | 14 | 9% | 10 | 8% | 3 | 3% | | | | | | | | | | | 43 | 7% |
| Technology/Violation | 1 | 1% | 1 | 1% | 0 | 0% | 1 | 1% | | | | | | | | | | | 3 | 1% |
| Abusive/Inappropriate Language | 12 | 6% | 13 | 8% | 6 | 5% | 9 | 8% | | | | | | | | | | | 40 | 7% |
| Harassment | 4 | 2% | 2 | 1% | 3 | 2% | 1 | 1% | | | | | | | | | | | 10 | 2% |
| Bullying | 0 | 0% | 5 | 3% | 0 | 0% | 3 | 3% | | | | | | | | | | | 8 | 1% |
| Skipping Class | 0 | 0% | 5 | 3% | 0 | 0% | 0 | 0% | | | | | | | | | | | 5 | 1% |
| Forgery/Theft/Plagiarism | 2 | 1% | 2 | 1% | 5 | 4% | 2 | 2% | | | | | | | | | | | 11 | 2% |
| Physical Aggression | 1 | 1% | 0 | 0% | 0 | 0% | 0 | 0% | | | | | | | | | | | 1 | 0% |
| Vandalism | 0 | 0% | 1 | 1% | 1 | 1% | 3 | 3% | | | | | | | | | | | 5 | 1% |
| Use/Possession of Drugs | 0 | 0% | 0 | 0% | 0 | 0% | 1 | 1% | | | | | | | | | | | 1 | 0% |
| Use/Possession of Weapons | 0 | 0% | 0 | 0% | 0 | 0% | 0 | 0% | | | | | | | | | | | 0 | 0% |
| Use/Possession of Tobacco | 1 | 1% | 0 | 0% | 4 | 3% | 0 | 0% | | | | | | | | | | | 5 | 1% |
| Inappropriate Location/Out of Bounds | 0 | 0% | 1 | 1% | 0 | 0% | 2 | 2% | | | | | | | | | | | 3 | 1% |
| Other Behavior | 37 | 20% | 38 | 24% | 30 | 23% | 14 | 13% | | | | | | | | | | | 119 | 20% |
| TOTAL | 188 | 100% | 161 | 100% | 128 | 100% | 110 | 100% | | | | | | | | | | | 587 | |
| Time of Day | | | | | | | | | | | | | | | | | | | | |
| Prior to 8:05 am | 4 | 2% | 3 | 2% | 9 | 7% | 5 | 5% | | | | | | | | | | | 21 | 4% |
| 8:05 am to Lunch (Morning) | 78 | 41% | 68 | 42% | 72 | 56% | 62 | 56% | | | | | | | | | | | 280 | 48% |
| Lunchtimes | 8 | 4% | 10 | 6% | 5 | 4% | 4 | 4% | | | | | | | | | | | 27 | 5% |
| Afternoon to 2:55 | 81 | 43% | 62 | 39% | 38 | 30% | 30 | 27% | | | | | | | | | | | 211 | 36% |
| After 2:55 | 12 | 6% | 17 | 11% | 4 | 3% | 6 | 5% | | | | | | | | | | | 39 | 7% |
| Bus | 5 | 3% | 1 | 1% | 0 | 0% | 3 | 3% | | | | | | | | | | | 9 | 2% |
| TOTAL | 188 | 100% | 161 | 100% | 128 | 100% | 110 | 100% | | | | | | | | | | | 587 | |
| Student Grade | | | | | | | | | | | | | | | | | | | | |
| 6th | 98 | 52% | 79 | 49% | 54 | 42% | 52 | 47% | | | | | | | | | | | 283 | 48% |
| 7th | 55 | 29% | 46 | 29% | 39 | 30% | 34 | 31% | | | | | | | | | | | 174 | 30% |
| 8th | 35 | 19% | 36 | 22% | 35 | 27% | 24 | 22% | | | | | | | | | | | 130 | 22% |
| TOTAL | 188 | 100% | 161 | 100% | 128 | 100% | 110 | 100% | | | | | | | | | | | | |
| Race*** | | | | | | | | | | | | | | | | | | | | |
| Black/ African-American | 43 | 17% | 74 | 29% | 68 | 29% | 54 | 31% | | | | | | | | | | | 239 | 26% |
| White/Non-Hispanic | 132 | 52% | 122 | 48% | 108 | 46% | 83 | 47% | | | | | | | | | | | 445 | 48% |
| Hispanic/Latino | 46 | 18% | 35 | 14% | 36 | 15% | 22 | 12% | | | | | | | | | | | 139 | 15% |
| Two or More Races | 28 | 11% | 19 | 7% | 22 | 9% | 14 | 8% | | | | | | | | | | | 83 | 9% |
| Asian | 3 | 1% | 5 | 2% | 2 | 1% | 4 | 2% | | | | | | | | | | | 14 | 2% |
| TOTAL | 252 | 100% | 255 | 100% | 236 | 100% | 177 | 100% | | | | | | | | | | | 920 | |
| Number of Days in Period | 31 | | 23 | | 17 | | 15 | | | | | | | | | | | | 86 | |
| Total Number of Referrals | 188 | | 161 | | 128 | | 110 | | | | | | | | | | | | 587 | |
| Referrals per Day | 6.06 | | 7 | | 7.53 | | 7.33 | | | | | | | | | | | | 6.98 | |
| Total Enrollment | 446 | | 440 | | 446 | | 448 | | | | | | | | | | | | | |
| Students with a single Referral | 52 | | 49 | | 38 | | 48 | | | | | | | | | | | | | |
| Students with 2-5 | 25 | | 34 | | 24 | | 21 | | | | | | | | | | | | | |
| Students with 6-10 | 5 | | 2 | | 3 | | 1 | | | | | | | | | | | | | |
| Students with +10 | 3 | | 0 | | 0 | | 0 | | | | | | | | | | | | | |
| Count of Referred Students | 85 | | 85 | | 65 | | 70 | | | | | | | | | | | | | |
| Percentage of Students Referred | 19% | | 19% | | 15% | | 16% | | | | | | | | | | | | | |
| Percentage of Students w/o Referral | 81% | | 81% | | 85% | | 84% | | | | | | | | | | | | | |

***Please note some students identify more than one race/category

| Lombard Demographic Information | | | | |
|---|----------------------|----------------|----------------------------|------------|
| Total Enrollment | 448 | | | |
| | Student Count | Percent | | |
| F/R Lunch | 338 | 75% | | |
| Non-F/R Lunch | 110 | 25% | | |
| Female | 212 | 47% | | |
| Male | 236 | 53% | | |
| Race | Student Count | Percent | | |
| Black/ African-American | 85 | 19% | | |
| White/Non-Hispanic | 234 | 52% | | |
| Hispanic/Latino | 63 | 14% | | |
| Two or More Races | 65 | 15% | | |
| Asian | 1 | 0.2% | | |
| | | | | |
| Lombard Discipline Information | | | | |
| | Dec | | YTD Referral Totals | |
| Total Referrals | 110 | | 587 | |
| Number of Attendance Days in Month | 15 | | | |
| | | | | |
| Gender | Dec | | Referral Totals | |
| Male | 82 | 75% | 452 | 77% |
| Female | 28 | 25% | 135 | 23% |
| Race*** | Dec | | Referral Totals*** | |
| Black/ African-American | 54 | 31% | 239 | 26% |
| White/Non-Hispanic | 83 | 47% | 445 | 48% |
| Hispanic/Latino | 22 | 31% | 139 | 15% |
| Two or More Races | 14 | 8% | 83 | 9% |
| Asian | 4 | 2% | 14 | 2% |
| | | | | |
| ***Please note some students identify more than one race/category | | | | |

Dr. Martin Luther King Elementary School









Lombard Middle School













Steele Elementary School







Galesburg High School













Solar Panels





Gale/Galesburg High School



Lincoln Education Center



Lombard Middle School



Steele Elementary School

Safety

Jobsite Safety is of the utmost importance. All workers receive a **Project Orientation & Background Check** prior to beginning work on-site. Safety issues are discussed at project meetings and at weekly “tool box safety talks”.

Key Accomplishments

- Foundation Completion
- Interior Rock Backfill & Exterior Backfill
- Bid Package 2 Approval of Bids
- Bid Package 2 Contracts Issued

Budget Status

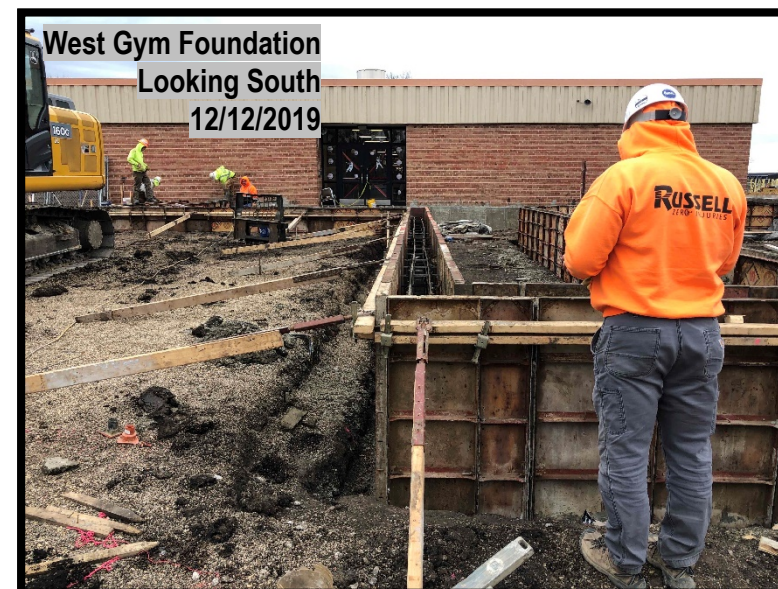
- Bids are within budget and contracts have been issued
- The projected budget is \$11.6M
- Accepted Alternates: BP2 Alt #1 – Concrete Paving

Schedule

- December 23 – Bid Package 2 Commencement
- January 30 – Structural Metal Stud Framing Commencement
- February 24 – Begin Structural Steel Erection
- March 6 – Structural Steel Completion

Upcoming Milestones

- Receive all signed Bid Package 2 Contracts
- Wall Framing Submittals
- Structural Metal Framing Material Delivery





Safety

Jobsite Safety is of the utmost importance. All workers receive a **Project Orientation & Background Check** prior to beginning work on-site. Safety issues are discussed at project meetings and at weekly “tool box safety talks”.



Key Accomplishments

- Foundation Walls and Piers Complete
- Structural Steel and Joist Erection Complete



Budget Status

- The projected project budget is \$4.76M
- Accepted alternates to date include; Alt 5: BIM Coordination, Alt 6: Controls Alternate



Schedule

- January 6th – Exterior Framing to Begin
- February 14th – Roofing to Begin



Upcoming Milestones

- Building Enclosure
- Slab Pour
- Interior Framing



Drone Shot
12/23/2019



Drone Shot
12/23/2019



Drone Shot
12/23/2019



Drone Shot
12/23/2019



Safety

Jobsite Safety is of the utmost importance. All workers receive a **Project Orientation & Background Check** prior to beginning work on-site. Safety issues are discussed at project meetings and at weekly “tool box safety talks”.



Key Accomplishments

- Structural Steel and Joist Erection Complete
- Transformer Relocated and Power Transferred



Budget Status

- The projected project budget is \$6.3M
- Accepted alternates to date include; Alt 1: Concrete Paving, Alt 3: Rework Entry to Auditorium, Alt 5: BIM Coordination, Alt 6: Controls Alternate, Alt 2-1 LVT Flooring



Schedule

- January 3 – Steel Erection Complete
- January 6 – Exterior Framing to Begin
- January 30 – Roofing To Begin



Upcoming Milestones

- Full Building Enclosure
- Slab Pour
- Interior Wall Framing



Document Status: Draft Update - New To District

5:20-E Exhibit - Resolution to Prohibit Sexual Harassment - New to District

New/Unpublished Section

WHEREAS, Section 10-20 of the School Code (105 ILCS 5/10-20) grants school boards other powers that are not inconsistent with their duties;

WHEREAS, Section 1-5 of the State Officials and Employees Ethics Act (5 ILCS 430/1-5) includes school districts within the definition of a *governmental entity*;

WHEREAS, Section 5-65 of the State Officials and Employees Ethics Act (5 ILCS 430/5-65, added by P.A. 100-554) provides that all persons have a right to work in an environment free from sexual harassment;

WHEREAS, Section 70-5 of the State Officials and Employees Ethics Act (5 ILCS 430/70-5, amended by P.A.s 100-554 and 101-221) requires governmental entities to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment which, at a minimum, includes: (1) a prohibition on sexual harassment; (2) details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the Act, the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/); (4) the consequences: (a) of a violation of the prohibition on sexual harassment; and (b) for knowingly making a false report; and (5) a mechanism for reporting and independent review of allegations of sexual harassment made against a Board member by a fellow Board member or other elected official; [PRESSPlus1](#)

THEREFORE, BE IT RESOLVED, by the Board of Education of [insert name], [insert county] ^{Q1} County, Illinois, as follows:

Section 1: The Board adopts Board policies 2:105, *Ethics and Gift Ban*, and 5:20, *Workplace Harassment Prohibited*, attached as Exhibit A, which collectively contain the following: (1) a prohibition on sexual harassment; (2) detail regarding how an individual can report an allegation of sexual harassment, including options for making a confidential report to an immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, a Complaint Manager, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations and a statement regarding the availability of whistleblower protections under the State Officials and Employees Ethics Act, the Whistleblower Act, and the Ill. Human Rights Act; and (4) the consequences: (a) of a violation of the prohibition on sexual harassment; and (b) for knowingly making a false report, and (5) a mechanism for reporting and independent review of allegations of sexual harassment made against a Board member by a fellow Board member or other elected official.

Section 2: Any prior versions of Board policies 2:105, *Ethics and Gift Ban*, and 5:20, *Workplace Harassment Prohibited*, adopted by the Board are superseded by this Resolution.

Adopted this ____ day of _____, 20 ____.

Attested by: _____, Board President

Attested by: _____, Board Secretary

Questions and Answers:

***Required Question 1. If the Board is including the adopted resolution in the Board policy manual, please indicate the county(ies) that should be inserted here.

Response: _____

PRESSPlus Comments

PRESSPlus 1. Updated in response to the State Officials and Employees Ethics Act (SOEEA), 5 ILCS 430/70-5, amended by P.A. 101-221, requiring boards to amend their sexual harassment policies by resolution to include a mechanism for reporting and independent review of sexual harassment allegations made against board members by elected officials.

The resolution must be adopted by February 9, 2020; however, it is not required to be included in the Board policy manual. If the Board would prefer not to include the adopted resolution in the policy manual, select "Not Adopted" as the Save Status. **Issue**

Document Status: Draft Update

2:20 Powers and Duties of the Board of Education; Indemnification

The major powers and duties of the Board of Education include, but are not limited to:

1. Annually organizing the Board by electing officers and establishing its regular meeting schedule and, thereafter, taking action during lawfully called meetings to faithfully fulfill the Board's responsibilities in accordance with Board policy and State and federal law.
2. Formulating, adopting, and modifying Board policies, at its sole discretion, subject only to mandatory collective bargaining agreements and State and federal law.
3. Employing a Superintendent and other personnel, making employment decisions, dismissing personnel, including determining whether an employee has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by 325 ILCS 5/[PRESSPlus1](#) and establishing an equal employment opportunity policy that prohibits unlawful discrimination.
4. Directing, through policy, the Superintendent, in his or her charge of the District's administration.
5. Approving the annual budget, tax levies, major expenditures, payment of obligations, annual audit, and other aspects of the District's financial operation; and making available a statement of financial affairs as provided in State law.
6. Entering contracts using the public bidding procedure when required.
7. Providing, constructing, controlling, and maintaining adequate physical facilities; making school buildings available for use as civil defense shelters; and establishing a resource conservation policy.
8. Establishing an equal educational opportunities policy that prohibits unlawful discrimination.
9. Approving the curriculum, textbooks, and educational services.
10. Evaluating the educational program and approving School Improvement and District Improvement Plans.
11. Presenting the District report card and School report card(s) to parents/guardians and the community; these documents report District, School and student performance.
12. Establishing and supporting student behavior policies designed to maintain an environment conducive to learning, including deciding individual student suspension or expulsion cases brought before it.
13. Establishing attendance units within the District and assigning students to the schools.
14. Establishing the school year.
15. Requiring a moment of silence to recognize veterans during any type of school event held at a District school on November 11.
16. Providing student transportation services pursuant to State law.
17. Entering into joint agreements with other boards to establish cooperative educational programs or provide educational facilities.
18. Complying with requirements in the Abused and Neglected Child Reporting Act (ANCRA). Specifically, each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA the Act, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with the Act ANCRA's requirements concerning the reporting of child abuse.
19. Communicating the schools' activities and operations to the community and representing the needs and desires of the community in educational matters.

Indemnification

To the extent allowed by law, the Board shall defend, indemnify, and hold harmless School Board members, employees, volunteer personnel (pursuant to 105 ILCS 5/10-22.34, 10-22.34a and 10-22.34b), mentors of certified staff (pursuant to 105 ILCS 5/2-3.53a, 2-3.53b, and 105 ILCS 5/21A-5 et seq.), and student teachers who, in the course of discharging their official duties imposed or authorized by law, are sued as parties in a legal proceeding. Nothing herein, however, shall be construed as obligating the Board to defend, indemnify, or hold harmless any person who engages in criminal activity, official misconduct, fraud, intentional or willful and wanton misconduct, or acts beyond the authority properly vested in the individual.

LEGAL REF.:

105 ILCS 5/10, 5/17-1, and 5/27-1.

115 ILCS 5/, III. Educational Labor Relations Act.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

CROSS REF.:1:10 (School District Legal Status), 1:20 (District Organization, Operations, and Cooperative Agreements), 2:10 (School District Governance), 2:80 (Board Member Oath and Conduct), 2:140 (Communications To and From the Board), 2:210 (Organizational Board of Education Meeting), 2:240 (Board Policy Development), 4:60 (Purchases and Contracts), 4:70 (Resource Conservation), 4:100 (Insurance Management), 4:110 (Transportation), 4:150 (Facility Management and Building Programs), 5:10 (Equal Employment Opportunity and Underrepresented Recruitment), 5:90 (Abused and Neglected Child Reporting), 6:10 (Educational Philosophy and Objectives), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-23.12(c), added by P.A. 101-531 and 105 ILCS 5/21B-75(b), amended by P.A. 101-531. **Note:** While 105 ILCS 5/10-23.12(c) permits boards to *immediately* dismiss certain employees upon the determination that he or she has willfully or negligently failed to report, this does not negate a board's responsibility to provide employees with due process required by the law and district policies and procedures. Consult the board attorney for further guidance. **Issue 102, October 2019**

Document Status: Draft Update

2:70 Vacancies on the Board of Education - Filling Vacancies

Vacancy

Elective office of a Board of Education member becomes vacant before the term's expiration when any of the following occurs:

1. Death of the incumbent,
2. Resignation in writing filed with the Secretary of the Board,
3. Legal disability,
4. Conviction of a felony, bribery, perjury, or other infamous crime or of any offense involving a violation of official oath or of a violent crime against a child,
5. Removal from office,
6. The decision of a competent tribunal declaring his or her election void,
7. Ceasing to be an inhabitant of the District or a particular area from which he or she was elected, if the residential requirements contained in the School Code are violated,
8. An illegal conflict of interest, or
9. Acceptance of a second public office that is incompatible with Board membership.

Filling Vacancies

Whenever a vacancy occurs, the remaining members shall notify the Regional Superintendent of Schools of that vacancy within five days after its occurrence and shall fill the vacancy until the next regular board election, at which election a successor shall be elected to serve the remainder of the unexpired term. However, if the vacancy occurs with less than 868 days remaining in the term or less than 88 days before the next regularly scheduled election, the person so appointed shall serve the remainder of the unexpired term, and no election to fill the vacancy shall be held. Members appointed by the remaining members of the Board to fill vacancies shall meet any residential requirements as specified in the School Code. The Board shall fill the vacancy within ~~60~~⁴⁵ **PRESSPlus1** days after it occurred by a public vote at a meeting of the Board.

Immediately following a vacancy on the Board, the Board may publicize it and accept résumés from District residents who are interested in filling the vacancy. After reviewing the applications, the Board may invite the prospective candidates for personal interviews to be conducted during duly scheduled closed meetings.

LEGAL REF.:

105 ILCS 5/10-10 and 5/10-11.

CROSS REF.:2:40 (Board Member Qualifications), 2:60 (Board Member Removal from Office), 2:120 (Board Member Development)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-10, amended by P.A. 101-67, eff. 1-1-20. Questions arise when fewer individuals run for seats on the board than are up for election. For more information, see f/n 8 of sample policy2:70, available at PRESS Online by logging in at www.iasb.com. **Issue 102, October 2019**

Document Status: Draft Update

2:70-E Exhibit - Checklist for Filling Board Vacancies by Appointment

The Board of Education fills a vacancy by either appointment or election. The Board uses this checklist for guidance when it must fill a vacancy by appointment. Some items contain guidelines along with explanations. For more information, see [Vacancies on the Board of Education](#), published by a committee of the Ill. Council of School Attorneys, and available at: www.iasb.com/law/vacancies.cfm.

☐ Confirm that the Board must fill the vacancy by appointment.

| Guidelines | Explanation |
|--|--|
| Review Board policy 2:70, <i>Vacancies on the Board of Education - Filling Vacancies</i> , to determine if a vacancy on the Board occurred and, if so, whether the successor will be selected by election or Board appointment. | Filling a vacancy by Board appointment or election depends upon when the vacancy occurred. If a vacancy occurs with less than: (1) 868 days remaining in the term of office, or (2) 88 days before the next regularly scheduled election for the vacant office, no election to fill the vacancy is held and the appointee serves the remainder of the term. At all other times, an appointee serves until the next regular school election, at which election a successor is elected to serve the remainder of the unexpired term. See 105 ILCS 5/10-10. |
| <u>In the event a seat on the board goes unfilled at an election, consult the Board Attorney to determine (1) how long the seat can be held over by the incumbent member, and (2) the process by which the Board will fill the seat.</u> | <u>The School Code partially addresses the concept of a <i>holdover seat</i>; it states “no elective office...becomes vacant until the successor of the incumbent of such office has been appointed or elected, as the case may be, and qualified.” 105 ILCS 5/10-11.</u> PRESSPlus1 |

☐ Notify the Regional Superintendent of the vacancy within five days of its occurrence (105 ILCS 5/10-10).

☐ Develop a list of qualifications for appointment of a person to fill the vacancy.

| Guidelines | Explanation |
|--|---|
| <p>At a minimum, a candidate must meet the following qualifications:</p> <ul style="list-style-type: none"> • Be a United States citizen • Be at least 18 years of age • Be a resident of Illinois and the <p>District for at least one year immediately preceding the appointment</p> <ul style="list-style-type: none"> • Be a registered voter • Not be a child sex offender • Not hold another incompatible public office • Not have a prohibited interest in any contract with the District • Not be a school trustee • Not hold certain types of prohibited State or federal employment | <p>While the School Code does not expressly set forth eligibility requirements for appointment to a Board vacancy, the Board may want to use the qualifications for elected Board members listed in 105 ILCS 5/10-3 and 5/10-10.</p> <p>For guidance discussing other qualifications that the Board may want to consider, see IASB's <i>Recruiting School Board Candidates</i>, available at: www.iasb.com/training/recruiting.cfm</p> <p>For guidance regarding conflict of interest and incompatible offices, see Conflict of Interest and Incompatible Offices FAQ (ICSA).</p> |

| | |
|--|---|
| <p>When additional qualifications apply, the following items may be included in the Board's list of qualifications:</p> <ul style="list-style-type: none"> • Meet all qualifications based upon the distribution of population among congressional townships in the district. • Meet all qualifications based upon the distribution of population among incorporated and unincorporated areas. | <p>Board members of some community unit school districts may be subject to historical residential qualifications based on the distribution of population among congressional townships in the district or between the district's incorporated and unincorporated areas. <u>105 ILCS 5/10-11</u> (105 ILCS 5/11A-8).</p> <p>Note: If a vacancy for an area of residence remains unfilled, a board must submit a proposition at the next general election for the election of a board member at large. <u>105 ILCS 5/10-10.5(c), added by P.A. 100-800.</u></p> |
|--|---|

☐ **Decide who will receive completed vacancy applications.**

| Guidelines | Explanation |
|--|--|
| <p>The Board President will accept applications.</p> <p>The Board will discuss, at an open meeting, its process to review the applications and who will contact applicants for an interview.</p> | <p>Who accepts vacancy applications is at the Board's sole discretion. According to 2:110, <i>Qualifications, Term, and Duties of Board Officers</i>, the Board President is a logical officer to accept the applications, but this task may be delegated to the Secretary or Superintendent's secretary if the Board determines that it is more convenient. Who accepts the applications must be decided prior to posting the vacancy announcement.</p> |

☐ **Create the Board member vacancy announcement.**

| Announcement | Explanation |
|--|--|
| <p>School District _____ Board Member Vacancy</p> <p>The School District is accepting applications to fill the vacancy resulting from [reason for vacancy] of [former Board member's name].</p> | <p>The contents of a vacancy announcement, how it is announced, and where it is posted are at the Board's sole discretion.</p> <p>The Board may want to announce the vacancy and its intent to fill it by appointment during an open meeting. The announcement may be posted on the District's website and in the local newspaper(s).</p> |
| <p>The individual selected will serve on the Board of Education from the date of appointment to [date].</p> | <p>The length of the appointment depends upon when during the term of office the vacancy occurred. See 105 ILCS 5/10-10 and Board policy 2:70, <i>Vacancies on the Board of Education - Filling Vacancies</i>, to determine the length of the appointment.</p> |
| <p>The School District [School District's philosophy or mission statement].</p> | <p>See Board policy 1:30, <i>School District Philosophy</i>, for the District's mission statement that is specific to the community's goals.</p> |
| <p>Applicants for the Board vacancy must be: [Board's list of qualifications].</p> | <p>See checklist item titled <i>Develop a list of qualifications for appointment of a person to fill the vacancy</i> above.</p> |
| <p>Applicants should show familiarity with the Board's policies regarding general duties and responsibilities of a Board and a Board member, including fiduciary responsibilities, conflict of interest, ethics and gift ban. The Board's policies are available at [locations].</p> | <p>Listing this along with the Board's list of qualifications assists candidates in understanding a Board member's duties and responsibilities and may facilitate a better conversation during the interview process. See Board policies: 2:20, <i>Powers and Duties of the Board of Education</i>; 2:80, <i>Board Member Oath and Conduct</i>; 2:100, <i>Board Member Conflict of Interest</i>; 2:105 <i>Ethics and Gift Ban</i>; and 2:120, <i>Board Member Development</i>.</p> |
| <p>Applications may be obtained at [location and address and/or website] beginning on [date and time].</p> | <p>See action item titled <i>Decide who will receive completed vacancy</i></p> |

| | |
|--|---------------------|
| Completed applications may be turned in by [time and date] to [name and title of person receiving applications]. | applications above. |
|--|---------------------|

☐ **Publicize the vacancy announcement by placing it on the District's website, announcing it at a meeting, and/or advertising it in the local newspaper(s).**

☐ **Accept and review applications from prospective candidates (see *Decide who will receive completed vacancy applications* above).**

☐ **Contact appropriate applicants for interviews (see *Decide who will receive completed vacancy applications* above).**

☐ **Develop interview questions.**

| Interview Questions | Explanation |
|---|---|
| <p>Why do you want to be a Board member?</p> <p>What specific skills would you bring to the Board?</p> <p>Please give specific examples of your ability in interpersonal relationships and teamwork.</p> <p>What do you see as the role of a Board member?</p> <p>What have you done to prepare yourself for the challenges of being a Board member?</p> <p>Please describe your previous community or non-profit experiences.</p> <p>What areas in the district would you like to see the Board strengthen?</p> <p>What is your availability to meet the time, training commitments, and other responsibilities required for Board membership?</p> <p>Describe what legacy you would like to leave behind.</p> | <p>Interview questions are at the Board's sole discretion. This list is not exhaustive, but it may help the Board tailor its questions toward finding a candidate who will approach Board membership with a clear understanding of its demands and expectations along with a constructive attitude toward the challenge. The Board may also want to consider allowing an equal amount of time for each interview.</p> <p>See IASB's <i>Recruiting School Board Candidates</i>, available at: www.iasb.com/training/recruiting.cfm</p> <p>A prospective candidate to fill a vacancy may raise other specific issues that the Board will want to cover during an interview.</p> |

☐ **Conduct interviews with candidates (interviews may occur in closed session pursuant to 5 ILCS 120/2(c)(3)).**

| Interview Plan | Explanation |
|---|--|
| <p>In each interview, the Board President will:</p> <p>Introduce Board members to the candidate at the beginning of the interview.</p> <p>Describe the Board's interview process, selection process, and ask the candidate if he or she has questions about the Board's process for filling a vacancy by appointment.</p> | <p>The Board President will lead the Board as it</p> |

| | |
|---|---|
| Describe the District's philosophy or mission statement. | interviews prospective candidates. See Board policy 2:110, <i>Qualifications, Term, and Duties of Board Officers</i> . The president presides at all meetings (105 ILCS 5/10-13). |
| Describe the vacancy for the candidate by reviewing the: (1) qualifications, and (2) general duties and responsibilities of the Board and the Board members, including fiduciary responsibilities, conflict of interest, ethics and gift ban, and general Board member development. | The Board may also want to consider allowing an equal amount of time for each interview. |
| Begin asking the interview questions that the Board developed. | |
| Ask the candidate whether he or she has any questions for the Board. | |
| Thank the candidate and inform the candidate when the Board expects to make a decision and how the candidate will be contacted regarding the Board's decision. | |

☐ Fill vacancy by a vote during an open meeting of the Board before the 60th day (105 ILCS 5/10-10, amended by P.A. 101-67, eff. 1-1-20).

☐ Assist the appointed Board member in filing his or her statement of economic interest (5 ILCS 420/4A-105(c)).

☐ Announce the appointment to District staff and community.

| Announcement | Explanation |
|---|--|
| <p>The Board appointed [appointee's name] to fill the vacancy on the Board.</p> <p>The appointment will be from [date] to [date].</p> <p>The Board previously established qualifications for the appointee in a careful and thoughtful manner. [Appointee's name] meets these qualifications and has demonstrated the willingness to accept the duties and responsibilities of a Board member. [Appointee's name] brings a clear understanding of the demands and expectations of being a Board member along with a constructive attitude toward the challenge.</p> | <p>The contents of the appointment announcement and length of time it is displayed are at the Board's sole discretion. The Board may want to consider announcing the appointment during its meeting and also by posting it in the same places that it posted the vacancy announcement.</p> <p>See Board policy 8:10, <i>Connection with the Community</i>.</p> |

☐ Administer the Oath of Office and begin orientation.

| Guidelines | Explanation |
|---|--|
| See Board policy 2:80, <i>Board Member Oath and Conduct</i> . | Each individual, before taking his or her seat on the Board, must take an oath in substantially the form given in 105 ILCS 5/10-16.5. |
| See Board policy 2:120, <i>Board Member Development</i> , and 2:120-E, <i>Guidelines for Serving as a Mentor to a New Board of Education Member</i> . | Orientation assists new Board members to learn, understand, and practice effective governance principles. See the IASB Foundational Principles of Effective Governance, available at: www.iasb.com/principles_popup.cfm . |

☐ Inform IASB of the newly appointed Board member's name and directory information.

DATED: September 12, 2016

PRESSPlus Comments

PRESSPlus 1. Updated to address *holdover* incumbent members. **Issue 102, October 2019**

Document Status: Draft Update

2:100 Board Member Conflict of Interest

No Board of Education member shall: (1) have a beneficial interest directly or indirectly in any contract, work, or business of the District unless permitted by State or federal law; or (2) solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or contracts with the District. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Board members must annually file a *Statement of Economic Interests* as required by the Illinois Governmental Ethics Act. Each Board member is responsible for filing the statement with the county clerk of the county in which the District's main office is located by May 1.

Federal and State Grant Awards [PRESSPlus1](#)

No Board member shall participate in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/) if he or she has a real or apparent conflict of interest. A conflict of interest arises when a Board member or any of the following individuals has a financial or other interest in the entity selected for the contract:

1. Any person that has a close personal relationship with a Board member that may compromise or impair the Board member's fairness and impartiality, including a member of the Board member's immediate family or household;
2. The Board member's business partner; or
3. An entity that employs or is about to employ the Board member or one of the individuals listed in one or two above.

LEGAL REF.:

5 ILCS 420/4A-101.5, 420/4A-105, 420/4A-106.5, and 420/4A-107.

30 ILCS 708/, Grant Accountability and Transparency Act.

50 ILCS 105/3.

105 ILCS 5/10-9.

2 C.F.R. §200.318(c)(1).

CROSS REF.:2:105 (Ethics and Gift Ban), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Conduct; and Conflict of Interest)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Ill. State of Education's *Procurement and Purchasing Checklist* and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/). See the PRESS Issue 102 Update Memo for more information.

The term *participate* is not specifically defined in the federal regulation; consult the board attorney regarding other actions the board can take to limit the influence of a conflicted board member, beyond abstention from the board's evaluation and vote on a contract. 2 C.F.R. §200.318(c)(1) prohibits employees, officers, or agents of a school district from participating in the selection, award, or administration of a contract supported by a federal award or eligible State grants through GATA if they have a *real or apparent conflict of interest*. Authoritative sources and guidance regarding conflict of interest and financial disclosure are provided through the GATA Resource Library at www.grants.illinois.gov. See also the Ill. State Board of Education's *Procurement and Purchasing Checklist* at: www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx.

The law does not specifically define an *apparent conflict of interest*. For a discussion of what an *apparent conflict of interest* may mean, see the discussion about avoiding the *appearance of impropriety* in the Ill. Council of School Attorneys' publication, **Answers to FAQs, Conflict of Interest and Incompatible Offices**, https://www.iasb.com/IASB/media/Documents/COI_FAQ.pdf.

Issue 102, October 2019

Document Status: Draft Update

2:105 Ethics and Gift Ban

Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and Board of Education members:

1. No employee shall intentionally perform any "political activity" during any "compensated time," as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of his or her official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee shall intentionally solicit or accept any "gift" from any "prohibited source," as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fundraising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.
6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. "Catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are

customarily provided to others in similar circumstances.

10. Intra-governmental and inter-governmental gifts. "Intra-governmental gift" means any gift given to a Board member or employee from another Board member or employee, and "inter-governmental gift" means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under [Section 26 U.S.C. §501\(c\)\(3\) of the Internal Revenue Code](#).

Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. As soon as possible after a complaint is filed, the Superintendent shall appoint a 3-member Ethics Commission. If the Superintendent is the subject of the complaint, the Board President shall perform this duty. Commission members may be any District resident, except that no person shall be appointed who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint. If the Commission finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or recommend disciplinary action for the employee.

Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, 5 LCS 430/1-5.

"Political activity" means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, "compensated time" includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

"Prohibited source" means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

"Gift" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

Complaints of Sexual Harassment Made Against Board Members by Elected Officials [PRESSPlus1](#)

Pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/70-5), members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the official feels comfortable doing so, he or she should directly inform the individual that the individual's conduct or communication is offensive and must stop.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint, the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, the Board President shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations. If the allegations concern the President, or the President is a witness or otherwise conflicted, the Vice President shall make the appointment. If the allegations concern both the President and Vice President, and/or they are witnesses or otherwise conflicted, the Board Secretary shall make the appointment. The investigator shall prepare a written report and submit it to the Board. [Q1 PRESSPlus2](#)

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board. [PRESSPlus3](#)

The Superintendent will post this policy on the District website and/or make this policy available in the District's administrative office. [PRESSPlus4](#)

LEGAL REF.:

5 ILCS 430/, State Officials and Employees Ethics Act.

10 ILCS 5/9-25.1, Election Interference Prohibition Act.

CROSS REF.:2:100 (Board Member Conflict of Interest), [2:110 \(Qualifications, Term, and Duties of Board Officers\)](#), [2:260 \(Uniform Grievance Procedure\)](#), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Conduct; and Conflict of Interest)

Questions and Answers:

***Required Question 1. Would the Board like to authorize the Board President or the superintendent to appoint the outside investigator when a complaint of sexual harassment is made against a member of the Board by another Board member or elected official?

- ☐ The Board President (default)
 - ☐ The Superintendent (this will also affect policy 2:110 - be sure the same answer is entered for both policies.)
-

PRESSPlus Comments

PRESSPlus 1. Updated in response to the State Officials and Employees Ethics Act (SOEEA), 5 ILCS 430/70-5, amended by P.A. 101-221, requiring boards to amend their sexual harassment policies by resolution to include a mechanism for reporting and independent review of sexual harassment allegations made against board members by elected officials. The resolution must be adopted by February 9, 2020; see 5:20-E, *Resolution to Prohibit Sexual Harassment*, for more information.

This policy includes both elected and appointed board members to effectuate the intent of the law, to comprehensively address sexual harassment in the workplace, and for consistent treatment. The statute does not address whether the *independent review* must or may be limited to a board member's conduct in his or her official capacity, or if it can extend to a board member's behavior in his or her individual capacity. Consult the board attorney for advice.

This policy only addresses the requirements of the SOEEA; it does not address harassment complaints made by employees or other non-elected individuals against board members. Such complaints may be processed under policy 2:260, *Uniform Grievance Procedure*. See policy 5:20, *Workplace Harassment Prohibited* for information about what types of conduct may rise to the level of unlawful sexual harassment under federal and State laws.

Issue 102, October 2019

PRESSPlus 2. 5 ILCS 430/70-5(a), amended by P.A. 101-221, eff. 1-1-20. The law requires governmental units, including school districts, to conduct an *independent review* of allegations of sexual harassment made against an elected official by another elected official; however, that term is not defined. Consult the board attorney about how to investigate such complaints. **Issue 102, October 2019**

PRESSPlus 3. A board's ability to address the harassing behavior of a board member is relatively limited because it does not have the legal authority to remove one of its members. See policy 2:60, *Board Member Removal from Office*, for more information about board member removal. Consult the board attorney when dealing with a claim of sexual harassment by a board member to discuss enforcement options, as well as the accused board member's participation in any decisions regarding the complaint. **Issue 102, October 2019**

PRESSPlus 4. This paragraph is optional, but it aligns with the intent of P.A. 101-221. **Issue 102, October 2019**

Document Status: Draft Update

4:15 Identity Protection

The collection, storage, use, and disclosure of social security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District's collection, storage, use, and disclosure of social security numbers are to:

1. Limit all activities involving social security numbers to those circumstances that are authorized by State or federal law.
2. Protect each social security number collected or maintained by the District from unauthorized disclosure.

The Superintendent is responsible for ensuring that the District complies with the Identity Protection Act, 5 ILCS 179/. Compliance measures shall include each of the following:

1. All employees having access to social security numbers in the course of performing their duties shall be trained to protect the confidentiality of social security numbers. Training should include instructions on the proper handling of information containing social security numbers from the time of collection through the destruction of the information.
2. Only employees who are required to use or handle information or documents that contain social security numbers shall have access to such information or documents.
3. Social security numbers requested from an individual shall be provided in a manner that makes the social security number easily redacted if the record is required to be released as part of a public records request.
4. When collecting a social security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the social security number shall be provided. The stated reason for collection of the social security number must be relevant to the documented purpose.
5. All employees must be advised of this policy's existence and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request.
6. If this policy is amended, employees will be advised of the existence of the amended policy and a copy of the amended policy will be made available to each employee.

No District employee shall collect, store, use, or disclose an individual's social security number unless specifically authorized by the Superintendent. This policy shall not be interpreted as a guarantee of the confidentiality of social security numbers and/or other personal information. The District will use best efforts to comply with this policy, but this policy should not be construed to convey any rights to protection of information not otherwise afforded by law.

Treatment of Personally Identifiable Information Under Grant Awards[PRESSPlus1](#)

The Superintendent ensures that the District takes reasonable measures to safeguard: (1) *protected personally identifiable information*,[PRESSPlus2](#) (2) other information that a federal awarding agency, pass-through agency or State awarding agency designates as sensitive, such as *personally identifiable information (PII)*[PRESSPlus3](#) and (3) information that the District considers to be sensitive consistent with applicable laws regarding privacy and confidentiality (collectively, *sensitive information*), when administering federal grant awards and State grant awards governed by the Grant Accountability and Transparency Act (30 ILCS 708/).

The Superintendent shall establish procedures for the identification, handling, storage, access, disposal and overall confidentiality of sensitive information. The Superintendent shall ensure that employees and contractors responsible for the administration of a federal or State award for the District receive regular training in the safeguarding of sensitive information.[PRESSPlus4](#) Employees mishandling sensitive information are subject to discipline, up to and including dismissal.

LEGAL REF.:

2 C.F.R. §200.303(e).

5 ILCS 179/, Identity Protection Act.

30 ILCS 708/, Grant Accountability and Transparency Act

50 ILCS 205/3, Local Records Act.

105 ILCS 10/, Illinois School Student Records Act.

CROSS REF: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records)

PRESSPlus Comments

PRESSPlus 1. Added in response to the Ill. State Board of Education's *Checklist for Protection of Personally Identifiable Information Review* (ISBE Checklist) and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/).

See the ISBE Checklist at www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx.

While the federal regulations on procurement standards in 2 C.F.R. Part 200 do not specifically require a written policy on the treatment of *personally identifiable information* (PII) under grant-funded programs, the the ISBE Checklist requires an approved policy or policies related to the identification, handling, storage, access, disposal, and overall protection of PII as evidence of legal compliance with GATA and federal regulations. The ISBE Checklist is specific to PII handled by districts in connection with their administration of grants. The uniform federal rules on procurement standards in 2 C.F.R. Part 200 apply to eligible State grants through GATA. This policy and administrative procedure 4:15-AP2, *Personally Identifiable Information Under Grant Awards*, (available by logging into PRESS Online at iasb.com) are designed to help districts meet the standard set forth in 2 C.F.R. 200.303(e) and the documentation items on the ISBE Checklist.

The Ill. State Board of Education (ISBE) considers the Personal Information Protection Act (PIPA) (815 ILCS 530/, amended by P.A. 101-343, eff. 1-1-20) to apply to the handling of personally identifiable information under grant awards. Consult the board attorney for advice on the broader applicability of PIPA's mandates to your district.

Issue 102, October 2019

PRESSPlus 2. *Protected personally identifiable information* (Protected PII) means an individual's first name or first initial and last name in combination with any one or more types of information, including, but not limited to, social security number, passport number, credit card numbers, clearances, bank numbers, biometrics, date and place of birth, mother's maiden name, criminal records, medical records, financial records, or educational transcripts. 2 C.F.R. §200.82. **Issue 102, October 2019**

PRESSPlus 3. Protected PII is a subset of PII. PII means information that can be used to distinguish or trace an individual's identity, either alone or when combined with other personal or identifying information that is linked or linkable to a specific individual. Some information that is considered to be PII is available in public sources such as telephone books and public websites, and it is considered to be Public PII. The definition of PII is not anchored to any single category of information or technology. Rather, it requires a case-by-case assessment of the specific risk that an individual can be identified. Non-PII can become PII whenever additional information is made publicly available, in any medium and from any source, that, when combined with other available information, could be used to identify an individual. 2 C.F.R. §200.79.

In addition to 2 C.F.R. 200.303(e), depending upon the type of record being created or used in connection with a grant-funded program, multiple laws may govern the treatment of *personally identifiable information* (PII) under a grant, including the IPA (5 ILCS 179/), PIPA (815 ILCS 530/), Family Educational Rights and Privacy Act, (20 U.S.C. 1232g), Ill. School Student Records Act (105 ILCS 10/), Student Online Personal Protection Act, (105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21), Personnel Record Review Act (820 ILCS 40/), and Local Records Act (50 ILCS 205/3).

Issue 102, October 2019

PRESSPlus 4. The ISBE Checklist requires districts to maintain documentation of training of all employees/contractors on the handling of PII, including evidence of the date(s) of the training and attendance/completion of the training. Because many individuals in a district can be involved in day-to-day administration of activities supported by a federal or State grant, best practice is to regularly train all employees on the safeguarding of such sensitive information, e.g., upon hire and then annually or semi-annually. **Issue 102, October 2019**

Document Status: Draft Update

4:30 Revenue and Investments

Effective Date and Review Requirement

This policy shall take effect on July 1, 2006. The Board shall review it annually, and approve it, with changes if necessary, at each regular June Board meeting beginning in June 2007.

Revenue and Investments

The Superintendent or designee is responsible for making all claims for property tax revenue, State Aid, special state funds for specific programs, federal funds and categorical grants.

Investments

The Assistant Superintendent for Finance & Operations shall be the Chief Investment Officer, unless the Superintendent appoints another individual to the position and informs the Board of that appointment. The Chief Investment Officer shall invest money that is not required for current operations, in accordance with this policy and State law. In the absence of the Chief Investment Officer, the Superintendent shall provide the direction for investment decisions in accordance with this policy and State law.

The Chief Investment Officer and Superintendent shall use the standard of prudence when making investment decisions. They shall use the judgment care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital as well as its probable income. No person shall engage in an investment transaction except under the terms of the policy and procedures established by the Chief Investment Officer.

Investment Objectives

The objectives for the School District's investment activities are:

1. Safety of Principal. Every investment is made with safety as the primary and over-riding concern. Each investment transaction shall ensure that capital loss, whether from credit or market risk, is avoided.
2. Liquidity. The investment portfolio shall provide sufficient liquidity to pay District obligations as they become due. In this regard, the maturity and marketability of investments shall be considered.
3. Rate of Return. The highest return on investments is sought consistent with the preservation of principal and prudent investment principles.
4. Diversification. The investment portfolio is diversified as to materials and investments, as appropriate to the nature, purpose and amount of the funds.

Authorized Investments

The Chief Investment Officer may invest any District funds in any investment authorized in 30 ILCS 235/2 and 50 ILCS 340/1 and amendatory acts thereto.

The Chief Investment Officer and Superintendent shall regularly consider material, relevant, and decision-useful sustainability factors in evaluating investment decisions, within the bounds of financial and fiduciary prudence. Such factors include, but are not limited to: (1) corporate governance and leadership factors, (2) environmental factors, (3) social capital factors, (4) human capital factors, and (5) business model and innovation factors, as provided under the Ill. Sustainable Investing Act, 30 ILCS 238/. [PRESSPlus1](#)

Selection of Depositories, Investment Managers, Dealers, and Brokers

The Chief Investment Officer shall establish a list of authorized depositories, investment managers, dealers, and brokers based upon the credit worthiness, reputation, and minimum capital requirements, qualifications under State law, as well as a long history of dealing with public fund entities. The Board will review and approve the list at least annually.

In order to be an authorized depository, each institution must submit copies of the last two sworn statements of resources and liabilities or reports of examination, which the institution is required to furnish to the appropriate state or federal agency. Each institution designated as a depository shall, while acting as such depository, furnish the District with a copy of all statements of resources and liabilities, or all reports of examination, which it is required to furnish to the appropriate state or federal agency.

Collateral Requirements

All amounts deposited or invested with financial institutions in excess of any insurance limit shall be collateralized by securities eligible for District investment or any other high-quality, interest-bearing security rated at least AA/Aa by one or more standard rating services to include Standard & Poor's, Moody's, or Fitch. The market value of the pledged securities shall equal or exceed the portion of the deposit requiring collateralization. The Chief Investment Officer shall determine other collateral requirements.

Safekeeping and Custody Arrangements

The preferred method for safekeeping is to have securities registered in the District's name and held by a third-party custodian. Safekeeping practices should qualify for the General Accounting Standards Board's Statement III, Category I, and the highest recognized safekeeping procedures. Excluding Certificates of Deposit, all security transactions, where applicable, entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis to ensure that securities are deposited in an eligible financial institution before the release of funds.

Controls and Reports

The Chief Investment Officer shall establish a system of internal controls and written operational procedures to prevent losses arising from fraud, employee error, and misrepresentation by third parties, or imprudent employee action.

The Chief Investment Officer shall provide a monthly investment report to the Board. The report will: (1) identify each security by class or type, book value, income earned, and market value, (2) identify those institutions providing investment services to the District, and (3) include any other relevant information. The investment portfolio's performance shall be measured by appropriate and creditable industry standards for the investment type.

Periodic Portfolio Review and Assessment vs. Benchmark

The Board Budget Committee shall meet and review the Chief Investment Officer's monthly investment report on at least a quarterly basis in July, October, January, and April. As part of that review, the investment portfolio performance shall be assessed versus a benchmark set by the Committee. Such benchmark shall be set for a full fiscal year at a time, and communicated to the Chief Investment Officer before the start of each Fiscal Year.

Ethics and Conflicts of Interest

The School Board and district officials will avoid any investment transaction or practice that in appearance or fact might impair public confidence. Board Members are bound by the Board Member Conflict of Interest policy 2:100. No District employee having influence on the District's investment decisions shall:

1. Have any interest, directly or indirectly, in any investments in which the District is authorized to invest.
2. Have any interest, directly or indirectly in the sellers, sponsors or managers of those investments.
3. Receive, in any manner, compensation of any kind from any investments in which the agency is authorized to invest.

LEGAL REF:

30 ILCS 235/, [Public Funds Investment Act](#).

[30 ILCS 238/, III. Sustainable Investing Act](#).

105 ILCS 5/8-7, 5/10-22.44, 5/17-1, and 5/17-11.

CROSS REF.:2:100 (Board Member Conflict of Interest)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Public Funds Investment Act, 30 ILCS 235/, amended by P.A. 101-473, eff. 1-1-20. See the III. Sustainable Investing Act (SIA) (30 ILCS 238/, added by P.A. 101-473, eff. 1-1-20) for examples of these five *sustainability factors*. Under the SIA, school districts, must "prudently integrate sustainability factors into its investment decisions-making, investment analysis, portfolio construction, due diligence, and investment ownership in order to maximize anticipated financial returns, minimize projected risk, and more effectively execute its fiduciary duty." **Issue 102, October 2019**

Document Status: Draft Update

2:110 Qualifications, Term, and Duties of Board Officers

The Board of Education officers are: President, Vice President, Secretary, and Treasurer. These officers are elected or appointed by the Board at its organizational meeting.

President

The Board elects a President from its members for a two-year term. The duties of the President are to:

1. Preside at all meetings;
2. Focus the Board meeting agendas on appropriate content;
3. Make all Board committee appointments, unless specifically stated otherwise;
4. Attend and observe any Board committee meeting at his or her discretion;
5. Represent the Board on other boards or agencies;
6. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
7. Call special meetings of the Board;
8. Serve as the *head of the public body* for purposes of the Open Meetings Act and Freedom of Information Act;
9. Ensure that a quorum of the Board is physically present at all Board meetings;
10. Administer the oath of office to new Board members; ~~and~~
11. Serve as or appoint the Board's official spokesperson to the media; and
12. Except when the Board President is the subject of a complaint of sexual harassment, a witness, or otherwise conflicted, appoint a qualified outside investigator to conduct an independent review of allegations of sexual harassment made against a Board member by another Board member or elected official. [Q1 PRESSPlus1](#)

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

Vice President

The Board elects a Vice President from its members for a two-year term. The Vice President performs the duties of the President if:

1. The office of President is vacant;
2. The President is absent; or
3. The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by a special Board election.

Secretary

The Board elects a Secretary for a two-year term. The Secretary may be, but is not required to be, a Board member. The Secretary may receive reasonable compensation as determined by the Board before appointment. However, if the Secretary is a Board member, the compensation shall not exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term. The duties of the Secretary are to:

1. Keep minutes for all Board meetings, and keep the verbatim record for all closed Board meetings;
2. Mail meeting notification and agenda to news media who have officially requested copies;
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them to the Treasurer at such times as the Treasurer may require;
4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the Regional Superintendent;
5. Act as the local election official for the District;
6. Arrange public inspection of the budget before adoption;
7. Publish required notices;

8. Sign official District documents requiring the Secretary's signature; and
9. Maintain Board policy and such other official documents as directed by the Board.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. The Board appoints a secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the office. A permanent vacancy in the office of Secretary is filled by special Board election.

Recording Secretary

The Board may appoint a Recording Secretary who is a staff member. The Recording Secretary shall:

1. Assist the Secretary by taking the minutes for all open Board meetings;
2. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting; and
3. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means.

Treasurer

The Treasurer of the Board shall be either a member of the Board who serves a one-year term or a non-Board member who serves at the Board's pleasure. A Treasurer who is a Board member may not be compensated. A Treasurer who is not a Board member may be compensated provided it is established before the appointment. The Treasurer must:

1. Be at least 21 years old;
2. Not be a member of the County Board of School Trustees; and
3. Have a financial background or related experience, or 12 credit hours of college-level accounting.

The Treasurer shall:

1. Furnish a bond, which shall be approved by a majority of the full Board;
2. Maintain custody of school funds;
3. Maintain records of school funds and balances;
4. Prepare a monthly reconciliation report for the Superintendent and Board; and
5. Receive, hold, and expend District funds only upon the order of the Board.

A vacancy in the Treasurer's office is filled by Board appointment.

LEGAL REF.:

5 ILCS 120/7 and 420/4A-106.

105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8, 5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, and 5/17-1.

CROSS REF.:2:80 (Board Member Oath and Conduct),2:105 (Ethics and Gift Ban), 2:150 (Committees), 2:210 (Organizational Board of Education Meeting), 2:220 (Board of Education Meeting Procedure)

Questions and Answers:

***Required Question 1. Would the Board like to authorize the Board President or the superintendent to appoint the outside investigator when a complaint of sexual harassment is made against a member of the Board by another Board member or elected official?

- ☐ The Board President (default)
- ☐ The Superintendent (this will also affect policy 2:105 - be sure the same answer is entered for both policies.)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the State Officials and Employees Ethics Act (SOEEA), 5 ILCS 430/70-5, amended by

Document Status: Draft Update

2:200 Types of Board of Education Meetings

General

For all meetings of the Board of Education and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein as well as in the Open Meetings Act. This shall include mailing meeting notifications to news media that have officially requested them and to others as approved by the Board. Unless otherwise specified, all meetings are held in the District's main office. Board policy 2:220, *Board of Education Meeting Procedure*, governs meeting quorum requirements.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with the Open Meetings Act that is required by Section 1.05(a) of that Act. In addition, each Board member must complete a course of training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

Regular Meetings

The Board announces the time and place for its regular meetings at the beginning of each fiscal year. The Superintendent shall prepare and make available the calendar of regular Board meetings. The regular meeting calendar may be changed with 10 days' notice in accordance with State law.

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting.

Closed Meetings

The Board and Board committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. ~~99-646~~ 101-459. [PRESSPlus1](#)
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
3. The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4).
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
6. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).
7. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
8. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8), ~~amended by P.A. 99-235, eff. 1-1-16.~~
9. Student disciplinary cases. 5 ILCS 120/2(c)(9).
10. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

12. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. 5 ILCS 120/2(c)(12).
13. Self evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. 5 ILCS 120/2(c)(16).
14. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
15. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(29).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board member present, and the reason for the closed meeting, will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted when such meetings will involve the same particular matters and are scheduled to be held within three months of the vote.

No final Board action will be taken at a closed meeting.

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and: (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

Special Meetings

Special meetings may be called by the President or by any three members of the Board by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's main office at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice. A meeting agenda shall accompany the notice.

All matters discussed by the Board at any special meeting must be related to a subject on the meeting agenda.

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practical, but in any event, before the meeting to news media that have filed a written request for notice.

Posting on the District Website

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all Board meetings; and (3) the agenda for each meeting which shall remain posted until the meeting is concluded.

LEGAL REF.:

5 ILCS 120/, Open Meetings Act.

5 ILCS 140/, Freedom of Information Act.

105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:110 (Qualifications Term, and Duties of Board Officers), 2:120 (Board Member Development), 2:210 (Organizational Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 6:235 (Access to Electronic Networks)

PRESSPlus 1. The policy is updated in response to 5 ILCS 120/2(c)(1), amended by P.A. 101-459, expanding this exception. A disclosable payment also includes payment for accumulated sick leave. **Issue 102, October 2019**

Document Status: Draft Update

2:220 Board of Education Meeting Procedure

Agenda

The Board of Education President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require ~~extensive discussion or explanation~~ [PRESSPlus1](#) before Board action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Any Board member may submit suggested agenda items to the Board President for his or her consideration for an upcoming meeting. District residents may suggest inclusions for the agenda. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of Board of Education Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes is rotated.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

Minutes

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

1. The meeting's date, time, and place;
2. Board members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted "yea" and "nay";
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act authorizing the closed meeting;
7. A record of all motions, including individuals making and seconding motions;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

At least semi-annually in an open meeting, the Board: (1) reviews minutes from all closed meetings that are currently unavailable for public release, and (2) decides which, if any, no longer require confidential treatment and are available for public inspection. The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for

public release.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within 10 days after the Board's approval; they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

The Board's open meeting minutes shall be posted on the District website within 10 days after the Board approves them; the minutes will remain posted for at least 60 days.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained within the District's main office. Older recordings are stored in a lock box at the bank.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, or (3) a family or other emergency. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use Robert's Rules of Order, Newly Revised (11th Edition), as a guide when a question arises concerning procedure.

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting. Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.:

5 ILCS 120/2a, 120/2.02, 120/2.05, and 120/2.06.

105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.

CROSS REF.:2:80 (Board Member Oath and Conduct), 2:200 (Types of Board of Education Meetings), 2:150 (Committees), 2:210 (Organizational Board of Education Meeting), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

PRESSPlus Comments

PRESSPlus 1. Updated in response to **PRESS** Advisory Board member feedback to delete ~~or explanation~~ from the text so that the policy text reflects the court's decision in Bd. of Ed. v. Springfield Sch. Dist. No. 186 v. Atty. Gen. of Ill., 77 N.E. 3d 625 (Ill 2017) (requiring public bodies to provide in a public recital "sufficient detail to identify the particular transaction or issue but [they] need not provide an explanation of its terms or its significance").

Note: PRESS Plus subscribers should periodically review the footnotes to sample policy 2:220, available at PRESS Online by logging in at www.iasb.com, for guidance regarding Ill. Attorney General PAC opinions. **Issue 102, October 2019**

Document Status: Draft Update

2:260 Uniform Grievance Procedure

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the Board of Education, its employees, or its agents have violated his or her rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act
2. Title IX of the Education Amendments of 1972
3. Section 504 of the Rehabilitation Act of 1973
4. Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.
5. Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e et seq.
6. Sexual harassment (State Officials and Employee Ethics Act, Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, and Title IX of the Education Amendments of 1972) [PRESSPlus1](#)
7. Breastfeeding accommodations for students, 105 ILCS 5/10-20.60
8. Bullying, 105 ILCS 5/27-23.7
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, 820 ILCS 180
12. Illinois Equal Pay Act of 2003, 820 ILCS 112
13. Provision of services to homeless students
14. Illinois Whistleblower Act, 740 ILCS 174/
15. Misuse of genetic information (Illinois Genetic Information Privacy Act (GIPA), 410 ILCS 513/ and Titles I and II of the Genetic Information Nondiscrimination Act (GINA), 42 U.S.C. §2000ff et seq.
16. Employee Credit Privacy Act, 820 ILCS 70/

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition

to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy 2:260, *Uniform Grievance Procedure*.

Investigation

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student under 18 years of age, the Complaint Manager will notify his or her parent(s)/guardian(s) that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law or this policy, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant and the accused by first class U.S. mail as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days of the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, PRESSPlus2 the Board shall mail its written decision to the Complainant and the accused by first class U.S. mail as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing a Nondiscrimination Coordinator and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall appoint at least one Complaint Manager to administer the complaint process in this policy. If possible, the Superintendent will appoint two Complaint Managers, one of each gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers. The Superintendent or designee shall ensure that students, parents/guardians, employees, and members of the community are informed of the contact information for the District's Nondiscrimination Coordinator and Complaint Managers on an annual basis.

Nondiscrimination Coordinator:

Mrs. Tiffany Springer, Director for
Curriculum and Instruction

932 Harrison St., Galesburg, IL 61401

tspringer@galesburg205.org

309-973-2000

Complaint Managers:

Mrs. Tiffany Springer

932 Harrison St., Galesburg, IL 61401

tspringer@galesburg205.org

309-973-2000

Ms. Jennifer Hamm

932 Harrison St., Galesburg, IL 61401

jhamm@galesburg205.org

309-973-2000

LEGAL REF.:

Age Discrimination in Employment Act, 29 U.S.C. §621 et seq.

Americans With Disabilities Act, 42 U.S.C. §12101 et seq.

Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e et seq.

Equal Pay Act, 29 U.S.C. §206(d).

Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff et seq.

Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.

McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.

Rehabilitation Act of 1973, 29 U.S.C. §791 et seq.

Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.

Title IX of the Education Amendments, 20 U.S.C. §1681 et seq.

State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a).

105 ILCS 5/2-3.8, 5/3-10, 5/10-20.7a, 5/10-20.60, 5/10-22.5, 5/22-19, 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15. Illinois Genetic Information Privacy Act, 410 ILCS 513/.

Illinois Whistleblower Act, 740 ILCS 174/.

Illinois Human Rights Act, 775 ILCS 5/.

Victims' Economic Security and Safety Act, 820 ILCS 180/, 56 Ill.Admin.Code Part 280.

Equal Pay Act of 2003, 820 ILCS 112/.

Employee Credit Privacy Act, 820 ILCS 70/.

23 Ill.Admin.Code §§1.240 and 200.40.

CROSS REF.: 2:105 (Ethics and Gift Ban), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-418, eff. 1-1-20, requires school districts to create, maintain, and implement an age-appropriate sexual harassment policy. See policy 7:20, *Harassment of Students Prohibited*, and see its f/n 7 (available at PRESS Online by logging in at www.iasb.com) for further information. **Issue 102, October 2019**

PRESSPlus 2. Updated to align with changes made to policy 2:105, *Ethics and Gift Ban*, in response to the State Officials and Employees Ethics Act, 5 ILCS 430/70-5, amended by P.A. 101-221, requiring boards to amend their sexual harassment

policies to include a mechanism for reporting and independent review of sexual harassment allegations made against board members by elected officials. **Issue 102, October 2019**

Document Status: Draft Update

4:60 Purchases and Contracts

The Superintendent shall manage the District's purchases and contracts in accordance with State law, the standards set forth in this policy, and other applicable Board of Education policies.

Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of \$25,000 must comply with the State law bidding procedure, 105 ILCS 5/10-20.21, unless specifically exempted below.
 - a. Repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure not to exceed \$50,000 and not involving a change or increase in the size, type, or extent of an existing facility.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
3. Guaranteed energy savings must comply with 105 ILCS 5/19b-1 et seq.
4. Third party non-instructional services must comply with 105 ILCS 5/10-22.34c.
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with 105 ILCS 5/10-20.21(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
6. Any contract to purchase food with a bidder or offeror must comply with 105 ILCS 5/10-20.21(b-10).
7. The purchase of paper and paper products must comply with 105 ILCS 5/10-20.19c and Board policy 4:70, *Resource Conservation*.
8. Each contractor with the District is bound by each of the following:
 - a. In accordance with 105 ILCS 5/10-21.9(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in 105 ILCS 5/10-21.9(c) and 5/21B-80(c) to have direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibits any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in 5/21B-80(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.
 - b. In accordance with 105 ILCS 5/24-5: (1) concerning each new employee of a contractor that provides services to students or in schools who begins providing services in the District after June 16, 2014, PRESSPlus1 provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease if the employee will have direct, daily contact with one or more student(s); and (2) require any new or existing employee who has and will have direct, daily contact with one or more student(s) to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Illinois Department of Public Health rules or order of a local health official.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District

contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

LEGAL REF.:

105 ILCS 5/10-20.19c, 5/10-20.21, 5/10-21.9, 5/10-22.34c, 5/19b-1 et seq., and 5/24-5.

820 ILCS 130/.

CROSS REF.:2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation), 4:150 (Facility Management and Building Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications)

~~ADOPTED:December 12, 2016~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/24-5, amended by P.A. 101-81, and to remove the 2014 date. **Issue 102, October 2019**

Document Status: Draft Update

4:80 Accounting and Audits

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15, submit an original and one copy of the audit to the Regional Superintendent of Schools.

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by 2 C.F.R. 200.313, if applicable. [PRESSPlus1](#) The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold [PRESSPlus2](#)

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$5,000 and have an estimated useful life greater than one year.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition of property acquired by the District under grant awards that comply with federal and State law.

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Each revolving fund shall be maintained in a bank that has been approved by the Board and established in an amount approved by the Superintendent consistent with the annual budget. All expenditures

from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board Secretary, except that checks from an account containing student activity funds and revolving accounts may be signed by the respective account custodian.

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

2 C.F.R. §200 et seq.

30 ILCS 708/, Grant Accountability and Transparency Act, implemented by 44 Ill.Admin.Code 7000 et seq.

105 ILCS 5/2-3.27, 5/2-3.28, 5/3-7, 5/3-15.1, 5/5-22, 5/10-21.4, 5/10-20.19, 5/10-22.8, and 5/17-1 et seq.

23 Ill.Admin.Code Part 100.

CROSS REF.:4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Activity Funds)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Ill. State Board of Education's *Equipment and Inventory Checklist* (ISBE Checklist) and the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/). See www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx. The uniform federal rules that govern federal grant awards in 2 C.F.R. Part 200 apply to State grant awards through GATA, unless exempted in whole or in part by the Governor's Office of Management of Budget. See www.isbe.net/gata for further information about the scope of GATA's application to federal awards and State-funded grant programs administered by ISBE. See 4:80-AP3, *Inventory Management for Federal and State Awards* (available at PRESS Online by logging in at iasb.com).

Additional ISBE guidance is available at: www.isbe.net/Documents/fiscal_procedure_handbk.pdf. **Issue 102, October 2019**

PRESSPlus 2. Optional. 23 Ill.Admin.Code §100.60 requires school boards to adopt a capitalization threshold, which can be done through policy. The capitalization threshold is a dollar figure above which the cost of an item will be included on financial statements and depreciated. A minimum threshold of \$5,000 and useful life greater than one year complies with the definition of *equipment* under federal grant rules, but may be adjusted, and/or multiple thresholds can be established, for different categories of capital assets. See Government Accounting Standards Board (GASB) Statement 34 and *Guide to Implementation of GASB Statement 34 on Basic Financial Statements* (p.28), both available at www.gasb.org. There are no specific requirements for such policies; however, district auditors may require or recommend a district have a more comprehensive capitalization policy and/or procedure. Such an accounting policy or procedure should be developed in consultation with the district's accounting professional(s) and tailored to reflect local conditions.

To delete or edit this section, strike text or type the edits and select "Adopted with Additional District Edits" as the Save Status. Edits will be automatically tracked in blue. **Issue 102, October 2019**

Document Status: Draft Update

5:10 Equal Employment Opportunity and Underrepresented Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status, order of protection status, unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, use of lawful products while not at work, being a victim of domestic violence, or sexual violence, or gender violence, PRESSPlus1 genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130/.

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager for the Uniform Grievance Procedure. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager for the Uniform Grievance Procedure. The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:

Mrs. Tiffany Springer, Director for Curriculum and Instruction

932 Harrison Street, Galesburg, IL 61401

309-973-2000

Complaint Managers:

Mrs. Tiffany Springer, Director for Curriculum and Instruction

932 Harrison Street, Galesburg, IL 61401

309-973-2000

Mrs. Jennifer Hamm, Asst. Supt. for Finance and Operation

932 Harrison Street, Galesburg, IL 61401

309-973-2000

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Underrepresented Recruitment

The District will attempt to recruit and hire underrepresented employees. The implementation of this policy may include advertising openings in minority publications, participating in underrepresented job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

Please refer to the Community Unit School District #205 Equal Opportunity Employment Recruitment for Educational Diversity Plan.

LEGAL REF.:

8 U.S.C. §1324a et seq., Immigration Reform and Control Act.

20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972, implemented by 34 C.F.R. Part 106.

29 U.S.C. §206(d), Equal Pay Act.

29 U.S.C. §621 et seq., Age Discrimination in Employment Act.

29 U.S.C. §7091 et seq., Rehabilitation Act of 1973.

38 U.S.C. §4301 et seq., Uniformed Services Employment and Reemployment Rights Act (1994).

42 U.S.C. §1981 et seq., Civil Rights Act of 1991.

42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964, implemented by 29 C.F.R. Part 1601.

42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act of 2008.

42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964.

42 U.S.C. §2000e(k), Pregnancy Discrimination Act.

42 U.S.C. §12111 et seq., Americans with Disabilities Act, Title I.

Ill. Constitution, Art. I, §§17, 18, and 19.

105 ILCS 5/10-20.7, 5/20.7a, 5/21.1, 5/22.4, 5/23.5, 5/22-19, 5/24-4, 5/24-4.1, and 5/24-7.

410 ILCS 130/40, Compassionate Use of Medical Cannabis ~~Pilot~~ Program Act.

410 ILCS 513/25, Genetic Information ~~Privacy~~ Protection Act.

740 ILCS 174/, Ill. Whistleblower Act.

775 ILCS 5/1-103, 5/2-102, 103, and 5/6-101, Ill. Human Rights Act.

775 ILCS 35/5, Religious Freedom Restoration Act.

820 ILCS 55/10, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

820 ILCS 75/, Job Opportunities for Qualified Applicants Act.

820 ILCS 112/, Ill. Equal Pay Act of 2003.

820 ILCS 180/30, Victims' Economic Security and Safety Act.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.:2:260 (Uniform Grievance Procedure), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment, At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

Comments: change title to: Equal Employment Opportunity and Underrepresented Recruitment

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Victims' Economic and Safety Act, 820 ILCS 180/ (VESSA), amended by P.A. 101-221, eff. 1-1-20, adding *gender violence* to the law's protections. **Issue 102, October 2019**

Document Status: Draft Update

5:20 Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment, bullying, or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, disability, pregnancy, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, Equal Employment Opportunity and Minority Recruitment. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policy 7:20, *Harassment of Students Prohibited*. [PRESSPlus1](#)

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

The School District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law. [PRESSPlus2](#)

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Complaint

Employees and nonemployees (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors and consultants) are encouraged to promptly report information regarding violations of this policy. Employees Individuals may choose to report to a person of the individual employee's same gender. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved employees individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager. Employees may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy 5:20, Workplace Harassment Prohibited.

The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:

Mrs. Tiffany Springer, Director for Curriculum and Instruction

932 Harrison St., Galesburg, IL 61401

tspringer@galesburg205.org

309-973-2000

Complaint Managers:

Mrs. Tiffany Springer

Ms. Jennifer Hamm

932 Harrison St., Galesburg, IL 61401
tspringer@galesburg205.org
309-973-2000

932 Harrison St., Galesburg, IL 61401
jhamm@galesburg205.org
309-973-2000

Investigation Process

Supervisors, Building Principals, or administrators who receive a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. A supervisor or administrator who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment. The District shall investigate alleged workplace harassment when the Nondiscrimination Coordinator or a Complaint Manager becomes aware of an allegation, regardless of whether a written report or complaint is filed.

Enforcement

A violation of this policy may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, i.e., vendor, parent, invitee, etc. Any employee making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing bona fide complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*), and whistleblower protection may be available under the State Officials and Employees Ethics Act (5 ILCS 430/), the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U. S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, ~~and~~ applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and reprinting including this policy in the appropriate handbooks. [PRESSPlus3](#)

LEGAL REF.:

Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq., implemented by 29 C.F.R. §1604.11.

Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., implemented by 34 C.F.R. Part 106.

State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a).

Ill. Human Rights Act, 775 ILCS 5/2-101(E) and (E-1), 5/2-102(A), (A-10), (D-5), 5/2-102(E-5), 5/2-109, 5/5-102, and 5/5-102.2.

56 Ill. Admin.Code Parts 2500, 2510, 5210, and 5220.

Burlington Industries v. Ellerth, 524 U.S. 742 (1998).

Crawford v. Metro. Gov't of Nashville & Davidson County, 555 U.S. 271 (2009).

Faragher v. City of Boca Raton, 524 U.S. 775 (1998).

Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).

Harris v. Forklift Systems, 510 U.S. 17 (1993).

Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).

Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).

Oncale v. Sundowner Offshore Services, 523 U.S. 75 (1998).

Porter v. Erie Foods International, Inc., 576 F.3d 629 (7th Cir. 2009).

Sangamon County Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

Vance v. Ball State University, 133 S. Ct. 2434 (2013).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Underrepresented Recruitment), 7:20 (Harassment of Students Prohibited)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/, amended by P.A. 101-221, eff. 1-1-20, expanding the definition of unlawful harassment and employer liability for certain categories of employees and nonemployees (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors and consultants).

Working environment is not limited to a physical location to which an employee is assigned. Harassment is unlawful on the basis of the specifically-listed categories in this policy whether that status is *actual* or *perceived*. An employer is liable under the IHRA for harassment by its nonmanagerial and nonsupervisory employees or if it becomes aware of the conduct and fails to take reasonable corrective measures. **Issue 102, October 2019**

PRESSPlus 2. Updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/2-109, added by P.A. 101-221, eff. 1-1-20. Districts may use a free, online model program to be offered by the Ill. Dept. of Human Rights (IDHR), develop their own program, or utilize a combination of the two, as long as it includes the following, at a minimum: (1) an explanation of sexual harassment consistent with the IHRA, (2) examples of conduct that constitutes unlawful harassment, (3) a summary of relevant federal and State law concerning sexual harassment and remedies available to victims of sexual harassment, and (4) a summary of responsibilities of employers in the prevention, investigation, and corrective measures of sexual harassment.

Employers that fail to comply with this training requirement may face financial penalties. Training on other types of workplace harassment is not required by law, however it is best practice. **Issue 102, October 2019**

PRESSPlus 3. Informing nonemployees is not required by law. However, given the potential for employer liability under the IHRA for harassment of nonemployees, best practice is to publicize this policy to those individuals as well. **Issue 102, October 2019**

Document Status: Draft Update

5:30 Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board of Education policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board's approval.

No individual will be employed who has been convicted of a criminal offense listed in [Section 105 ILCS 5/21B-80\(c\) of the School Code](#).

All applicants must complete a District application in order to be considered for employment.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board,, any other person necessary to the hiring decision, or for purposes of clarifying the information, the Ill. Dept. of State Police and/or Statewide Sex Offender Database. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a [U.S. Citizenship and Immigration and Naturalization Services](#) Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in [Section 105 ILCS 5/21B-80 of the School Code](#) or who falsifies, or omits facts from, his or her employment application or other employment documents. [If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.](#) [PRESSplus1](#)

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
2. [The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria.](#) [PRESSplus2](#)
3. [The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation.](#)
4. [The District does not request or require an applicant to disclose wage or salary history as a condition of employment.](#)
5. [The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation.](#) [Q1](#)
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such

as social networking websites, including a request for passwords to such accounts.

8. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

Physical Examinations

Please refer to the following current agreements:

Custodial/Maintenance/Transportation Staff /Agreement Between the Board of Education Community Unit School District 205 And Local 73 of Service Employees International Union

Agreement Between the Board of Education Community Unit School District #205 Galesburg Illinois And the Food Service Unit SEIU Local 73

For Employees not covered by these agreements:

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, ~~or a licensed advanced practice registered nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations~~, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, ~~or a licensed advanced practice registered nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations~~, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of any such examination.

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.:

105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/21B-10, 5/21B-80, 5/10-22.34, 5/10-22.34b, 5/22-6.5, and 5/24-5.

20 ILCS 2630/3.3, Criminal Identification Act.

820 ILCS 55/, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

Americans with Disabilities Act, 42 U.S.C. §12112, and 29 C.F.R. Part 1630.

Fair Credit Reporting Act, 15 U.S.C. § 1681 et seq.

Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.

Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), *aff'd in part and remanded* 115 Ill.2d 482(III. 1987).

Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).

Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.:2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Underrepresented Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:220 (Substitute Teachers), 5:280 (Educational Support Personnel - Duties and Qualifications)

Questions and Answers:

***Required Question 1. A school board that wishes to preserve the exceptions in 820 ILCS 112/10(b-10)(1) and (2), added by P.A. 101-177, should consult its board attorney. **Note:** Attorneys caution that using the exceptions in 820 ILCS 112/10(b-10)(1) and (2), added by P.A. 101-177, may trigger litigation. Violating this subsection entitles an employee to recover in a civil action any damages incurred, special damages up to \$10,000, injunctive relief, and costs and reasonable attorney's fees. 820 ILCS 112/30(a-5), added by P.A. 101-177.

Has the Board adopted the exceptions into this policy, adding to #5 the following: "unless the applicant's wage or salary history is a matter of public record, or is contained in a document completed by the applicant's current or former employer and then made available to the public by the employer, or then submitted or posted by the employer to comply with State or federal law; or the applicant is a current employee applying for a position with the same current employer."?

☐ No. (default)

☐ Yes. The Board has consulted its board attorney and has adopted the exceptions into the policy. Add to #5 the following: "unless the applicant's wage or salary history is a matter of public record, or is contained in a document completed by the applicant's current or former employer and then made available to the public by the employer, or then submitted or posted by the employer to comply with State or federal law; or the applicant is a current employee applying for a position with the same current employer."

PRESSPlus Comments

PRESSPlus 1. Updated to incorporate changes made to 105 ILCS 5/10-21.9(c) and (g), amended by P.A. 101-531. **Issue 102, October 2019**

PRESSPlus 2. Numbers 2-5 are updated to incorporate changes made to the Equal Pay Act of 2003, 820 ILCS 112/10, amended by P.A. 101-177. If an employer violates this subsection, the employee may recover in a civil action any damages incurred, special damages up to \$10,000, injunctive relief, and costs and reasonable attorney's fees. **Issue 102, October 2019**

Document Status: Draft Update

5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition

Title has been updated. Original Title: Drug- and Alcohol-Free Workplace; Tobacco Prohibition

All District workplaces are drug- and alcohol-free workplaces. [PRESSPlus1](#)

All employees are prohibited from engaging in any of the following activities while on District premises or while performing work or being on call. [Q1](#) for the District: [PRESSPlus2](#)

1. Unlawful manufacture, dispensing, distribution, possession, or use of an illegal or controlled substance, or being impaired by or under the influence of any illegal substance or any detectible use of any illegal substance regardless of when or where the use occurred.
2. Distribution, consumption, use, possession, or being impaired by or under the influence of an alcoholic beverage; being present on District premises or while performing work for the District when alcohol consumption is detectible, regardless of when and/or where the use occurred.
3. Distribution, consumption, possession, or use, or being impaired by or under the influence of medical cannabis; being present on District premises or while performing work for the District when impaired by or under the influence of cannabis, regardless of when and/or where the use occurred, unless distribution, possession, and/or use is by a school nurse or school administrator pursuant to Ashley's Law, 105 ILCS 5/22-33. [PRESSPlus3](#) The District considers employees impaired by or under the influence of cannabis when there is a good faith belief that an employee manifests the specific articulable symptoms [PRESSPlus4](#) listed in the Cannabis Regulation and Tax Act (CRTA). [PRESSPlus5](#)

For purposes of this policy a controlled substance means a substance that is:

1. Not legally obtainable,
2. Being used in a manner different than prescribed,
3. Legally obtainable, but has not been legally obtained, or
4. Referenced in federal or State controlled substance acts.

For purposes of this policy, District premises [PRESSPlus6](#) means workplace as defined in the CRTA in addition to District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities. School grounds means the real property comprising any school, any conveyance used to transport students to school or a school-related activity, and any public way within 1,000 feet of any school ground, designated school bus stops where students are waiting for the school bus, and school-sponsored or school-sanctioned events or activities. "Vehicles used for school purposes" means school buses or other school vehicles.

As a condition of employment, each employee shall:

1. Abide by the terms of the Board policy respecting a drug-and alcohol-free workplace; and
2. Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than five [5](#) calendar days after such a conviction.

Unless otherwise prohibited by this policy, prescription and over-the-counter medications are not prohibited when taken in standard dosages and/or according to prescriptions from the employee's licensed health care provider, provided that an employee's work performance is not impaired.

To make employees aware of the dangers of drug and alcohol abuse, the Superintendent or designee shall perform each of the following:

1. Provide each employee with a copy of this policy.
2. Post notice of this policy in a place where other information for employees is posted.
3. Make available materials from local, State, and national anti-drug and alcohol-abuse organizations.
4. Enlist the aid of community and State agencies with drug and alcohol informational and rehabilitation programs to provide information to District employees.
5. Establish a drug-free awareness program to inform employees about:
 - a. The dangers of drug abuse in the workplace,

- b. Available drug and alcohol counseling, rehabilitation, re-entry, and any employee assistance programs, and
- c. The penalties that the District may impose upon employees for violations of this policy.

6. Remind employees that policy 6:60, *Curriculum Content*, requires the District to educate students, depending upon their grade, about drug and substance abuse prevention and relationships between drugs, alcohol, and violence. [PRESSPlus7](#)

E-Cigarette, Tobacco, and Cannabis Prohibition

All employees are covered by the conduct prohibitions contained in policy 8:30, *Visitors to and Conduct on School Property*. The prohibition on the use of e-cigarettes, [PRESSPlus8](#) tobacco, and cannabis products applies both (1) when an employee is on school property, and (2) while an employee is performing work for the District at a school event regardless of the event's location.

Tobacco shall have the meaning provided in 105 ILCS 5/section 10-20.5b ~~of the School Code~~.

Cannabis shall have the meaning provided in the CRTA, 410 ILCS 705/1-10.

E-Cigarette is short for electronic cigarette and includes, but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device. [Q2](#)

District Action Upon Violation of Policy

An employee who violates this policy may be subject to disciplinary action, including termination. In addition or ~~A~~ alternatively, the ~~School~~ Board may require an employee to successfully complete an appropriate drug- or alcohol-abuse rehabilitation program.

The Board shall take disciplinary action with respect to an employee convicted of a drug offense in the workplace within 30 days after receiving notice of the conviction.

Should District employees be engaged in the performance of work under a federal contract or grant, or under a State contract or grant of \$5,000 or more, the Superintendent shall notify the appropriate State or federal agency from which the District receives contract or grant monies of the employee's conviction within 10 days after receiving notice of the conviction.

Disclaimer [PRESSPlus9](#)

The Board reserves the right to interpret, revise or discontinue any provision of this policy pursuant to the **Suspension of Policies** subhead in policy 2:240, *Board Policy Development*.

LEGAL REF.:

Americans With Disabilities Act, 42 U.S.C. §12114.

~~Compassionate Use of Medical Cannabis Pilot Program, 410 ILCS 130/.~~

Controlled Substances Act, 21 U.S.C. §812; 21 C.F.R. §1308.11-1308.15.

Drug-Free Workplace Act of 1988, 41 U.S.C. §8101 et seq.

Safe and Drug-Free School and Communities Act of 1994, 20 U.S.C. §7101 et seq.

30 ILCS 580/. ~~Drug-Free Workplace Act, 30 ILCS 580/.~~

105 ILCS 5/10-20.5b.

410 ILCS 82/. Smoke Free Illinois Act.

410 ILCS 130/. Compassionate Use of Medical Cannabis Program Act.

410 ILCS 705/1-1 et seq.. Cannabis Regulation and Tax Act.

720 ILCS 675. Prevention of Tobacco Use by Persons under 21 Years of Age and Sale and Distribution of Tobacco Products Act.

820 ILCS 55/. Right to Privacy in the Workplace Act.

21 C.F.R. Parts 1100, 1140, and 1143.

23 Ill.Admin.Code §22.20.

Questions and Answers:

***Required Question 1. An employee is *on call* when the employer schedules him or her with at least 24 hours' notice to be on standby or otherwise responsible for performing employment-related tasks either at the employer's location or another previously-designated location. Consult the board attorney regarding how the board wants to treat employees who may be considered on call, e.g., superintendents, principals, coaches, and/or maintenance workers, etc.

Has the board adopted the phrase "or being on call" into this policy?

- ☐ Yes (default)
- ☐ No. (IASB will remove "or being on call")

***Required Question 2. Optional. Including the statutory example that includes the term *vape pen* provides notice that vaping products are also prohibited through the term e-cigarette. Choose from the following options:

- ☐ Include the default sentence. (default)
- ☐ Replace "includes, but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device" with "shall have the meaning provided in the Prevention of Tobacco Use by Minors and Sale and Distribution of Tobacco Products Act, 720 ILCS 675/1(a-9)."

PRESSPlus Comments

PRESSPlus 1. This policy is renamed. The new text in the title includes [E-Cigarettes](#) (**PRESS** Advisory Board feedback) and [Cannabis](#) (Cannabis Regulation and Tax Act (CRTA), 410 ILCS 705/, added by P.A. 101-27 legalizing recreational cannabis use for persons over the age of 21).

Cannabis remains a *Schedule I* (c)(17) controlled substance under federal law, meaning that it has no currently accepted medical use in addition to a high potential for abuse. This policy continues to prohibit employees from using cannabis as allowed by the CRTA.

With the passage of the CRTA, each board and superintendent may wish to engage in a risk management conversation about the district's drug- and alcohol- free policy enforcement and discipline goals. Enforcement and discipline goals depend upon a board's risk-level tolerance and community expectations. For more information, see f/n 2 of sample policy 5:50, available at PRESS Online by logging in at www.iasb.com.

Consult the board attorney before implementing a drug testing program to enforce this policy.

Issue 102, October 2019

PRESSPlus 2. To align with best practices for identifying and subsequently initiating discipline of employees for violating this policy (especially with the passage of the CRTA) and any possible collective bargaining agreement provisions, the superintendent may want to convene the **Employee Substance Abuse Prevention Committee**. See sample administrative procedure 2:150-AP, *Superintendent Committees*, available at PRESS Online by logging in at www.iasb.com. **Issue 102, October 2019**

PRESSPlus 3. 410 ILCS 130/25(b) prohibits discipline or arrest of school nurses and/or administrators for acting in accordance with *Ashley's Law*, 105 ILCS 5/22-33, amended by P.A. 101-370, eff. 1-1-20. Employers may enforce drug-free workplace policies when they are applied in a nondiscriminatory manner. 410 ILCS 705/10-50(a), added by P.A. 101-27, includes disciplining employees – even those who are a *registered qualifying patient* – for violating a drug-free workplace policies (410 ILCS 130/50 and 705/10-35(a)(1), added by P.A. 101-27). Contact the board attorney for advice concerning the Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)). **Issue 102, October 2019**

PRESSPlus 4. Specific articulable symptoms listed in 410 ILCS 705/10-50(d), added by P.A. 101-27, include: the employee's

speech, physical dexterity, agility, coordination, demeanor, irrational or unusual behavior, or negligence or carelessness in operating equipment or machinery; disregard for the safety of the employee or others, or involvement in any accident that results in serious damage to equipment or property; disruption of a production or manufacturing process; or carelessness that results in any injury to the employee or others. In contrast to the CRTA, the MCPA, while listing the same specific, articulable, symptoms, does not require an employer to have a *good faith belief* that a *registered qualifying patient* is under the influence of cannabis. 410 ILCS 130/50(f), and scheduled to be repealed on 7-1-20. **Issue 102, October 2019**

PRESSPlus 5. 410 ILCS 705/10-35 and 10-50(a), added by P.A. 101-27 allows reasonable, nondiscriminatory, zero-tolerance policies. If the district seeks to discipline an employee on the basis that he or she is under the influence of or impaired by cannabis, it must afford the employee a reasonable opportunity to contest the basis of the determination. **Contact the board attorney for advice concerning this provision and whenever the district seeks disciplinary action or dismissal of an employee on the basis of the cannabis prohibitions in the policy.** See f/n 9 of sample policy 5:50, available at PRESS Online by logging in at www.iasb.com, for more information about civil, criminal, and other penalties available under the CRTA. **Issue 102, October 2019**

PRESSPlus 6. 410 ILCS 705/10-35 and 10-50(a), added by P.A. 101-27, allows employers to prohibit cannabis in the *workplace*. Many attorneys agree it is a best practice for employers to define workplace in policies that prohibit cannabis. 410 ILCS 705/10-50(h), added by P.A. 101-27, defines *workplace* as the employer's premises, including any building, real property, and parking area under the control of the employer or area used by an employee while in performance of the employee's job duties, and vehicles, whether leased, rented, or owned – and may be further defined by the employer's written policy when it is consistent with this definition.

This policy's definition of workplace expands the above CRTA definition to areas that board policy and/or the School Code impose duties upon districts to keep students safe, including:

1. The *school property* definition from policy 8:30, *Visitors to and Conduct on School Property*;
2. The *school grounds* definition at 105 ILCS 5/10-27.1A(d); and
3. Places that school districts must prevent and respond to bullying, including vehicles used for school purposes. 105 ILCS 5/27-23.7(a)

Issue 102, October 2019

PRESSPlus 7. Optional. This statement serves as a display of good judgement and a reminder to employees that 105 ILCS 5/27-13.2 and 23.4 (provided it can be funded by private grants or the federal government) require districts to educate students about the dangers of substance abuse. To remove this statement, strike it and choose "Adopted with Additional District Edits" as the Save Status. **Issue 102, October 2019**

PRESSPlus 8. While 720 ILCS 675, amended by P.A. 101-2, excludes e-cigarettes from its definition of tobacco, it does not address vaporization. Prohibiting *e-cigarettes* aligns with the district's obligation to maintain a safe, smoke-free environment and is logical extension of 105 ILCS 5/10-20.5b, The Smoke Free Illinois Act (410 ILCS 82/), and The Prevention of Tobacco Use by Minors and Sale and Distribution of Tobacco Products Act, 720 ILCS 675, amended by P.A. 101-2 (raising the legal age to buy tobacco and e-cigarette products to 21 years of age). In addition, the U.S. Food and Drug Administration now regulates e-cigarettes. For more information about e-cigarettes, see f/n 18 of sample policy 5:50, available at PRESS Online by logging in at www.iasb.com. **Issue 102, October 2019**

PRESSPlus 9. Optional best practice text. **Issue 102, October 2019**

Document Status: Draft Update

5:90 Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 21, an abused or neglected individual with a disability, shall: (1) immediately report or cause a report to be made to the Ill. ~~Illinois~~ Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873)(within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office. Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made.

Negligent failure to report occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS. [PRESSPlus1](#)

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at report.cybertip.org/ or www.missingkids.org www.cybertipline.com. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within ~~three months~~ ~~one year~~ of initial employment and at least every ~~three~~ ~~five~~ years after that date. [PRESSPlus2](#)

The Superintendent will encourage all District educators to complete continuing professional development that addresses the traits and identifiers that may be evident in students who are victims of child sexual abuse, including recognizing and reporting child sexual abuse and providing appropriate follow-up and care for abused students as they return to the classroom setting.

Alleged Incidents of Sexual Abuse; Investigations [PRESSPlus3](#)

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A, that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity. [PRESSPlus4](#)

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

The Superintendent shall notify the State Superintendent and the Regional Superintendent in writing when he or she has reasonable cause to believe that a license holder was dismissed or resigned from the District as a result of an act that made a child an abused or neglected child. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

Special Board of Education Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ~~the Act~~ **ANCRA**, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ~~the Act~~ **ANCRA**'s requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under 105 ILCS 5/21B, has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately. [PRESSPlus5](#)

LEGAL REF.:

105 ILCS 5/10-21.9.

20 ILCS 1305/1-1 et seq., Department of Human Services Act.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/12C-50.1, Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education), 5:20 (Workplace Harassment Prohibited), **5:30 (Hiring Process and Criteria)**, 5:100 (Staff Development Program), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:150 (Personnel Records), **5:200 (Terms and Conditions of Employment and Dismissal)**, **5:290 (Employment Terminations and Suspensions)**, 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Police Interviews)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-23.12(c) (all district employees), added by P.A. 101-531; 105 ILCS 5/21B-75(b) (teachers), amended by P.A. 101-531. **Issue 102, October 2019**

PRESSPlus 2. Updated in response to the Abused and Neglected Child Reporting Act (ANCRA), 325 ILCS 5/4(j), amended by P.A. 101-564, eff. 1-1-20. The initial ANCRA three-month training requirement applies to the first time staff engage in their professional or official capacity. While the law allows an extension to six months, it is unclear when such an extension is permissible. Consult the board attorney for guidance. As a best practice, to ensure compliance with the requirement in 105 ILCS 5/22-85(c) (final citation pending), added by P.A. 101-531, that mandated reporters annually review ISBE materials regarding notification of DCFS, and to ease the administrative burden to track employee training schedules, a district may consider requiring annual training for all employees. See f/n 10 of sample policy 5:90, available at PRESS Online by logging in at www.iasb.com for more information. **Issue 102, October 2019**

PRESSPlus 3. 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-531, requires that every two years, each district within an Illinois county served by an accredited Children's Advocacy Center review all its existing sexual abuse investigation policies and procedures to ensure consistency with 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531.

105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531, governs the investigation of an *alleged incident of sexual abuse* of any child within any Illinois counties served by a CAC. For a map of accredited CACs, and to identify a CAC that may serve your district, see www.childrensadvocacycentersofillinois.org/about/map.

If your school district is not within a county served by an accredited CAC, strike this subsection and select "Adopted with Additional District Edits" as the Save Status. The law is silent about investigations in counties without CACs. **Issue 102, October 2019 Issue 102, October 2019**

PRESSPlus 4. Though 105 ILCS 5/22-85(b) (final citation pending), added by P.A. 101-531, defines *alleged incident of sexual abuse*, its definition is circular, using the term *sexual abuse* without defining what that means. To provide boards with clarity, the

definition of *sexual abuse* used in the Ill. Criminal Code of 2012 is used. **Issue 102, October 2019**

PRESSPlus 5. 105 ILCS 5/10-23.12(c), added by P.A. 101-531. See policy 2:20, *Powers and Duties of the School Board; Indemnification*. **Issue 102, October 2019**

Document Status: Draft Update

4:150 Facility Management and Building Programs

The Superintendent shall manage the District's facilities and grounds as well as facility construction and building programs in accordance with the law, the standards set forth in this policy, and other applicable School Board policies. The Superintendent or designee shall facilitate: (1) inspections of schools by the Regional Superintendent and State Fire Marshal or designee, (2) review of plans and specifications for future construction or alterations of a school if requested by the relevant municipality, county (if applicable), or fire protection district, and (3) compliance with the 10-year safety survey process required by the School Code.

Standards for Managing Buildings and Grounds

All District buildings and grounds shall be adequately maintained in order to provide an appropriate, safe, and energy efficient physical environment for learning and teaching. The Superintendent or designee shall provide the Board with periodic reports on maintenance data and projected maintenance needs that include cost analysis. Prior Board approval is needed for all renovations or permanent alterations to buildings or grounds when the total cost will exceed \$12,500, including the cost equivalent of staff time. This policy is not intended to discourage efforts to improve the appearance of buildings or grounds that are consistent with the designated use of those buildings and grounds.

Standards for Green Cleaning

For each District school with 50 or more students, the Superintendent or designee shall establish and supervise a green cleaning program that complies with the guidelines established by the Illinois Green Government Coordinating Council.

Standards for Facility Construction and Building Programs

As appropriate, the Board will authorize a comprehensive study to determine the need for facility construction and expansion. On an annual basis, the Superintendent or designee shall provide the Board with projected facility needs, enrollment trends, and other data impacting facility use. Board approval is needed for all new facility construction and expansion.

When making decisions pertaining to design and construction of school facilities, the Board will confer with members of the staff and community, the Ill. State Board of Education, and educational and architectural consultants, as it deems appropriate. The Board's facility goals are to:

1. Integrate facilities planning with other aspects of planning and goal-setting.
2. Base educational specifications for school buildings on identifiable student needs.
3. Design buildings for sufficient flexibility to permit new or modified programs.
4. Design buildings for maximum potential for community use.
5. Meet or exceed all safety requirements.
6. Meet requirements on the accessibility of school facilities to disabled persons as specified in State and federal law.
7. Provide for low maintenance costs, energy efficiency, and minimal environmental impact.

Naming Buildings and Facilities

All facilities and grounds currently in existence or built or purchased will be governed by the following procedure:

1. The placement of any memorial plaque on school grounds or in school facilities requires the prior approval of the Superintendent. All memorial plaques will conform to a uniform size and the inscription on said plaque shall be subject to approval by the Superintendent.
2. The memorial plaques naming newly constructed facilities shall include the following information:
 - A. Name of School Building
 - B. If new, Board Approved Construction Date
 - C. Names of Board Members on the Date of Approved Construction- President

Vice President

Secretary

Members (In Order of Years on Board)

- D. Name of Superintendent
- E. Name of Architect
- F. Name of General Contractor

3. If a facility is destroyed and rebuilt in the same location, the “new” structure will bear the same name.
4. No hallways will be named.
5. Trees, plants, shrubs to be placed upon school grounds will have to have prior approval from the Superintendent’s Office before planting. No plaques or stone markers will be used in planting trees, shrubs or plants. All requests must be in writing to the Superintendent of Schools.
6. Any concrete, steel or other building material that is placed on school grounds will require written approval from the Superintendent’s Office and be placed as designated by that office. If possible, approval should be sought during the planning stage to assure agreement on placement.
7. The board of Education may enter into agreements with 501(c)(3) foundations or booster organizations whose purpose is to support district programming. The board may authorize such organizations to act as its agent in the marketing and sale of naming rights. Net proceeds from sales shall be deposited into a fund reserved solely to equip and furnish newly renovated, updated and constructed facilities of the District. All solicitations for funds for naming rights must be pre-approved by the Board of Education or its designee.
8. The Board shall not approve a naming opportunity for any entity associated with products, services or events that it finds age inappropriate, unhealthy, or otherwise unsuitable for a public school setting.
9. All requests for the naming of facilities, auditoriums and grounds must be presented to the Superintendent through a formal letter with the reason for the request. A Committee will be appointed by the Superintendent for each request. The Committee will be composed of representatives of the District administration, staff and community. This Committee has the responsibility to review any suggestions submitted in writing, study the impact of the requested recognition on the school, the district and community, and make a recommendation to the full Board of Education for the acceptance or rejection of the request.

LEGAL REF.:

42 U.S.C. §12101 et seq., Americans with Disabilities Act of 1990, implemented by 28 C.F.R. Parts 35 and 36.

20 ILCS 3130/, Green Buildings Act.

105 ILCS 5/2-3.12, 5/10-20.49, 5/10-22.36, 5/10-20.63 and 5/17-2.11.

105 ILCS 140/, Green Cleaning Schools Act.

105 ILCS 230/, School Construction Law.

410 ILCS 25/, Environmental Barriers Act.

410 ILCS 35/25, Equitable Restrooms Act [PRESSPlus1](#)

820 ILCS 130/, Prevailing Wage Act.

23 Ill.Admin.Code Part 151, School Construction Program; Part 180, Health/Life Safety Code for Public Schools; and Part 2800, Green Cleaning for Elementary and Secondary Schools.

71 Ill.Admin.Code Part 400, Ill. Accessibility Code.

CROSS REF.: 2:150 (Committees), 2:170 (Procurement of Architectural, Engineering, and Land Surveying Services), 4:60 (Purchases and Contracts), 8:70 (Accommodating Individuals with Disabilities)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. 410 ILCS 35/25, added by P.A. 101-165, eff. 1-1-20, requires schools to identify all single-occupancy restrooms as all-gender. It is unclear if this law will apply only to those restrooms made available to members of the public in schools, or if it will also include facilities designated as employee-only. The Ill. Dept. of Public Health enforces this requirement and may issue regulations to address this issue. **Issue 102, October 2019**

Document Status: Draft Update

5:100 Staff Development Program

The Superintendent or designee shall implement a staff development program. The goal of such program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate the District and School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

The staff development program shall provide, at a minimum, at least once every two years, the in-service training of licensed school personnel and administrators on current best practices regarding the identification and treatment of attention deficit disorder and attention deficit hyperactivity disorder, the application of non-aversive behavioral interventions in the school environment, and the use of psychotropic or psychostimulant medication for school-age children.

The staff development program shall provide, at a minimum, once every two years, the in-service training of all District staff on educator ethics, teacher-student conduct, and school employee-student conduct.

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.

An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator.

LEGAL REF.:

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. §1758b, Pub. L. 111-296.

7 C.F.R. Parts 210 and 235.

105 ILCS 5/2-3.62, 5/10-20.17a, 5/10-20.61, 5/10-22.6(c-5), 5/10-22.39, 5/10-23.12, 5/22-80(h), and 5/24-5.

105 ILCS 25/1.15, Interscholastic Athletic Organization Act.

105 ILCS 150/25, Seizure Smart School Act.

105 ILCS 110/3, Critical Health Problems and Comprehensive Health Education Act.

325 ILCS 5/4, Abused and Neglected Child Reporting Act.

745 ILCS 49/, Good Samaritan Act.

775 ILCS 5/2-109, III. Human Rights Act.

23 Ill.Admin.Code §§ 22.20, 226.800, and Part 525.

77 Ill.Admin.Code §527.800.

CROSS REF.: 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:270 (Administering Medicines to Students), 7:285 (Food Allergy Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

Document Status: Draft Update

5:120 Employee Ethics; Conduct; and Conflict of Interest

Professional and Appropriate Conduct

All District employees are expected to maintain high standards in their school relationships, to demonstrate integrity and honesty, to be considerate and cooperative, and to maintain professional and appropriate relationships with students, parents, staff members, and others. In addition, the *Code of Ethics for Illinois Educators*, adopted by the Illinois State Board of Education, is incorporated by reference into this policy. Any employee who sexually harasses a student, willfully or negligently fails to report an instance of suspected child abuse or neglect as required by the Abused and Neglected Child Reporting Act (325 ILCS 5/), [PRESSPlus1](#) or otherwise violates an employee conduct standard will be subject to discipline up to and including dismissal.

Statement of Economic Interests

The following employees must file a "Statement of Economic Interests" as required by the Illinois Governmental Ethics Act:

1. Superintendent;
2. Building Principal;
3. Head of any department;
4. Any employee who, as the District's agent, is responsible for negotiating one or more contracts, including collective bargaining agreement(s), in the amount of \$1,000 or greater;
5. Hearing officer;
6. Any employee having supervisory authority for 20 or more employees; and
7. Any employee in a position that requires an administrative or a chief school business official endorsement.

Ethics and Gift Ban

Board of Education policy 2:105, *Ethics and Gift Ban*, applies to all District employees. Students shall not be used in any manner for promoting a political candidate or issue.

Prohibited Interests; Conflict of Interest; and Limitation of Authority

In accordance with Section 22-5 of the School Code, "no school officer or teacher shall be interested in the sale, proceeds, or profits of any book, apparatus, or furniture used or to be used in any school with which such officer or teacher may be connected," except when the employee is the author or developer of instructional materials listed with the Illinois State Board of Education and adopted for use by the Board. An employee having an interest in instructional materials must file an annual statement with the Board Secretary.

For the purpose of acquiring profit or personal gain, no employee shall act as an agent of the District nor shall an employee act as an agent of any business in any transaction with the District. This includes participation in the selection, award or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/) when the employee has a real or apparent conflict of interest. [PRESSPlus2](#) A conflict of interest arises when an employee or any of the following individuals has a financial or other interest in the entity selected for the contract:

1. Any person that has a close personal relationship with an employee that may compromise or impair the employee's fairness and impartiality, including a member of the employee's immediate family or household;
2. An employee's business partner; or
3. An entity that employs or is about to employ the employee or one of the individuals listed in one or two above. as defined by 2 C.F.R. §200.318(e)(1);

Employees shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or contracts. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Outside Employment

Employees shall not engage in any other employment or in any private business during regular working hours or at such other times as are necessary to fulfill appropriate assigned duties.

Incorporated

by reference:5:120-E (Exhibit - Code of Ethics for Illinois Educators)

LEGAL REF.:

U.S. Constitution, First Amendment.

2 C.F.R. §200.318(c)(1).

5 ILCS 420/4A-101, Ill. Governmental Ethics Act ~~and 430/~~.

5 ILCS 430/, State Officials and Employee Ethics Act.

30 ILCS 708/, Grant Accountability and Transparency Act.

50 ILCS 135/, Local Governmental Employees Political Rights Act.

105 ILCS 5/10-22.39 and 5/22-5.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

775 ILCS 5/5A-102, Ill. Human Rights Act.

23 Ill.Admin.Code Part 22, Code of Ethics for Illinois Educators.

Pickering v. Board of Township H.S. Dist. 205, 391 U.S. 563 (1968).

Garcetti v. Ceballos, 547 U.S. 410 (2006).

CROSS REF.:2:105 (Ethics and Gift Ban), 5:20 (Workplace Harassment Prohibited), 4:60 (Purchases and Contracts), 5:100 (Staff Development Program), 5:125 (Personal Technology and Social Media: Usage and Conduct)

PRESSPlus Comments

PRESSPlus 1. 325 ILCS 5/4(a)(4), amended by P.A. 101-564, eff. 1-1-20; 105 ILCS 5/10-23.12(c) (all district employees), added by P.A. 101-531; 105 ILCS 5/21B-75(b) (teachers), amended by P.A. 101-531. **Issue 102, October 2019**

PRESSPlus 2. 2 C.F.R. §200.318(c)(1) prohibits employees, officers, or agents of a school district from participating in the selection, award, or administration of a contract supported by a federal award if they have a real or apparent *conflict of interest*. The uniform federal rules on procurement standards in 2 C.F.R. Part 200 also apply to eligible State grants through the Grant Accountability and Transparency Act (GATA)(30 ILCS 708/.) Authoritative sources and guidance regarding conflict of interest and financial disclosure are provided through the GATA Resource Library at www.grants.illinois.gov. See also the Ill. State Board of Education's *Procurement and Purchasing Checklist* (ISBE Checklist) at: www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx. **Issue 102, October 2019**

Document Status: Draft Update

5:200 Terms and Conditions of Employment and Dismissal

The Board of Education delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

School Year and Day, Duty-Free Lunch, Salary, Assignments and Transfers, Dismissal, Evaluation

Please refer to the following current agreement:

Agreement Between Community Unit School District No. 205 and Galesburg Education Association

Nursing Mothers

The District accommodates employees who are nursing mothers according to provisions in State and federal law.

LEGAL REF.: [PRESSPlus1](#)

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.650 (P.A. 100-356, final citation pending), 5/14-1.09a, 5/18-8, 5/22.4, 5/24-16.5, 5/24-2, 5/24-8, 5/24-9, 5/24-11, 5/24-12, 5/24-21, 5/24A-1 through 24A-20.

820 ILCS 260/1 et seq.

23 Ill.Admin.Code Parts 50 (Evaluation of Certified Employees Educator Licensed Employees) and 51 (Dismissal of Tenured Teachers).

Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532(1985).

CROSS REF.:5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

PRESSPlus Comments

PRESSPlus 1. The Legal References have been updated. **Issue 102, October 2019**

Document Status: Draft Update

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license or short-term substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.
3. A short-term substitute teacher holding a short-term substitute teaching license may teach for any one licensed teacher under contract with the District only for a period not to exceed five consecutive school days.

The Illinois Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year, but not more than 100 paid days in the same classroom. Beginning July 1, 2020, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The School Board establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education within five business days after the employment of a substitute teacher in an emergency situation.

LEGAL REF.:

105 ILCS 5/10-20.687 (P.A. 100-596, final citation pending), [PRESSPlus1](#) 5/21B-20(2), 5/21B-20(3), and 5/21B-20(4).

23 Ill.Admin.Code §1.790 (Substitute Teacher) and §25.520 (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

PRESSPlus Comments

PRESSPlus 1. The Legal References have been updated. **Issue 102, October 2019**

Document Status: Draft Update

6:20 School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

LEGAL REF.:

105 ILCS 5/10-19, [5/10-19.05](#), [PRESSPlus1](#) 5/10-24.46, 5/18-12, 5/18-12.5, 5/24-2, 5/27-3, 5/27-18, 5/27-19, 5/27-20, 5/27-20.1, 5/27-20.2, and 20/1.

10 ILCS 5/11-4.1.

23 Ill.Admin.Code §1.420(f).

Metz v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd* by 57 F.3d 618 (7th Cir., 1995).

CROSS REF.:2:20 (Powers and Duties of the Board of Education), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated to include 105 ILCS 5/10-19.05, added by P.A. 101-12, which (1) addresses the minimum of five clock hours to qualify as a full day of attendance, and (2) opens the use of e-learning days subject to certain requirements. See f/n 3 of sample policy 6:20, available at PRESS Online by logging in at www.iasb.com, for more information. See www.isbe.net/Documents/SB28Instructional-Day.pdf for ISBE's notice regarding this law. **Issue 102, October 2019**

Document Status: Draft Update

6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. Beginning with the 2020-2021 school year, in grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science. [PRESSPlus1](#)
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive course, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and ~~for students entering the 9th grade in the fall of 2016 and each year after it,~~ one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
5. In grades kindergarten through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction in all grades ~~will should~~ include educating students about behaviors that violate ~~Board~~ policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.
7. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage with such frequency as determined by the Board, but at a minimum of three days per five-day week, during the school day, except on block scheduled days, in a physical education course. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*.
9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.
10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work

experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.^{[Q1](#)}

11. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.
12. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
13. In all schools, United States ([U.S.](#)) history must be taught, [PRESSPlus2](#) including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, [and](#) (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State, [\(f\) a study of the roles and contributions of lesbian, gay, bisexual, and transgender \(LGBT\) people in the history of the U.S. and Illinois, \[PRESSPlus3\]\(#\) and \(g\) Illinois history. \[PRESSPlus4\]\(#\)](#)

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

14. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
15. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
16. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
17. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country, as well as the struggles and contributions of African-Americans.
18. In all schools offering a secondary agricultural education program, the curriculum includes courses as required by 105 ILCS 5/2-3.80.
19. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
20. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.^{[Q2](#)}

LEGAL REF.:

Pub. L. No. 108-447, Section 111 of Division J, Consolidated Appropriations Act of 2005.

Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

47 C.F.R. §54.520

5 ILCS 465/3 and 465/3a.

20 ILCS 2605/2605-480.

105 ILCS 5/2-3.80(e) and (f), 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-20.7, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-23.11, 5/27-24.2, 435/, and 110/3.

625 ILCS 5/6-408.5.

23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior); 7:260 (Exemption from Physical Education)

Questions and Answers:

***Required Question 1. A school district may offer workplace preparation instruction in grades 9 through 12 that covers legal protections in the workplace, including protection against sexual harassment and racial and other forms of discrimination and protections for employees. (105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-347, eff. 1-1-20.)

Does the board want to offer workplace preparation instruction?

☐ No. (default)

☐ Yes. Insert "In grades 9-12, workplace preparation instruction will be offered, covering legal protections in the workplace, including protection against sexual harassment and racial and other forms of discrimination and protections for employees." 5/27-23.13 (final citation pending) will be added to the Legal References

***Required Question 2. A school district may offer a course on hunting safety as part of its curriculum during the school day. (105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-152.) No grade levels are specified in the statute.

Does the Board want to offer a course on hunting safety as part of its curriculum?

☐ No. (default)

☐ Yes, Insert In grade(s) [insert grade level(s)], a course on hunting safety will be offered during the school day." 5/27-23.13 (final citation pending) will be added to the Legal References What grade level(s) should be inserted?:

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-3.10, added by P.A. 101-254, eff. 7-1-20. The statute specifically states that school districts may utilize private funding available for offering civics education. **Issue 102, October 2019**

PRESSPlus 2. 105 ILCS 5/27-21 does not specify at what grade level districts must cover these topics as part of U.S. history instruction; however, no student may graduate from grade 8 unless the student has received instruction in U.S. history and demonstrated comprehensive knowledge of the subject matter. **Issue 102, October 2019**

PRESSPlus 3. Updated in response to 105 ILCS 5/27-21, amended by P.A. 101-227, eff. 7-1-20. **Issue 102, October 2019**

PRESSPlus 4. Updated in response to 105 ILCS 5/27-21, amended by P.A. 101-341, eff. 1-1-20 (beginning with the 2020-2021 school year). **Issue 102, October 2019**

Document Status: Draft Update

7:20 Harassment of Students Prohibited

Bullying, Intimidation, and Harassment Prohibited

No person, including a District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Sexual Harassment Prohibited

Sexual harassment of students is prohibited. Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and/or engages in other verbal or physical conduct, including sexual violence, of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms "intimidating," "hostile," and "offensive" include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The term *sexual violence* includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

Making a Complaint ~~Enforcement~~ [PRESSPlus1](#)

Students are encouraged to report claims or incidences of bullying, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. A student may choose to report to a person of the student's same sex. ~~Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.~~

An allegation that a student was a victim of any prohibited conduct perpetrated by school personnel, including a school vendor or volunteer, shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*, in addition to any response required by this policy. ~~another student shall be referred to the Building Principal, Assistant Building Principal, or Dean of Students for appropriate action.~~ [PRESSPlus2](#)

The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. At least one of these individuals will be female, and at least one will be male.

Nondiscrimination Coordinator:

Mrs. Tiffany Springer, Director for Curriculum and Instruction

932 Harrison St., Galesburg, IL 61401

tsprinaer@aalesburg205.org

309-973-2000

Complaint Managers:

Mrs. Tiffany Springer

932 Harrison St., Galesburg, IL 61401

tspringer@galesburg205.org

309-973-2000

Ms. Jennifer Hamm

932 Harrison St., Galesburg, IL 61401

jhamm@galesburg205.org

309-973-2000

The Superintendent shall use reasonable measures to inform staff members and students of this policy, ~~such as,~~ by including it ~~in the appropriate handbooks.~~ [PRESSPlus3](#)

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Supervisors, Building Principals, or administrators who receive a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. A supervisor or administrator who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

The District shall investigate alleged harassment of students when the Nondiscrimination Coordinator or a Complaint Manager becomes aware of an allegation, regardless of whether a written report or complaint is filed.

Alleged Incidents of Sexual Abuse [PRESSPlus4](#)

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*, in addition to any response required by this policy.

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.:

20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972.

34 C.F.R. Part 106.

105 ILCS 5/10-20.12, 10-22.5, 5/27-1, and 5/27-23.7.

775 ILCS 5/1-101 et seq., Illinois Human Rights Act.

23 Ill.Admin.Code §1.240 and Part 200.

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Franklin v. Gwinnett Co. Public Schs., 503 U.S. 60 (1992).

Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

West v. Derby Unified Sch. Dist. No. 260, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

PRESSPlus Comments

PRESSPlus 1. The Enforcement subsection title is moved to be with its content, below. **Issue 102, October 2019**

PRESSPlus 2. Updated to align with policy 5:90, *Abused and Neglected Child Reporting*. **Issue 102, October 2019**

PRESSPlus 3. Updated in response to 105 ILCS 5.10-20.69 (final citation pending), added by P.A. 101-418, eff. 1-1-20. requires districts to maintain and implement an *age-appropriate* policy on sexual harassment that is included in the school district's student handbook, as well as on a district's website and, if applicable, other areas where such information is posted in each school. The law does not expressly state that the age-appropriate policy is for students; however, that is the most logical interpretation. In practice, most districts maintain a student handbook for each building. Because the law only requires one policy, this policy manages the age-appropriate requirement by directing age-appropriate explanations of the policy be included in the building-level student handbook(s). **Issue 102, October 2019**

PRESSPlus 4. 105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-531, requires that every two years, each district within an Illinois county served by an accredited Children's Advocacy Center (CAC) review all its existing sexual abuse investigation policies and procedures to ensure consistency with 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531.

105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531, governs the investigation of an *alleged incident of sexual abuse* of any child within any Illinois counties served by a CAC. For a map of accredited CACs, and to identify a CAC that may serve your district, see www.childrensadvocacycentersofillinois.org/about/map.

If your school district is not within a county served by an accredited CAC, strike this subsection and select "Adopted with Additional District Edits" as the Save Status. The law is silent about investigations in counties not served by CACs. **Issue 102, October 2019**

Document Status: Draft Update

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities. [PRESSPlus1](#)

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, and friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member ~~by telephone or email~~ to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, ~~a~~ Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug. [PRESSPlus2](#)
9. ~~Be~~ present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred. [PRESSPlus3](#)
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, Administering Medicines to Students, implementing Ashley's Law. [PRESSPlus4](#)
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Exclusive Bargaining Representative Agent

Authorized agents of an exclusive bargaining representative, upon notifying the Building Principal's office, may meet with a school employee (or group of employees) in the school building during duty-free times of such employees.

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from school property. The person is also subject to being denied admission to school events or meetings for up to one calendar year.

Procedures to Deny Future Admission to School Events or Meetings

Before any person may be denied admission to school events or meetings as provided in this policy, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least 10 days before the Board hearing date. The hearing notice must contain:^{Q1}

1. The date, time, and place of the Board hearing;
2. A description of the prohibited conduct;
3. The proposed time period that admission to school events will be denied; and
4. Instructions on how to waive a hearing.

LEGAL REF.:

Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 730 N.E.2d 96 (Ill.App.4, 2000).

Pro-Children Act of 1994, 20 U.S.C. §7181 et seq., Pro-Children Act of 1994.

105 ILCS 5/10-20.5b, 5/22-33, 5/24-24, and 5/24-25, and 5/27-23.7(a).

410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program Act.

430 ILCS 66/, Firearm Concealed Carry Act.

410 ILCS 705/, Cannabis Tax and Regulation Act.

720 ILCS 5/11-9.3.

CROSS REF.:4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

Questions and Answers:

***Required Question 1. For ease of administration, this text is broader than 105 ILCS 5/24-24, requiring a hearing for both *school events* and *meetings*. See Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000) (board was authorized to ban parent from attending all school events and extracurricular activities by 105 ILCS 5/24-24; the ban

was based on the parent's exposing a toy gun and a pocketknife at a board meeting). The court in Nuding did not specifically answer whether a board meeting qualified as a *school event* under 105 ILCS 5/24-24, but upheld the board's right to enforce conduct rules at its meetings under 105 ILCS 5/10-20.5.

Consult the board attorney before narrowing the text, especially if the board has put the current text into practice and now plans to narrow it. This issue involves a balancing of a board's interest in the orderly transaction of its public business and the efficiency of its meetings against an individual's: (a) statutory rights attend meetings and/or comment to and ask questions of the board (105 ILCS 5/10-16 and 5 ILCS 120/2.06(g)) and (b) constitutional freedoms and rights of speech, the press, assembly, and to petition the government (U.S. Constitution, First Amendment and Ill. Constitution, Art. I, §§ 1, 2, 4, and 5).

Does the board want to narrow the policy text to mirror 105 ILCS 5/24-24?

- ☐ No (default)
 - ☐ Yes ("or meetings" will be removed from the subheading and the first sentence of the subsection)
-

PRESSPlus Comments

PRESSPlus 1. Updated to align with the text of 105 ILCS 5/27-23.7(a). **Issue 102, October 2019**

PRESSPlus 2. Updated in response to the Cannabis Regulation and Tax Act (CRTA), 410 ILCS 705/, added by P.A. 101-27. This statement must be consistent with employee working conditions and employee conduct standards (see 5:120-AP, *Employee Conduct Standards*, available at PRESS Online by logging in at www.iasb.com) **Issue 102, October 2019**

PRESSPlus 3. Each board and superintendent may want to engage in a conversation regarding how the district might partner with local law enforcement to enforce this policy and the penalties available under the Cannabis Regulation Tax Act, e.g., posting signs barring community members from bringing in weapons, alcohol, cannabis, tobacco, etc. Signage reminding visitors of the policy may make it easier for staff and/or local law enforcement to enforce. **Issue 102, October 2019**

PRESSPlus 4. Managing cannabis on district property and the school setting presents many unsettled and complex legal issues. To legally use medical cannabis in Illinois, an individual must first become a *registered qualifying patient*. The use of cannabis by a *registered qualifying patient* is permitted only in accordance with the Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)) 410 ILCS 130/, amended by P.A. 101-363, eff. 1-1-20 and scheduled to be repealed on 7-1-20. There are many situations in which no one, even a *registered qualifying patient*, may possess or use cannabis, including (a) in a school bus, (b) on the grounds of any preschool or primary or secondary school, or (c) in close physical proximity to anyone under the age of 18 years of age. However, *Ashley's Law*, 105 ILCS 5/22-33(b) and (g), added by P.A. 100-660, allows *designated caregivers* to administer medical cannabis infused products to students who are *registered qualifying patients* at school or on the school bus, and requires school boards to adopt a policy to implement the law unless the district would lose federal funding. See policy 7:270, *Administering Medicines to Students*.

Remember that *Ashley's Law* requires the designated caregiver to remove the product from the school premises or the school bus after administering it to the student, so as a result, policy 7:270, *Administering Medicines to Students*, requires immediate removal of medical cannabis infused products after administering them to the student. **Issue 102, October 2019**

Document Status: Draft Update

5:250 Leaves of Absence

Each of the provisions in this policy applies to all professional personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave, Personal Leave, Parental Leave, Leave for Service in the Military, School Visitation Leave, Sabbatical Leave, Leaves without Pay, Leaves with Pay

Please refer to the following current agreement:

Agreement Between Community Unit School District No. 205 and Galesburg Education Association

Child Bereavement Leave

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 et seq.) to take child bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Child Bereavement Leave Act. Child bereavement leave allows for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of his or her child, (2) making arrangements necessitated by the death of the staff member's child, or (3) grieving the death of the staff member's child, without any adverse employment action.

The leave must be completed within 60 days after the date on which the employee received notice of the death of his or her child. However, in the event of the death of more than one child in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Child Bereavement Leave Act. This policy does not create any right for an employee to take child bereavement leave that is inconsistent with the Child Bereavement Leave Act.

General Assembly Leave

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

Leaves for Victims of Domestic Violence, ~~or Sexual Violence~~, or Gender Violence [PRESSPlus1](#)

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, ~~or sexual violence~~, or gender violence, or (2) has a family or household member who is a victim of ~~domestic or sexual~~ such violence whose interests are not adverse to the employee as it relates to the domestic violence, ~~or sexual violence~~, or gender violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance without suffering adverse employment action.

The Victims' Economic Security and Safety Act governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 (29 U.S.C. §2601 et seq.).

Leaves to Serve as an Officer or Trustee of a Specific Organization

Upon request, the Board will grant: (1) an unpaid leave of absence to an elected officer of a State or national teacher organization that represents teachers in collective bargaining negotiations, (2) twenty days of paid leave of absence per year to a trustee of the Teachers' Retirement System in accordance with 105 ILCS 5/24-6.3, and (3) a paid leave of absence for the local association president of a State teacher association that is an exclusive bargaining agent in the District, or his or her designee, to attend meetings, workshops, or seminars as described in 105 ILCS 5/24-6.2.

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

LEGAL REF.:

10 ILCS 5/13-2.5

~~20 ILCS 1805/30.1 et seq.~~

105 ILCS 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.

330 ILCS 61/, Service Member Employment and Reemployment Rights Act.

820 ILCS 147/, School Visitation Rights Act.

820 ILCS 154/, Child Bereavement Leave Act.

820 ILCS 180/, Victims' Economic Security and Safety Act.

CROSS REF.:5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

PRESSPlus Comments

PRESSPlus 1. Required by the Victims' Economic Security and Safety Act, (VESSA) (820 ILCS 180/, amended by P.A. 101-221, eff. 1-1-20, and 56 Ill.Admin.Code §280). *Gender violence* means: (1) one or more acts of violence or aggression that is a criminal offense under State law committed, at least in part, on the basis of a person's actual or perceived sex or gender, (2) a physical intrusion or invasion of a sexual nature under coercive conditions that is a criminal offense under State law, or (3) a threat to commit one of these acts. *Sexual violence* is not specifically defined in VESSA. **Issue 102, October 2019**

Document Status: Draft Update

5:290 Employment Termination and Suspensions

Resignation and Retirement

Please refer to the following current agreement:

Agreement Between Community Unit School District No. 205 and Galesburg Education Association

For employees not covered by this agreement:

An employee is requested to provide two weeks' notice of a resignation. A resignation notice cannot be revoked once given. An employee planning to retire should notify his or her supervisor at least two months before the retirement date.

Non-RIF Dismissal

Please refer to the following current agreements:

Agreement Between Community Unit School District No. 205 and Galesburg Education Association

Custodial/Maintenance/Transportation Staff /Agreement Between the Board of Education Community Unit School District 205 And Local 73 of Service Employees International Union

Agreement Between the Board of Education Community Unit School District #205 Galesburg Illinois And the Food Service Unit SEIU Local 73

For employees not covered by these agreements:

The District may terminate an at-will employee at any time for any or no reason, but not for a reason prohibited by State or federal law.

Employees who are employed annually or have a contract, or who otherwise have a legitimate expectation of continued employment, may be dismissed: (1) at the end of the school year or at the end of their respective contract after being provided appropriate notice and after compliance with any applicable contractual provisions, or (2) mid-year or mid-contract provided appropriate due process procedures are provided.

The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff. This includes recommending a non-licensed employee for immediate dismissal for willful or negligent failure to report an instance of suspected child abuse or neglect as required by 325 ILCS 5/. [PRESSPlus1](#)

Reduction in Force and Recall

Please refer to the following current agreements:

Agreement Between Community Unit School District No. 205 and Galesburg Education Association

Custodial/Maintenance/Transportation Staff /Agreement Between the Board of Education Community Unit School District 205 And Local 73 of Service Employees International Union

Agreement Between the Board of Education Community Unit School District #205 Galesburg Illinois And the Food Service Unit SEIU Local 73

For employees not covered by these agreements:

The Board may, as necessary or prudent, decide to decrease the number of educational support personnel or to discontinue some particular type of educational support service and, as a result of that action, dismiss or reduce the hours of one or more educational support employees. When making decisions concerning reduction in force and recall, the Board will follow Sections 10-22.34c (outsourcing non-instructional services) and 10-23.5 (procedures) of the School Code, to the extent they are applicable and not superseded by legislation or an applicable collective bargaining agreement.

Final Paycheck

A terminating employee's final paycheck will be adjusted for any unused, earned vacation credit. Employees are paid for all

earned vacation. Terminating employees will receive their final pay on the next regular payday following the date of termination, except that an employee dismissed due to a reduction in force shall receive his or her final paycheck on or before the next regular pay date following the last day of employment.

Suspension

Please refer to the following current agreements:

Agreement Between Community Unit School District No. 205 and Galesburg Education Association

Custodial/Maintenance/Transportation Staff /Agreement Between the Board of Education Community Unit School District 205 And Local 73 of Service Employees International Union

Agreement Between the Board of Education Community Unit School District #205 Galesburg Illinois And the Food Service Unit SEIU Local 73

For employees not covered by these agreements:

Except as provided below, the Superintendent is authorized to suspend an employee without pay as a disciplinary measure, during an investigation into allegations of misconduct or pending a dismissal hearing whenever, in the Superintendent's judgment, the employee's presence is detrimental to the District. A disciplinary suspension shall be with pay: (1) when the employee is exempt from the overtime provisions, or (2) until an employee with an employment contract for a definite term is provided a notice and hearing according to the suspension policy for professional employees. Upon receipt of a recommendation from the Ill. Dept. Children and Family Services (DCFS) that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with the District, the Board or Superintendent or designee, in consultation with the Board Attorney, will determine whether to:

1. Let the employee remain in his or her position pending the outcome of the investigation; or
2. Remove the employee as recommended, proceeding with:
 - a. A suspension with pay; or
 - b. A suspension without pay.

Any criminal conviction resulting from the investigation or allegations shall require the employee to repay to the District all compensation and the value of all benefits received by the employee during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended.

LEGAL REF.:

5 ILCS 430 et seq.

105 ILCS 5/10-22.34c and 5/10-23.5.

325 ILCS 5/7.4(c-10).

820 ILCS 105/4a.

CROSS REF.: 5:90 (Abused and Neglected Child Reporting), 5:240 (Suspension), 5:270 (Employment At-Will, Compensation, and Assignment)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-23.12(c), added by P.A. 101-531; and 105 ILCS 5/21B-75(b), amended by P.A. 101-531. See also policy 2:20, *Powers and Duties of the School Board; Indemnification*. **Issue 102, October 2019**

Document Status: Draft Update

5:330 Sick Days, Vacation, Holidays, and Leaves

Each of the provisions in this policy applies to all educational support personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave, Personal Leave, Holidays, IMRF Service Credit Plan

Please refer to the following current agreement:

Agreement Between Community Unit School District No. 205 and Galesburg Education Association

Custodial/Maintenance/Transportation Staff /Agreement Between the Board of Education Community Unit School District 205 And Local 73 of Service Employees International Union

Agreement Between the Board of Education Community Unit School District #205 Galesburg Illinois And the Food Service Unit SEIU Local 73

Employees not covered by these agreements receive the same benefits as those that are covered.

Vacation

Please refer to the following current agreements:

Custodial/Maintenance/Transportation Staff /Agreement Between the Board of Education Community Unit School District 205 And Local 73 of Service Employees International Union

Employees not covered by these agreements receive the same benefits as those that are covered.

Leave to Serve as a Trustee of the Illinois Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with 105 ILCS 5/24-6.3.

Leaves without Pay

Please refer to the following current agreement:

Agreement Between Community Unit School District No. 205 and Galesburg Education Association

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*:

1. Leaves for Service in the Military and General Assembly
2. School Visitation Leave
3. Leaves for Victims of Domestic ~~or Sexual~~ Violence, Sexual Violence, or Gender Violence. [PRESSPlus1](#)
4. Child Bereavement Leave
5. Leave to serve as an election judge

LEGAL REF.:

~~20 ILCS 1805/30.1 et seq.~~

105 ILCS 5/10-20.7b, 5/24-2, and 5/24-6.

330 ILCS 61/, Service Member Employment and Reemployment Rights Act.

820 ILCS 147, School Visitation Rights Act.

820 ILCS 154/, Child Bereavement Leave Act.

820 ILCS 180/, Victims' Economic Security and Safety Act.

School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); Elder v. Sch. Dist. No.127 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.:5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Professional Personnel - Leaves of Absence)

PRESSPlus Comments

PRESSPlus 1. Required by the Victims' Economic Security and Safety Act, (VESSA) (820 ILCS 180/, amended by P.A. 101-221, eff. 1-1-20, and 56 Ill.Admin.Code §280). *Gender violence* means: (1) one or more acts of violence or aggression that is a criminal offense under State law committed, at least in part, on the basis of a person's actual or perceived sex or gender, (2) a physical intrusion or invasion of a sexual nature under coercive conditions that is a criminal offense under State law, or (3) a threat to commit one of these acts. *Sexual violence* is not specifically defined in VESSA. **Issue 102, October 2019**

Document Status: Draft Update

6:150 Home and Hospital Instruction

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse's written statement. [PRESSPlus1](#) Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before the birth of the child when the student's physician, physician assistant, or advanced practice registered nurse indicates, in writing, that she is medically unable to attend regular classroom instruction, and (2) for up to three months after the child's birth or a miscarriage.

Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

LEGAL REF.:

105 ILCS 5/10-19.05(e), 5/10-22.6a, 5/14-13.01, and 5/18-4.5.

23 Ill.Admin.Code §§1.520, 1.610, and 226.300.

CROSS REF.: 6:120 (Education of Children with Disabilities), 7:10 (Equal Educational Opportunity), 7:280 (Communicable and Chronic Infectious Disease)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/14-13.01(a-5), amended by P.A.s 100-443 and 100-863. **Issue 102, October 2019**

Document Status: Draft Update

6:300 Graduation Requirements

To graduate from high school, unless otherwise exempted, each student is responsible for:

1. Completing all District graduation requirements that are in addition to the State requirements.
2. Completing all courses as provided in the School Code, 105 ILCS 5/27-22.
3. Completing all minimum requirements for graduation as specified by Illinois State Board of Education rule, 23 Ill.Admin.Code §1.440.
4. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.
5. Participating in State assessments that are required for graduation by the School Code, 105 ILCS 5/2-3.64a-5(c).
6. Beginning with the 2020-2021 school year, filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf.

A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements. [PRESSPlus1](#)

The Superintendent or designee is responsible for:

1. Maintaining a description of all course offerings that comply with the above graduation requirements.
2. Notifying students and their parents/guardians of graduation requirements.
3. Developing the criteria for #4 above.
4. Complying with State law requirements for students who transfer during their senior year because their parent(s)/guardian(s) are on active military duty. This includes making reasonable adjustments to ensure graduation if possible, or efforts to ensure that the original (transferor) school district issues the student a diploma.
5. Taking all other actions needed or necessary to implement this policy.

Early Graduation

The Superintendent or designee shall implement procedures for students to graduate early, provided they finish seven semesters of high school and meet all graduation requirements.

Students With a Disability

A handicapped child is defined by one of the following handicapping conditions:

| | |
|-------------------|---------------------------------|
| Hearing Impaired | Learning Disabled |
| Mentally Impaired | Speech and/or Language Impaired |
| Multi-handicapped | Visually Impaired |

An individualized Education Program (IEP) is a written document that shall include the following:

- A statement of present levels of educational performance;
- Annual goals;
- Short-term objectives to meet those goals;
- Specific special education and related services to be provided, including the beginning date and anticipated length of service;
- Extent to which your child will participate in regular education programs;
- Appropriate objective criteria, evaluation procedures, and schedules for determining at least annually whether short term instructional objectives have been achieved.

Certificate of Completion

A student with a disability who has an Individualized Education Program prescribing special education, transition planning, transition services, or related services beyond the student's four years of high school, qualifies for a certificate of completion after the student has completed four years of high school. The student is encouraged to participate in the graduation ceremony of his or her high school graduation class. The Superintendent or designee shall provide timely written notice of this requirement to children with disabilities and their parents/guardians.

Veterans of World War II, the Korean Conflict, or the Vietnam Conflict Service Member Diploma [PRESSPlus2](#)

~~Upon application,~~ The District will award a diploma to a service member who was killed in action while performing active military duty with the U.S. Armed Forces or an honorably discharged veteran of World War II, the Korean Conflict, or the Vietnam Conflict will be awarded a diploma, provided that he or she (1) resided within an area currently within the District at the time he or she left high school, (2) left high school before graduating in order to serve in the U.S. Armed Forces, and (3) has not received a high school diploma.

LEGAL REF.:

105 ILCS 5/2-3.64a-5, 5/22-27, 5/27-3, 5/27-22, and 5/27-22.10.

105 ILCS 70/, Educational Opportunity for Military Children Act.

23 Ill.Admin.Code §1.440.

CROSS REF.: 6:30 (Organization of Instruction), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-180, eff. 6-1-20. See 6:300-E3, *Form for Exemption from Financial Aid Application Completion*, available at PRESS Online by logging in at www.iasb.com. **Issue 102, October 2019**

PRESSPlus 2. Optional. 105 ILCS 5/22-27, amended by P.A. 101-131. See 6:300-E1, *Application for a Diploma for a Service Member Killed in Action or for Veterans of WWII, the Korean Conflict, or the Vietnam Conflict*, available at PRESS Online by logging in at www.iasb.com. **Issue 102, October 2019**

Document Status: Draft Update

7:150 Agency and Police Interviews

The Superintendent shall develop procedures to manage requests by agency officials or police officers to interview students at school. Procedures will: ~~(1)~~ [PRESSPlus1](#)

1. ~~Recognize~~ individual student rights and privacy,
2. ~~Recognize the potential impact an interview may have on an individual student.~~ ~~(2)~~
3. ~~Minimize~~ potential disruption, ~~(3)~~
4. ~~Foster~~ a cooperative relationship with public agencies and law enforcement, and ~~(4)~~
5. ~~Comply with State law, including, but not limited to, ensuring that before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the Superintendent or designee will:~~ [PRESSPlus2](#)
 - a. ~~Notify or attempt to notify the student's parent/guardian and document the time and manner in writing;~~
 - b. ~~Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that school employees (including, but not limited to, a school social worker, psychologist, nurse, guidance counselor, or any other mental health professional) are present during the questioning; and~~
 - c. ~~If practicable, make reasonable efforts to ensure a trained law enforcement officer to promote safe interactions and communications with the student is present during questioning.~~ [PRESSPlus3](#)

LEGAL REF.:

[105 ILCS 5/10-20.64, 5/22-85 \(final citation pending\)](#)

55 ILCS 80/, Children's Advocacy Center Act.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/31-1 *et seq.*, Interference with Public Officers Act.

725 ILCS 120/, Rights of Crime Victims and Witnesses Act.

CROSS REF.: [5:90 \(Abused and Neglected Child Reporting\)](#), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:190 (Student Behavior)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-478, eff. 1-1-20.

Additional resources include:

- The *Guidelines for Interviews of Students*, published by the Ill. Council of School Attorneys (ICSA) at: www.iasb.com/law/ICSAGuidelinesforInterviewsofStudents.pdf.
- The publication, *Policing in Schools, Developing a Governance Document for School Resource Officers in K-12 Schools*, was developed by the American Civil Liberties Union, and is available at: www.aclu.org/racial-justice/policing-schools-developing-governance-document-school-resource-officers-k-12-schools.
- *School Resource Officers, School Law Enforcement Units, and the Family Educational Rights and Privacy Act (FERPA)*, published by PTAC (2019), at: www.studentprivacy.ed.gov/resources/school-resource-officers-school-law-enforcement-units-and-ferpa.

Issue 102, October 2019

PRESSPlus 2. The statute does not specifically assign these duties to a school official, but instead states that "a law enforcement officer, school resource officer, or other school security personnel" must ensure these conditions are met before detaining and questioning a student on school grounds. For ease of implementation, this policy assigns these duties to a school official as they routinely contact parents/guardians and can arrange for the presence of school personnel during an interview.

See the ICSA *Guidelines* at www.iasb.com/law/ICSAGuidelinesforInterviewsofStudents.pdf for further discussion of school officials' responsibilities when law enforcement authorities interview students at school. **Issue 102, October 2019**

PRESSPlus 3. A trained law enforcement officer is someone who: (1) received training in youth investigations approved or is certified by his/her law enforcement agency as a school resource officer per 50 ILCS 705/10.22, or (2) is a juvenile police officer per 705 ILCS 405/1-3(17). **Issue 102, October 2019**

Document Status: Draft Update

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This item (4) applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred and it does not require a district or school to staff or monitor any nonschool-related activity, function, or program.

Definitions from Section 27-23.7 of the School Code (105 ILCS 5/27-23.7)

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's

goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the following requirements:

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted.

Nondiscrimination Coordinator:

Mrs. Tiffany Springer, Director for Curriculum and Instruction

932 Harrison St., Galesburg, IL 61401

tspringer@galesburg205.org

309-973-2000

Complaint Managers:

Mrs. Tiffany Springer

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jhamm@galesburg205.org

309-973-2000

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform parent(s)/guardian(s) of all students involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of the incident of bullying was received and taking into consideration additional relevant information received during the course of the investigation about the reported incident of bullying.
 - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
 - c. Notifying the Building Principal or school administrator or designee of the report of the incident of bullying as soon as possible after the report is received.
 - d. Consistent with federal and State laws and rules governing student privacy rights, providing parents and guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported act of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, which may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. A student's act of reprisal or retaliation will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders,

including students and parents/guardians.

10. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
 - a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
 - b. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
 - c. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
 - d. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
 - e. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
 - f. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
 - g. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
 - h. 7:310, *Restrictions on Publications; Elementary Schools*, and 7:315, *Restrictions on Publications; High Schools*. [PRESSPlus1](#) These policies prohibit students from and provide consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.
13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:
 - a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
 - b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
 - c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
 - d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

LEGAL REF.:

405 ILCS 49/, Children's Mental Health Act.

105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7.

23 Ill.Admin.Code §§1.240 and §1.280.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 4:170 (Safety), 5:230

(Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Food Allergy Management Program), 7:310 (Restrictions on Publications), 7:315 (Restrictions on Publications; High Schools)

PRESSPlus Comments

PRESSPlus 1. Added for continuous improvement. **Issue 102, October 2019**

Document Status: Draft Update

7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is critical for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is critical for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form* (*SMA Form*) is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parent(s)/guardian(s) of students.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an *School Medication Authorization SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student. [PRESSPlus1](#)

A student may self-administer medication required under a qualifying plan, provided the student's parent/guardian has completed and signed an SMA Form. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an Ill. Food Allergy Emergency Action Plan and Treatment Authorization Form, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act. [PRESSPlus2](#)

The ~~School~~ District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan, or the storage of any medication by school personnel. [PRESSPlus3](#) A student's parent/guardian must indemnify and hold harmless the ~~School~~ District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, and/or asthma medication, and/or a medication required under a qualifying plan, or the storage of any medication by school personnel.

School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement ~~Section 105 ILCS 5/22-30(f) of the School Code~~ and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law. *Undesignated asthma medication* means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having *respiratory distress*. Respiratory distress may be characterized as *mild-to-moderate* or *severe*. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement ~~Section 105 ILCS 5/22-30(f) of the School Code~~ and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Glucagon [Q1](#)

The Superintendent or designee shall implement 105 ILCS 145/27 and maintain a supply of undesignated glucagon in the name

of the District in accordance with manufacturer's instructions.

When a student's prescribed glucagon is not available or has expired, a school nurse or delegated care aide may administer undesignated glucagon only if he or she is authorized to do so by a student's diabetes care plan.

~~Designated Caregiver~~ Administration of Medical Cannabis [PRESSPlus4](#)

The Compassionate Use of Medical Cannabis ~~Pilot~~ Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor ~~to who~~ registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old [PRESSPlus5](#) and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
 - a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
 - b. Copies of the registry identification cards are provided to the District; ~~and~~
 - c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; ~~and~~
 - d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus. [PRESSPlus6](#)
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus. [PRESSPlus7](#)
3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator. [PRESSPlus8](#)

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

~~After administering the product to the student, the designated caregiver shall immediately remove it from school premises or the school bus.~~ The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Void Policy

The **School District Supply of Undesignated Asthma Medication** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Glucagon** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for glucagon from a qualifying prescriber. [PRESSPlus9](#) or (2) fill the District's prescription for undesignated school glucagon.

The ~~Designated Caregiver~~ **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law ~~asthma medication or an epinephrine injector,~~

the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions as explained in Section 22-30(e) of the School Code applicable under State law apply. [PRESSPlus10](#)

No one, including without limitation, parent(s)/guardian(s) of students, should rely on the District for the availability of undesignated asthma medication and/or an undesignated epinephrine injector medication. This policy does not guarantee the availability of undesignated medications. Students and their parent(s)/guardian(s) should consult their own physician regarding these medication(s).

LEGAL REF.:

105 ILCS 5/10-20.14b, 5/10-22.21b, 5/22-30, and 5/22-33.

105 ILCS 145/, Care of Students with Diabetes Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program Act, and scheduled to be repealed on July 1, 2020.

720 ILCS 550/, Cannabis Control Act.

23 Ill.Admin.Code §1.540.

CROSS REF.:7:285 (Food Allergy Management)

Questions and Answers:

***Required Question 1. Optional. 105 ILCS 145/27, added by P.A. 101-428, permits a district to maintain a supply of undesignated glucagon in any secure location that is immediately accessible to a school nurse or delegated care aide. **A school board must ensure that it does not adopt this section into the policy unless it is prepared to implement it.** Consult the board attorney about the consequences of informing the community that the district will obtain a prescription for a supply of undesignated glucagon, and implement a plan for their use, and then not doing it, as doing so may be fraught with legal liabilities.

The superintendent is given broad authority to implement this section; however, several preliminary steps should occur with the assistance of the board attorney. They include, but are not limited to: (1) investigating the feasibility of obtaining a prescription for a supply of undesignated glucagon in the name of the district or one of its schools, and (2) outlining the advantages and disadvantages of implementing this plan based upon each district's individual resources and circumstances, and student population's needs.

Has the Board adopted the School District Supply of Undesignated Glucagon subsection?

- ☐ Yes (default)
☐ No (IASB will delete the School District Supply of Undesignated Glucagon subsection and its Void Policy language)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.21b(d), added by P.A. 101-205, eff. 1-1-20. The plan must address actions to be taken if the student is unable to self-administer medication and the situations in which the school must call 911. For plan guidance, see 7:270-AP1, *Dispensing Medication*, available at PRESS Online by logging in at www.iasb.com. **Issue 102, October 2019**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-22.21b, amended by P.A. 101-205, eff. 1-1-20. A student with a qualifying plan may self-administer medication if the student's parent/guardian provides the school with: (1) written permission for the student's self-administration of medication, (2) written authorization from the student's physician, physician assistant, or advanced practice registered nurse for the student to self-administer the medication, and (3) the prescription label containing the name of the medication, the prescribed dosage, and the time(s) or circumstances under which the medication is to be administered. This does not allow a student to self-carry unless otherwise permitted. Contact the board attorney for further guidance. **Issue 102, October 2019**

PRESSPlus 3. 105 ILCS 5/10-22.21b, amended by P.A. 101-205, eff. 1-1-20, does not specifically require this information to be in a notification to parents/guardians. However, 105 ILCS 5/10-22.21b requires parents/guardians to sign a statement that includes the district's protections from liability under 105 ILCS 5/10-22.21b; the signed acknowledgment is the notice. This policy includes the liability protection information under 105 ILCS 5/10-22.21b to also inform the community.

The storage of medication is not addressed in the applicable statutes and may not be covered as part of the district's protections from liability and hold harmless provisions. Contact the board attorney and the board's liability insurance carrier for further discussion about the district's liability and coverage in this area. **Issue 102, October 2019**

PRESSPlus 4. 105 ILCS 5/22-33(g), added by P.A. 100-660 (*Ashley's Law*), requires school boards to adopt a policy and implement it by:

1. Authorizing a parent/guardian and/or a *designated caregiver* of a student who is a *registered qualifying patient* to administer a medical cannabis infused product to that student at school or on the school bus (105 ILCS 5/22-33(b)).
2. Allowing a school nurse or administrator to administer a medical cannabis infused product to a student who is a *registered qualifying patient* while at school, a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care, on school-operated property or while being transported on a school bus (105 ILCS 5/22-33(b-5), added by 101-370, eff. 1-1-20)).
3. Authorizing a student who is a *registered qualifying patient* to self-administer a medical cannabis infused product if the self-administration takes place under the direct supervision of a school nurse or school administrator (ld.).

Important: If a district would lose federal funding as a result of the board adopting this policy, the board may not authorize the use of a medical cannabis infused product under Ashley's Law and not adopt this subsection. 105 ILCS 5/22-33(f). Consult the board attorney about the issue of federal funding.

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PRESSPlus 5. A student under the age of 18 may have up to three designated caregivers as long as at least one is a biological parent or a legal guardian. A student 18 years of age or older may appoint up to three designated caregivers who meet the requirements of the Compassionate Use of Medical Cannabis Program Act. **Issue 102, October 2019**

PRESSPlus 6. Text moved from below. **Issue 102, October 2019**

PRESSPlus 7. 105 ILCS 5/22-33(b-5), added by P.A. 101-370, eff. 1-1-20. A school nurse or administrator must annually complete a training curriculum to be developed by ISBE in consultation with the Ill. Dept. of Public Health prior to administering a medical cannabis infused product to a student in accordance with this section. 105 ILCS 5/22-33(f-5), added by P.A. 101-370, eff. 1-1-20. **Issue 102, October 2019**

PRESSPlus 8. Any medical cannabis infused product administered by a school nurse or administrator, or self-administered under the supervision of a school nurse or administrator, must be stored with the school nurse at all times in a manner consistent with storage of other student medication at the school and may be accessible only by the school nurse or a school administrator. 105 ILCS 5/22-33(b-10), added by P.A. 101-370, eff. 1-1-20. **Issue 102, October 2019**

PRESSPlus 9. 105 ILCS 145/27, added by P.A. 101-428, provides that a physician, a physician assistant who has prescriptive authority under the Physician Assistant Practice Act of 1987 (225 ILCS 95/7.5), or an advanced practice registered nurse who has prescriptive authority under the Nurse Practice Act (225 ILCS 65-40) may prescribe undesignated glucagon in the name of the district to be maintained for use when necessary. **Issue 102, October 2019**

PRESSPlus 10. 105 ILCS 5/22-30(c). The school, and its employees and agents, incur no liability, except for willful and wanton conduct, as a result of an injury to a student arising from the administration of asthma medication, epinephrine injectors, or an opioid antagonists, a student's self-administration of medication, or administration of undesignated glucagon (insofar as it would be considered part of the care of a student with diabetes).

105 ILCS 5/22-30(c) requires the district to inform parents/guardians in writing of the protections from liability and hold harmless provisions that apply to the administration of asthma medication, epinephrine injectors, and opioid antagonists. In addition, a statement must be signed by a student's parent/guardian acknowledging the district's protections from liability and hold harmless provisions for these undesignated medications. A similar acknowledgment must be signed by a student's parent/guardian for the self-administration of medication. 105 ILCS 5/10-22.21(c), added by P.A. 101-205, eff. 1-1-20. See 7:270-E1, *School Medication Authorization Form*, available at PRESS Online by logging in at www.iasb.com, for a sample

acknowledgement. **Issue 102, October 2019**

District #205 School Calendar

Community Unit School District #205 - Galesburg, IL

2020-2021

| M | T | W | TH | F |
|----------------|----|----|----|----|
| AUGUST 2020 | | | | |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |
| SEPTEMBER 2020 | | | | |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |
| OCTOBER 2020 | | | | |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |
| NOVEMBER 2020 | | | | |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | | | | |
| DECEMBER 2020 | | | | |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |
| JANUARY 2021 | | | | |
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |
| FEBRUARY 2021 | | | | |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| MARCH 2021 | | | | |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |
| APRIL 2021 | | | | |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |
| MAY 2021 | | | | |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |
| JUNE 2021 | | | | |
| | 1 | 2 | 3 | 4 |

Institute

Labor Day

End of 1st Quarter

Veterans Day

Thanksgiving Break

Winter Break

Institute

End of 2nd Quarter

MLK Holiday

Presidents Day

End of 3rd Quarter

Contractual Holiday

End of 4th Quarter

Memorial Day

Emergency Days

Institute

BLUE = Institute-No Student Attendance
 RED = Holiday
 GREEN = End of Quarter
 YELLOW = Emergency Day
 ORANGE = P/T Conference Day-No Student Attendance

43

42

48

41